

WKU Modern LANGUAGES

VERIFIED CREDIT FORM

1. The student obtains a verified credit form from the Department of Modern Languages (ML) and completes the top section of the form. S/he gives the form to the instructor to fill out.
2. The instructor fills out the second section and sends the form to the ML office.
3. The department head signs the form and makes a copy for the department file.
4. The student takes the original copy to the Registrar's office and pays the necessary fee.
5. The Registrar's Office keeps this form and returns the appropriate form signifying payment of fee(s) to ML.

Name of student (Please print) _____ Date ____ / ____ / ____

WKU ID # _____ Tel. # or e-mail address _____

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Instructor fills out this section:

Course into which student was placed _____ Term _____

Grade received _____

Course(s) for which student should receive credit: **(Please initial in the blank and circle language.)**

_____ ARBC/CHIN/FREN/GERM/JAPN/RUSS/SPAN 101 (after receiving "C" or better in 102 or 201)

_____ ARBC/CHIN/FREN/GERM/JAPN/RUSS/SPAN 102 (after receiving "C" or better in 201 or 202)

_____ ARBC/CHIN/FREN/GERM/JAPN/RUSS/SPAN 201 (after receiving "C" or better in 202 or 300-level course)

_____ ARBC/CHIN/FREN/GERM/JAPN/RUSS/SPAN 202 (after receiving "C" or better in 300-level course)

_____ Other; please explain: _____

Total number of hours granted may not exceed six (6).

Signature of instructor _____ Date ____ / ____ / ____

Instructor Printed Name _____

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Signature of Department Head of Modern Languages _____

3/23/2015