Submit My Video For Review

- Login to your TopperMail Email account.
- Compose an email to learn.online@wku.edu with all information included below:
  - **Subject Line**: Request Feedback: Online Presentation Coaching
  - **Email Body/Associated Attachements** must include **4 items** to formally request feedback:
    - Your name
    - Your WKU ID number
    - A link to your existing video
    - Goals of the presentation **or** you may attach the assignment and/or course rubric
- Send the email! It's that simple! *Please verify that you have included all information requested. Information not included could delay or prevent review of your submission*.

Important Resources and Reminders:

- You must allow **72 hours (3 business days)** to receive feedback for your project. *All information requested above must be included in your email request; any omissions could delay or prevent review of your project*.
- Mediasite set-up instructions are available at http://www.wku.edu/online/srp/opc/mediasite_get_started.pdf
- Mediasite recording instructions are available at http://www.wku.edu/online/srp/opc/mediasite_recording.pdf
- If you are working on a new recording outside Mediasite, please make sure you have received formal approval from your professor to do so, and consider your options carefully, as different video-sharing sites capture certain things better than others. See "Discover Alternatives To Mediasite" for more information.