#### Attachment 2

# **Class Periods and In-Class Time Requirements**

F II All classes should be scheduled according to these periods and guidelines with any exception requiring approval in advance by the College Dean.

## **3-hour Courses** Fall & Spring

Late Afternoon and Night Periods

Classes Meeting One Night Per Week

Monday, Tuesday, Wednesday or Thursday

Begin	End	Begin	End	
1st Period8:00	8:55	4:00	6:45	
2nd Period9:10	10:05	4:30	7:15	
3rd Period10:20	11:15	5:00	7:45	
4th Period11:30	12:25	5:30	8:15	
5th Period12:40	1:35	6:00	8:45	
6th Period1:50	2:45	6:30	9:15	
7th Period1:50	3:10 (no	7:00	9:45	
Friday)				
8th Period3:25	4:45 (no			
Friday)		Above classes include a 15-minute		

### **TR Class Periods Day Class Periods**

**MWF Class Periods** 

**Classes Meeting Day Class Periods** (55 Minute Periods)

(80 Minute Periods)

Above classes include a 15-minute break.

### **Two Nights Per Week**

Monday/Wednesday or Tuesday/Thursday

	Begin	End	Begin	End
1st Period	.8:00	9:20	4:00	5:20
2nd Period	.9:35	10:55	4:30	5:50
3rd Period	.11:10	12:30	5:00	6:20
4th Period	.12:45	2:05	5:30	6:50
5th Period	.2:20	3:40	6:00	7:20
			6:30	7:50
			7:00	8:20

Three-credit hour bi-term classes should meet on 20 MWF days for 55 minutes and 14 TR days for 80 minutes = 2,250 minutes instruction time, using the times listed for MWF and TR day class periods.

Day classes for all 3-hour courses meet based on the MWF and TR arrangement. Late afternoon and night classes may continue to meet one night per week (Monday, Tuesday, Wednesday, or Thursday), and departments may

FYI