

Report to the University Senate
Undergraduate Curriculum Committee
November 16, 2016

From: Liz Sturgeon, UCC Chair

University College

Type of Consent	Description of Item and Contact Information
Information	Proposal to Revise Course Prerequisites Item: LEAD 325
Information	Proposal to Revise Course Prerequisites Item: LEAD 330
Information	Proposal to Revise Course Prerequisites Item: LEAD 395
Information	Proposal to Revise Course Prerequisites Item: LEAD 440
Information	Proposal to Revise Course Prerequisites Item: LEAD 450
Information	Proposal to Revise Course Prerequisites Item: LEAD 475
Information	Proposal to Revise Course Prerequisites Item: LEAD 498
Consent	Proposal to Make Multiple Revisions to a Course Item: LEAD 400
Consent	Proposal to Revise a Program Item: Minor in Citizenship & Social Justice
Consent	Proposal to Revise a Program Item: Bachelor of Interdisciplinary Studies

College of Health and Human Services

Information	Revise Course Prerequisites HMD 313 Practicum in Hospitality Management
Information	Revise Course Prerequisites HMD 368 Dietary and Herbal Supplements
Information	Revise Course Prerequisites HMD 378 Legal Environment of Hospitality and Tourism

Information	Revise Course Prerequisites/Corequisites HMD 470 Advanced Lodging Management
Information	Change Course Catalog Listing HMD 151 Food Science
Information	Change Course Catalog Listing HMD 251 Commercial Food Preparation
Information	Change Course Catalog Listing HMD 252 Hospitality Information Technology
Information	Change Course Catalog Listing HMD 271 Tourism Planning and Development
Information	Change Course Catalog Listing HMD 353 Menu Planning and Purchasing
Information	Change Course Catalog Listing HMD 354 Cost Control and Financial Analysis in the Hospitality Industry
Information	Change Course Catalog Listing HMD 367 Nutrition in Aging
Consent	Make Multiple Revisions to a Course HMD 152 Food Service Sanitation
Consent	Make Multiple Revisions to a Course HMD 275 Restaurant Management
Consent	Make Multiple Revisions to a Course HMD 276 Lodging Operations
Consent	Make Multiple Revisions to a Course HMD 361 Life Stage Nutrition
Consent	Make Multiple Revisions to a Course HMD 365 Community Nutrition
Consent	Make Multiple Revisions to a Course HMD 373 Hospitality and Tourism Marketing
Consent	Make Multiple Revisions to a Course HMD 375 Meeting and Convention Management
Consent	Make Multiple Revisions to a Course HMD 452 Quality and Service Management in the Hospitality Industry

Consent	Make Multiple Revisions to a Course HMD 459 Senior Seminar in Hospitality
Consent	Make Multiple Revisions to a Course HMD 461 Application of Nutrition Theory and Research
Consent	Make Multiple Revisions to a Course HMD 464 Applied Institution Management
Consent	Make Multiple Revisions to a Course HMD 471 Catering and Beverage Management
Consent	Make Multiple Revisions to a Course HMD 472 Strategic Management in the Hospitality Industry

Academic Policy Subcommittee Report:

Proposal to Create a New Academic Policy

University College
School of Professional Studies
Proposal to Revise Course Prerequisites
(Information Item)

Contact Person: Ron Mitchell, ron.mitchell@wku.edu, 270 780-2535

- 1. Identification of course:**
 - 1.1 Course prefix: LEAD 325
 - 1.2 Course title: Leading Change

- 2. Current prerequisites:** LEAD 200 or instructor's permission.

- 3. Proposed prerequisites:** LEAD 200 or LEAD 300 or instructor's permission.

- 4. Rationale for the revision of prerequisites:** Both LEAD 200 and LEAD 300 are entry level classes. Students taking LEAD 200 may not receive credit for LEAD 300 in the major. Most transfer students need 300 level classes and not 200 level classes. This change will allow students to take either class to meet the requirements for the program and to enroll in subsequent classes for Organizational Leadership. Currently if a student takes LEAD 300 they must be given permission to enroll in any other Organizational Leadership class. This change will remove that administrative task and allow the student to enroll in the class that best benefits their program.

- 5. Effect on completion of major/minor sequence:**

- 6. Proposed term for implementation: Summer 2017**

- 7. Dates of prior committee approvals:**

School of Professional Studies	<u>03/13/2016</u>
University College Curriculum Committee	<u>10/26/2016</u>
Professional Education Council (if applicable)	_____
General Education Committee (if applicable)	_____
Undergraduate Curriculum Committee	<u>November 15, 2016</u>
University Senate	_____

University College
School of Professional Studies
Proposal to Revise Course Prerequisites
(Information Item)

Contact Person: Ron Mitchell, ron.mitchell@wku.edu, 270 780-2535

1. **Identification of course:**
 - 1.1 Course prefix: LEAD 330
 - 1.2 Course title: Leadership Ethics and Decision-Making
2. **Current prerequisites:** LEAD 200 or instructor's permission.
3. **Proposed prerequisites:** LEAD 200 or LEAD 300 or instructor's permission.
4. **Rationale for the revision of prerequisites:** Both LEAD 200 and LEAD 300 are entry level classes. Students taking LEAD 200 may not receive credit for LEAD 300 in the major. Most transfer students need 300 level classes and not 200 level classes. This change will allow students to take either class to meet the requirements for the program and to enroll in subsequent classes for Organizational Leadership. Currently if a student takes LEAD 300 they must be given permission to enroll in any other Organizational Leadership class because currently the entry-class for the organizational leadership program is LEAD 200. This change will remove that administrative task and allow the student to enroll in the class that best benefits their program.
5. **Effect on completion of major/minor sequence:** This change will prevent students from taking a lower level class when not necessary for their program and assist students in class sequence.
6. **Proposed term for implementation:** Summer 2017
7. **Dates of prior committee approvals:**

School of Professional Studies	03/10/2016
University College Curriculum Committee	10/26/2016
Professional Education Council (if applicable)	_____
General Education Committee (if applicable)	_____
Undergraduate Curriculum Committee	November 15, 2016
University Senate	_____

**University College
School of Professional Studies
Proposal to Revise Course Prerequisites
(Information Item)**

Contact Person: Ron Mitchell, ron.mitchell@wku.edu, 270 780-2535

1. **Identification of course:**
 - 1.1 Course prefix: LEAD 475
 - 1.2 Course title: Leadership Studies Special Topics
2. **Current prerequisites:** LEAD 200 or instructor's permission.
3. **Proposed prerequisites:** LEAD 200 or LEAD 300 or instructor's permission.
4. **Rationale for the revision of prerequisites:** Both LEAD 200 and LEAD 300 are entry level classes. Students taking LEAD 200 may not receive credit for LEAD 300 in the major. Most transfer students need 300 level classes and not 200 level classes. This change will allow students to take either class to meet the requirements for the program and to enroll in subsequent classes for Organizational Leadership. Currently if a student takes LEAD 300 they must be given permission to enroll in any other Organizational Leadership class. This change will remove that administrative task and allow the student to enroll in the class that best benefits their program.
5. **Effect on completion of major/minor sequence:** This change will prevent students from taking a lower level class when not necessary for their program.
6. **Proposed term for implementation:** Summer 2017
7. **Dates of prior committee approvals:**

School of Professional Studies	<u>10/03/2016</u>
University College Curriculum Committee	<u>10/26/2016</u>
Professional Education Council (if applicable)	_____
General Education Committee (if applicable)	_____
Undergraduate Curriculum Committee	<u>November 15, 2016</u>
University Senate	_____

**University College
School of Professional Studies
Proposal to Revise Course Prerequisites
(Information Item)**

Contact Person: Ron Mitchell, ron.mitchell@wku.edu, 270 780-2535

1. **Identification of course:**
 - 1.1 Course prefix: LEAD 498
 - 1.2 Course title: Independent Study in Organizational Leadership

2. **Current prerequisites:** LEAD 200 or instructor's permission.

3. **Proposed prerequisites:** LEAD 200 or LEAD 300 or instructor's permission.

4. **Rationale for the revision of prerequisites:** Both LEAD 200 and LEAD 300 are entry level classes. Students taking LEAD 200 may not receive credit for LEAD 300 in the major. Most transfer students need 300 level classes and not 200 level classes. This change will allow students to take either class to meet the requirements for the program and to enroll in subsequent classes for Organizational Leadership. Currently if a student takes LEAD 300 they must be given permission to enroll in any other Organizational Leadership class. This change will remove that administrative task and allow the student to enroll in the class that best benefits their program.

5. **Effect on completion of major/minor sequence:** This change will prevent students from taking a lower level class when not necessary for their program.

6. **Proposed term for implementation:** Summer 2017

7. Dates of prior committee approvals:

School of Professional Studies	10/03/2016
University College Curriculum Committee	10/26/2016
Professional Education Council (if applicable)	
General Education Committee (if applicable)	
Undergraduate Curriculum Committee	November 15, 2016
University Senate	

University College
School of Professional Studies
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Person: Ron Mitchell, ron.mitchell@wku.edu, 270 780-2535

1. Identification of course:

- 1.3 Current course prefix: LEAD 400
- 1.4 Course title: Practicum in Leadership

2. Revise course title:

- 2.1 Current course title: Practicum in Leadership
- 2.2 Proposed course title: Leadership Capstone
- 2.3 Proposed abbreviated title: Capstone
- 2.4 Rationale for revision of course title: This is the final course in the Organizational Leadership program and the title should reflect a class that evaluates student's summative knowledge in Leadership.

3. Revise course number:

- 3.1 Current course number:
- 3.2 Proposed course number:
- 3.3 Rationale for revision of course number:

4. Revise course prerequisites/corequisites/special requirements:

- 4.1 Current prerequisites/corequisites/special requirements: Prerequisites: LEAD 200 or instructor's permission.
- 4.2 Proposed prerequisites/corequisites/special requirements: Prerequisites: LEAD 200 or LEAD 300, and a minimum of 9 hours completed in the major.
- 4.3 Rationale for the revision of prerequisites/corequisites/special requirements:
Both LEAD 200 and LEAD 300 are entry level classes. Students taking LEAD 200 may not receive credit for LEAD 300 in the major. Most transfer students need 300 level classes. This change will allow students to take either class to meet the requirements for the program and to enroll in subsequent classes for Organizational Leadership. Currently if a student takes LEAD 300 they must be given permission to enroll in any other Organizational Leadership class because currently the entry-class for the organizational leadership program is LEAD 200.
- 4.4. Effect on completion of major/minor sequence: This change will prevent students from taking a lower level class when not necessary for their program and assist students in class sequence.

5. Revise course catalog listing:

- 5.1 Current course catalog listing: This course will provide students with a culminating experience to integrate the major topics studied in the discipline, demonstrate their mastery of the curriculum, and apply their leadership skills in organizational contexts and settings.
- 5.2 Proposed course catalog listing: A course to assess student's summative knowledge of leadership and provide an opportunity for students to demonstrate how to integrate that knowledge.

5.3 Rationale for revision of course catalog listing: To more accurately reflect the purpose of the class.

6. Revise course credit hours:

6.1 Current course credit hours: 1- 6. Repeatable up to maximum of 6 credit hours.

6.2 Proposed course credit hours: 1 – 6. Not repeatable.

6.3 Rationale for revision of course credit hours: This class content will be more focused on evaluation of students’ ability to demonstrate their knowledge of leadership.

7. Revise grade type:

7.1 Current grade type: Pass/Fail

7.2 Proposed grade type: Standard Letter Grade

7.3 Rationale for revision of grade type: The letter grade will more accurately measure and reflect students’ performance in the class.

8. Proposed term for implementation: Summer 2017

9. Dates of prior committee approvals:

School of Professional Studies	<u>10/03/2016</u>
University College Curriculum Committee	<u>10/25/2016</u>
Professional Education Council (if applicable)	_____
General Education Committee (if applicable)	_____
Undergraduate Curriculum Committee	<u>11/15/2016</u>
University Senate	_____

**University College
Diversity & Community Studies
Proposal to Revise a Program
(Consent Item)**

Contact Person: Leah Ashwill, leah.ashwill@wku.edu, 5-3217, and Jane Olmsted, jane.olmsted@wku.edu, 5-5787

1. Identification of program:

- 1.1 Current program reference number: 349
- 1.2 Current program title: Minor in Citizenship & Social Justice
- 1.3 Credit hours: 22

2. Identification of the proposed program changes: Addition of more elective options, correction of prefix (ICSR is now CSJ)

3. Detailed program description:

<p>Students are required to take an additional 12 hours of electives, selecting from at least three different programs /departments, and insuring that at least half of their minor credits are from upper-level courses. The following electives are approved. Additional courses may be considered after consultation from the CCSJ Director: AFAM 190, AFAM 333, AFAM 343, ANTH 360, ANTH 343, FLK 377 / AFAM 377, FLK 342 / ANTH 342, FLK 330, FLK 480, DCS 360, ECON 434, ECON 445, ENG 360, ENG 370, ENG 393, GEOG 444, GEOG 380, GWS 200, GWS 301, GWS 375, GWS 400, HIST 379, HIST 380, HIST 420, HIST 430, HIST 446, HON 251, DCS 300, ICSR 380, PHIL 103, PHIL 202, PHIL 212, PHIL 333, PHIL 427, PS 101, PS 373, PS 435, PSY 355, RELS 401, SOCL 240, SOCL 312, SOCL 355, SOCL 359, SOCL 362, SOCL 452, THEA 349.</p>	<p>Students are required to take an additional 12 hours of electives, selecting from at least three different programs / departments, and insuring that at least 11 of their minor credits are from upper-level courses. The following electives are approved (additional courses may be considered after consultation with the CCSJ director): AFAM 190, AFAM 333, AFAM 343, ANTH 120, ANTH 343, ANTH 360, DCS 300, DCS 360, DCS 363, ECON 434, ECON 445, EDU 200, ENG 360, ENG 370, ENG 393, ENG 497, FLK 330, FLK 340/ANTH 340, FLK 342 / ANTH 342, FLK 377 / AFAM 377, FLK 480, GEOG 225, GEOG 330, GEOG 380, GEOG 444, GWS 200, GWS 301, GWS 375, GWS 400, HIST 379, HIST 380, HIST 420, HIST 430, HIST 446, HIST 453, HIST 481, HON 251, ICSR 380, JOUR 201, LEAD 330, PHIL 103, PHIL 202, PHIL 208, PHIL 212, PHIL</p>
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	323, PHIL 324, PHIL 333, PHIL 427, PHIL 350, PS 110, PS 373, PS 435, PSY 355, RELS 202, RELS 323, RELS 333, SOCL 240, SOCL 312, SOCL 355, SOCL 359, SOCL 362, SOCL 452, SWRK 300, SWRK 325, THEA 341.
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4. Rationale for the proposed program change:

Our current listing has proven limiting to students, who sometimes have trouble finding an approved elective that will fit their schedules. We therefore wish to increase the number of options available to them. All of the courses bolded and added to the list of approved electives are appropriate for the minor and have been approved by the respective departments. A handful of courses have been removed, because they are no longer offered (ICSR 380, THEA 349), or the course number was incorrect (PS 101 should be PS 110), or the course is a seminar topics course (RELS 401).

5. Proposed term for implementation and special provisions (if applicable): Fall 2017

6. Dates of prior committee approvals:

Diversity & Community Studies	October 17, 2016

University College Curriculum Committee	October 25, 2016

Undergraduate Curriculum Committee	November 15, 2016

University Senate	_____

University College
School of Professional Studies
Proposal to Revise a Program
(Action Item)

Contact Person: Cort Basham, School of Professional Studies, TPH 218, 5-8973
cortney.basham@wku.edu

1. Identification of program:

- 1.5 Current program reference number:558
- 1.6 Current program title: Bachelor of Interdisciplinary Studies
- 1.7 Credit hours: 36

2. Identification of the proposed program changes:

Streamlining of program as follows:

- IDST 395 changed from requirement to elective
- IDST 495 replaced by option of IDST 495 or 499
- IDST courses may be included as emphasis electives

3. Detailed program description:

<p>The Bachelor of Interdisciplinary Studies (BIS) degree provides a four- year program for students who do not need or desire the academic specialization involved in traditional major or major/minor programs. This degree program allows considerable latitude and flexibility to satisfy individual interests and needs. In lieu of the major/minor required by traditional degree programs, the student must complete a broad area of emphasis (complementary courses from different academic disciplines) of at least 36 semester hours of coursework approved by the Interdisciplinary Studies degree advisor.</p>	<p><u>Proposed text:</u> The Bachelor of Interdisciplinary Studies (BIS) degree provides a four-year program for students who do not need or desire the academic specialization involved in traditional major or major/minor programs. This degree program allows considerable latitude and flexibility to satisfy individual interests and needs. In lieu of the major/minor required by traditional degree programs, the student must complete a broad area of emphasis (complementary courses from different academic disciplines) of at least 36 semester hours of coursework approved by the Interdisciplinary Studies degree advisor. These hours will include a capstone course (student may choose from IDST 495 or IDST 499).</p>
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The 12 broad areas of emphasis and sample degree paths for the Interdisciplinary Studies degree program follow:

- Arts
- Business
- Education
- Health
- Humanities
- Military Studies
- Organization and Communication of Ideas
- Science
- Social and Behavioral Science
- Social Justice and Equity Studies
- Sustainability
- Technology

Students also have the option of requesting a broad area of emphasis not listed above. The written request, based on specific individual objectives, must be made by the student and approved by a BIS advisor, the Director, and the Dean of University College.

Minimum Academic Requirements for the Bachelor of Interdisciplinary Studies

- Grade point average of at least 2.0 in the following three areas: Area of Emphasis Hours, WKU Hours, and Overall Cumulative Hours
- 36 hours in the Area of Emphasis
- 42 hours of upper-level credits, including 12 upper-level hours in the Area of Emphasis
- No more than 24 semester hours in a single academic discipline, no more than 24 semester hours from the School of Journalism & Broadcasting, no more than 30 semester hours in courses administered by the Gordon Ford College of Business, no more than 12 upper-level semester hours from the Gordon Ford College of Business.

The 12 broad areas of emphasis ~~and sample degree paths~~ for the Interdisciplinary Studies degree program **include:**

- Arts
- Business
- Education
- Health
- Humanities
- Military Studies
- Organization and Communication of Ideas
- Science
- Social and Behavioral Science
- Social Justice and Equity Studies
- Sustainability
- Technology

Students also have the option of requesting a broad area of emphasis not listed above. The written request, based on specific individual objectives, must be made by the student and approved by a BIS advisor, the Director, and the Dean of University College.

Minimum Academic Requirements for the Bachelor of Interdisciplinary Studies

- ~~• Grade point average of at least 2.0 in the following three areas: Area of Emphasis Hours, WKU Hours, and Overall Cumulative Hours~~
- 36 hours in the Area of Emphasis
- 42 hours of upper-level credits including 12 upper-level hours in the Area of Emphasis
- No more than 24 semester hours in a single academic discipline, no more than 24 semester hours from the School of Journalism & Broadcasting, no more than 30 semester hours in courses administered by the Gordon Ford College of Business, no more than 12 upper-level semester hours from the Gordon Ford College of Business.

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- IDST 395 (Investigative Methods) and IDST 495 (Interdisciplinary Studies Capstone) are programmatic requirements, not counted within the area of emphasis.

- ~~IDST 395 (Investigative Methods) and IDST 495 (Interdisciplinary Studies Capstone) are programmatic requirements, not counted within the area of emphasis.~~

4. Rationale for the proposed program change:

This proposal seeks to improve the efficiency and effectiveness of the BIS program, which serves well over 500 students, while maintaining its original goal of being a flexible degree option for students who do not wish to pursue a traditional academic specialization.

We are eliminating the first bullet as redundant. Since these rules are true of every WKU degree, it's unnecessary and confusing to list them again here.

Despite the description, coursework is not currently approved by an advisor. IDST has a list of approved courses for each subject area; additional courses may be included by filing the appropriate paperwork. We have corrected the description to match actual practice.

The required IDST 395 and IDST 495 courses have proved bottlenecks for students. IDST has trouble staffing them with qualified faculty, and the inability to get into these classes in a timely way negatively affects time to degree completion. Shifting IDST 395 to an IDST elective will allow students more choices for fulfilling their upper-level requirements and relieve enrolment pressure. At the same time, counting the capstone within the major hours reflects the practice of many other majors at WKU (for example, Visual Studies, Psychological Sciences, Health Information Management, and many more).

Similar degree programs are offered at most of our benchmark and regional institutions including:

Morehead University:	University Studies
Eastern Kentucky University:	General Studies
Murray State University:	University Studies
Eastern Tennessee State University:	General Studies
Bowling Green State University:	Liberal Studies
Illinois State University:	University Studies

5. Proposed term for implementation and special provisions (if applicable): Fall 2017

6. Dates of prior committee approvals:

School of Professional Studies	<u>10/7/2016</u>
University College Curriculum Committee	<u>10/25/2016</u>
Professional Education Council (if applicable)	<u>N/A</u>
Undergraduate Curriculum Committee	<u>November 15, 2016</u>
University Senate	<u></u>

**College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Revise Course Prerequisites
(Information Item)**

Contact Person:

Karen Mason karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

1. Identification of course:

1.1 Course prefix and number: HMD 313

1.2 Course title: Practicum in Hospitality Management

2. Current prerequisites: HMD 171 or HMD 271 and sophomore standing

3. Proposed prerequisites: Sophomore standing

4. Rationale for the revision of prerequisites:

Multiple pre-requisites were affecting the sequencing of required courses, especially for students in the Tourism minor, and the Meeting, Convention and Exposition minor. Additionally, it is preferable for the students to obtain work experience earlier in the curriculum.

5. Effect on completion of major/minor sequence: None.

6. Proposed term for implementation: Fall 2017

7. Dates of prior committee approvals:

Department of Family and Consumer Sciences

September 21, 2016

CHHS Undergraduate Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

**College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Revise Course Prerequisites
(Information Item)**

Contact Person:

Karen Mason karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

1. Identification of course:

1.1 Course prefix and number: HMD 368

1.2 Course title: Dietary and Herbal Supplements

2. Current prerequisites: HMD 211 or permission of instructor

3. Proposed prerequisites: HMD 211

4. Rationale for the revision of prerequisites:

The content in HMD 211 is needed to prepare students for HMD 368.

5. Effect on completion of major/minor sequence: none

6. Proposed term for implementation: Fall 2017

7. Dates of prior committee approvals:

Department of Family and Consumer Sciences

October 6, 2016

CHHS Undergraduate Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

**College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Revise Course Prerequisites
(Information Item)**

Contact Person:

Karen Mason Karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Course prefix and number: HMD 378
- 1.2 Course title: Legal Environment of Hospitality and Tourism

2. Current prerequisites: HMD 275 and 276 or permission of instructor

3. Proposed prerequisites: HMD 271 and Junior Standing.

4. Rationale for the revision of prerequisites:

HMD 271 is a tourism course, with relevant content to prepare the student for successful completion of the HMD 378 marketing course. HMD 275 Restaurant Management and HMD 276 Lodging Operations are more field specific than is necessary to help with completion of HMD 378. Additionally, HMD 275 and HMD 276 are only offered once a year and this was making the sequencing of courses difficult.

5. Effect on completion of major/minor sequence: None.

6. Proposed term for implementation: Fall 2017

7. Dates of prior committee approvals:

Department of Family and Consumer Sciences	September 21, 2016
CHHS Undergraduate Curriculum Committee	10/21/2016
Undergraduate Curriculum Committee	November 15, 2016
University Senate	

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Revise Course Prerequisites/Corequisites
(Information Item)

Contact Person:

Karen Mason Karen.mason@wku.edu 745-3462
Julie Lee julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Course prefix and number: HMD 470
- 1.2 Course title: Advanced Lodging Management

2. Current prerequisites/corequisites:

Prerequisites: ACCT 200 and HMD 276 or permission of instructor.
Corequisites: HMD 472; HRTM majors or Lodging Management minors only

3. Proposed prerequisites/corequisites:

Prerequisites: HMD 276. Corequisites: HMD 472.

4. Rationale for the revision of prerequisites/corequisites:

HMD 276 Lodging Operations is the introductory course for this content. ACCT 200 content is not relevant for the successful completion of this course. Lodging management minor has been deleted. The co-requisite HMD 472 is the other spring capstone course and should remain as such.

5. Effect on completion of major/minor sequence: None.

6. Proposed term for implementation: Fall 2017

7. Dates of prior committee approvals:

Department of Family and Consumer Sciences	September 21, 2016
CHHS Undergraduate Curriculum Committee	10/21/2016
Undergraduate Curriculum Committee	November 15, 2016
University Senate	

**College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Revise Course Catalog Listing
(Information Item)**

Contact Person:

Karen Mason Karen.mason@wku.edu 745-3462

Julie Lee Julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Course prefix and number: HMD 151
- 1.2 Course title: Food Science

2. Current course catalog listing:

- 2.1 Introduction to the study of the basic principles of food science as they apply to food preparation. Food components including composition, palatability, flavor, color, texture, and safe food handling practices are studied and evaluated. Application of principles include preparation and evaluation of food products. *Course Fee.*

3. Proposed course catalog listing:

- 3.1 Introduction to the study of the basic principles of food science as they apply to food preparation. Application of principles include preparation and evaluation of food products. *Course Fee.*

4. Rationale for revision of the course catalog listing: Shortening of the description for clarity.

5. Proposed term for implementation: Fall 2017

6. Dates of prior committee approvals:

Department of Family and Consumer Sciences

September 21, 2016

CHHS Undergraduate Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

**College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Revise Course Catalog Listing
(Information Item)**

Contact Person:

Karen Mason Karen.mason@wku.edu 745-3462

Julie Lee Julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Course prefix and number: HMD 251
- 1.2 Course title: Commercial Food Preparation

2. Current course catalog listing: Study and application of commercial food preparation processes including selection, storage and presentation of food products, and the effective utilization of resources. Students must pass the National Restaurant Association Food Sanitation Certification Examination and become CPR certified to receive credit for this course. *Course Fee*

3. Proposed course catalog listing: Study and application of commercial food preparation processes including selection, storage, presentation of food products, and the effective utilization of resources. *Course Fee*

4. Rationale for revision of the course catalog listing: The National Restaurant Association Food Sanitation Certification Examination portion of this class is included in the co-requisite class, HMD 152 Food Service Sanitation. Due to the CPR certification only being valid for one year, it is no longer deemed appropriate to require it in a sophomore level course, two or more years before the student might utilize this for employment.

5. Proposed term for implementation: Fall 2017

6. Dates of prior committee approvals:

Department of Family and Consumer Sciences

September 21, 2016

CHHS Undergraduate Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

**College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Revise Course Catalog Listing
(Information Item)**

Contact Person:

Karen Mason Karen.mason@wku.edu 745-3462

Julie Lee Julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Course prefix and number: HMD 252
- 1.2 Course title: Hospitality Information Technology

2. Current course catalog listing: Study of computer applications in hotel, restaurant, and tourism management and dietetics. Topics include computer programs generic to the hospitality industry such as spreadsheets, word-processing, reservation systems, accounting systems, nutritional analysis, etc. Course focuses on the information technology in the management of hospitality operations.

3. Proposed course catalog listing: Study of computer applications in hotel, restaurant, and tourism management, and dietetics. Specific applications: spreadsheets, word-processing, reservation systems, accounting systems, and nutritional analysis.

4. Rationale for revision of the course catalog listing: Shortening of the description, with consolidation of pertinent topics and key terms.

5. Proposed term for implementation: Fall 2017

6. Dates of prior committee approvals:

Department of Family and Consumer Sciences
 CHHS Undergraduate Curriculum Committee
 Undergraduate Curriculum Committee
 University Senate

September 21, 2016

 10/21/2016

 November 15, 2016

**College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Revise Course Catalog Listing
(Information Item)**

Contact Person:

Karen Mason Karen.mason@wku.edu 745-3462

Julie Lee Julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Course prefix and number: HMD 271
- 1.2 Course title: Tourism Planning and Development

2. Current course catalog listing: Study and evaluation of travel and tourism and the economic and cultural impact on society. Examination of the forces which influence domestic and international tourism. Component parts of tourism management and interrelationship of meeting planning, travel systems, food and lodging systems, and tourist attrConsents are reviewed. Students responsible for own transportation.

3. Proposed course catalog listing: Evaluation of international and domestic travel, tourism, economics, and cultural impact. Examination of tourism management, meeting planning, travel systems, food and lodging systems, and tourist attrConsents. Students are responsible for any field trip expenses and transportation.

4. Rationale for revision of the course catalog listing: Shortening of the description, with consolidation of pertinent topics and key terms.

5. Proposed term for implementation: Fall 2017

6. Dates of prior committee approvals:

Department of Family and Consumer Sciences
CHHS Undergraduate Curriculum Committee
Undergraduate Curriculum Committee
University Senate

September 21, 2016

10/21/2016

November 15, 2016

**College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Revise Course Catalog Listing
(Information Item)**

Contact Person:

Karen Mason Karen.mason@wku.edu 745- 3462

Julie Lee Julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Course prefix and number: HMD 353
- 1.2 Course title: Menu Planning and Purchasing

2. Current course catalog listing: Study of menu planning and merchandising to meet the needs of various target markets. Includes analysis of food and equipment specifications, purchasing methods, and pricing strategy. Possible field trip at student's expense.

3. Proposed course catalog listing: Study of menu development, including planning and purchasing practices. Students are responsible for any field trip expenses and transportation.

4. Rationale for revision of the course catalog listing: Shortening of the description, with consolidation of pertinent topics and key terms.

5. Proposed term for implementation: Fall 2017

6. Dates of prior committee approvals:

Department of Family and Consumer Sciences

September 21, 2016

CHHS Undergraduate Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

**College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Revise Course Catalog Listing
(Information Item)**

Contact Person:

Karen Mason Karen.mason@wku.edu 745-3462

Julie Lee Julie.lee@wku.edu 745-3990

1. Identification of course:

1.1 Course prefix and number: HMD 354

1.2 Course title: Cost Control and Financial Analysis in the Hospitality Industry

2. Current course catalog listing: Study of the financial aspects of hospitality operations to include budgeting, forecasting, financial analysis, food and labor costs, beverage control, inventory control, and the Uniform System of Accounts for Hotels and Restaurants.

3. Proposed course catalog listing: Study of the financial aspects of hospitality operations to include budgeting, forecasting, financial analysis, and managerial accounting.

4. Rationale for revision of the course catalog listing: Shortening of the description, with consolidation of topics and key terms.

5. Proposed term for implementation: Fall 2017

6. Dates of prior committee approvals:

Department of Family and Consumer Sciences

September 21, 2016

CHHS Undergraduate Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

11/15/2016

University Senate

**College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Revise Course Catalog Listing
(Information Item)**

Contact Persons:

Karen Mason karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

1. Identification of course:

1.1 Course prefix and number: HMD 367

1.2 Course title: Nutrition in Aging

2. Current course catalog listing: Explores the nutritional needs of the aging adult, focusing on the various disease states and their nutritional ramifications. The nutritional implications for demographic groups in the aging population, and issues related to eating, pharmacology and physical activity in the elderly will also be reviewed. Field experiences will be required; students are responsible for their own transportation.

3. Proposed course catalog listing: Explores the nutritional requirements of individuals throughout the aging process. Students are responsible for any field trip expenses and transportation.

4. Rationale for revision of the course catalog listing: To shorten the description to concisely portray the purpose of the course.

5. Proposed term for implementation: Fall 2017

6. Dates of prior committee approvals:

Department of Family and Consumer Sciences

October 3, 2016

CHHS Undergraduate Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Person:

Karen Mason Karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

- 1. Identification of course:**
 - 1.1 Current course prefix and number: HMD 152
 - 1.2 Course title: Food Service Sanitation

- 2. Revise course title: N/A**

- 3. Revise course number: N/A**

- 4. Revise course corequisites:**
 - 4.1 Current Corequisite: FACS 251
 - 4.2 Proposed Corequisite: HMD 251
 - 4.3 Rationale for revision of course corequisites:
Correction of omission when all courses in the Hospitality Management & Dietetics major were switched from FACS departmental prefix to HMD prefix.
 - 4.4 Effect on completion of major/minor sequence: none

- 5. Revise course catalog listing:**
 - 5.1 Current course catalog listing: National Restaurant Association ServSafe sanitation course. Examines the causes and prevention of foodborne illnesses in food service operations. Covers proper food handling to include receiving, storage, preparation, and holding of food. Proper cooking and storage temperatures will be stressed. Students must pass the ServSafe National certification to successfully complete this course.

 - 5.2 Proposed course catalog listing: Examines the causes and prevention of foodborne illness. Identifies hazards in food service operations. The course culminates with a nationally recognized food safety and sanitation exam.

 - 5.3 Rationale for revision of course catalog listing: Reduction in length of description, and no longer specifying the ServSafe examination to allow for use of another national examination.

- 6. Revise course credit hours: N/A**

7. Revise grade type:

7.1 Current grade type: Standard Letter

7.2 Proposed grade type: Pass/Fail

7.3 Rationale for revision of grade type:

The course aligns with a nationally recognized exam and certification system, and the exam itself is pass/fail.

8. Proposed term for implementation: Fall 2017

9. Dates of prior committee approvals:

Department of Family and Consumer Sciences

September 21, 2016

CHHS Undergraduate Curriculum Committee

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Undergraduate Curriculum Committee

November 15, 2016

University Senate

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Person:

Karen Mason Karen.mason@wku.edu 745-3462

Julie Lee Julie.lee@wku.edu 745-3990

1. Identification of course:

1.1 Current course prefix and number: HMD 275

1.2 Course title: Restaurant Management

2. Revise course title: N/A

3. Revise course number: N/A

4. Revise course prerequisites:

4.1 Current prerequisites: HMD 171 or permission of instructor.

4.2 Proposed prerequisites: HMD 151

4.3 Rationale for revision of course prerequisites:

HMD 151 contains the basic culinary concepts and math skills that will be built upon in HMD 275. HMD 171 is an introductory survey course, and does not contain relevant content to prepare the student for success in HMD 275.

4.4 Effect on completion of major/minor sequence:

None.

5. Revise course catalog listing:

5.1 Current course catalog listing: Identifies the crucial elements involved in the successful operation of a restaurant and how they interrelate. Students are taken through the process of creating a concept, developing a menu, budgeting and controlling costs, staffing the restaurant, purchasing food and equipment, bar and beverage management, daily operations and developing a marketing plan. Includes online “virtual field trips.”

5.2 Proposed course catalog listing: Identify and evaluate elements involved in successful concept creation and operation of a restaurant. Students are responsible for any field trip expenses and transportation.

5.3 Rationale for revision of course catalog listing: Shortening of the description, with consolidation of pertinent topics and key terms.

6. Revise course credit hours: N/A

7. Revise grade type: N/A

8. Proposed term for implementation: Fall 2017

9. Dates of prior committee approvals:

Department of Family and Consumer Sciences

September 21, 2016

CHHS Undergraduate Curriculum Committee

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Undergraduate Curriculum Committee

November 15, 2016

University Senate

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Person:

Karen Mason Karen.mason@wku.edu 745-3462

Julie Lee Julie.lee@wku.edu 745-3990

- 1. Identification of course:**
 - 1.1 Current course prefix and number: HMD 276
 - 1.2 Course title: Lodging Operations

- 2. Revise course title: N/A**

- 3. Revise course number: N/A**

- 4. Revise course prerequisites:**
 - 4.1 Current prerequisites: HMD 171 or HMD 271 or permission of the instructor.
 - 4.2 Proposed prerequisites: HMD 171
 - 4.3 Rationale for revision of course prerequisites:
HMD 171 is an introductory survey course, and most relevant to the successful completion of HMD 276. HMD 271 is a tourism course, and not relevant for the student's successful completion of HMD 276.
 - 4.4 Effect on completion of major/minor sequence:
None.

- 5. Revise course catalog listing:**
 - 5.1 Current course catalog listing: Study of hotel and lodging operations, including detailed descriptions and analyses of the functions of both revenue-generating and support departments, as well as staffing needs and model position descriptions. Includes online "virtual field trips."
 - 5.2 Proposed course catalog listing: Study of hotel and lodging operations, including analyses of the functions of revenue-generating and support departments. Students are responsible for any field trip expenses and transportation.
 - 5.3 Rationale for revision of course catalog listing: Shortening of the description, with consolidation of pertinent topics and key terms.

- 6. Revise course credit hours: N/A**

- 7. Revise grade type: N/A**

8. Proposed term for implementation: Fall 2017

9. Dates of prior committee approvals:

Department of Family and Consumer Sciences

September 21, 2016

CHHS Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Person:

Karen Mason karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Current course prefix and number: HMD 361
- 1.2 Course title: Life Stage Nutrition

2. Revise course title: N/A

3. Revise course number: N/A

4. Revise course prerequisites:

- 4.1 Current prerequisites: HMD 261
- 4.2 Proposed prerequisites: HMD 211, BIOL 131, CHEM 105 or CHEM 109
- 4.3 Rationale for revision of course prerequisites:
HMD 261 is no longer offered. Basic concepts in nutrition, anatomy & physiology, and chemistry are needed for HMD 361.
- 4.4 Effect on completion of major/minor sequence: none

5. Revise course catalog listing:

- 5.1 Current course catalog listing: Study of nutrition needs of individuals in the various stages of the life cycle. Review of public and private enterprises involved in the delivery of nutrition services. Course requires off-campus experiences for which students are responsible for transportation and related activities and expenses.
- 5.2 Proposed course catalog listing: Study of nutritional requirements of individuals throughout the life cycle. Students are responsible for any field experience expenses and transportation.
- 5.3 Rationale for revision of course catalog listing: To concisely and accurately state the purpose of HMD 361.

6. Revise course credit hours: N/A

7. Revise grade type: N/A

8. Proposed term for implementation: Fall 2017

9. Dates of prior committee approvals:

Department of Family and Consumer Sciences

September 21, 2016

CHHS Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Persons:

Karen Mason karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Current course prefix and number: HMD 365
- 1.2 Course title: Community Nutrition

2. Revise course title: N/A

3. Revise course number:

- 3.1 Current course number: HMD 365
- 3.2 Proposed course number: HMD 465
- 3.3 Rationale for revision of course number: The expectation of HMD 365 is to have a solid nutrition background and should be taken their senior year.

4. Revise course prerequisites:

- 4.1 Current prerequisites: HMD 211
- 4.2 Proposed prerequisites: HMD 361 and senior standing
- 4.3 Rationale for revision of course prerequisites: HMD 211 is too basic to adequately prepare students for HMD 365; the content in HMD 361 would best prepare students for topics to be covered in HMD 365. Students taking HMD 365 need to have a solid nutrition background and have senior standing.
- 4.4 Effect on completion of major/minor sequence: none

5. Revise course catalog listing:

- 5.1 Current course catalog listing: Review of community resources and delivery of nutrition education, to include diverse populations. Field experiences will be required. Students are responsible for their own transportation.
- 5.2 Proposed course catalog listing: Review of community resources, delivery of nutrition education, and counseling in diverse populations. Students are responsible for any field experience expenses and transportation.
- 5.3 Rationale for revision of course catalog listing: To concisely and more accurately state the purpose of HMD 365.

6. Revise course credit hours: N/A

7. Revise grade type: N/A

8. **Proposed term for implementation:** Fall 2017

9. **Dates of prior committee approvals:**

Department of Family and Consumer Sciences

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10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Person:

Karen Mason karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Current course prefix and number: HMD 373
- 1.2 Course title: Hospitality and Tourism Marketing

2. Revise course title: N/A

3. Revise course number: N/A

4. Revise course prerequisites/corequisites/special requirements:

- 4.1 Current prerequisites: HMD 271, 275, and 276.
- 4.2 Proposed prerequisites: HMD 271.
- 4.3 Rationale for revision of course prerequisites:
HMD 271 is a tourism course, with relevant content to prepare the student for successful completion of the HMD 373 marketing course. HMD 275 Restaurant Management and HMD 276 Lodging Operations are more field specific than is necessary to help with successful completion of HMD 373. Additionally, they are only offered once a year and this was making the sequencing of courses difficult.
- 4.4 Effect on completion of major/minor sequence:
None.

5. Revise course catalog listing:

- 5.1 Current course catalog listing: Examines the scope and implementation of specialized marketing activities across a range of private and public sector organizations in the hospitality and tourism industry. Focuses on the conceptualization, design, delivery and evaluation of marketing plans for hospitality and tourism organizations. The development of a comprehensive marketing plan is a major component of this course.
- 5.2 Proposed course catalog listing: Examines the scope and implementation of specialized marketing activities across a range of organizations in the hospitality and tourism industry.
- 5.3 Rationale for revision of course catalog listing: Shortening of the description, with consolidation of topics and key terms.

6. Revise course credit hours: N/A

- 7. **Revise grade type: N/A**
- 8. **Proposed term for implementation: Fall 2017**
- 9. **Dates of prior committee approvals:**

Department of Family and Consumer Sciences	September 21, 2016
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Undergraduate Curriculum Committee	November 15, 2016
University Senate	

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Person:

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Julie Lee julie.lee@wku.edu 745-3990

- 1. Identification of course:**
 - 1.1 Current course prefix and number: HMD 375
 - 1.2 Course title: Meeting and Convention Management

- 2. Revise course title: N/A**

- 3. Revise course number: N/A**

- 4. Revise course prerequisites:**
 - 4.1 Current prerequisites: Junior standing or permission from the instructor.
 - 4.2 Proposed prerequisites: HMD 271 and Junior standing.
 - 4.3 Rationale for revision of course prerequisites:
HMD 271 Tourism provides the industry background for successful completion of HMD 375.
 - 4.4 Effect on completion of major/minor sequence:
None.

- 5. Revise course catalog listing:**
 - 5.1 Current course catalog listing: Management and operation of conventions, meetings, trade shows and exhibitions for both profit and non-profit organizations. Emphasizes program planning, budgeting, contracts, marketing, public relations, site and facility selection, exhibit planning and marketing, transportation, food and lodging arrangements, and career opportunities. A convention / meeting planning project will be required for successful completion of the course.
 - 5.2 Proposed course catalog listing: Examines planning and management of conventions, meetings, trade shows and exhibitions. Students are responsible for any field experience expenses and transportation.
 - 5.3 Rationale for revision of course catalog listing: Shortening of the description, with consolidation of topics and key terms.

- 6. Revise course credit hours: N/A**

- 7. Revise grade type: N/A**

- 8. Proposed term for implementation: Fall 2017**

9. **Dates of prior committee approvals:**

Department of Family and Consumer Sciences

September 21, 2016

CHHS Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Person:

Karen Mason Karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Current course prefix and number: HMD 452
- 1.2 Course title: Quality and Service Management in the Hospitality Industry

2. Revise course title:

- 2.1 Current course title: Quality and Service Management in the Hospitality Industry
- 2.2 Proposed course title: Quality and Service Management
- 2.3 Proposed abbreviated title: Quality Serv Mgt
- 2.4 Rationale for revision of course title: Shorten title

3. Revise course number: N/A

4. Revise course prerequisites:

- 4.1 Current prerequisites: Senior standing and MGT 210.
- 4.2 Proposed prerequisites: HMD 251
- 4.3 Rationale for revision of course prerequisites:
Senior standing and the content in MGT 210 is not required for successful completion of this course. The topics in this course are introduced in HMD 251 Commercial Foods.
- 4.4 Effect on completion of major/minor sequence:
None.

5. Revise course catalog listing:

- 5.1 Current course catalog listing: Study and analysis of service delivery systems for the hospitality industry with particular emphasis on implementing a consumer-driven, top-down, policy-oriented, quality service program. Possible field trip at student's expense.
- 5.2 Proposed course catalog listing: In-depth investigation of management theories, leadership, and incorporating quality-service principles. Students are responsible for any field experience expenses and transportation.
- 5.3 Rationale for revision of course catalog listing: Shortening of the description, with consolidation of pertinent topics and key terms.

6. Revise course credit hours: N/A

7. Revise grade type: N/A

8. **Proposed term for implementation:** Fall 2017

9. **Dates of prior committee approvals:**

Department of Family and Consumer Sciences

October 3, 2016

CHHS Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Persons:

Karen Mason karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

- 1. Identification of course:**
 - 1.1 Current course prefix and number: HMD 459
 - 1.2 Course title: Senior Seminar in Hospitality Management and Dietetics
- 2. Revise course title: N/A**
- 3. Revise course number: N/A**
- 4. Revise course prerequisites:**
 - 4.1 Current prerequisites: HMD 354 or 362 and senior standing.
 - 4.2 Proposed prerequisites: HMD major and senior standing
 - 4.3 Rationale for revision of course prerequisites: There is no need to list specific courses as prerequisites.
 - 4.4 Effect on completion of major/minor sequence: none
- 5. Revise course catalog listing:**
 - 5.1 Current course catalog listing: Course prepares senior Hospitality Management and Dietetics students to assume leadership positions in their career fields. The class will provide a forum where students focus on career, leadership, ethics and lifelong learning and will also provide students an opportunity to debate relevant industry issues. (Grading: Pass /Fail)
 - 5.2 Proposed course catalog listing: Course focuses on professional career development. Students are responsible for any field experience expenses and transportation. (Grading: Pass /Fail)
 - 5.3 Rationale for revision of course catalog listing: Shortening of the description, with consolidation of pertinent topics and key terms.
- 6. Revise course credit hours: N/A**
- 7. Revise grade type: N/A**

8. Proposed term for implementation: Fall 2017

9. Dates of prior committee approvals:

Department of Family and Consumer Sciences

September 21, 2016

CHHS Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Persons:

Karen Mason karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Current course prefix and number: HMD 461
- 1.2 Course title: Application of Nutrition Theory and Research

2. Revise course title: N/A

3. Revise course number: N/A

4. Revise course prerequisites:

- 4.1 Current prerequisites: HMD 261
- 4.2 Proposed prerequisites: HMD major and senior standing
- 4.3 Rationale for revision of course prerequisites: HMD 261 is no longer offered. Students are already taking HMD 461 as seniors, so the prerequisite change will align with when the students are truly taking the course.
- 4.4 Effect on completion of major/minor sequence: none

5. Revise course catalog listing:

- 5.1 Current course catalog listing: Application of classic and contemporary theory in the identification and analysis of problems in the practice of nutrition. Provides the student with a research knowledge base specific to dietetic practice.
- 5.2 Proposed course catalog listing: Provides the student with evidence-based research knowledge and skills in dietetic practice.
- 5.3 Rationale for revision of course catalog listing: Shortening of the description to concisely address the purpose of the course.

6. Revise course credit hours: N/A

7. Revise grade type: N/A

8. Proposed term for implementation: Fall 2017

9. Dates of prior committee approvals:

Department of Family and Consumer Sciences

September 21, 2016

CHHS Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Persons:

Karen Mason karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Current course prefix and number: HMD 464
- 1.2 Course title: Applied Institution Management

2. Revise course title:

- 2.1 Current course title: Applied Institution Management
- 2.2 Proposed course title: Practicum in Dietetics
- 2.3 Proposed abbreviated title: Practicum in Dietetics
- 2.4 Rationale for revision of course title: The proposed title more accurately depicts current educational terminology used to depict a course with a field experience component.

3. Revise course number: N/A

4. Revise course prerequisites:

- 4.1 Current prerequisites: Senior standing
- 4.2 Proposed prerequisites: HMD 362
- 4.3 Rationale for revision of course prerequisites: HMD 362 is being used as preparation for HMD 464.
- 4.4 Effect on completion of major/minor sequence: none

5. Revise course catalog listing:

- 5.1 Current course catalog listing: Application of methods in institutional management of foodservice operations and nutritional care. Lecture, one hour; practicum, ten hours per week minimum. Course requires off-campus experiences for which students are responsible for transportation and related activities and expenses.
- 5.2 Proposed course catalog listing: Supervised dietetics-related field experience. Practicum sites must be approved by the instructor. Students are responsible for field experience expenses and transportation.
- 5.3 Rationale for revision of course catalog listing: Shortening of the description, with consolidation of pertinent topics and key terms.

6. Revise course credit hours: N/A

7. Revise grade type: N/A

8. Proposed term for implementation: Fall 2017

9. Dates of prior committee approvals:

Department of Family and Consumer Sciences

September 21, 2016

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November 15, 2016

University Senate

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Person:

Karen Mason Karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Current course prefix and number: HMD 471
- 1.2 Course title: Catering and Beverage Management

2. Revise course title:

- 2.1 Current course title: Catering and Beverage Management
- 2.2 Proposed course title: Food Service Operations Management
- 2.3 Proposed abbreviated title: Food Service Op
- 2.4 Rationale for revision of course title:
This terminology better reflects the content of the course, and current terminology. The class no longer offers off-site catering events. HMD 471 is purely a commercial food service operations management course, with meals prepared and served in the commercial food lab and dining room.

3. Revise course number: N/A

4. Revise course prerequisites:

- 4.1 Current prerequisites: HMD 313, 353, 354, and senior standing.
- 4.2 Proposed prerequisites: HMD 251 and senior standing.
- 4.3 Rationale for revision of course prerequisites:
HMD 251 contains the content for the students to succeed in HMD 471. The content in HMD 313, 353, and 354 is not relevant for successful completion of HMD 471.
- 4.4 Effect on completion of major/minor sequence:
None.

5. Revise course catalog listing:

- 5.1 Current course catalog listing: Study and application of principles of catering including planning, purchasing, storing, preparing, and presenting food and beverages. An in-depth review of wines, spirits, beers, and beverage equipment will be included.
- 5.2 Proposed course catalog listing: Study and application of principles of food service operations. Students are responsible for any field trip expenses and transportation.
- 5.3 Rationale for revision of course catalog listing: Shortening of the description, with consolidation of topics and key terms. Additionally, beverage content in the course is minimal.

- 6. **Revise course credit hours: N/A**
- 7. **Revise grade type: N/A**
- 8. **Proposed term for implementation: Fall 2017**
- 9. **Dates of prior committee approvals:**

Department of Family and Consumer Sciences
CHHS Curriculum Committee
Undergraduate Curriculum Committee
University Senate

October 3, 2016

10/21/2016

November 15, 2016

College of Health and Human Services
Department of Family and Consumer Sciences
Proposal to Make Multiple Revisions to a Course
(Consent Item)

Contact Person:

Karen Mason Karen.mason@wku.edu 745-3462

Julie Lee julie.lee@wku.edu 745-3990

1. Identification of course:

- 1.1 Current course prefix and number: HMD 472
- 1.2 Course title: Strategic Management in the Hospitality Industry

2. Revise course title: N/A

3. Revise course number: N/A

4. Revise course prerequisites/corequisites/special requirements:

- 4.1 Current prerequisites/corequisites/special requirements:
Prerequisites: HMD 313, HMD 354, HMD 373; Corequisite: HMD 470; Special requirement: Senior Standing
- 4.2 Proposed prerequisites/special requirements:
Prerequisite: HMD 373 and senior standing.
- 4.3 Rationale for revision of course prerequisites/corequisites/special requirements:
Content in HMD 373 is relevant for successful completion of this course.
- 4.4 Effect on completion of major/minor sequence:
None.

5. Revise course catalog listing:

- 5.1 Current course catalog listing: Study and analysis of complex business problems in the hospitality industry. Identification of problems, generation of alternatives, and the implementation of effective business and corporate strategies are emphasized.
- 5.2 Proposed course catalog listing: Identification of problems, solutions, and the implementation of effective business and corporate strategies. Students are responsible for any field experience expenses and transportation.
- 5.3 Rationale for revision of course catalog listing: Shortening of the description, with consolidation of pertinent topics and key terms.

6. Revise course credit hours: N/A

7. Revise grade type: N/A

8. Proposed term for implementation: Fall 2017

9. Dates of prior committee approvals:

Department of Family and Consumer Sciences

September 21, 2016

CHHS Curriculum Committee

10/21/2016

Undergraduate Curriculum Committee

November 15, 2016

University Senate

Proposal to Create a New Academic Policy

(Consent Item)

First Reading

Contact Person: Dennis George dennis.george@wku.edu, 745-3570

1. **Identification of proposed policy:** Creation of a policy that would extend the “Fully Certified” category of the Kentucky General Education Transfer Policy to students transferring to WKU after completing the General Education requirements for a bachelor’s degree at a regionally-accredited institution that is closing or has closed.

2. **Catalog statement of proposed policy:**

2.1 Proposed catalog policy:

General Education Transfer Policy for Institutions that close (with mark-ups)

Students who have completed **[all]** General **E**ducation requirements for a **B**achelor’s degree at **[from]** a regionally-accredited institution that is closing or has closed **[are considered to]** ~~will~~ have fulfilled all WKU Colonnade General Education requirements ~~upon transfer.~~

General Education Transfer Policy for Institutions that Close (minus mark-ups)

Students who have completed all General Education requirements for a Bachelor’s degree from a regionally-accredited institution that is closing or has closed are considered to have fulfilled all WKU Colonnade General Education requirements.

2.2 Proposed catalog section:

It is proposed that this policy appear in the “**Transfer of Credits**” section immediately following the “**General Education Transfer Policy from States other than Kentucky.**”

3. **Rationale for proposed policy:**

Over the last two years WKU has seen five institutions of higher education close within the region. While we have tried to recruit these students to finish their degrees at WKU, many would have had to complete a large number of credit hours to fulfill Colonnade requirements, and those who already had completed general education at their previous institution were understandably reluctant to come to WKU and have to take different General Education requirements. The purpose of this policy is to extend the “Fully Certified” classification to students who have completed a general education program at an institution that is closing or has closed.

This policy is consistent with the WKU Challenging the Spirit Consent Plan (2012-13 to 2017-18), which lists as one of its strategies to “Continue involvement and leadership in statewide initiatives to make transfer more seamless.” The proposed policy provides a more seamless transfer pathway for students that are impacted by the closing of a regionally-accredited institution and have already completed a bachelor’s general education program. This policy will also facilitate WKU’s efforts to increase its non-traditional student population. Finally, this policy will make WKU a preferred transfer destination for students affected by the closing of an institution of higher education.

4. Impact of proposed policy on existing academic or non-academic policies:

4.1 Impact on policies:

The proposed policy only extends to regionally-accredited institutions that close. This policy does not affect other policies.

4.2 Impact on populations that may be affected:

This policy affects only those transfer students that have completed a general education

Program for a bachelor’s degree at a regionally-accredited institution that is closing or has closed.

5. **Proposed term for implementation:** Spring 2017

6. **Dates of prior committee approvals:**

UCC Academic Policy Subcommittee (if applicable)

Nov. 1, 2016

Undergraduate Curriculum Committee

 November 15, 2016

University Senate

