

## Proposal to Amend WKU Faculty Handbook

*Editorial revisions include updates to the organizational structure, web addresses and names/titles, as well as other similar non-substantive changes.*

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### 1. Type of Change:

Editorial (non-substantive)

*Editorial revisions include updates to the organizational structure, web addresses and names/titles, as well as other similar non-substantive changes.*

Addition: Where possible, identify the section of the handbook to which addition is proposed:

Deletion: Identify the section of the handbook from which deletion is proposed:

Revision: Identify the section of the handbook to which revision is proposed:

2. Proposals should be made in the form of text intended as an addition to or a replacement of, in whole or in part, some current section of the Faculty Handbook.

Revision to the outline formatting of III.C.

Current:

### **III.C. Criteria for Individual Ranks (Tenure Eligible):**

#### **III.C.1. Professor:**

- a. Academic/Professional Qualifications: the earned doctorate or appropriate terminal degree in the field, or a combination of academic credentials and professional experience recognized by the field and determined by the department/division/college guidelines.
- b. Academic Experience: normally, a minimum of five years' service at the rank of associate professor.
- c. Sustained achievement appropriate to discipline for this rank in teaching effectiveness, research/creative activity, and University/public service.

#### **III.C.2. Associate Professor:**

- a. Academic/Professional Qualifications: the earned doctorate or appropriate terminal degree in the field, or a combination of academic credentials and professional experience recognized by the field and determined by the department/division/college guidelines.
- b. Academic Experience: normally, a minimum of five years' service at the rank of assistant professor.
- c. Sustained achievement appropriate to discipline for this rank in teaching effectiveness, research/creative activity, and University/public service.

**OR**

- d. Academic Qualifications: earned master's degree plus advanced graduate study equivalent to all courses except dissertation (ABD) in the appropriate discipline.
- e. Academic Experience: a minimum of ten years' service at the rank of assistant professor.
- f. Sustained achievement appropriate for this rank in teaching effectiveness, research/creative activity, and University/public service.

**III.C.3. Assistant Professor:**

- a. Academic/Professional Qualifications: the earned doctorate or appropriate terminal degree in the field, or a combination of academic credentials and professional experience recognized by the field and determined by the department/division/college guidelines, or the master's degree plus at least twenty-four semester hours of graduate work related to the faculty member's academic area.
- b. Academic Experience: normally, a minimum of three years' service at the rank of instructor (may be waived for persons holding doctorate).
- c. Sustained achievement appropriate to discipline for this rank in teaching effectiveness, research/creative activity, and University/public service.

Revisions: (one wording addition is highlighted)

**III.C. Criteria for Individual Ranks (Tenure Eligible):**

**III.C.1. Faculty Ranks**

**a. Professor:**

- i. Academic/Professional Qualifications: the earned doctorate or appropriate terminal degree in the field, or a combination of academic credentials and professional experience recognized by the field and determined by the department/division/college guidelines.
- ii. Academic Experience: normally, a minimum of five years' service at the rank of associate professor.

- iii. Sustained achievement appropriate to discipline for this rank in teaching effectiveness, research/creative activity, and University/public service.

**b. Associate Professor:**

- i. Academic/Professional Qualifications: the earned doctorate or appropriate terminal degree in the field, or a combination of academic credentials and professional experience recognized by the field and determined by the department/division/college guidelines.
- ii. Academic Experience: normally, a minimum of five years' service at the rank of assistant professor.
- iii. Sustained achievement appropriate to discipline for this rank in teaching effectiveness, research/creative activity, and University/public service.

OR

- iv. Academic Qualifications: earned master's degree plus advanced graduate study equivalent to all courses except dissertation (ABD) in the appropriate discipline.
- v. Academic Experience: a minimum of ten years' service at the rank of assistant professor.
- vi. Sustained achievement appropriate for this rank in teaching effectiveness, research/creative activity, and University/public service.

**c. Assistant Professor:**

- i. Academic/Professional Qualifications: the earned doctorate or appropriate terminal degree in the field, or a combination of academic credentials and professional experience recognized by the field and determined by the department/division/college guidelines, or the master's degree plus at least twenty-four semester hours of graduate work related to the faculty member's academic area.
- ii. Academic Experience: normally, a minimum of three years' service at the rank of instructor (may be waived for persons holding doctorate).
- iii. Sustained achievement appropriate to discipline for this rank in teaching effectiveness, research/creative activity, and University/public service.

**3. Rationale for amendment:**

The revisions are proposed to maintain consistency through the handbook with regards to outline formatting. The formatting changes better align with the prior section of the handbook (III.B. Criteria for Individual Ranks (Non-tenure-eligible)) and will now allow for future expansion of section III.C. to include a new subsection for the Pedagogical faculty ranks.