Graduate Council

Agenda—Thursday, October 12, 2017, 3:00 p.m.
Academic Affairs Conference Room WAB 239

1. Call to Order

2. Consideration of September 14, 2017 minutes (Appendix A)

3. Graduate Enrollment Report (Appendix B)

4. Committee Reports

    a. Policy Committee

    b. Curriculum Committee (Appendix C)

    c. Student Research Grants Committee

5. Report from Dean of the Graduate School

6. Public Comments

7. Announcements & Adjourn

    a. Regent Election Thursday, October 12, 2017
    b. President Caboni will address the new budget and funding model for WKU at the next Senate meeting at 3:45 pm on Thursday, October 19th.

APPENDIX A

Graduate Council
Minutes— September 14, 2017, 3:00 p.m.
Academic Affairs Conference Room WAB 239
Approved October 12, 2017

Members Present: Kirk Atkinson, Alex Lebedinsky, Carl Myers, Kristin Wilson, Chris Groves, Carl Dick, Dominic Lanphier, Eric Reed, Wes Berry, Ann Ferrell, Richard Dressler, Laurie Branstetter, Amy Cappiccie, Kristie Guffey, Molly Kerby, Ron Mitchell, Martha Day, Scott Lyons, Veletta Ogaz, Towhid I. Mahmood, Mercy Ebuetse

Members Absent: Leyla Zhuhadar

Guests: Sylvia Gaiko, Colette Chelf, Bob Hatfield, Scott Gordon, Laura Burchfield, Danita Kelley, Steve Wininger

8. Call to Order *Wilson

9. Consideration of August 17, 2017 minutes   *Atkinson/Cappiccie motion to approve; Wilson friendly amendment to edit minutes to add Ann Ferrell to members present and remove from members absent; passed.

10. Committee Reports

    a. Policy Committee
        *No report. Mitchell stated a blackboard site has been established to assist with committee communication.

    b. Curriculum Committee (Appendix A)   *Atkinson, motion to approve report; Wilson request to remove course from consent agenda & move to action item; *Atkinson move to approve course; Myers expressed concern regarding the course title change of the course;
        Wilson expressed concerns regarding the representation of EDLD 712 as a related course and argued that this course is a duplicate course of EDLD 712; Wininger stated that discussions have occurred with Dr. Margie Desander, department head for EALR where EDLD courses are housed, and she was supportive of this proposal, and the proposal was approved at the college committee and at the professional education council; Wininger stated he had compiled additional textbooks and articles to be used in this course, and that this course was different than EDLD 712; Wilson indicated support of the edits described by Wininger and suggested that the proposal be updated to reflect this additional content; Wininger distributed a comparison of EDLD 712 and PSY 617 learning outcomes, etc. to clarify the distinctions; Wilson noted that this information should be part of the proposal; Wininger agreed that EDLD 712 and EDFN 500 should be denoted in the proposal as similar courses, and read email from Dr. Desander in support of the course; Cappiccie stated several programs offer a statistics interpretation course; Kerby suggested editing 2.2 to align 3.2 with stated changes; Atkinson requested revision language;
        *Wininger suggested amendment to remove EDFN 500 and EDLD 712 from list of related courses, and add "EDLD 712 is a course that allows students to acquire the skills associated with critical reading of educational research literature (conduct a literature review)";
        *Myers/Berry motion to approve friendly amendment [above]; passed.

*Myers suggested edit to include term "consumer" as originally proposed; Dressler concerned with "consumer" as term since this is commonly used in his discipline;
*Myers motion to edit the course title to be "Reading and Understanding Statistics in Psychology"; passed (1 nay, Berry);

*Approval of course; approved (1 nay, Wilson).

   c. Student Research Grants Committee
*Berry reported committee interviewed 9 students and awarded nearly $15,000; Groves questioned an individual student unfunded; Cappiccie explained that IRB was expiring and new one requested, student withdrew and will be resubmitting; Berry requested that students accurately complete applications; Webb requested that the deadline be moved back; Lyons agreed to move the September 1 deadline to September 15.

11. Questions about Online ~~Calendar~~ Catalog
*Chelf presented 2017-18 Graduate Catalog and reviewed new features. Updated group that related Curriculum Information Management (CIM) workflow could not launch until catalog was live; CIM will launch next week as Courseleaf will be onsite for training faculty & staff Tuesday and Wednesday, 9/19-20.
*Reed questioned if publication cycle should be changed; Chelf stated that publication schedule is university-wide decision; Gaiko explained SACSCOC requires accurate advertising of curriculum in the catalog and our cycle is for a single academic year; Chelf indicated that discussions with Graduate Council and Academic Affairs support program changes by catalog year to align with undergraduate curriculum committee procedures and that the new online system will include this annual implementation schedule for programs.

12. Report from Dean of the Graduate School
*Lyons reported on enrollment; RFP in progress to purchase graduate enrollment management software; starting professional development opportunities with a Lunch & Learn series; discussed new speaker series on graduate education; relayed GA allocations for 2019 will be announced to Deans by October 15th; Graduate School tailgate on September 16th; semi-annual information session for program coordinators will be on October 10th from 2-4 PM.

13. Public Comments
*Chelf mentioned project to move graduate student program of study form online is still in IT development.
*Day recommended "Dinner & Learn" rather than Lunch-and-Learn for working graduate students; Lyons agreed and also discussed the possibilities of webinars.

14. Announcements & Adjourn
*Wilson/Kirby motion to adjourn.

APPENDIX B

Overall enrollment:

Current Week Fall Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Wee...	Selected Category	2013	2014	2015	2016	2017	Trend	1 Yr Diff	4 Yr Diff
7	GR	2,905	2,671	2,699	2,664	2,567		-97	-338

By residency:

Current Week Fall Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Wee...	Selected Category	2013	2014	2015	2016	2017	Trend	1 Yr Diff	4 Yr Diff
7	Academic Common Market	1	.	.	.	.		.	.
7	Foreign Student	252	252	317	296	198		-98	-54
7	Military	.	.	9	100	155		55	.
7	Non-res TN Cnty (Scholarship)	49	40	36	24	42		18	-7
7	Nonresident	640	606	566	533	474		-59	-166
7	Resident	1,927	1,738	1,733	1,683	1,664		-19	-263
7	Undeclared	36	35	38	28	34		6	-2
		2,905	2,671	2,699	2,664	2,567		-97	-338

By degree type:

Current Week Fall Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Wee...	Selected Category	2013	2014	2015	2016	2017	Trend	1 Yr Diff	4 Yr Diff
7	Graduate Certificate	216	182	211	194	189		-5	-27
7	Masters	2,252	2,076	2,055	2,028	1,921		-107	-331
7	Specialist	26	27	27	30	30		0	4
7	Rank	38	42	44	42	39		-3	1
7	Doctorate	212	239	290	292	303		11	91
7	Non-Degree	161	105	72	78	85		7	-76
		2,905	2,671	2,699	2,664	2,567		-97	-338

By academic college:

Current Week Fall Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Wee...	Selected Category	2013	2014	2015	2016	2017	Trend		1 Yr Diff		4 Yr Diff
7	College of Education and Beha...	969	823	810	736	746		🟩	10	🟥	-223
7	College of Health and Human S...	1,156	1,061	1,000	968	928		🟨	-40	🟥	-228
7	Exploratory Studies	25	23	18	21	14		🟨	-7	🟨	-11
7	Gordon Ford College of Busine...	138	141	149	144	113		🟨	-31	🟨	-25
7	Ogden College of Science and ...	272	296	308	308	250		🟨	-58	🟨	-22
7	Potter College of Arts & Letters	232	213	195	165	163		🟨	-2	🟨	-69
7	University College	113	114	219	322	353		🟩	31	🟩	240
		2,905	2,671	2,699	2,664	2,567			-97		-338

By department (sorted by amount of increase in one year, smallest to largest):

Week #	Selected Category	2013	2014	2015	2016	2017	1 Yr Diff	4 Yr Diff
7	Art	2	6	2	1			
7	School of Engineering and Applied Sciences	87	87	127	110	68	-42	-19
7	Kinesiology, Recreation, and Sport	280	271	262	248	209	-39	-71
7	99BU: Exploratory/Undeclared	107	113	117	116	94	-22	-13
7	Diversity and Community Studies	40	37	39	41	29	-12	-11
7	Political Science	53	44	42	32	22	-10	-31
7	Economics	24	17	26	21	12	-9	-12
7	Social Work	128	113	112	108	99	-9	-29
7	Music	15	17	21	23	15	-8	0
7	Public Health	148	146	140	144	136	-8	-12

Week #		2013	2014	2015	2016	2017	1 Yr Diff	4 Yr Diff
7	Graduate College Office	25	23	18	21	14	-7	-11
7	Mathematics	43	42	36	45	38	-7	-5
7	School of Nursing	255	220	198	163	156	-7	-99
7	Chemistry	30	26	30	28	23	-5	-7
7	99SC: Exploratory/Undeclared	11	9	7	8	4	-4	-7
7	Physical Therapy	30	60	90	91	87	-4	57
7	School of Teacher Education	442	386	363	331	327	-4	-115
7	Geography and Geology	32	28	27	27	24	-3	-8
7	99IS: Exploratory/Undeclared	18	13	14	12	10	-2	-8
7	Philosophy and Religion	10	5	6	3	1	-2	-9
7	English	29	27	27	32	31	-1	2
7	Physics and Astronomy	9	7	9	8	7	-1	-2
7	Psychological Sciences		37	29	23	22	-1	
7	99ED: Exploratory/Undeclared	150	141	141	126	126	0	-24
7	Accounting	7	11	6	7	7	0	0
7	99AR: Exploratory/Undeclared	2	5	8	2	3	1	1
7	Folk Studies and Anthropology	30	24	21	17	18	1	-12
7	Agriculture	9	17	11	27	29	2	20
7	Counseling and Student Affairs	144	131	111	96	98	2	-46
7	Biology	51	43	32	32	35	3	-16
7	Communication	23	24	23	14	17	3	-6
7	Communication Sciences and Disorders	221	203	180	173	177	4	-44
7	Ed Admin, Leadership, and Research	152	117	141	116	121	5	-31
7	History	38	35	23	17	22	5	-16
7	Psychology	81	48	54	67	74	7	-7
7	Applied Human Sciences	15	14	12	17	27	10	12
7	Sociology	30	26	22	24	34	10	4
7	99HH: Exploratory/Undeclared	79	34	6	24	37	13	-42
7	School of Professional Studies	55	64	166	269	314	45	259
		2,905	2,671	2,699	2,664	2,567	-97	-338

By academic program (sorted by one amount of increase in one year, smallest to largest):

Week #	Selected Category	2013	2014	2015	2016	2017	1 Yr Diff	4 Yr Diff
7	Art Education for Teacher Leaders, MAE (#0443)~	2	6	2	1			
7	Brewing and Distilling Arts & Sciences, CER (#0486)					1		
7	Career Counseling, CER (#0440)~	5	5					
7	College and Career Readiness, CER (#1737)					4		
7	Communication Disorders, R1 (#164)~	8	4	4	7			
7	Communication, MA (#109)~	6	2					

7	Community College Faculty Preparation (Post Masters), CER (#162)	1		2		2		1
7	Counselor Education, EDS (#112)	1						
7	Director of Special Education, R1 (#0426)	3	6	1		2		-1
7	Economic Data Analytics, CER (#0491)					1		
7	Education/UL, CD (#142)	1	1					
7	Educational Technology, CER (#167)	1	5	1		5		4
7	Elementary Education Teacher Leader, R2 (#0430)	1	1					
7	Elementary Education, MAE (#065)~	1						
7	Elementary Math Specialization, P-5, CER (#0485)					2		
7	Exceptional Education - LBD, MAE (#0424)~	9		1	1			
7	Exceptional Education - MSD, MAE (#0425)~	1						
7	Geography Education for Teacher Leaders, MAE (#0444)				1			
7	Gifted Education and Talent Development, EDS (#0490)					4		
7	Graduate Geographic Information Science, CER (#203)	1						
7	Historic Preservation, CER (#0423)	1	1	1		1		0
7	History Education, MAE (#111)~	1						
7	Instructional Leadership, School Principal, MAE (#151)~	2						
7	Intercollegiate Athletic Administration, CER (#0481)			5		5		
7	Interdisciplinary Early Childhood Education, MAE (#0436)~	1						
7	Leadership Dynamics, MA (#0422)~	17	1	1				
7	Leadership Studies, CER (#163)~	13	5		1			
7	Leadership Studies, MA (#0464)~	25	21	4	1			
7	Lean Sigma, CER (#0452)		4	2	3			
7	Literacy in Post-secondary Settings, CER (#0462)	1	3	3				
7	Measurement, Evaluation and Research, CER (#0488)					1		
7	Middle Grades Education, MAE (#139)~	1						
7	Middle Grades Education, R1 (#158)	2						
7	MSD Certification, C (#0477)~			1				
7	Music Education for Teacher Leaders, MAE (#0439)~	1						
7	Nurse Administrator (Post MSN), CER (#0420)			1				
7	Nursing Education (Post MSN), CER (#172)		2	1	1			
7	Organizational Communication, CER (#175)~	1	2					
7	Physical Education, MS (#090)~	1						
7	Secondary Education Teacher Leader, R2 (#0432)		1					
7	Secondary Education, EDS (#119)~		1					
7	Secondary Education, MAE (#103)~	1	1					
7	Special Education, LBD, MAE (#0437)~	42	15	7				

7	Teaching English to Speakers of Other Languages, CER (#0416)	4	3	4	2			
7	Recreation and Sport Administration, MS (#095)	252	236	231	217	174	-43	-78
7	Engineering Technology Management, MS (#0447)	48	50	70	55	28	-27	-20
7	Business Administration, MBA (#057)	103	108	115	112	86	-26	-17
7	Nursing, MSN (#149)	193	156	119	70	50	-20	-143
7	Health Administration, MHA (#153)	78	73	69	70	54	-16	-24
7	Organizational Leadership, CER (#1723)		6	8	17	4	-13	
7	Computer Science, MS (#117)	33	30	54	51	39	-12	6
7	Instructional Design, MS (#0428)	10	18	21	19	8	-11	-2
7	Library Media Education, MS (#083)	87	61	73	78	67	-11	-20
7	Applied Economics, MA (#0410)	24	17	26	21	11	-10	-13
7	Public Administration, MPA (#051)	53	44	42	32	22	-10	-31
7	Social Work, MSW (#157)	128	113	112	108	99	-9	-29
7	Music, MM (#0453)	14	17	21	23	15	-8	1
7	Elementary Education for Teacher Leaders, MAE (#0433)	67	59	70	45	38	-7	-29
7	Instructional Design, CER (#0418)	5	8	9	9	2	-7	-3
7	Middle Grades Education for Teacher Leaders, MAE (#0434)	17	19	22	28	21	-7	4
7	Not Pursuing a Degree, ND (#126)	25	23	18	21	14	-7	-11
7	Gender and Women's Studies, CER (#1712)	9	6	11	15	9	-6	0
7	Social Responsibility and Sustainable Communities, MA (#0448)	31	31	28	26	20	-6	-11
7	Chemistry, MS (#059)	30	26	30	28	23	-5	-7
7	Counseling, MAE (#043)	38	32	34	41	36	-5	-2
7	Non-Degree Science, ND (#0004)	11	9	7	8	3	-5	-8
7	Mathematics, MA (#049)	32	33	26	30	26	-4	-6
7	Physical Therapy, DPT (#0013)	30	60	90	91	87	-4	57
7	Special Education Initial Certification: Learning and Behavioral Disorders, MAT (#0456)	13	15	12	11	7	-4	-6
7	Communication Disorders, MS (#114)~	213	131	40	4	1	-3	-212
7	Educational Leadership, EDD (#0010)	124	119	123	109	106	-3	-18
7	Environmental and Occupational Health Science, MS (#0473)			16	19	16	-3	
7	Mathematics, MS (#085)	11	9	10	15	12	-3	1
7	Nonprofit Administration, CER (#0463)	12	12	10	7	4	-3	-8
7	School Administration, EDS (#098)	2	3	5	4	1	-3	-1
7	Counseling, C (#159)	17	12	7	4	2	-2	-15
7	Education and Behavioral Science Studies, MAE (#042)	4	6	1	8	6	-2	2
7	Geoscience, MS (#072)	31	28	27	26	24	-2	-7
7	Literacy Education, MAE (#044)	15	17	16	13	11	-2	-4
7	Non-Degree University College, ND (#0006)	18	13	14	12	10	-2	-8

7	Religious Studies, MA (#0446)	10	5	6	3	1	-2	-9
7	Adult Education, CER (#0450)	2	2		6	5	-1	3
7	Biology for Teacher Leaders, MAE (#0442)	2	1	2	2	1	-1	-1
7	Facility and Event Management, CER (#0455)	2	1	1	6	5	-1	3
7	Homeland Security Sciences, MS (#0413)	9	7	9	8	7	-1	-2
7	Interdisciplinary Early Childhood Education, Birth to Primary, for Teacher Leaders, MAE (#0461)	4	5	4	5	4	-1	0
7	Middle Grades Education for Initial Certification, MAT (#0458)	1	2	3	2	1	-1	0
7	Psychology, MA (#092)	59	25	20	23	22	-1	-37
7	Psychology, MS (#0469)		37	29	23	22	-1	
7	School Psychology, EDS (#147)	22	23	22	25	24	-1	2
7	Standard Guidance - Rank 1, R1 (#048)	8	5	2	2	1	-1	-7
7	Teacher Education, C (#132)	18	16	20	16	15	-1	-3
7	Accountancy, MACC (#0445)	7	11	6	7	7	0	0
7	Advanced Worksite Health Promotion, CER (#0465)			1	1	1	0	
7	Autism Spectrum Disorders, CER (#0441)	8	4	2	2	2	0	-6
7	Business Sustainability, CER (#0474)				1	1	0	
7	Creative Writing, MFA (#0478)			6	13	13	0	
7	Dietetic Practice, CER (#0451)	10	10	8	10	10	0	0
7	Educational Leadership, C (#131)	90	54	79	66	66	0	-24
7	Elementary Education, EDS (#118)~	1		1	1	1	0	0
7	Elementary Education, R1 (#084)	6	4	2	4	4	0	-2
7	Environmental Health and Safety, CER (#0427)	3	3	3	2	2	0	-1
7	Folk Studies, MA (#069)	29	23	20	17	17	0	-12
7	Gifted Education and Talent Development, MAE (#0482)			4	22	22	0	
7	International Student Services, CER (#0415)	2	6	6	1	1	0	-1
7	Library Media Education, R1 (#0429)	1	3	3	1	1	0	0
7	Organizational Communication, MA (#0012)	16	20	20	13	13	0	-3
7	Secondary Education, R1 (#124)	2	3	3	2	2	0	0
7	Student Affairs in Higher Education, MAE (#145)	32	46	43	34	34	0	2
7	Technology Management, MS (#045)~	6	3	1	1	1	0	-5
7	Aging Studies, CER (#0419)	5	4	4	2	3	1	-2
7	English, MA (#067)	25	24	17	17	18	1	-7
7	Non-Degree Arts and Letters, ND (#0002)	2	5	8	2	3	1	1
7	Agriculture, MS (#052)	9	17	11	27	29	2	20
7	Business Core Competencies, CER (#0487)				1	3	2	
7	Non-Degree Business, ND (#0001)	4	5	2	2	4	2	0
7	Psychiatric Mental Health Nurse Practioner, CER (#0479)			5	9	11	2	
7	Secondary Education for Initial Certification, MAT (#0495)	9	16	16	14	16	2	7

7	Special Education: Moderate and Severe Disabilities, MAE (#0438)	45	27	16	7	9	2	-36
7	Adult Education, MAE (#047)	47	42	26	14	17	3	-30
7	Career Services, CER (#0468)		5	6	1	4	3	
7	Communicating in Organizations, CER (#0471)			3	1	4	3	
7	Family Nurse Practitioner (Post MSN), CER (#0449)	5	3	7	10	13	3	8
7	Interdisciplinary Early Childhood Education, Birth to Primary, Initial Certification, MAT (#0460)	9	11	6	7	10	3	1
7	Kinesiology, MS (#0454)	13	22	15	18	21	3	8
7	School Administration, R1 (#121)	7	15	29	26	29	3	22
7	School Counseling, MAE (#046)	41	20	13	13	16	3	-25
7	Biology, MS (#056)	49	42	30	30	34	4	-15
7	Criminology, MA (#0421)	14	17	15	18	22	4	8
7	History, MA (#078)	37	35	23	17	22	5	-15
7	Non-Degree Education, ND (#0005)	22	16	17	9	14	5	-8
7	Secondary Education for Teacher Leaders, MAE (#0435)	41	41	27	23	28	5	-13
7	Sociology, MA (#105)	16	9	7	6	12	6	-4
7	Applied Psychology, PSYD (#0476)			12	19	28	9	
7	Child and Family Studies, MS (#0489)				5	14	9	
7	Nursing Practice, DNP (#0011)	57	59	65	73	82	9	25
7	Public Health, MPH (#152)	67	70	51	52	63	11	-4
7	Non-Degree Health and Human Services, ND (#0003)	79	34	6	24	37	13	-42
7	Speech-Language Pathology, MS (#0466)		68	136	162	176	14	
7	Special Education for Teacher Leaders: Learning and Behavioral Disorders, MAE (#0457)	19	24	20	21	45	24	26
7	Organizational Leadership, MA (#0467)		31	153	250	310	60	
		2905	2671	2699	2664	2567	-97	-338

APPENDIX C

Graduate Council Program and Curriculum Committee (GCC)

Report to the Graduate Council

From: Kirk Atkinson, Chair
Council

Date: October 27, 2017

GCC Meeting: October 4, 2017

October 12, 2017 Graduate

Consent Agenda Report. The GCC deals with actionable items using the Course Inventory Management (CIM) System. The electronic approval process will then forward for approval to the Chair, Graduate Council. Minutes along with the approved agenda of each meeting are included in this report and will be posted on GCCC web site.

Present: Kirk Atkinson, Kristie Guffey, Ann Ferrell, Collette Chelf, Ritchie Tayler, John Baker, Tiffany Robinson, Merrall Price, Danita Kelley, Andrea Paganelli, Scott Lasley

In order to review program and course revisions, click on the links below and enter your WKU log-in credentials. You will be logged into the CourseLeaf system. Type "Graduate Council" in the search bar, and all the programs or courses under review by the Graduate Council will populate. Double click on the program or course to review. Additions are denoted with green font. Deletions are denoted with red font. (For review by senators, follow the same process except type "**University Senate**" in the search bar.)

Program Proposals: https://nextcatalog.wku.edu/programadmin/
Course Proposals: https://nextcatalog.wku.edu/courseadmin/

Note: Programs and courses are found on separate screens. If you click to view program proposals, you will not see course revisions.

For October, there are 14 course changes and 6 program changes.