

Report of the Faculty Handbook Committee

Western Kentucky University

Chair, Margaret Crowder

Committee members: Dawn Bolton, Patti Minter, Ron Mitchell, Lora Moore, Les Pesterfield, Janet Tassell

Date: November 2nd; 3:30pm; EST 402

Present: Bolton, Crowder, Minter, Mitchell, Pesterfield, Tassell, Provost David Lee

Information Items

Old business:

1. Continuance Documentation Flow [IV.B.3.a.] 01a-2016; item from last term
 - a. Provost Lee provided more insight on the issue to the whole FH committee
 - b. Continued discussion regarding timeline and tenure committee letter
 - i. Status: New timeline to be considered in FH at next meeting
2. Salary and Paychecks [IX.H.]; proposed by Richard Miller
 - a. Provost Lee provided more information
 - b. Status: Still need policy information to link in the item
3. Procedures for Recommending Promotion [III.E.2.]; proposed by Provost Lee
 - a. FH committee previously recommended changes to the wording to conform to procedures for section IV.B.3; Provost agrees with proposed changes
 - b. Status: Item approved to go forward to SEC
4. Procedures for Recommending Promotion and Tenure (Instructors) [III.G.3.]; proposed by Provost Lee
 - a. Provost's office recommends new timeline: deadline for appealing a negative instructor promotion recommendation to the Provost should be February 1 and the deadline for the Provost to respond should be March 1; FH committee agrees with timeline
 - b. Status: Item approved to go forward to SEC
5. Procedures Recommendation Deadlines (Tenure Track) [III.F.4.]; proposed by Provost Lee
 - a. FH committee previously supported the proposal, but wanted to see both this and the similar item on Instructors from III.G.3. come through together.
 - b. Status: Item now approved and ready to go forward to SEC
6. Instructor Ranks [III.B.3.]; proposed by Provost Lee
 - a. FH committee previously supported the proposal, but wanted to see this item go through with the item on instructors from III.G.3.
 - b. Status: Item now approved and ready to go forward to SEC
7. SEC motion regarding clarification of process on population Continuance, Tenure, and Promotion Committee and Grievance committee
 - a. Status: FH committee will consider at next meeting

New business:

1. Motion from Senate regarding T&P document versions for consideration on faculty applications for T&P
 - a. Status: FH committee will consider at next meeting
2. Graduate Council's proposed revision to policy that would parallel a proposed change to the Faculty Handbook
 - a. Status: FH committee will consider at next meeting

Action Items

FH committee submits the following items for approval:

1. Item 01-2017 Procedures for Recommending Promotion [III.E.2.]
2. Item 02-2017 Procedures for Recommending Promotion and Tenure (Instructors) [III.G.3.]
3. Item 03-2017 Procedures Recommendation Deadlines (Tenure Track) [III.F.4.]
4. Item 04-2017 Instructor Ranks [III.B.3.]

Respectfully submitted,
Margaret Crowder