

**Western Kentucky University
Faculty Senate Meeting Minutes
Thursday, August 29, 2019 --
Faculty House**

A. Chair Introduction/Welcome

- **Members present (Substitute):** Lawrence Alice, Lester Archer, Melanie Autin, James Barker, Laura Bohuski, Amy Brausch, Yufen Chang, Dan Clark, Carrie Cox, Margaret Crowder, Yongming Deng, Claus Ernst, Colin Farrell, Ann Farrell, Stacey Forsythe, Dawn Garrett-Wright, James Gary, Natasha Gerstenschlager, Kirolos Haleem, Jen Hanley, Kara Haughtigan, Sarah Herrick, Kate Hudepohl, Angie Jerome, Molly Kirby, Guy Jordan, Julie Lee, Jim Lindsey, Sara McCaslin, Lauren McClain, Sue Lynn McDaniel, April Murphy, Travis Newton, Ivan Novikov, Leslie Plumlee, Shura Pollatsek, Matt Pruitt, March Schafer (Kayla Baker), Kevin Schmaltz, David Serafini, Jo Shackelford, Julie Shadoan, Kandy Smith, Jean Snavely, Dana Sullivan, Patricia Todd, Mary Wolinski, Mariah Yates, Uta Ziegler.
- **Guest Present:** D. Kelly, Taura Basta, Amber Scott.
- J. Shadoan called a regular meeting to order at 3:45. Appreciate you coming this afternoon.

1. Charter and Faculty Handbook

- Governing documents and governing body set-up within the Charter and Faculty handbook. Both are uploaded in most current form on the Senate website.

2. Sturgis Rules of Parliamentary Procedure

- Best to adhere to Sturgis, but don't want those rules to stifle discussion, but just keep discussion within a reasonable time frame. Will upload basic rules on Senate website.

3. Calendar

- Calendar on the Senate Website. Approved by SEC at last meeting.
- Changes have been made to the UCC calendar because of conflicts.

B. Approve minutes of May 2019 Meeting Minutes:

1. May 2019 Faculty Senate Minutes: Call for approval of meeting minutes.

- So moved: A. Jerome; Seconded: D. Clark.
- Approved by show of hands, no changes of discussion of minutes. No opposed.

C. Officer Reports

1. Chair - Julie Shadoan: Report

- Meeting with President once per month and the Provost once every other month. Please relay any information to me if you have issues you want to be communicated to the administration.
- Budget: Moving from old news to Chair report.
- This is a change from the numbers given by Provost Ballman last year, which was stated at about 50,000\$. Spent time going over budget with K. Atkinson while looking at past expenditures.

- Final numbers for this years' budget, approved by P. Stevens:
 - Senate Chair 2 course per year release \$7200; UCC Chair 1 course at 3600\$; Grad Council Chair 1 course at 3600\$ = 18,000\$ total (include salary + benefit).
 - J. Steenburgen – website management temp salary adjustment = 6708\$ in salary + 5043 in benefits for a total of 11,751\$.
 - Beverage service, 2000 per year.
 - Earmarked money for us to travel to Senate leadership meeting if desired.
 - If legitimate need not addressed by budget line, talk to P. Stevens
 - Thank you for your service.
2. Vice Chair - Dan Clark: Report
- Openings for committee spots:
 - At next SEC, appoint one senator to Graduate Council. Email D. Clark if interested.
 - John Sunnnygard putting together a Study Abroad advisory council. Wants two senators to be on council, and wants to meet for the first time in September. Any senators interested? Volunteers: Julie Lee.
 - Elected departmental senators in spring, so those are fairly set.
 - At-large there are openings because of leaving/changes. Will be emailing to fill those seats.
3. Secretary - Laura Bohuski
- Attendance list, please add your name if you're not on it so the list can be updated.
 - State name for the record or I will interrupt to ask your name.

D. Standing Committee Reports:

1. Academic Quality, David Serafini: (No report)
2. Budget and Finance, Guy Jordan: (No report)
3. Colonnade/General Education, Mary Wolinski:
 - Need one more at-large for colonnade, doesn't have to be a senator.
4. Faculty Welfare and Professional Responsibilities, Lauren McClain (Report posted)
 - Move approval for Faculty Welfare Report.
 - J. Shadoan: Doesn't require second since coming from a standing committee. Any questions or discussion about report?
 - L. McClain: Thank everyone for filling out the survey. Because of your responses able to generate really good discussions over the summer with President and others.
 - Report approved.
5. Graduate Council, Ann Ferrell: (No report)
6. Undergraduate Curriculum Committee, Anthony Paganelli: (No report)

E. Other Committee/Organization Reports:

1. Faculty Handbook, Kirk Atkinson: (No report)

2. Coalition of Senate and Faculty Leadership (COSFL), Molly Kirby: (No report)
 - Advisory group to Council on Post-secondary Education, meet a couple times a year. WKU hosts website for COSFL. Can take information and concerns, and any resolutions by all 8 universities/colleges we ask for information on. Report back if meetings are held.
3. American Association of University Professors (AAUP), Margaret Crowder: (No report)
 - Advocacy and support group. Follow their information for dates and use their guidelines for faculty and best practices. If interested in joining, it's a great opportunity to do so. Building numbers recently trying to get together some meetings of AAUP on campus and if you're curious please see me after senate.

F. Advisory Member Reports:

1. Faculty Regent, Claus Ernst: (Report)

- Two meetings over summer. One in June and One in August.
 - June meeting – Budget approval '19-'20. 390 mill overall; 187 million Tuition/fee revenue; 68 million from the state. There's a 16.5 million reduction in tuition. Making up that money: half comes from reduction target, other half to carry forward. Since this was approved things have changed, such as pension reform for Staff. Need to set up a new retirement if we leave the Kentucky system.
 - August was the retreat. Faculty welfare survey results were handed out – tough reading; Approved name change of the School of Journalism and Broadcasting to the School of Media.

2. Provost, Cheryl Stevens: (Report)

- So much for us to do. Appreciate that many faculty have tossed their hat in and offered help. Calls for volunteers get great responses. First transformation meeting tomorrow.
- State of Kentucky has contracted with Grey Associates. They are doing program evaluation that they are requiring all universities to go through but does not overlap with CAPE. Evaluation uses University Data and they will provide a report by spring.
- Contractor will identify: cost of each Academic Program and its market value (student interest, job market 10 years out.) Can be used to inform our transformation work. This evaluation allows us to have a benchmark with other universities in the state. Questions?
- L. McClain: Is there a concern with the state hiring a company? Do we know anything about this company?
- P. Stevens: different leadership is not thrilled with higher ed., but the CPE is supportive. Not about eliminating, but about looking at cost, how to be more efficient, and how we compare to others in the state. Launch meeting with the Deans in a couple weeks.
- S. Pollatsek: Is there going to be any chance for departments to look over the data and comment on it? I know in previous assessments that some of the data generated was wildly inaccurate. Want to make sure the data is measuring what it should measure.
- P. Stevens: It's really about the work-load data, and that's going to have to come from the departments. Yes, we're watching it very closely.
- J. Barker: How is it (workload) balanced between majors and student credit hours?

- P. Stevens: Shared some target numbers with each Dean; Target has to do with student credit hours.
 - M. Pruitt: Regarding diversity, equity, and inclusion and the university falling short on some measures. Which measures were we short of and what metric are we supposed to hit?
 - P. Stevens: Underrepresented minorities and low income. Baseline data from 15-16, looking at retention, persistence, grad rates and enrollment. We weren't off by a lot, we were within 1 standard deviation. Had we put effort into explaining, talking about other areas in which we had made gains we would have been okay, but the report didn't reflect that stuff, so we got dinged.
 - M. Pruitt: Do we have to exceed the percent of underrepresented minority/low income averages for the state as a University?
 - P. Stevens: Each university sets their own targets, so we have to meet our targets.
 - M. Crowder: CEP and the state mandating a university level program evaluation. One: Is that money coming from the state for this specific thing? Not from the institutions and not from the higher ed budget?
 - P. Stevens: Correct.
 - M. Crowder: Two: Ultimate goal of gathering of data?
 - P. Stevens; I don't think they know. I think they want to start something. We're not doing our normal program evaluation system. We have to gather some data, and they don't have baseline data.
 - M. Crowder: Can that be a question that our institution asks? What is the goal?
 - P. Stevens: We're going to start and then compare institutions.
 - M. Crowder: Concerned that this is another way to pit the institutions against each other. Specifically if we're looking at workload as solely or primarily credit hour production.
 - P. Stevens: It can become problematic and that's why we have to be involved.
 - M. Crowder: We will be hearing about this as it goes along? Hopefully we can get Senate involved in any committees?
 - P. Stevens: Absolutely.
 - G. "Art" Jordan: Are there any plans to look into efficiency for athletic departments and administrative divisions in this state who use public money as well?
 - P. Stevens: I honestly don't know.
 - G. Jordan: Is it possible we suggest it be put on the agenda next time we meet with them just so that it's fair?
 - P. Stevens: We can certainly make that suggestion.
3. SGA President, Will Harris: (No report) -- Absent
- J. Shadoan: Haven't heard from them, will send another email about SGA reps on committees.

G. Old Business

1. Senate Budget (addressed earlier)

H. New Business:

- M. Kirby: In addition to AAUP. Patricia Desrosiers and I are starting a chapter of AAUW America Association of University Women. Anyone of any gender welcome to join.

E-mail from P. Desrosiers about organization. Please don't just ignore it, go and look at the website and consider joining group.

- J. Lindsey: Budget for Senate. Drink service 2000\$ is allocated, (1700 traditionally spent), for coffee and water, it's a lot of money. I make a motion that we cut beverage service and use the money in other areas.
 - Second: motion C. Farrell.
 - J. Shadoan: I will add before discussion starts. I made the conscious decision to not have beverage here today until this had been discussed because we have to commit to the contract once we get beverages.
 - Crowder: I raised this 5 years ago. Full support for this money to go elsewhere.
 - J. Shadoan: I have had no discussion of this with anyone who holds purse strings. If this money goes away, it might go somewhere else.
 - P. Stevens: I have no intentions of touching that money for this entire year.
 - J. Shadoan: We have a motion and a second, all in favor of suspending beverage service for senate meeting please raise your hand.
 - 4 opposed, motion carries.

I. Information Items:

Adjournment called:

- Moved A. Jerome; Second M. Kirby; 4:20.