

Western Kentucky University
Faculty Senate
Senate Executive Committee (SEC) Meeting Minutes
September 9, 2019 – Faculty House

- A regular meeting of the SEC was called to order by Chair Julie Shadoan at 3:15 pm.
- Members present (Substitute): Laura Bohuski, Dan Clark, Yongming Ding, Colin Farrell, Ann Ferrell, Guy Jordan, Jim Lindsey, Lauren McClain, Sue Lynn McDaniel, Tony Paganelli, Matt Pruitt, Julie Shadoan, Kandy Smith, Mary Wolinski, Claus Ernst, Cheryl Stevens.
- Guest present: Beth Laves.

A. Approval of August 2019 Minutes:

- Motioned M. Pruitt, Second D. Clark. Passed unanimously.
- Meeting minutes will be general.

B. Officer Reports:

1. Chair, Julie Shadoan No report posted.

- Continue meetings with provost and president. Hopefully at next Senate meeting will have video tech in place.
- RAMP committee structure: changes due to recommendations of Huron group and model of Northern Kentucky.
- Discussion between P. Stevens and multiple senators about having the senate representatives on the RAMP committees having been chosen by Senate. Last fall a pool of representatives were voted on by Senate and one of the faculty senate representatives on the RAMP committees was not one of the members voted upon.
 - Clarifying questions/statements by G. Jordan, C. Ernst, J. Shadoan, and M. Pruitt.
 - P. Stevens expressed desire for balance among colleges on the committees
- Current faculty representatives are Laura DeLancey and Jarrett Johnson. L. DeLancey was one of the members voted upon by the Senate last year, Jarrett Johnson was not. The positions do not have to be filled by senators, but want them to have been approved by Senate.
- First meeting of RAMP is on 9/12/19 so want a different representative by the time of the meeting. So pulled from the list of people voted upon last year who got over 50% of the vote. Dan Clark has highest votes out of the pool from last year, so asked to take Jarrett Johnson's place on the RAMP Executive Budget Committee.
- Motioned M. Pruitt; Second G. Jordan. Passed unanimously.
- Senate will compile a new pool of Senators for RAMP for upcoming terms of service.

2. Vice-Chair, Dan Clark No report posted.

- Started elections for open positions of at-large Senators. Looking to fill open spots on Senate committees.

3. Secretary, Laura Bohuski No report posted.

- State your name for the record.

C. Standing Committee Reports:

1. Academic Quality, David Serafini (No report)

2. Budget and Finance, Guy Jordan

- First meeting was a brainstorming meeting. Want to narrow focus of Committee onto one or two of these agenda items:
 - Money at WKU website.
 - Create a more transparent relationship between Academics and Athletics and the subsidies that flow to Athletics.
 - Questions about Freshman Village, dorms, and fees associated with schooling.
 - Questions about RAMP model and Huron and RAMPS usefulness in an economic downtrend.
 - Looking at Kentucky Pension reform.
- FAC 456 not 156 in Budget and Finance report.
- C. Ernst: Recommend getting ahold of auditors to look at Student Life Foundation.
- There was further discussion about Freshman Village, dorms, and fees associated with dorm living. Clarifying questions/statements from M. Pruitt, C. Ernst, G. Jordan, and J. Shadoan.
- P. Stevens: Land is donated to the Student Life Foundation and then the Student Life foundation owns the land. Student life foundation currently owns the dorms.
- No action item but recommend for the inclusion of Guy's report with amendment to the room number for meetings to Senate Agenda. Unanimously passed.
- Two open spots for Budget and Finance: SGA (can reach out for a student rep) and Jim Berger's past-chair position (doesn't need to be filled it's an advisory position).

3. Colonnade/Gen Ed, Mary Wolinski (No report)

4. Faculty Welfare, Lauren McClain (Dan Clark)

- President was concerned about when the survey was run, and might be better run at a different time of year.
- Tony Glission will be at September Meeting for Parental Leave Policy.
- Part-time faculty being treated differently in terms of inclusion on department Websites.
- Looking at part-time faculty included in child tuition discount based on parent's tenure here.
- Talking about how Grievances report work.
- J. Lindsey: Part-time faculty getting child tuition discount would be extremely useful.
- Discussion by G. Jordan, A. Ferrell, C. Farrell, and J. Shadoan about how tuition discount would logistically be applied for part-time faculty and the difference between part-time and adjunct titles.
- Move inclusion of faculty welfare report. Unanimous approval.

5. Grad Council, Ann Ferrell (2 reports)

- Graduate Council May Report:

- Policy change to include the transfer of credits only to the program in which the student was enrolled.
 - Four programs and three course changes considered by curriculum committee.
 - Move for inclusion of May Report. Passed unanimously.
- Graduate Council Report August 2019
 - No policy or actions. Move for inclusion. Passed Unanimously.

6. UCC, Anthony Paganelli (No report)

D. Other Committee/Organization Reports:

1. Faculty Handbook, Kirk Atkinson (No report)
2. COSFL, Molly Kerby (No report)
3. AAUP, Margaret Crowder No report posted.

E. Advisory Member Reports:

1. Faculty Regent, Claus Ernst (no report)
2. Provost, Cheryl Stevens (No report)
3. SGA President, Will Harris (No report (absent))

F. Old Business

- None

G. New Business

New Policy Approvals:

1. Extension of Probationary Period
 - Policy 1.1241 Extension of the Probationary Period.pdf
 - Out of Provosts Steven's office, content didn't change, just name and title changes.
 - Motion Clark; Second C. Farrell; passed unanimously.
2. Course Selection Delivery Mode
 - Policy 1.4132 Course Section Delivery Mode Definitions
 - P. Steven's name spelled incorrectly on Authorized line, needs to be corrected in report.
 - B. Laves: Revising this policy so it includes WKU Connect.
 - C. Farrell: Asked clarifying question about On-Demand.
 - Beth B.: Because of Federal definitions of distance education it falls within online courses. But doesn't have semester or terms because it's self-paced, and so is also separate.
 - P. Stevens: Asked question about Zoom courses.
 - J. Lindsey: Asked clarifying question about Fees.
 - B. Laves: If students connect on campus they pay residency rate. If their off campus they pay the online rate. Currently have no way to track how the students connect into the classroom, and we need to know. We already have classes with synchronist sessions.

- C. Farrell: Asked about online classes and Blackboard access.
- B. Laves: We already have an implementation plan to track this. A student will know if they're signing up for a Connect from Anywhere section, and the instructor will also know. Working on getting zoom completely set up so we can have Zoom classrooms.
- Motion D. Clark; Second T. Paganelli. One opposed, J. Lindsey.

3. Honorary Degrees

- Policy 1.4142 Honorary Degrees
 - P. Steven's office; Change of names and document housekeeping.
 - Motion: Clark; Second: S. McDaniel; Passed unanimously.

H. Information Items

- Adjournment moved by C. Ferrell. 4:18