WKU

Graduate Council

Agenda—Thursday, January 17, 2019, 2:00 p.m.
Academic Affairs Conference Room WAB 227

1. Call to Order

2. Consideration of December 6, 2018 minutes (Appendix A)

3. Graduate Enrollment Report (Final F18 report) (Appendix B)

4. Committee Reports

   a. Executive Committee:

   Kristie Guffey resigned from WKU, Aaron Hughey appointed as replacement for current AY, GEC reorganized with Martha Day as Chair of GCCC; Discussion of Graduate Dean White Paper

   b. Policy Committee: No formal report

   c. Research Committee: No formal report

   d. Curriculum Committee: Kristie Guffey/Martha Day (Appendix C)

   Approved: Programs - 0450: Adult Education, 047: Adult Education, 162: Community College Faculty Preparation; Courses - ADED 510: Introduction to Facilitating Change in Adults, ADED 515: How Adults Change, ADED 520: Facilitating Change Agency in Adults, ADED 530: Program Planning for Adults and Learning Organizations, ADED 540: History and Philosophy of Change Agency

   Tabled definitely: Program - 0000: Emergency Management Disaster Science; Courses - EMDS 500, 501, 502, 503, 504

5. Report from the Dean of the Graduate School: (No formal report from 6 December 2018)

6. Public Comments

7. Announcements & Adjourn

APPENDIX A

Graduate Council

Minutes —Thursday, December 6, 2018, 3:00 p.m.
Academic Affairs Conference Room WAB 227

Members Present: Lance Hahn, Leyla Zhuhadar, Alex Lebedinsky, Jacob Applin, Kristie Guffey, Martha Day, Sarah E. Ochs, Skyler Green, Carl Dick, Dominic Lanphier, Diane Marie Lickenbrock, Nicholas Wheeler, Ann Ferrell, Eleanor Miller, Laurie Branstetter, Richard Dressler, Lauren Stevens

Members Absent: Evelyn Thrasher, Wes Berry, Marko Dumancic, Evie Oregon, Cheryl Davis, Emily Anne Pride

Guests: Merrall Price, Cathleen Webb, Danita Kelley, Rheanna Plemons, Colette Chelf, Laura Burchfield, Tonya Bragg-Underwood, Eve Main, Mary Bennett

1. Call to Order *Carl Dick

2. Consideration of November 8, 2018 minutes
   *Guffey/Lebedinsky; approved

   *Correction: Chery Stevens should be corrected to Cheryl Stevens.

3. Graduate Enrollment Report
   *Scott Gordon and Dean Davis are in Washington, D.C. for a meeting.

   *Carl Dick announced that Biology is going to increase its recruitment efforts, encouraged other programs to do likewise.

4. Committee Reports

   a. Executive Committee
   *Alex Lebedinsky and Carl Dick have been helping Cheryl Stevens on a white paper. The paper outlines the importance of Graduate education, the scope of the Graduate School, and the role of

the Graduate Dean. *They have recommended a Graduate Dean and Associate Graduate Dean in their report to the Provost. *Carl Dick commented that they stressed the need for IT support.

    b. Policy Committee
     *No report

    c. Research Committee
     *Lanphier reported the research committee interviewed seven students and awarded six grants. The committee awarded a total of $13, 562.30. The seventh student didn't qualify due to being a JUMP student. The Spring 2019 deadlines are February 22 and April 5. *The Research Committee report was approved.

    d. Curriculum Committee
     *Guffey announced the two Psychology proposals are bundled. Also, there are four new Nursing courses and a new Literacy 695 course. *Information Item: Nursing 500 and 519 should not have been checked as equivalent in 2015. *They move to approve the bundled Curriculum Committee report; approved.

5. Report from Dean of the Graduate School
   *Dean Davis asked Carl Dick to announce that Wren Mills is circulating the new GATI training schedule. Those modules will begin in February and March.

6. Public Comments
   *Dressler wished everyone a Happy Holiday!

   *Chelf requested everyone remind their faculty to post grades on time. Also, all degree seeking students must have a comp. exam. The deadline is the same day as when grades are posted.

   *Carl Dick asked the student representatives if there is anything the Graduate Council could help them with. Eleanor Miller asked for clarification on the SEAT report vs. the travel report.

7. Announcements & Adjourn
   *The next Graduate Council meeting will be at 2:00 PM on January 17, 2019.

   *Hahn moved to adjourn.

Minutes prepared by Laura Burchfield

APPENDIX B

From Scott Gordon:

Here is the Week -2 graduate enrollment report for the Spring 2019 term. Compared to last year, enrollment is -164.

In terms of student type, the largest drop is among continuing students (-94, not shown in tables below), which is consistent with the drop in enrollment in the Fall 2018 term. In terms of residency, the number of Kentucky residents is -169 compared to the previous spring, though some minor portion of that may be masked by the increase in military students. While enrollment at all degree levels is less than a year ago, master's program enrollment shows the largest deficit at -126. International student enrollment is down (-8), but at a much smaller rate than seen in previous semesters.

Spring enrollment historically ramps up significantly during the first weeks of January, so it will be interesting to see if the trend continues.

Note: this report uses unduplicated headcount, which counts each student only in their primary program/department. This predominantly affects certificate program enrollments, as they tend to be secondary programs. If you need more specific information about duplicated headcount (i.e., students simultaneously enrolled in multiple programs), please let me know.

Overall enrollment:

Current Week Spring Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Wee...	Selected Category ▲	2015	2016	2017	2018	2019	Trend	1 Yr Diff	4 Yr Diff
-2	GR	2,052	2,066	2,062	2,049	1,885		-164	-167

By residency:

Current Week Spring Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Wee...	Selected Category	2015	2016	2017	2018	2019	Trend	1 Yr Diff	4 Yr Diff
-2	Foreign Student	96	122	134	69	61		-8	-35
-2	Military	.	24	102	148	184		36	.
-2	Non-res TN Cnty (Scholarship)	34	30	22	33	33		0	-1
-2	Nonresident	481	423	407	409	390		-19	-91
-2	Resident	1,414	1,434	1,377	1,364	1,195		-169	-219
-2	Undeclared	27	33	20	26	22		-4	-5
		2,052	2,066	2,062	2,049	1,885		-164	-167

By primary degree type:

Current Week Spring Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Wee...	Selected Category	2015	2016	2017	2018	2019	Trend	1 Yr Diff	4 Yr Diff
-2	Graduate Certificate	151	192	152	138	127		-11	-24
-2	Masters	1,559	1,498	1,573	1,564	1,438		-126	-121
-2	Specialist	18	21	26	26	25		-1	7
-2	Rank	45	44	33	37	32		-5	-13
-2	Doctorate	216	257	246	250	244		-6	28
-2	Non-Degree	63	54	32	34	19		-15	-44
		2,052	2,066	2,062	2,049	1,885		-164	-167

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By primary academic college:

Current Week Spring Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Wee...	Selected Category	2015	2016	2017	2018	2019	Trend	1 Yr Diff	4 Yr Diff
-2	College of Education and Beha...	733	808	791	827	742		-85	9
-2	College of Health and Human S...	807	766	799	780	746		-34	-61
-2	Exploratory Studies	20	21	10	13	8		-5	-12
-2	Gordon Ford College of Busine...	90	106	101	103	108		5	18
-2	Ogden College of Science and ...	185	167	198	149	147		-2	-38
-2	Potter College of Arts & Letters	193	186	156	171	134		-37	-59
-2	University College	24	12	7	6			.	.
		2,052	2,066	2,062	2,049	1,885		-164	-167

By primary department (sorted by amount of increase in one year, smallest to largest):

Week #	Selected Category	2015	2016	2017	2018	2019	1 Yr Diff	4 Yr Diff
-2	99AR: Exploratory/Undeclared	5	5	3	3			
-2	99IS: Exploratory/Undeclared	12	7	7	6			
-2	Art	6	1	1				
-2	Philosophy and Religion	5	4	1	2			
-2	School of Teacher Education	332	289	252	251	202	-49	-130
-2	Kinesiology, Recreation, and Sport	215	195	197	181	134	-47	-81
-2	Ed Admin, Leadership, and Research	114	111	94	91	76	-15	-38
-2	School of Professional Studies	54	168	229	256	242	-14	188
-2	Psychology	32	35	46	58	45	-13	13

-2	99ED: Exploratory/Undeclared	114	115	89	80	69	-11	-45
-2	Mathematics	33	31	41	31	22	-9	-11
-2	Geography and Geology	23	23	18	21	13	-8	-10
-2	Diversity and Community Studies	29	37	27	29	22	-7	-7
-2	Folk Studies and Anthropology	19	16	13	17	10	-7	-9
-2	Sociology	14	14	19	24	17	-7	3
-2	GRAD	20	21	10	13	8	-5	-12
-2	History	35	22	20	18	13	-5	-22
-2	Accounting	12	5	6	16	12	-4	0
-2	Political Science	28	32	18	19	15	-4	-13
-2	Physics and Astronomy	6	5	2	3	1	-2	-5
-2	Communication	23	19	13	16	15	-1	-8
-2	English	19	22	29	31	30	-1	11
-2	Public Health	76	74	94	93	92	-1	16
-2	School of Nursing	192	158	157	150	149	-1	-43
-2	99HH: Exploratory/Undeclared	12	1	3	2	2	0	-10
-2	Chemistry	17	19	19	13	13	0	-4
-2	Communication Sciences and Disorders	134	130	135	157	157	0	23
-2	Music	10	14	12	12	12	0	2
-2	99SC: Exploratory/Undeclared	6	3	2	2	3	1	-3
-2	Agriculture	11	7	20	11	13	2	2

-2	Applied Human Sciences	12	11	17	24	26	2	14
-2	School of Engineering and Applied Sciences	32	42	60	22	24	2	-8
-2	Economics	16	16	8	8	11	3	-5
-2	Psychological Sciences	32	15	15	16	19	3	-13
-2	Physical Therapy	60	90	88	85	90	5	30
-2	99BU: Exploratory/Undeclared	62	85	87	79	85	6	23
-2	Social Work	106	107	108	88	96	8	-10
-2	Biology	25	22	21	30	39	9	14
-2	Counseling and Student Affairs	99	95	81	91	108	17	9
		2,052	2,066	2,062	2,049	1,885	-164	-167

By primary academic program (sorted by one amount of increase in one year, smallest to largest):

Week #	Selected Category	2015	2016	2017	2018	2019	1 Yr Diff	4 Yr Diff
-2	Advanced Worksite Health Promotion, CER (#0465)~			1	2			
-2	Aging Studies, CER (#0419)	4	5			1		-3
-2	Art Education for Teacher Leaders, MAE (#0443)~	6	1	1				
-2	Autism Spectrum Disorders, CER (#0441)	2	1		1			
-2	Biology for Teacher Leaders, MAE (#0442)	1	2	2				

-2	Biology, CER (#0493)					5		
-2	Brewing and Distilling Arts & Sciences, CER (#0486)				1			
-2	Business Core Competencies, CER (#0487)					5		
-2	Business Sustainability, CER (#0474)			1	1			
-2	Career Counseling, CER (#0440)~	4						
-2	Communicating in Healthcare, CER (#0475)					1		
-2	Communication Disorders, MS (#114)~	60	5		1			
-2	Communication Disorders, R1 (#164)~	8	7	4				
-2	Community College Faculty Preparation, CER (#162)	1	1					
-2	Counseling, C (#159)	3	5	2		1		-2
-2	Director of Special Education, R1 (#0426)	4		1	3			
-2	Economic Data Analytics, CER (#0491)				1			
-2	Education/UL, CD (#142)	1						
-2	Educational Technology, CER (#167)	2	1	3	3			
-2	Elementary Education, EDS (#118)~			2	1			
-2	Elementary Math Specialization, P-5, CER (#0485)				2			
-2	Emergency Nurse Practitioner, CER (#0480)~			5				
-2	Geography Education for Teacher Leaders, MAE (#0444)				1			
-2	Health Education, CER (#0494)					1		
-2	International Student Services, CER (#0415)	2	3	1				

-2	Leadership Dynamics, MA (#0422)~	1	1					
-2	Leadership Studies, CER (#163)~	2	1					
-2	Leadership Studies, MA (#0464)~	9	3					
-2	Libraries, Informatics, and Technology in Education, MS (#0497)					29		
-2	Library Media Education, R1 (#0429)	2	3	1	1			
-2	Literacy in Post-secondary Settings, CER (#0462)	4	1					
-2	Measurement, Evaluation and Research, CER (#0488)			1				
-2	MSD Certification, C (#0477)~		1					
-2	Non-Degree Arts and Letters, ND (#0002)	5	5	3	3			
-2	Non-Degree University College, ND (#0006)~	12	7	7	6			
-2	Nursing Education (Post MSN), CER (#172)~	1		1	1			
-2	Organizational Communication, CER (#175)~	1						
-2	Religious Studies, CER (#1711)~			1				
-2	Religious Studies, MA (#0446)~	5	4		2			
-2	Scientific Data Analytics, CER (#0496)					1		
-2	Secondary Education Teacher Leader, R2 (#0432)	1			1			
-2	Secondary Education, MAE (#103)~	1						
-2	Special Education, LBD, MAE (#0437)~	6	4					
-2	Teaching English to Speakers of Other Languages, CER (#0416)	3	3			2		-1
-2	Recreation and Sport Administration, MS (#095)	193	169	179	152	107	-45	-86

-2	Library Media Education, MS (#083)~	59	63	62	54	14	-40	-45
-2	Educational Leadership, C (#131)	62	61	50	48	27	-21	-35
-2	Organizational Leadership, MA (#0467)	37	140	221	253	236	-17	199
-2	Special Education for Teacher Leaders: Learning and Behavioral Disorders, MAE (#0457)	18	17	16	38	23	-15	5
-2	Secondary Education for Teacher Leaders, MAE (#0435)	40	25	16	25	13	-12	-27
-2	Educational Leadership, EDD (#0010)	102	97	77	69	59	-10	-43
-2	Mathematics, MA (#049)	26	25	31	22	14	-8	-12
-2	Nursing, MSN (#149)	133	80	62	54	46	-8	-87
-2	Gender and Women's Studies, CER (#1712)	5	13	9	8	1	-7	-4
-2	Geoscience, MS (#072)	23	23	18	20	13	-7	-10
-2	Middle Grades Education for Teacher Leaders, MAE (#0434)	13	16	18	14	7	-7	-6
-2	Applied Psychology, PSYD (#0476)		6	11	18	12	-6	
-2	Folk Studies, MA (#069)	19	15	13	15	9	-6	-10
-2	Criminology, MA (#0421)	7	10	15	16	11	-5	4
-2	English, MA (#067)	16	13	17	19	14	-5	-2
-2	Gifted Education and Talent Development, MAE (#0482)		6	17	19	14	-5	
-2	History, MA (#078)	35	22	20	18	13	-5	-22
-2	Not Pursuing a Degree, ND (#126)	20	21	10	13	8	-5	-12
-2	Psychology, MA (#092)	16	13	13	17	12	-5	-4
-2	Student Affairs in Higher Education, MAE (#145)	42	39	29	33	28	-5	-14

-2	Accountancy, MACC (#0445)	12	5	6	16	12	-4	0
-2	Public Administration, MPA (#051)	28	32	18	19	15	-4	-13
-2	School Counseling, MAE (#046)	13	9	12	18	14	-4	1
-2	Engineering Technology Management, MS (#0447)	29	34	25	16	13	-3	-16
-2	Intercollegiate Athletic Administration, CER (#0481)		6		4	1	-3	
-2	Secondary Education, R1 (#124)	5	3	2	4	1	-3	-4
-2	Family Nurse Practitioner (Post MSN), CER (#0449)	5	8	10	8	6	-2	1
-2	Homeland Security Sciences, MS (#0413)	6	5	2	3	1	-2	-5
-2	Non-Degree Business, ND (#0001)		1	2	3	1	-2	
-2	Nonprofit Administration, CER (#0463)	5	9	5	4	2	-2	-3
-2	School Psychology, EDS (#147)	16	16	22	23	21	-2	5
-2	Sociology, MA (#105)	7	4	4	8	6	-2	-1
-2	Communicating in Organizations, CER (#0471)	1	4	1	4	3	-1	2
-2	Education and Behavioral Science Studies, MAE (#042)	4	2	7	5	4	-1	0
-2	Elementary Education for Teacher Leaders, MAE (#0433)	52	55	41	20	19	-1	-33
-2	Environmental Health and Safety, CER (#0427)	1	1	4	2	1	-1	0
-2	Facility and Event Management, CER (#0455)	2	2	6	2	1	-1	-1
-2	Historic Preservation, CER (#0423)		1		2	1	-1	

-2	Interdisciplinary Early Childhood Education, Birth to Primary, for Teacher Leaders, MAE (#0461)	4	3	2	3	2	-1	-2
-2	Mathematics, MS (#085)	7	6	10	9	8	-1	1
-2	Organizational Communication, MA (#0012)	21	15	12	12	11	-1	-10
-2	Public Health, MPH (#152)	28	28	32	45	44	-1	16
-2	Special Education: Moderate and Severe Disabilities, MAE (#0438)	24	9	10	9	8	-1	-16
-2	Adult Education, MAE (#047)	26	19	16	14	14	0	-12
-2	Career Services, CER (#0468)	3	3	1	2	2	0	-1
-2	Chemistry, MS (#059)	17	19	19	13	13	0	-4
-2	Dietetic Practice, CER (#0451)	8	6	10	10	10	0	2
-2	Health Administration, MHA (#153)	47	38	48	37	37	0	-10
-2	Instructional Design, MS (#0428)	19	15	12	5	5	0	-14
-2	Middle Grades Education for Initial Certification, MAT (#0458)	1	2	2	1	1	0	0
-2	Music, MM (#0453)	10	14	12	12	12	0	2
-2	Non-Degree Education, ND (#0005)	8	16	5	6	6	0	-2
-2	Non-Degree Health and Human Services, ND (#0003)	12	1	3	2	2	0	-10
-2	School Administration, EDS (#098)	2	5	2	1	1	0	-1
-2	Secondary Education for Initial Certification, MAT (#0495)	16	10	6	9	9	0	-7
-2	Social Responsibility and Sustainable Communities, MA (#0448)	24	24	18	21	21	0	-3

-2								
-2	Standard Guidance - Rank 1, R1 (#048)	4	2		1	1	0	-3
-2	Child and Family Studies, MS (#0489)			7	14	15	1	
-2	College and Career Readiness, CER (#1737)				2	3	1	
-2	Elementary Education, R1 (#084)	3	5	3	1	2	1	-1
-2	Non-Degree Science, ND (#0004)	6	3	2	1	2	1	-4
-2	Speech-Language Pathology, MS (#0466)	66	118	131	156	157	1	91
-2	Addictions Education, CER (#0492)				1	3	2	
-2	Agriculture, MS (#052)	11	7	20	11	13	2	2
-2	Creative Writing, MFA (#0478)		6	12	12	14	2	
-2	Environmental and Occupational Health Science, MS (#0473)		7	9	7	9	2	
-2	Gifted Education and Talent Development, EDS (#0490)				1	3	2	
-2	Interdisciplinary Early Childhood Education, Birth to Primary, Initial Certification, MAT (#0460)	9	6	4	9	11	2	2
-2	Lean Sigma, CER (#0452)	3	5	3	1	3	2	0
-2	School Administration, R1 (#121)	18	24	22	26	28	2	10
-2	Computer Science, MS (#117)		3	32	5	8	3	
-2	Instructional Design, CER (#0418)	6	12	5	3	6	3	0
-2	Organizational Leadership, CER (#1723)	5	23	8	3	6	3	1
-2	Psychology, MS (#0469)	32	15	15	16	19	3	-13
-2	Special Education Initial Certification: Learning and Behavioral Disorders, MAT (#0456)	13	9	7	4	7	3	-6
-2	Teacher Education, C (#132)	12	9	12	11	14	3	2

-2	Adult Education, CER (#0450)	4	1	3	2	6	4	2
-2	Applied Economics, MA (#0410)	16	16	8	7	11	4	-5
-2	Biology, MS (#056)	24	20	19	30	34	4	10
-2	Business Administration, MBA (#057)	62	84	84	75	79	4	17
-2	Kinesiology, MS (#0454)	15	9	7	19	23	4	8
-2	Literacy Education, MAE (#044)	16	13	10	9	14	5	-2
-2	Nursing Practice, DNP (#0011)	53	64	70	78	83	5	30
-2	Physical Therapy, DPT (#0013)	60	90	88	85	90	5	30
-2	Psychiatric Mental Health Nurse Practitioner, CER (#0479)		6	9	9	14	5	
-2	Social Work, MSW (#157)	106	107	108	88	96	8	-10
-2	Counseling, MAE (#043)	28	34	36	34	56	22	28
		2,052	2,066	2,062	2,049	1,885	-164	-167

Note: programs followed by a tilde (~) are no longer active.

Graduate Council Curriculum Committee

Minutes – January 10, 2019

Minutes: November 29, 2018 – voted on over email

1st/2nd – Ferrell/Dressler **Vote:** Approved

Voting Members: Kristie Guffey on phone, Richard Dressler, Ann Ferrell

Guests: Merrall Price, Cate Webb, Rheanna Plemons, Colette Chelf, Josh Durkee, Jim Berger, Danita Kelley

Graduate Curriculum Committee - Program (4)				
Code	Title	Status	Initiator	Action Taken / Notes
00000	00000: Emergency Management Disaster Science	Added	dvd62010	**Motion to table** **1st / 2nd:** Ferrell / Dressler **Vote:** Tabled
0450	0450: Adult Education	Edited	jms22047	**1st / 2nd:** Dressler/Ferrell **Discussion:** Small change in description, numbers and titles. **Vote:** Approved
047	047: Adult Education	Edited	jms22047	**1st / 2nd:** Dressler/Ferrell **Discussion:** Colette adding the admission language. **Vote:** Approved
162	162: Community College Faculty Preparation	Edited	jms22047	**1st / 2nd:** Dressler/Ferrell **Discussion:** None **Vote:** Approved

Graduate Curriculum Committee (10)				
Code	Title	Status	Initiator	Action Taken / Notes

Bundle all ADED courses

Vote: Approved bundle

1st / 2nd: Ferrell/Dressler

Discussion: Is this an introduction course even though it's a graduate course? Yes, it's introduction to facilitating change in adults. Focuses on the main reason why adults go through the process or learning or gaining education. Not a new course, just a refocus of sorts. On the learning outcomes can you re-word "understanding the basic concepts", meaning how do you report that?

Vote: Approved

Code	Title	Status	Initiator	Action Taken / Notes
ADED 510	ADED 510: Introduction to Facilitating Change in Adults	Edited	jms22047	
ADED 515	ADED 515: How Adults Change	Edited	jms22047	
ADED 520	ADED 520: Facilitating Change Agency in Adults	Edited	jms22047	
ADED 530	ADED 530: Program Planning for Adults and Learning Organizations	Edited	jms22047	
ADED 540	ADED 540: History and Philosophy of Change Agency	Edited	jms22047	

Bundle all EMDS Courses

Vote: Approved bundle

1st / 2nd: Dressler/Ferrell

Graduate Curriculum Committee (10)				
Code	Title	Status	Initiator	Action Taken / Notes
Discussion: Lots of discussion on similar courses (EOHS 595 & COMM 564/577) across the board. Dr. Olivier needs to talk with the Public Health/Communication folks to see if there are more overlaps. **1st / 2nd:** Ferrell / Dressler **Vote:** Table the bundle				
EMDS 500	EMDS 500: Emergency Management Policy and Practices	Added	dvd62010	
EMDS 501	EMDS 501: Understanding Natural and Technological Disaster Risks	Added	dvd62010	
EMDS 502	EMDS 502: Terrorism, Violence, Resiliency, and Response	Added	dvd62010	
EMDS 503	EMDS 503: Advanced Disaster Planning, Management, and Preparedness	Added	dvd62010	
EMDS 504	EMDS 504: Trends in Disaster Preparedness and Management	Added	dvd62010	

Adjourn at 3:45 pm –

1st / 2nd – Ferrell / Dressler

Respectfully submitted
GCCC Recorder
Jessica Steenbergen