



Graduate Council

Agenda—Thursday, November 14, 2019, **3:00** p.m.  
Academic Affairs Conference Room WAB 227

1. Call to Order
2. Guest: Michelle Trawick, Associate Provost for Faculty and Academic Excellence: Assurance of Student Learning process  
**Dr. Trawick described the importance, process, and timeline of the updated Assurance of Student Learning templates.**
3. Consideration of October 17, 2019 minutes (Appendix A)  
**The minutes were approved.**
4. Graduate Enrollment Report (Appendix B)
5. Committee Reports
  - a. Graduate Council Executive Committee  
**All GC seats now filled for 2019-20**
  - a. Policy Committee: No report
  - b. Research Committee: No report
  - c. Curriculum Committee: Martha Day (Appendix C)  
**Programs: 0012: Organizational Communication (approved); 0013: Physical Therapy (approved); 0421: Criminology (approved); 0448: Social Responsibility and Sustainable Communities (approved); 0479: Psychiatric Mental Health Nurse Practitioner, Post-MSN (approved); 149: Nursing (approved); 0497: Libraries, Informatics, and Technology in Education (approved); 069: Folk Studies**

(approved); 105: Sociology (approved); 1744: Strategic Sport Communications (approved)

**Courses:** EMDS 505: Continuity of Operations Planning, EMDS 506: Critical Infrastructure Assessment and Protection, and EMDS 510: Incident Meteorology for Safety Professionals (tabled); FLK 566: Oral History, FLK 586: Capstone Course in Historic Preservation (friendly amendment), FLK 590: Capstone Course in Museum Studies (approved); HIST 506: Approaches to World History (tabled)

6. Report from Dean of the Graduate School
7. Public Comments
8. Announcements & Adjourn

## APPENDIX A



Graduate Council

Minutes —Thursday, October 17, 2019, 2:00 p.m.  
Academic Affairs Conference Room WAB 227

Members Present: Alex Lebedinsky, Helen Liang, Ray Blankenship, Casey McKinney, Sarah E. Ochs, Aaron Hughey, Cate Webb (for Dominic Lanphier), Diane Marie Lickenbrock, Carl Dick, Katie M. Wheeler, Marko Dumancic, Kelly Reames (for Cheryl Hopson), Mary Madison Lyons, Adam West, Kenneth Payne, Emily Anne Pride

Members Absent: Martha Day, Jessica Johnson, Ann Ferrell, Richard Dressler, Scott Arnett, Cheryl Davis

Guests: Danita Kelley, Merrall Price, Jennifer Hammonds, Rheanna Plemons, Eve Main, Scott Gordon, Colette Chelf, Laura Burchfield

9. Call to Order \*Aaron Hughey
10. Consideration of September 12, 2019 minutes (Appendix A, including Graduate Dean's report)  
\*Dick/Dumancic; approved
11. Graduate Enrollment Report (Appendix B) \*No report
12. Committee Reports
  - a. Graduate Council Executive Committee \*No report
  - d. Policy Committee: Carl Dick (Appendix C) \*Carl Dick makes a motion to approve Graduate Catalog (Program of Study) policy change; approved.
  - e. Research Committee: Diane Lickenbrock (Appendix D) \*Diane Lickenbrock announced that the committee received seven grant applications for the September 2019 deadline. The committee awarded \$15,860.44 to the six students who appeared for their interview. The next research grant deadline is November 6, 2019.
  - f. Curriculum Committee: Martha Day (Appendix E) \*Carl Dick moves to pull out 095 for review. \*Aaron Hughey makes a motion to approve the three remaining items as a group. Blankenship/Lickenbrock; approved. \*Aaron Hughey makes a motion to review 095. Carl Dick makes a motion for a friendly amendment to 095. \*Aaron Hughey makes a motion to approve 095 with friendly amendment. Dick/Dumancic; approved.

13. Report from Dean of the Graduate School \*No report

14. Public Comments

15. Announcements & Adjourn \*Chelf announced that the Graduate Program Coordinator Social is October 29<sup>th</sup> from 4:00 PM – 6:00 PM in the Alumni Center Living Room. \*Dumancic/Dick; adjourn.

## APPENDIX B

From Scott Gordon:

Here is the final graduate enrollment management report for Fall 2019. As of census, enrollment was 2275, which is -151 compared to Fall 2018.

Several factors contributed to this enrollment decrease. Drops in resident enrollment (-180), along with smaller declines in foreign (-21) and nonresident (-19) students, were not offset by an increase in military enrollment (+65), while other classifications were flat. Within the resident population, the Kentucky counties showing the greatest change were Warren (-80), Hardin (-24), Fayette (-22), Barren (-11), Daviess (-11), Madison (-11), with Jefferson (+13) as the only county with a double-digit increase. The decrease in foreign student enrollment (-21) was less than the last two years (2016 to 2017, -98; 2017 to 2018, -88).

From a degree-level perspective, the largest decrease was in master's enrollment (-187), while the largest increase was in non-degree enrollment (+60; the non-degree increase is largely due to a special project where Jefferson County Public School educators are taking a series of online courses, and some of these students may enroll in a degree-seeking program in a future term). Each academic college had fewer enrolled students (declines ranged from -39 to -23). Enrollment dropped for both part-time (-92) and full-time (-59) students.

## APPENDIX C

# Graduate Council Curriculum Committee

## Minutes – November 7, 2019

### 2:15pm – WAB 0208

**Minutes: November 7, 2019**

**1<sup>st</sup>/2<sup>nd</sup>:** Dressler/Lanphier – **Vote:** Approved

**Voting Members:** Richard Dressler, Martha Day, Dominic Lanphier, Helen Liang

**Guest:** Danita Kelley, Dennis George, Jennifer Hammonds, Mary Wolinski, Karen Furgal, Eve Main, Ann Ferrell, Ken Payne, Jieyoung Kong, Marge Maxwell,

**Announcements:** None

**Program Administration:**

Graduate Curriculum Committee (10)			
Code	Title	Initiator	Action Taken - Notes
<a href="#">0012</a>	<a href="#">0012: Organizational Communication</a>	jyn21880	<b>1<sup>st</sup>/2<sup>nd</sup></b> – Dressler/Lanphier <b>Discussion:</b> Included extra classes under electives <b>Vote:</b> Approved
<a href="#">0013</a>	<a href="#">0013: Physical Therapy</a>	krm24674	<b>1<sup>st</sup>/2<sup>nd</sup></b> – Dressler/Lanphier <b>Discussion:</b> Changes in the admissions section and cleaning up pre-reqs. Discussed the enrollment drops and explained that the accreditation is different. <i>Friendly Amendment – Under Program Admission #5 add PTCAS explanation.</i> <b>Vote:</b> Approved
<a href="#">0421</a>	<a href="#">0421: Criminology</a>	jms66242	<b>1<sup>st</sup>/2<sup>nd</sup></b> – Lanphier/Dressler <b>Discussion:</b> None <b>Vote:</b> Approved
<a href="#">0448</a>	<a href="#">0448: Social Responsibility and Sustainable Communities</a>	hll55773	<b>1<sup>st</sup>/2<sup>nd</sup></b> – Lanphier/Dressler <b>Discussion:</b> None <b>Vote:</b> Approved
<b>Bundle 0479 &amp; 0149 (Nursing)</b> <b>1<sup>st</sup>/2<sup>nd</sup></b> – Dressler/Lanphier <b>Discussion:</b> Eve Main discussed the content being added. <b>Vote:</b> Approved			
<a href="#">0479</a>	<a href="#">0479: Psychiatric Mental Health Nurse Practitioner, Post-MSN</a>	mrv92101	

<a href="#">149</a>	<a href="#">149: Nursing</a>	mrv92101	
<a href="#">0497</a>	<a href="#">0497: Libraries, Informatics, and Technology in Education</a>	and85146	<b>1<sup>st</sup>/2<sup>nd</sup></b> – Lanphier/Dressler <b>Discussion:</b> Marge Maxwell explained <b>Vote:</b> Approved
<a href="#">069</a>	<a href="#">069: Folk Studies</a>	ann31535	<b>1<sup>st</sup>/2<sup>nd</sup></b> – Lanphier/Dressler <b>Discussion:</b> Ann Ferrell explained the concentrations. <b>Vote:</b> Approved
<a href="#">105</a>	<a href="#">105: Sociology</a>	lrn12775	<b>1<sup>st</sup>/2<sup>nd</sup></b> – Dressler/Lanphier <b>Discussion:</b> None <b>Vote:</b> Approved
<a href="#">1744</a>	<a href="#">1744: Strategic Sport Communications</a>	knn15978	<b>1<sup>st</sup>/2<sup>nd</sup></b> – Lanphier/Dressler <b>Discussion:</b> Ken Payne discussed the changes <i>Friendly amendment - Remove the course descriptions from the program overview.</i> <b>Vote:</b> Approved

### Course Administration:

Graduate Curriculum Committee (7)			
Code	Title	Initiator	Action Taken - Notes
<b>Bundle 3 EMDS Courses</b> <b>1<sup>st</sup>/2<sup>nd</sup>:</b> Dressler/Lanphier <b>Vote:</b> Approved Bundle  <b>1<sup>st</sup>/2<sup>nd</sup>:</b> Dressler/Lanphier <b>Vote:</b> Table until next meeting – Approved			
<a href="#">EMDS 505</a>	<a href="#">EMDS 505: Continuity of Operations Planning</a>	dvd62010	
<a href="#">EMDS 506</a>	<a href="#">EMDS 506: Critical Infrastructure Assessment and Protection</a>	dvd62010	
<a href="#">EMDS 510</a>	<a href="#">EMDS 510: Incident Meteorology for Safety Professionals</a>	dvd62010	
<b>Bundled 3 FLK Courses</b> <b>1<sup>st</sup>/2<sup>nd</sup>:</b> Lanphier/Dressler <b>Discussion:</b> Ann Ferrell explained <i>Friendly Amendment - In FLK 586 under learning outcomes - #2 change Acquire to Demonstrate</i> <b>Vote:</b> Approved			
<a href="#">FLK 566</a>	<a href="#">FLK 566: Oral History</a>	ann31535	
<a href="#">FLK 586</a>	<a href="#">FLK 586: Capstone Course in Historic Preservation</a>	ann31535	
<a href="#">FLK 590</a>	<a href="#">FLK 590: Capstone Course in Museum Studies</a>	ann31535	
<a href="#">HIST 506</a>	<a href="#">HIST 506: Approaches to World History</a>	mrr19402	<b>1<sup>st</sup>/2<sup>nd</sup></b> – Liang/Lanphier <b>Discussion:</b> None <b>Vote:</b> Tabled until next meeting – No rep here

### Other Business:

Martha Day will not be here for the next meeting – Asking for someone to volunteer to run the meeting. It was decided that Dominic Lanphier will sit in for Martha. Then we discussed who was coming because several people can't attend the next meeting. So, we now need to move the meeting so people can be present. Moving the meeting to Tuesday, Nov 19th at 3pm in WAB 208.

**Adjourn at 3:20pm**

1<sup>st</sup>/2<sup>nd</sup> – Dressler/Lanphier

Respectfully submitted  
GCCC Recorder  
Jessica Steenbergen