

Proposal to Amend WKU Faculty Handbook: Non-Substantive Change

02-2019 Foreword

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1. Type of Change:

- Addition: Where possible, identify the section of the handbook to which addition is proposed:
- Deletion: Identify the section of the handbook from which deletion is proposed:
- Revision: Identify the section of the handbook to which revision is proposed: Foreword p. 2

2. Proposals should be made in the form of text intended as an addition to or a replacement of, in whole or in part, some current section of the Faculty Handbook.

Current wording:

This Handbook is subject to review and revision annually by the University Senate and its subcommittees. The official Handbook shall be maintained in hard copy form in the Office of Academic Affairs. In addition, certain administrative offices shall receive hard copies on an annual basis. The official Handbook shall also be continually posted at: <http://www.wku.edu/academicaffairs/>.

Proposed wording:

This Handbook is subject to review and revision annually by the University Senate and its subcommittees. ~~The official Handbook shall be maintained in hard copy form in the Office of Academic Affairs. In addition, certain administrative offices shall receive hard copies on an annual basis.~~ The official Handbook shall also be continually posted at: <http://www.wku.edu/academicaffairs/>
<https://www.wku.edu/senate/documents.php> and
https://www.wku.edu/academicaffairs/resources/faculty_handbook.php.

3. Rationale for amendment: Hard copies are no longer printed or maintained and the website link has been updated to also contain archived editions.

***NOTE: On the Senate website, the link: <https://www.wku.edu/senate/documents/handbooks/wku-faculty-handbook-24th-edition.pdf> actually does (and per Kirk and Jessica Steenberg) will always be updated to connect directly to the latest version. That link could be used, but would require that both the

link and the Handbook be updated simultaneously each year. The other option is to use the link provided above which connects directly to the Senate website page that contains a link to both the current version and previous versions of the Handbook.