

Western Kentucky University
University Senate
Senate Executive Committee (SEC) Meeting Minutes
29 April 2019, 3:15 p.m.
Helm 108B

A) Call to order

- A regular meeting of the SEC was called to order by Chair Kirk Atkinson at 3:15.
- Members present: Janet Applin, Kirk Atkinson, Jim Berger, Jason Bergner, Dan Clark, Carl Dick, Claus Ernst, Colin Farrell, Elizabeth Gish, Larry Hill, Jim Lindsey, Lauren McClain, Joe Shankweiler, Cheryl Stevens, Heather Strobe, Mary Wolinski, Matt Pruitt
- Guests present: Kate Hudepohl, Amber Belt

B) Approve April 2019 minutes

- J. Berger motioned to approved. H. Strobe seconded. Passed unanimously with change offered by M. Wolinski.

C) Reports

- ***Chair – Kirk Atkinson***

1) I met with Provost Stevens (and also President Caboni at a separate time). I think the mood on campus is much more positive.

- L. McClain – Did the President say anything about the Title IX stuff?
 - K. Atkinson – I reminded him of his former statement about getting to this. He still has intentions to move forward with it. I still have a couple of more meetings with him throughout the summer, and I'll be briefing the new Chair so it won't get lost in the transition.

- ***Vice Chair – Dan Clark***

- 1) Update list for Senators for the next year
- 2) Promotion and tenure university committee reps – names drawn by lot
- 3) Grievance committee reps – names drawn by lot
- 4) Complaint Committee – emailed the Deans to get the college names so we can elect members to the university committee

- ***Secretary – Jason Bergner***

- **Committee Chairs**

1) ***Academic Quality – Heather Strobe (no report)***

- Action item:
 - Revised Academic Renewal policy
 - H. Strobe motioned for approval of the action item.
 - M. Wolinski – Is this the same as what's on the web site?
 - H. Strobe – The agenda is the new one. We're voting on what's on the agenda (online).
 - J. Applin asked a clarification question.
 - L. McClain asked a question / clarification about some of the wording.
 - H. Strobe accepted a friendly amendment for wording changes.
 - L. McClain and D. Clark asked clarification questions.
 - Motion passed (with friendly amendments) unanimously.

- 2) ***Faculty Welfare and Professional Responsibilities – Lauren McClain (report posted)***
 - L. McClain motioned. Unanimous approval.
 - Continue to work on parental leave policy in the fall.
- 3) ***Budget and Finance Committee – Jim Berger (no report)***
- 4) ***Colonnade General Education Committee – Mary Wolinski (report posted)***
 - M. Wolinski motioned. Unanimous approval for report.
 - We approved five courses for Colonnade (all Connections).
- 5) ***Graduate Council – Carl Dick (report posted)***
 - C. Dick motioned. Unanimous approval.
 - M. Wolinski asked a clarification question.
- 6) ***Undergraduate Curriculum Committee – Janet Applin (report posted)***
 - J. Applin motioned. Unanimous approval.
 - We had two action items that were voted on electronically due to late submissions.
- 7) ***Faculty Handbook Committee – Kate Hudepohl (report posted)***
 - L. McClain motioned. J. Berger seconded. Unanimous approval.
 - Two action items:
 - Faculty promotion introduction
 - L. McClain motioned. H. Strode seconded.
 - Faculty going up for full and moving across departments would be held responsible to the former department's requirements.
 - C. Dick – What if the new department's standards are easier?
 - K. Hudepohl – This is a value statement. The way it's worded is that the faculty member would get to pick.
 - Motioned passed unanimously.
 - Criteria for promotion
 - L. McClain motioned. J. Berger seconded.
 - This would allow the faculty member moving across departments to pick whether to follow the standards of the new or old standard when going up for full.
 - J. Berger asked a question about the first level promotion and differences between associate and tenure and the past decoupling of these.
 - Motioned passed unanimously.

 - **Advisory Reports**
 - 1) ***Advisory Report, Faculty Regent – Claus Ernst***
 - The next Board meeting is Friday of finals week. The CAPE will come to the full Board. I will see if I can get a motion to have the current Provost review the programs that were identified in the CAPE process.
 - 2) ***Advisory Report, Provost – Cheryl Stevens***
 - President Caboni wants us to take turns (with the Provost) with a Monday Message.
 - I have more than 80 volunteers for the Provost's Council. This tells me that people are interested in participating and are optimistic about what's happening on campus.

3) *Advisory Report, SGA President – Stephen Mayer*

D) Old Business

E) New Business

1) Action item (A. Belt): Extension of probationary period

- H. Strode motioned. D. Clark seconded.
- A. Belt: This policy is being updated to match past updates. This policy was missed in the original update.
- S. Pruitt and K. Atkinson asked clarification questions.
- Passed unanimously.

F) Information Items

1) We are losing this room (Helm 108B) for SEC meetings. K. Atkinson gave an update on the changes at the Faculty House in terms of visuals for future meetings. What should we do with all of the furniture currently in this room?

- K. Hudepohl – Where will the SEC meet?
 - K. Atkinson – The Faculty House
- C. Dick asked a question about the monitor size in the Faculty House.

2) NCFS – I have another conference call. I'll update the new Chair about this.

G) Adjournment

- K. Atkinson motioned. Unanimous approval.