

**Western Kentucky University
Faculty Senate Meeting Minutes
February 20, 2020
Faculty House**

Introduction

- Members present (Substitute): Lawrence Alice, Lester Archer, Melanie Autin, James Barker, Leslie Baylis, Jason Bergner, Laura Bohuski, Amy Brausch, Yufen Chang, Nicholas Fortune, Margaret Crowder, Yongming Deng, Marc Eagle, Colin Farrell, Ann Ferrell, Stacey Forsythe, Jay Gabbard, Dawn Garrett-Wright, James Gary, Natasha Gertenschlager, Jennifer Hanley, Will Harris, Kara Haughtigan, Sarah Herrick (Danilo Toluoso), Quentin Hollis, Kate Hudepohl, Angie Jerome, Guy Jordan (Brent Oglesbee), Mike Kennedy, Amy Krull, Julie Lee (Karen Mason), Jim Lindsey, David Marquez, Sara McCaslin, Lauren McClain, Sue Lynn McDaniel, April Murphy, Travis Newton, Ivan Novikov, Tony Paganelli, Ken Payne, Leslie Plumlee, Shura Pollatsek, Matt Pruitt, Mark Schafer, Kevin Schmaltz, David Serafini, Jo Shackelford, Julie Shadoan, Kandy Smith, Jean Snavely, Dana Sullivan, Francesca Sunkin, Patricia Todd, Mary Wolinski, Mariah Yates, Alison Youngblood, Uta Ziegler.
- **Guest Present:** Jennifer Hammonds and Danita Kelly
- J. Shadoan called a regular meeting of Faculty Senate to order at 3:45 pm.

A. Approval of January 2020 Minutes:

1. Faculty Senate Meeting Minutes 1.23.20; Motion to Approve: Serafini, Hanley. Motion Approved.

B. Officer Reports

1. Chair - Julie Shadoan:
 - VP of Enrollment and Student Engagement: Completed interviews and given recommendation to Provost. To my knowledge a choice will be made and offer extended quickly.
 - Budget Executive Committee: Spring meetings scheduled; Charges: Review of proposed Huron Budget Model, Demonstration of a new budgeting, financial planning, and forecasting model.
 - Proposing Changes to Senate Calendar and Senate Website: Believe most beneficial to make a standing calendar that will stand from year to year for Senate, SEC, and all Standing Committees. This will be available for April Caucus.
 - Website: Want to add both calendar information and legal information. Any recommendations to improve website please email to J. Shadoan.
 - Shared Drive: Working on organizing the information for senate such as meeting minutes into one area.
 - Monthly Meeting with President: No title nine federal movements so president will not take any action until it's clear what the federal mandates will be.

- Grey Resolution: President acknowledged receipt of the Resolution. Inquired about Grey Workshop and summarized the process for
 - Discussed a similar evaluation for Non-academic units of this institution and our participation in a consortium that evaluates these units. President reminded of workforce reductions that occurred in 2017-2018 that happened primarily in the non-academic units.
 - Budget Resolution: Acknowledge receipt of resolution, reminded of same workforce reductions.
 - President does not want shared governance through the forms of Resolutions, but through monthly meetings with the Senate Chair. He will not respond in writing to either of the resolutions sent from Senate.
 - J. Shadoan responded with her thoughts on the need for Resolutions and the need for Senate's shared governance.
2. Vice-Chair – Margaret Crowder:
- Elections coming up, Census for number of faculty going on to get numbers for at-large senate seats.
 - Last time there were not enough senators to hold elections. Would like enough interest to have elections that get full Faculty representations.
3. Secretary - Laura Bohuski
- Normal report

C. Standing Committee Reports:

1. Academic Quality, David Serafini: (Report posted)
 - Movement for acceptance as read. Motion Approved.
2. Budget and Finance, Guy Jordan: (No report) Absent
3. Colonnade/General Education, Mary Wolinski: (Report posted)
 - Move for Approval of Colonnade Report. Motion Approved.
4. Faculty Welfare and Professional Responsibilities, Lauren McClain (Report posted)
 - a. Faculty Welfare and Professional Responsibilities Report 1.24.2020
 - Move for Approval of report. Motion Approved.
 - b. WKU Senate Charter Amendment - FWPR Membership
 - Address vacancies where small colleges/libraries who don't have as many senators can fill vacant positions.
 - Discussed that this language is already in the charter, but just needs to be moved, with some language changed.
 - Withdrawal of proposal because this became a full charter change.

- c. Faculty Welfare Parental Leave Policy (post CAD)
 - Move for approval of Policy as modified: Motion Approved. 1 Abstained.
 - L. McClain: This went to CAD and was tabled a few times. They made a few non-substantive changes, and one substantive change. Substantive: If both parents are at WKU than they would share 16 weeks of leave, instead of each parent taking 16 weeks separately.
 - Discussion about the winter break weeks, notification of department heads, part-time leave and the modal number of semesters. U. Ziegler, L. McClain, J. Shadoan, M. Wolinski, J. Lindsey, J. Barker, P. Stevens, M. Crowder, and C. Farrell.
 - Clarification needed about the 16 weeks and winter term. Will go back to CAD.
5. Graduate Council, Ann Ferrell: (Report posted)
- a. Graduate Council Senate Report 1.16.2020
 - Move for Approval of Grad Council report: Motion approved.
 - Grad Council did pass the pilot of the expedited workflow, so that will now go into place.
 - b. WKU Undergraduate Curriculum Expedited Review Workflow. Motion Approved.
6. Undergraduate Curriculum Committee, Anthony Paganelli: (Report posted)
- Move for Approval of UCC report: Motion approved.

D. Other Committee/Organization Reports:

1. Faculty Handbook, Kirk Atkinson: (Report posted)
- a. Faculty Handbook Revision, Clarifying time to promotion for non-tenure eligible faculty
 - Motion for Approval: Pruitt, McClain. Motion Approved with Friendly Amendment.
 - Non-substantive changes for the removal of vocabulary.
 - Discussion about removal of typically from document because it allowed for exceptions if needed. S. Pollatsek, J. Barker, P. Stevens, M. Crowder, U. Ziegler.
 - P. Stevens: In faculty handbook (page 19); Exceptions to these criteria may be made.
 - M. Crowder: Friendly amendment to add typically back in.
 - b. Faculty Handbook Revision, Clarifying time to promotion for tenure eligible faculty
 - Motion to approve: M. Crowder; J. Baker. Approved with Friendly Amendment.
 - M. Crowder: Change normally to typically and re-add to document.
 - c. Faculty Handbook Revision, Cleaning Up promotion for Instructors procedures (Revised 2.3.2020)
 - Motion to approve: Crowder, Pruitt. Motion Approved with Friendly Amendment.
 - K. Atkinson: Clean-up of some wording. Discussion as to eligibility language.
 - J. Shadoan: Add language as eligibility defined as: and then reference the handbook definition. (E 3.b.3)

- d. Faculty Handbook Revision, Faculty Adjusting Committee Size for Associate Promotion
 - Make the language consistent for addition of people to committees for promotion.
 - Motion Pruitt; Ziegler. Motion Approved with Friendly Amendment.
 - Discussion about the language change and if now people could be added from outside college. A. Jerome, M. Crowder, M. Pruitt, K. Atkinson, M. Wolinski, P. Stevens, D. Kelly.
 - Danita Kelly. Language is in Promotion to Full Professor section.
 - K. Atkinson: Carrying language forward from Other section (3 E.2B). Friendly amendment.
 - e. Faculty Handbook Revision, Promotion Vote Count (Revised 2.3.2020)
 - Motion to approve: Pruitt; Ziegler. Motion Approved with Friendly Amendment.
 - K. Atkinson: Several things stricken.
 - J. Shadoan – remove parenthetical amendment.
 - f. Faculty Handbook Revision, Tenure Vote Count
 - Motion to approve: Ziegler, Crowder. Motion to Approve with Friendly Amendment.
 - Similar to above; motion to remove parenthesis.
 - g. Faculty Handbook Revision, Remove reference to telephone
 - Motion to Approve: Bohuski; Hanley. Motion Sent to Committee.
 - K. Atkinson: Has to do with language around office materials.
 - M. Crowder: Need discretion to lie with the faculty member not with the department head.
 - Ziegler: Phone might not be in your office.
 - Jerome: Motion to send back to committee with reference to general counsel regarding FERPA.
2. Coalition of Senate and Faculty Leadership (COSFL), Molly Kirby: (No report)
 3. American Association of University Professors (AAUP), Margaret Crowder: (No report)
 - Had elections and sending to national committee, about to be approved.

E. Advisory Member Reports:

1. Faculty Regent, Claus Ernst:
 - Four items: 1) University trying to buy 1516 normal street. 2) Salary increase for president as regarding his house and tax liability 3) 14 ½ million of carry forward. RAMP committees not consulted, but Susan Holworth went on record to say it won't happen again. 4) Carry forward must stop.
2. Provost, Cheryl Stevens
 - Reminder about searches: Completed interviews for VP Enrollment and Student Experience. 4 candidates and surveys close today. President Caboni...

- Associate Provost for Research and Graduate Education: Zoom meetings occurring this week, Interviews late next week or week after.
3. SGA President, Will Harris
- March 3rd Rally for Higher Education. Rallying for performance-based budget model increase, pension situation, and ...
 - Program for feminine hygiene products – investing more with Preston/Health Education.
 - Scholarships live.
 - Earn a Computer: (sustainability and supply services) 24 applicants last semester, once all hours in will be able to give out those iMacs.
 - Preliminary elections set for April 13th and 14th.

F. Old Business:

1. Student Complaint Policy Revisions (Rheanna Plemons)
 - Motion to Approve; Pruitt: Motion Approved.
 - Same student complaint procedure sent to SGA and was approved, includes the friendly amendments made.
2. Dr. Barbara Burch Recognition -- Skipped

G. New Business:

1. Faculty Award for Services (Michelle Trawick): Amber. Explanation for the criteria for service award. Working on revising Faculty Awards policy.
 - Motion to approve: McClain; Barker Motion Approved.

H. Information Items:

- PPLP: Other care giving: FMLA we are eligible for 12 weeks of paid leave if care giving other than children.

Adjournment Hanley: 5:22.