

**Western Kentucky University**  
**Senate Executive Committee Meeting Minutes**  
**January 13, 2020**  
**Faculty House**

**Introduction**

- Members present (Substitute): Laura Bohuski, Dan Clark, Yongming Deng, Colin Farrell, Ann Ferrell, Guy Jordan, Jim Lindsey, Sue Lynn McDaniel, Tony Paganelli, David Serafini, Julie Shadoan, Kandy Smith, Mary Wolinski, and Cheryl Stevens.
- Guest Present: Rhianna Plemons and Jennifer Hammond.
- J. Shadoan called a regular meeting of the SEC to order at 3:13.

**A. Approve minutes of previous month's SEC Meeting:**

1. SEC Meeting Minutes 12.2.19 – Motion to approve: Clark, Lindsey. Motion Approved.

**B. Officer Reports**

1. Chair - Julie Shadoan
  - Grey associates consultant removed from project because of outcome with Senate Executive meeting, because the message he relayed was incorrect.
  - Only full-time faculty on the Grey Associates Committee meeting upcoming on Thursday (1/16/20). Two day meeting on Thursday and Friday.
  - Proposed change to the calendar. There has not been any formal discussions about changes to the calendar, but a proposal from a member of the calendar committee has been distributed.
  - Provost will talk about Budget and Instructor resolutions that came from Senate in December. Only things approved and forwarded from December Senate were Standing Committee reports and handbook and other policy changes.
  - Dr. Barbara Burch passed last week. Want to possibly put together a resolution acknowledging Dr. Burch and her passing.
2. Vice Chair - Dan Clark
  - Electing college at large senators this Spring. Process will start next month.

3. Secretary - Laura Bohuski

**C. Standing Committee Reports:**

1. Academic Quality, David Serafini: (No report)
  - Free Speech Resolution meeting sometime next week in conjunction with FWPR.
2. Budget and Finance, Guy Jordan: (No report)
3. Colonnade/General Education, Mary Wolinski: (Report posted)
  - Move for approval of Colonnade report for December. Motion Approved.
  - a. [Colonnade/General Education Report](#)

- Move for Approval for Guidelines. Motion Approved.
  - b. [Guidelines for Applying to Colonnade](#)
  - Discussion about wording of guidelines 2, 6, and 11 occurred before the proposal was voted on. Involved were: D. Clark, G. Jordan, M. Wolinski,
4. Faculty Welfare and Professional Responsibilities, Lauren McClain: (No report)
  5. Graduate Council, Ann Ferrell: (Report posted)
    - Move for approval of Grad Council report on Senate Agenda. Motion Approved.
    - Grad Council recommends that proponents of a course please come to the committee when your course is up for discussion. This information has been added to their website.
  6. Undergraduate Curriculum Committee, Anthony Paganelli: (Report posted)
    - Move for inclusion of the UCC report for Senate. Motion Approved.

#### **D. Other Committee Reports:**

1. Faculty Handbook, Kirk Atkinson: (No report)
2. Coalition of Senate and Faculty Leadership (COSFL), Molly Kerby: (No report)
3. American Association of University Professors (AAUP), Margaret Crowder: (No report)

#### **E. Advisory Member Reports:**

1. Faculty Regent, Claus Ernst (Absent)
2. Provost, Cheryl Stevens
  - Passed out a Purpose of Program Review handout to elucidate about the purpose of the CPE program. (In response to Grey Resolution)
    - They will not be making decisions about our programs for us. They will be providing data to help us make decisions about programs.
    - Meeting on Thursday/Friday is about using the tool.
    - What programs are growing in the area that we might be interested in exploring and also how our own programs are doing.
    - No decisions made this week, this will be about the data and the next steps.
    - J. Shadoan: Could this data be used to change our CAPE outcomes?
    - P. Stevens: I think this data could give us information that may change the outcomes of CAPE. If the data from the CPE does not match the outcome of CAPE, then do we need to take a look at that program again? Yes, I think we should.
    - D. Clark: Any push by CPE to change the service region of our school?
    - P. Stevens: No, this is to collect data so we can do a program review with new data.
    - G. Jordan: Question about Program Duplication.
    - P. Stevens: Response about University consortium for programs like Technology Management among Kentucky schools.
    - A. Farrell: Do you think CPE is looking at it this way?
    - P. Stevens: Yes. They don't come in to eliminate programs.

- Calendar: Rhianna Plemons and Jennifer Hammonds spent time looking at the proposal that starts the semester really early. We can't start that this year and President wants to start spring 2021, right after MLK day.
- Can't start earlier 2021 because of programs and course schedules already defined for 2021. Can look at that for Summer 2021, but not for this year.
- What we can do is try some pilots.
  - Starting December 14<sup>th</sup> –one session of online only courses (3-4 credits). Run into the traditional break with finishing the final exam on December 31<sup>st</sup>. Take off Christmas Eve and Christmas day. Dec. 14<sup>th</sup> – December 31<sup>st</sup>.
  - Come back in January with a face to face session, 12 days, which includes 3 Saturdays (including final exam) and finishes before Martin Luther King Day for the Semester to start after MLK.
  - 5 -week online course, use the three weeks in December and the two weeks in January to continue.
  - Limit faculty to teaching one and students to taking one. And offer limited services over the break for IT and Library.
  - Out of 240 total courses in Winter Term, 23 were face to face.
- G. Jordan: Could the limitation of faculty only teaching one winter term course be amended if they taught them consecutively?
- P; Stevens: I think we should definitely look at it.
- J. Shadoan: Any discussion about tuition differential for online versus in-person?
- P. Stevens: We're still in discussions about the tuition differential.
- Instructor Resolution: Totally agree, it wasn't handled well. My goal is to create a transparent process that shows the data and why we did what we did. Not going to say that this won't happen again, but that this process will be more transparent.
- Budget Resolution: they don't report up to me, I don't report up to them. I understand your concern but it's not anything I have any control over.
- J. Shadoan: Our discussion about a Non-commensurate review of non-academic programs
- P. Stevens: We have joined a group that will provide data to analyze non-academic units and compare ourselves to other Universities.

3. SGA President, Will Harris (Absent)

**F. Old Business:**

**G. New Business:**

**H. Information Items:**

**Adjournment:** Farrell 4:04.