

**Western Kentucky University**  
**Senate Executive Committee Meeting Minutes**  
**December 2, 2019**  
**Faculty House**

**Introduction**

- **Members present (Substitute):** Laura Bohuski, Dan Clark, Yongming Deng, Colin Farrell, Ann Ferrell, Guy Jordan, Lim Lindsey, Lauren McClain, Sue Lynn McDaniel, Tony Paganelli, Matt Pruitt, Julie Shadoan, Kandy Smith, Mary Wolinski, Claus Ernst, and Will Harris.
- **Guest Present:** Colette Chelf, Kirk Atkinson, Jennifer Hammonds, Rheanna Plemons, Michelle Trawick, Amber Scott Belt.
- J. Shadoan called a regular meeting of the SEC to order at 3:16.

**A. Approve minutes of previous month's SEC Meeting:**

1. SEC 11-4-2019 Meeting Minutes
  - Motion: M. Pruitt; Second: D. Clark; Approved with Friendly Amendment.

**B. Officer Reports**

1. Chair - Julie Shadoan
  - All matters from October senate approved by the Provost.
  - Received request from Mac McCarroll about the arrangement with the Chinese government regarding Faculty and student exchanges that WKU has negotiated and executed.
    - He has expressed concerns about the execution of these agreements and how the faculty were not consulted prior to these agreement.
    - Recommendation is to send this to academic quality and faculty welfare standing committees to investigate further.
  - President has indicated that he's going to share specific data on scholarships with Senate leadership and the board.
2. Vice Chair - Dan Clark
  - 40% response rate on the survey: Kandy Smith Student Research Conference Rep; Toni Szymanski for Colonnade; Dawn Garrett-Wright for Parking Advisory Board.
  - Faculty all email for Benefits Committee volunteer.
  - Parking Appeals Board – will figure that out.

3. Secretary - Laura Bohuski (No Report)

**C. Standing Committee Reports:**

1. Academic Quality, David Serafini: (No report)
2. Budget and Finance, Guy Jordan: (Report posted)

Move to accept reports, as revised: Motion Accepted. Revised motion will be sent to chair and board of regents.

- a. Budget Statement of Principle Funding Academics at WKU.pdf
  - b. Budget Resolution on Funding Academics.pdf
  - This discussion involved the following issues: athletics, the cost of subsidizing athletics, the funding of academics, the specificity of the language of the resolution, referencing the Statement in the Resolution and specific information items in the Statement of Principle Funding. There was also heavy debate over the importance of athletics to the revenue generated for the University along with enrollment increases and student retention when athletics does well.
  - Involved in this discussion were: M. Wolinski, G. Jordan, J. Lindsey, M. Pruitt, L. Bohuski, J. Shadoan, C. Ernst, S. McDaniel, D. Clark, W. Harris, and T. Paganelli.
3. Colonnade/General Education, Mary Wolinski: (Report posted)
    - Move for approval of report: Motion Approved.
    - C. Farrell asked a question about removing a class if it hasn't been taught three times (Item 11).
  4. Faculty Welfare and Professional Responsibilities, Lauren McClain: (Report posted)
    - Move for approval of report as posted: Motion Approved
  5. Graduate Council, Ann Ferrell: (Report posted)
    - Move for approval of report as posted: Motion Approved
  6. Undergraduate Curriculum Committee, Anthony Paganelli: (Report posted)
    - Move for approval of report as posted: Motion Approved

#### **D. Other Committee Reports:**

1. Faculty Handbook, Kirk Atkinson: (Report posted)  
Include on agenda: Motion Approved.
  - a. Handbook Revision (IIP)
    - K. Atkinson: There are a lot of revisions on this one, things stricken and added, so made this a revision instead of an edit.
  - b. Handbook Revision (XI.G)
    - K. Atkinson: These are both revisions regarding academic advising.
    - G. Jordan: I assume this is not an endorsement of this program but using accurate language.
2. Coalition of Senate and Faculty Leadership (COSFL), Molly Kerby: (No report)
3. American Association of University Professors (AAUP), Margaret Crowder: (No report)

#### **E. Advisory Member Reports:**

1. Faculty Regent, Claus Ernst:

- Gov. Bevin appointed a new regent, Sheldon McKinney, Gil Johnson is gone and there is no vice chair currently. Freddy Higden is the Chair currently.
  - Meeting with Ann Howard, who replaces Anne Mead about Scholarships.
2. Provost, Cheryl Stevens: No Report
  3. SGA President, Will Harris: No Report

## **F. Old Business:**

### **G. New Business:**

#### **1. Michelle Trawick: Assurance of Learning**

- The process is underway, hopefully as part of a larger continuous improvement process. Self-reflection on academic programs, focused on Student Learning Outcomes. Academic Affairs has not been collecting data on Student Learning Outcome and both need it for accreditation purposes for 18-19 and 19-20, and it's a good idea for us to pay attention to what we're doing.
  - Want to have this be an annual review.
  - L. McClain and M. Pruitt asked questions about reports for suspended programs.
  - M. Trawick: If not accepting new students than you do not have to report. But will follow up about ledge programs.

#### **2. Rheanna Plemons: CourseLeaf, Workflow (Committee Reports)**

- Workflow process that eliminates paper work and we are still creating the Undergraduate workflow process to make sure that new requests get sent where they need to go. Formed a committee to see if the curriculum process could be streamlined. The Undergraduate Curricular Committee has been using this as a pilot for the last year. Handout explains this workflow.
- Phase One Graduate, Phase Two Undergraduate, Phase 3 will be subcommittee reports submitted through CourseLeaf instead of being physically sent to Committee Chair.
- Open to suggestions for this workflow.
- Looking for Senate to adopt expedited workflow, endorse program, and change the charter.
- J. Shadoan: Is this process formally incorporated into UCC? Or are there policy changes that need to be made? Feels Senate should endorse this process.
- This workflow crafted by UCC and Grad Council and then brought to SEC. J. Shadoan will work on changes to Charter language.

#### **3. AA Policy Revisions:**

- Motion to approve these for agenda: M. Pruitt; Second D. Clark.
  - a. AA Policy 1.1304 Sabbatical Leave. Motion Approved
  - b. AA Policy 1.1335 University Distinguished Professor Selection and Appointment. Motion Approved
    - C. Ernst: want the picking process to be blind with an external reviewer.

## **H. Information Items:**

**Adjournment:** Pruitt; Jordan. 4:53.