

**Western Kentucky University**  
**Senate Executive Committee Meeting Minutes**  
**February 3, 2020**  
**Faculty House**

**Introduction**

- Members present (Substitute): Laura Bohuski, Colin Farrell, Ann Ferrell, Guy Jordan, Jim Lindsey, Sue Lynn McDaniel, Tony Paganelli, Matt Pruitt, David Serafini, Julie Shadoan, Kandy Smith, Mary Wolinski, Claus Ernst, Will Harris (Garrett Edmonds) and Cheryl Stevens.
- Guest Present: Rhianna Plemons, Jennifer Hammond, Robert Hale, James Barker, and Kirk Atkinson.
- J. Shadoan called a regular meeting of the SEC to order at 3:13.

**A. Approve minutes of previous month's SEC Meeting:**

1. SEC Meeting Minutes 1.13.20 – Motion to approve: Pruitt; Jordan. Motion Approved.

**B. Officer Reports**

1. Chair - Julie Shadoan

- President Meeting Monday 27<sup>th</sup>:
    - Waiting until they receive word from State about Title Nine changes.
    - Budget resolution discussed: Not likely to do anything with the resolution. Does not like resolutions and does not want that to be the way Senate communicates with Administration.
      - Staff and aux units took brunt of cuts for 2018-19. Same Aux units are being examined for efficiency through a consortium review with Provost has mentioned before.
    - Grey Resolution: Not going to get involved with program review, that's the provost's area. Don't expect any reaction formally on the resolution.
    - Tuition differential online vs. in person: Concerns about the online fees.
    - Brian Kusters replacement search committee. Have narrowed search to point that asking people for campus interviews.
      - P. Stevens: We have already lost three candidates because of time. We are going to have remaining candidates on the 10<sup>th</sup>-11<sup>th</sup> with open forums. Want to make an offer.
    - Continuation of Senate Chair; Having chair-elect, more than one year for Chair for consistency. What could we do to make this job easier, but also more powerful on this campus?
    - Question about Online Fees differential. J. Lindsey
      - P. Stevens talked about Presidents reaction to online fees proposal and B. Laves' proposal. President wants to study course fees.
2. Vice Chair - Dan Clark (Margaret Crowder): No Report.
  3. Secretary - Laura Bohuski –Having to step down from DEI committee because of increase in job responsibility and Tenure.

### C. Standing Committee Reports:

1. Academic Quality, David Serafini: (Report posted)
  - Motion to approve report: Motion Approved.
  - November meeting was informational with multiple guests.
  - Joint meeting with FW before last senate meeting. Creation of Ad Hoc meeting to work on Free Speech. How do we get in contact with the Calendar Committee?
    - Jennifer Hammonds chair of Calendar Committee.
2. Budget and Finance, Guy Jordan: (No report)
3. Colonnade/General Education, Mary Wolinski: (Report posted)
  - Motion to approve report: Motion Approved.
  - Creation of two courses.
4. Faculty Welfare and Professional Responsibilities, Lauren McClain: (Report posted)
  - a. Faculty Welfare and Professional Responsibilities Report 1.24.2020
    - Motion to approve report with two amendments: Motion Approved.
    - Discussed process of Distinguished Professor that C. Ernst mentioned, and decided not to move it forward unless others come forward with similar problems.
    - Ad Hoc committee for Freedom of Speech on College Campus with Academic Quality Committee.
  - b. WKU Senate Charter Amendment - FWPR Membership
    - Motion to approve this on Senate: Motion Approved.
    - Representation from all colleges – modifying charter so that other senators could fill positions if there is not enough coverage.
    - J. Shadoan may make modifications for more a general senate change.
  - c. Sabbatical Policy Revision
    - go back to CAD; not being brought to Senate at this time. Tabled pending policy change
    - Discussion of bringing our policy in line with other KY universities, having sabbatical applicants go up at the same time as tenure/promotion, problems with applying at the same time for both sabbatical and tenure, CAD opinion, and past precedent. L. McClain, R. Hale, J. Barker, and C. Ernst.
  - d. Faculty Welfare Parental Leave Policy (post CAD)
    - Motion to include on Senate: Motion Approved.
    - Unanimously approved by Senate, went to CAD and the only substantive change was having parents share 16 weeks of leave instead of both having 16 weeks.
5. Graduate Council, Ann Ferrell: (Report posted)
  - Move for inclusion on Senate Agenda: Motion Approved.
6. Undergraduate Curriculum Committee, Anthony Paganelli: (Report posted)

- Move for inclusion on Senate Agenda: Motion Approved.
- Question about Curriculum Committee and course leaf. In Process.

#### **D. Other Committee Reports: (44:15)**

##### 1. Faculty Handbook, Kirk Atkinson: (Report posted)

- Met January 21<sup>st</sup>, and are meeting next Monday. Trying to meet once a month.
  - a. Faculty Handbook Revision, Changing the Academic Year Start date. TABLED.
    - Changes to start date and end date. Friendly Amendment to grammar of sentence.
    - P. Stevens: This may be premature with the Winter term and Calendar changes.
  - Motion to Bundle B&C: Ferrell; Pruitt
  - Motion to include Bundled B & C on Senate Agenda: Pruitt; Shadoan.
    - b. Faculty Handbook Revision, Clarifying time to promotion for non-tenure eligible faculty.
    - Motion to include: Motion Approved.
      - Discussion about going up for promotion early.
    - c. Faculty Handbook Revision, Clarifying time to promotion for tenure eligible faculty
      - Discussion about the general language of policy in regards to experience versus degrees and conveyance of tenure.
    - d. Faculty Handbook Revision, Cleaning Up promotion for Instructors procedures
      - Motion to Include: McClain, Ferrell. Motion approved.
        - Minor changes that clear up verbiage.
    - e. Faculty Handbook Revision, Faculty Adjusting Committee Size for Associate Promotion
      - McClain, Serafini. Motion Approved.
    - Bundle F & G; Motion Pruitt, Second Ferrell.
    - Include in Senate: Motion Approved.
    - f. Faculty Handbook Revision, Promotion Vote Count
    - g. Faculty Handbook Revision, Tenure Vote Count
      - Chair of Promotion and Tenure Committee will inform Department Head/Chair of Promotion Committee's recommendation, a summary of the discussion, and a numerical vote.
  - New Topic: Ability to provide evidence against a bad tenure recommendation during the tenure process instead of having to wait to go through the appeals process.

- Topic brought by C. Farrell discussion about discrepancies in advice from Department Head and Dean, and using false information to deny tenure. C. Farrell, L. McClain, and P. Stevens.
  - Faculty Welfare will be taking on this issue along with C. Farrell.
- h. Faculty Handbook Revision, Remove reference to telephone
    - Motion to include: approved.
2. Coalition of Senate and Faculty Leadership (COSFL), Molly Kerby: (No report)
  3. American Association of University Professors (AAUP), Margaret Crowder: (No report)

#### **E. Advisory Member Reports:**

1. Faculty Regent, Claus Ernst: Not a full committee meeting so not yet approved, but expect these to go through next meeting.
  - President will get a raise in base salary by about 22,500 dollars. Pointed out it was bad for optics. We are contractually obligated to pay this promotion to negate the tax liability from living in the WKU Presidents house.
  - D. Serafini; C. Ernst; L. McClain; G. Jordan; Discussion about Presidents living place, the optics of this decision, other university policies, and Presidential contracts.
  - Buying of the little yellow house on Normal Street. Price 113,740\$\$.
  - Budget and Finance: Carry forward over 14 million dollars. Large amounts of money not detailed out or information about who made these decisions. Next year Carry Forward Money will be discussed with RAMP budget committees.
  - 3 past budget RAMP sheets posted on Website, but this year's budget not posted. This should have been constructed last Spring. Hope, for transparency, that this will be posted this month. Not been posted because changes happening in the budget itself, shifting of DELO money allocation and teaching credits to different areas.
2. Provost, Cheryl Stevens (no report)
  - L. McClain: Merit promotion document that was piloted within some departments. Any information on this type of document.
  - Discussion about merit/promotion material and there is a discussion happening between T. Glisson, Marc Eagle, and J. Shadoan. But no idea about results from the consulting evaluation.
3. SGA President, Will Harris (no report) – Report sent to J. Shadoan.
  - Garrett will be SGA
  - Agenda Reviews SGA constitution and by-laws
  - Collab with Career development etc.
  - Brian Russell Hammock Green Spaces.

#### **F. Old Business:**

1. Student Complaint Policy Revisions (Rheanna Plemons)
  - Motion to approve: Lindsey, G. Jordan. Motion Approved.
2. Sabbatical Leave Policy (Michelle Trawick) Going back to CAD.
3. Dr. Barbara Burch Recognition. Recommendation to recognize service later in the Spring with a plaque. Will bring to Senate later.

**G. New Business:**

1. Faculty Award for Service (Michelle Trawick)
  - Can this award be given for both on campus as well as public service? This has held in the past so rewording to make sure both types of service are included.
  - Motion to include with Friendly amendment (and/or first sentence) Motion Approved.

**H. Information Items:**

**Adjournment: 5:21.**