

**Western Kentucky University**  
**Senate Executive Committee Meeting Minutes**  
**August 17, 2020**  
**Zoom**

**Introduction**

- **Members present (Substitute):** Julie Shadoan, Dan Clark, Laura Bohuski, Janet Applin, Jason Bergner, Tony Paganelli, Uta Ziegler, Mac McKerral, Francesca Sunkin, Guy Jordan, Patricia Todd, Aaron Hughey, Liz Sturgeon, Cheryl Stevens, and Claus Ernst.
- **Guest Present:** Amber Scott Belt; Timothy Caboni, Christopher Ware, Andrew Mienaltowski, Bob Skipper, David Brinkley, Justin Rexing, Leslie North, Monica Hines, Robin Ayers, Natalie Mountjoy, Angie Jerome, Brian Campbell, Bruce Schulte, David Oliver, Jason Polk, Jordan Basham, Josh Durkee, Kelly Madole, Larry Owens, Leslie Plumlee, Mary Wolinski, Michael Carini, Michelle Jones, Mike Loftis, Molly Kerby, Natalie Mountjoy, Nicholas Fortune, Patti Whitehead, Rheanna Plemons, Rob Hale, Robin Ayers, Susan Eagle, Tanya Vincent, Farhad Ashrafzadeh, and Dorothea Browder.
- J. Shadoan called a regular Zoom meeting of SEC to order at 3:15. (Meeting starts at 16:35 of Zoom recording).

**A. Approve minutes of previous month's SEC Meeting:**

1. SEC Meeting Minutes 5.4.2020; Moved G. Jordan, Second D. Clark. Motion Approved (unanimous)

**B. Officer Reports**

1. Chair - Julie Shadoan:
  - Handbook Committee Chair needed as previous chair has asked to be recused due to other obligations. Cannot be immediately filled as handbook guidelines state that previous senate chair will chair handbook and J. Shadoan is still current Senate Chair. Please email J. Shadoan if interested.
  - Budget Executive Committee—Volunteers for filling the BEC, no later from a week from today. Position does not have to be a Senator, please send a brief explanation of why you want to serve in the position and why you feel like you would be a good fit.
2. Vice Chair - Daniel Clark:
  - Faculty regent election happens this fall.
  - Open standing committee spots: At Large for Academic Quality (2), Finance & Budget (1), Colonnade (2), and UCC (1). Call for senators at next week's Senate.
  - Looking at a few charter revisions regarding elections and committee composition language.
3. Secretary - Laura Bohuski
  - Put full name in chat if Zoom does not list your name, also if you are an SEC member, please list that in chat.

### **C. Standing Committee Reports:**

1. Academic Quality, Francesca Sunkin: (No report)
2. Budget and Finance, Guy Jordan: (No report)
  - First meeting August 20<sup>th</sup>
3. Colonnade/General Education, Patricia Todd: (No report)
4. Faculty Welfare and Professional Responsibilities, Daniel Clark: (No report)
5. Graduate Council, Aaron Hughey: (Report posted)
  - Motion to approve Grad Council Curriculum Report: Motion Approved (Unanimous)
6. Undergraduate Curriculum Committee, Liz Sturgeon: (No report)
  - Discussing Certificates, Definitions, and Policies at next meeting (August 25<sup>th</sup>).

### **D. Other Committee Reports:**

1. Faculty Handbook: Discuss Chair Position. (In Chair Section)
2. Coalition of Senate and Faculty Leadership (COSFL), Molly Kerby: (No report)
  - Molly Stepping down, if interested in this position contact J. Shadoan or Molly Kerby.
3. American Association of University Professors (AAUP), Margaret Crowder: (No report)
  - Working to get another rep for COSFL from AAUP, would be nice to also have another rep on campus.

### **E. Advisory Member Reports:**

1. Faculty Regent, Claus Ernst
  - June 26<sup>th</sup> Special Budget approval meeting.
    - Budget declined by 35 million, tuition is flat, dining increase 3%, housing up for students between 5-10%, health care remain flat this year.
    - Uncertainty with tuition revenue, state funding, and athletics revenue.
  - August 7th meeting approved most certificates that got help up in Spring. All certificates now include additional information that was not part of the approval process, some is data provided by Grey Associates. New approval process likely to come to Senate.
2. Provost, Cheryl Stevens
  - We wanted to allow certificates that went up last year through, and now looking at amending the process for next year.
3. SGA President, Will Harris (absent)

### **F. New Business:**

1. Admissions: Test Optional
  - Motion to approve for Senate Agenda: G. Jordan, Second U. Ziegler. Motion Approved (Unanimous)
  - U. Ziegler: Questions about including the test regarding problems for underrepresented minorities.

- Logan: 2<sup>nd</sup> tier (2.5 gpa cut off) admission criteria and the test associated with that, is working under context of Ky requirements. It's the threshold for state admission standards.
  - Request to Review Test Optional.pdf
  - Email from Provost Stevens incorporating email from Ethan Logan.pdf
  - Email incorporating SEC response.pdf

## **G. WKU Restart Question and Answer**

Guests: President Caboni, Provost Stevens, Dr. David Oliver, and VP Ethan Logan.

- Several different topics were discussed about WKU restart. Issues discussed included: Documentation about absences from class, information on the Covid Dashboard and the ability to understand that information, Contact tracing, distance learning fees, Football and athletics, when would the call be made to go online, are plans in place for impressing the seriousness of the situation on students, and others.
- Responses: Multiple methods will be used to communicate the seriousness of the situation to students, systems in place for efficiently quarantining students when needed, send information to registrar about online class fees, students not supposed to be charged online rates if program wasn't already an online program before Covid, can meet in offices if you can be 6 feet apart and masked, explaining the information on the dashboard, and how to enforce/deal with students who are not complying with safety measures (ie masks).

Meeting Adjourned 4:40.