



Graduate Council

Agenda—Thursday, January 16, 2020, **3:00** p.m.
****Note change of location for this meeting only:
COHH 4123****

1. Call to Order
2. Consideration of December 5, 2019 minutes (Appendix A, including Dean’s report)
The minutes were approved.
3. Committee Reports
 - a. Graduate Council Executive Committee
 - b. Policy Committee: No report
 - c. Research Committee: No report
 - d. Curriculum Committee: Martha Day (Appendix B)
Programs: 044: Literacy Education (approved); 047: Adult Education (approved); 0475: Communicating in Healthcare (approved); 0490: Gifted Education and Talent Development (approved); 0494: Health Education (approved); 147: School Psychology (approved); 1750: Literacy P-12 (approved)
Courses: GTE 636 & GTE 637 (approved); LTCY 519, LTCY 523, LTCY 527, LTCY 530, LTCY 532 (approved); PH 576 (approved); PSY 432G, PSY 509 (approved)

Guest: Rheanna Plemons, Special Assistant to the Provost
Discussion and approval of expedited workflow system as described by Plemons.
4. Report from Dean of the Graduate School
5. Public Comments

6. Announcements & Adjourn

APPENDIX A



Graduate Council
Minutes —Thursday, December 5, 2019, 3:00 p.m.
Academic Affairs Conference Room WAB 227

Members Present: Kenneth Payne, Alex Lebedinsky, Helen Liang, Ray Blankenship, Casey McKinney, Sarah E. Ochs, Aaron Hughey, Jessica Johnson, Dominic Lanphier, Diane Marie Lickenbrock, Carl Dick, Katie M. Wheeler, Ann Ferrell, Marko Dumancic, Cheryl Hopson, Mary Madison Lyons, Richard Dressler, Adam West, Haley B. Wheeler, Emily Anne Pride

Members Absent: Martha Day, Scott Arnett, Cheryl Davis

Guests: Cathleen Webb, Rheanna Plemons, Jennifer Hammonds, Jordan Ray, Danita Kelley, Merrill Price, Scott Gordon, Laura Burchfield

1. Call to Order *Ferrell
2. Consideration of November 14, 2019 minutes (Appendix A, including Dean’s report)
*Dressler/Dick; approved
3. Committee Reports
 - a. Graduate Council Executive Committee *No report
 - b. Policy Committee: *No report
 - c. Research Committee: Dominic Lanphier (Appendix B)
*Lickenbrock reported that there were seven proposals this round. The Research Committee allocated \$19,221 for those requests. She moved to approve the Research Committee report.
 - d. Curriculum Committee: Martha Day (Appendix C)
*Hughey moved to approve the Curriculum Committee report.
*Discussion ensued regarding if a proposal representative should be a suggestion vs a policy.
*Dick/Lebedinsky made a friendly amendment to strike “rejected” from the statement; approved.
*The Curriculum Committee report is approved with the friendly amendment.
4. Report from Dean of the Graduate School
*Ferrell announced the Dean’s Report (Dean Davis was unable to attend).
*Comprehensive exam/Capstone Completion for Degree seeking students must be submitted to the Graduate School no later than December 17, 2019. Change of grade forms for any In Progress courses should also be completed by this date.

*We will be accepting Travel Grant Proposals for Spring 2020. The next Travel Grant application deadline is February 19, 2020.

*The Graduate Assistant Teaching Institute (GATI) training is scheduled for Spring 2020.

5. Public Comments

*Dressler inquired if there was an update on the job search. *Ferrell mentioned the suggested application deadline is in early February.

*Dick asked the Graduate Council to consider what makes a graduate faculty member in preparation for discussion of upcoming Policy Committee recommendations.

6. Announcements & Adjourn *Dumancic/Dick; adjourned



THE GRADUATE SCHOOL

Dean's Report to Graduate Council

Cheryl D. Davis, Interim Dean

December 5, 2019

3:00 p.m.

Academic Affairs Conference Room WAB 227

Reminder to Program Coordinators and Advisors: Comprehensive exam/Capstone Completion for Degree seeking students must be submitted to the Graduate School no later than December 17, 2019. Change of grade forms for any *In Progress* courses should also be completed by this date.

I am pleased to report that we will be able to accept travel grant proposals from students in the spring semester. Please note that applications must be complete in order to be considered for funding. The Graduate School has very limited funds available to support graduate student travel, and we cannot provide the full cost of conference travel for individual students. Cost share commitments from the student's Department and/or College are expected, and serve to demonstrate that the student request is both endorsed and supported. The next travel grant application deadline will be February 19, 2020.

The Graduate Assistant Teaching Institute (GATI) schedule for the Spring 2020 semester has been announced. GATI training "provides graduate students with the opportunity to receive professional development and training on the basics of teaching, pedagogy, and student learning so that they may serve more effectively as GTAs or GAls in their academic units". The Spring 2020 GATI Registration Form is now available online.

Best wishes for a happy, safe, and peaceful winter break.

Thank you,

Cheryl Davis

APPENDIX B

Graduate Council Curriculum Committee Meeting Minutes – January 9, 2020 2:00pm – WAB 0208

Minutes: November 19, 2019

1st/2nd: Hughey/Dressler – **Vote:** Approved

Typo in 11-19-19 minutes – Please change the following: on the last page, under other business – Make a recommendation to GC – “It is stronger recommended... Change stronger to strongly.

Voting Members: Richard Dressler, Martha Day, Dominic Lanphier, Scott Arnett, Aaron Hughey

Guest: Danita Kelley, Jennifer Hammonds, Collette Chelf, Rheanna Plemons, Merrall Price, Scott Gordon, Marilyn Gardner, John Baker, Nancy Hulan, Jieyoung Kong, Carl Myers, Antonia Szymanski, Ann Ferrell, Cate Webb

Announcements: None

Program Administration:

Code	Title	Initiator	Action Taken - Notes
044	044: Literacy Education	nnc72131	1st/2nd: Dressler/Hughey Discussion: Admission requirement #3 can't be listed this way. They can't calculate the last 30-hour piece needs to be removed. Just change to read Admission to the Graduate School. Vote: Approved
047	047: Adult Education	wrn88398	1st/2nd: Dressler/Hughey Discussion: None Vote: Approved
0475	0475: Communicating in Healthcare	jyn21880	1st/2nd: Lanphier/Hughey Discussion: Revising program due to the CAPE recommendation. More accessible for students to finish in one year. Vote: Approved
0490	0490: Gifted Education and Talent Development	ant93970	1st/2nd: Dressler/Lanphier Discussion: This is the EDS program some people would like to get an endorsement – Adding value to the degree.

			Vote: Approved
0494	0494: Health Education	mrl60593	1st/2nd: Dressler/Hughey Discussion: Seeking to allow COMM 553 as just listing more options. Vote: Approved
147	147: School Psychology	crl80650	1st/2nd: Arnett/Dressler Discussion: Dropping to 3 hours making room for adding additional courses. Vote: Approved
1750	1750: Literacy P-12	nnc72131	1st/2nd: Hughey/Lanphier Discussion: Admission requirement #3 can't be listed this way. They can't calculate the last 30-hour piece needs to be removed. Just change to read Admission to the Graduate School. Vote: Approved

Course Administration:

Code	Title	Initiator	Action Taken - Notes
Bundle GTE 636 – GTE 637			
1st/2nd: Hughey/Arnett			
Approve - 1st/2nd: Hughey/Dressler			
Discussion: Asking to be repeatable up to twice – <i>Friendly amendment on both under repeats – Change number of repeats from 2 to one.</i>			
Vote: Approve			
GTE 636	GTE 636: Issues in Gifted Education and Talent Development	ant93970	
GTE 637	GTE 637: Seminar in Gifted Education and Talent Development	ant93970	
Bundle LTCY 519, LTCY 523, LTCY 527			
1st/2nd: Hughey/Arnett			
Approve - 1st/2nd: Hughey/Dressler			
Discussion:			
LTCY 519 – Changing titles - less of a survey course and more of reading and writing.			
LTCY-523 – Separating the Content Outline to show #1-10 instead of just #1.			
LTCY-527 – Just a name change.			
Vote: Approved			
LTCY 519	LTCY 519: Literacy Development and Instruction	nnc72131	
LTCY	LTCY 523: Assessment	nnc72131	

523	and Intervention of Reading and Writing		
LTCY 527	LTCY 527: Diversity and Equity in Literacy Education	nnc72131	
LTCY 530	LTCY 530: Literacy Development for Multilingual Learners	knd47004	1st/2nd: Hughey/Lanphier Discussion: Teachers need more professional development this is a course that will address that need. Will this be appropriate for someone seeking certification? Yes. We made a few edits as it was explained at the table. Vote: Approved
LTCY 532	LTCY 532: Literacy Leadership and Coaching	nnc72131	1st/2nd: Lanphier/Hughey Discussion: Redesigning Master Program, this is part of that LTCY specialist degree. Vote: Approved
PH 576	PH 576: Public Health Education and Communication Techniques	mrl60593	1st/2nd: Hughey/Lanphier Discussion: Changing name and removing a pre-req. Vote: Approved
PSY 432G	PSY 432G: Psychology of the Gifted and Creative	ant93970	1st/2nd: Hughey/Dressler Discussion: UG pre-req for this. – Add PSY to the Abbr title. Vote: Approved
PSY 509	PSY 509: Foundations of School Psychology	cr180650	1st/2nd: Arnett/Lanphier Discussion: Remove the departmental Restrictions. Vote: Approved

Other Business:

Discussing workflow – Passed out the workflow chart and discussed how this might work in this committee like we do in the UCC committee. Talked through the entire handout and how it works currently.

Dressler makes a Motion, seconded by Arnett to approve the expedited workflow system.

Friendly Amendments –

1. *Under Expedited Review Workflow: Course Description Updates with no substantive changes AD: e.g. typographical errors*
2. *Under WKU Curriculum Full Review Workflow: ADD Learning Outcomes*

Vote: All approved

Adjourn at 4:00pm

1st/2nd – Dressler/Lanphier

Respectfully submitted
GCCC Recorder
Jessica Steenbergen