

Western Kentucky University
Senate Executive Committee Meeting Minutes
March 1, 2021
Zoom

Introduction:

- Members present (Substitute): Julie Shadoan, Dan Clark, Laura Bohuski, Janet Applin, Colin Farrell, Jason Bergner, Tony Paganelli, Uta Ziegler, Mac McKerral, Francesca Sunkin, Guy Jordan, Patricia Todd, Aaron Hughey, Liz Sturgeon, Cheryl Stevens, and Shane Spiller.
- **Guest Present:** Rheanna Plemons, Amber Scott Belt, Rob Hale, Jennifer Hammonds, and Laura DeLancey.
- J. Shadoan called a regular meeting of SEC to order at 3:16 pm.

Zoom meeting begins at time code:

https://wku.zoom.us/rec/share/rkOVAi7a_Uz39vc_yw06ipVDjOA5RWvAkbs2jf_b3fWU7JD_AEAGEuhYdmfSS-wr.ocmG4jzVTSA5SH-9

A. A. Approve minutes of previous month's SEC Meeting:

1. SEC Meeting Minutes 2.1.2021; Jordan, Clark (9 yes, 0n, 0 abs.) Motion Approved.

B. Officer Reports

1. Chair - Julie Shadoan
 - March 3rd the fifth Provost Candidate will be on campus.
 - BOR Delegation Policy – about President’s ability to make decisions regarding contracts and university capital. Please look at the policy an email J. Shadoan with any comments or concerns.
 - Link to policy: <https://www.wku.edu/regents/2021/documents/03-05-2021-wku-bor-exec-comm-items.pdf>
2. Vice Chair - Daniel Clark
 - Departmental senators are being chosen; some departments have already held their elections.
3. Secretary - Laura Bohuski

C. Standing Committee Reports:

1. Academic Quality, Francesca Sunkin: (No report)
 - Site questions for review and statement of support for professor choice of modality should be coming through next month.
2. Budget and Finance, Guy Jordan: (Report posted)
 - Met with Jenifer Breiwa-Smith, transcript of meeting.
 - Move that SEC include report: (11 yes, 0 n, 0 abs.) Motion Approved.

3. Colonnade/General Education, Patricia Todd: (Report posted)
 - Motion to approve report: (11 yes, 0n, 0 abs.) Motion Approved.
4. Faculty Welfare and Professional Responsibilities, Daniel Clark: (Report posted)
 - Move for acceptance of Report: (10 yes, 0n, 0 abs.) Motion Approved.
5. Graduate Council, Aaron Hughey: (Report posted)
 - Move for approval of Report. (7 yes, 0n, 0 abs.) Motion Approved.
6. Undergraduate Curriculum Committee, Liz Sturgeon: (No report)
 - Didn't meet because of school closure, will meet in March.

D. Other Committee/Organization Reports:

1. Faculty Handbook, Laura DeLancey: (Report posted)
 - a. [Handbook Committee/Faculty Handbook Committee Report 1.27.21](#)
 - Move for approval of report: (10 y, 0n, 0abs.) Motion Approved.
 - b. [Handbook Committee/Faculty Handbook Committee Report 2.10.21](#)
 - Motion to approve report: (9 yes, 0n, 2 abs.) Motion Approved.
 - Found several places where handbook quotes policy, but slightly varied which can cause confusion. To correct this edited wording in handbook and linked directly to the policy. This statement applied to the following four policy changes.
 - Question about the interaction between Policy and Handbook and Senate's role in setting policy versus approving handbook. G. Jordan, Uta Ziegler, Dan Clark, Mac McKerral,
 - Policies referenced in conversation: Policy 1.000V Academic Affairs Policy on Policies and Policy 0.003 Section III.A.2.
 - c.
 - i. [Handbook Committee/Faculty Handbook Revision \(IV.B.4.Extension of the Probationary Period\)](#)
 - Move that SEC accepts this action item: (9 yes, 0n, 2 abs.) Motion Approved.
 - ii. [Handbook Committee/Faculty Handbook Revision \(IX.F Adjunct Professor\)](#)
 - Move that SEC accepts this action item: (9 yes, 0n, 2 abs.) Motion Approved.
 - iii. [Handbook Committee/Faculty Handbook Revision \(IX.I Faculty Emeritus\)](#)
 - Move that SEC accepts this actions item: (11 yes, 0n, 1 abs.) Motion Approved.
 - iv. [Handbook Committee/Faculty Handbook Revision \(X.A Faculty Awards\)](#)
 - Move that SEC accepts this actions item: (11 yes, 0n, 1 abs.) Motion Approved.
 - c. [Handbook Committee/Faculty Handbook Committee Report 2.17.21](#)
 - • Move for approval of report: (12 y, 0n, 0 abs.)
2. Coalition of Senate and Faculty Leadership (COSFL): (No report)
 - Meeting rescheduled to March.
3. American Association of University Professors (AAUP), Margaret Crowder: (No report)

E. Advisory Member Reports:

1. Faculty Regent, Shane Spiller

- Delegation of Authority Policy: Reviewed the policy thought it made a lot of sense and looks good. If you have any questions, please let S. Spiller know.
- Regents meeting on Friday—Dr. Caboni’s new contract is on the agenda. Didn’t receive contract until everyone else did. Want some clarification on clauses and language in this contract.
 - Discussion about Caboni’s contract and compensation for staff and faculty.

2. Provost, Cheryl Stevens

- Discussion of Covid-19 Vaccines.
 - Possible distribution on campus.
- SACS report almost complete.
- Compensation committee: Have seen the data. More compensation work is coming.

3. SGA President, Garrett Edmonds (absent)

F. New Business:

- Rheanna Plemons: Update on SACSCOC
 - January 2021 SACS changed what they pay attention to regarding programs.
 - Programs changing from face-to-face to on-line or vice versa, need to notify SACS of the change.
 - Offsite locations coming under evaluation.
 - These changes will affect the curriculum form.
 - Teach out plans for offsite locations and delivery modes.

G. Old Business:

1. M. McKerral: Question about Priority Registration
2. F. Sunkin: Asked about Absence of SGA.

Adjournment: M. McKerral; F. Sunkin