

Colonnade General Education Committee Report

University Senate

October 5, 2021

Voting Members Present: Patricia Todd, Nick Fortune, Robert Dietle, Jean Snavelly

Guest: None

Ex-Officio: Jennifer Hanley, Molly Dunkum, and Chris Jensen

Called to order at 3:45 pm

Approval of Minutes from 9/7/2021: 1st/2nd: Snavelly/Fortune – **Vote:** Approved

Action Items

1. There are no new courses

Old Business

None

New Business

Amendments to policies and procedures – Jennifer Hanley

Discussion: Hanley gave a brief overview. Announcements coming soon regarding colonnade. Hanley went over her handout (attached to the bottom of the minutes) Colonnade Task Sheet. Talked about procedures and how we should be updating the information between the website and the forms to show the same information. Dunkum added that people need to be thinking about marketing the colonnade program. Provost is giving some money to print out cards, early advising, etc. Be thinking about way to market the colonnade. Jensen requested that the website be split into a student side and a faculty side. Fortune mentioned that it is weird that when new proposals come through we are still on paper instead of in course leaf. Snavelly asked what the time line was going to be. Hanley, assessment is the most important but other things will happen throughout the year (maybe 7 months). Todd asked if there was a roadmap on how to get things done. Hanley recommendation, avoid word correcting in senate. Dunkum suggested we create a few sub-committees working on policies/forms. Hanley and Dunkum are very appreciative of the

committees work. Fortune believes we will run into a wall because not many people were in attendance at the meeting. Dunkum asked if the colonnade committee had any bi-laws, if so we need to look into that. Todd, was worried about deadlines and how that process works. A little more discussion about who does what with the committee dates.

Adjourn – 4:30 pm **1st/2nd**: Fortune/Snavely

Respectfully Submitted,
Jessica Steenberg
Colonnade Recorder

Colonnade Task Sheet

Rationale

Since the Colonnade committee will not have to consider new course proposals beginning January 1 we would like to ask the Committee to help us with some housekeeping matters.

1. Colonnade Chair: we forgot to hold an “official” election for the chair of the committee—so we probably need to have a “formal” vote for posterity’s sake.
2. Review Senate Procedures. In the past, I have found it helpful to look over the official Senate procedures for agenda due dates, voting processes, Sturgis, etc. We would like to see these as part of the Colonnade’s official policies document for clarity.
3. Update Policies: The policies on the website do not match the policies listed in the Colonnade report. We would like to have the committee update the official Colonnade policy for the website.
4. Procedures: Right now there is a lot of confusion about the approval process. We would like to have the committee work with the Registrar, Jennifer Hammond, to clarify and streamline this process and then have the guidelines written up and posted on the website. This is especially important for the International Experience category and non-WKU led study abroad programs.
5. Samples: We are working to fine tune the language for the Colonnade SLOs and would like the committee to revise the current samples with specific instructions about what needs to be included on the syllabus, artifact requirements, and so on. We think a checklist that could be used both by the Committee and the applicants would be helpful.
6. In the near future, we are going to ask for at least 2 members of the Colonnade committee to serve on the centralized university assessment committee. More details to follow.
7. We are working to update the website and may ask for the committee’s help in editing the information. This is tentative and we won’t even really be looking at the website until the spring at the earliest.
8. We will also begin some mini-training sessions for Colonnade Committee members starting in November (depending on the agenda) and would love for you to tell us what kinds of things would be helpful.

We just want to thank you all in advance for your hard work and dedication to WKU’s Colonnade program. We especially want to thank the chair Patricia Todd for her continued work on the committee.

Best

Jen Hanley and Molly Dunkum