

Western Kentucky University
Senate Executive Committee Meeting Minutes
April 26th, 2021 (May Meeting)
Zoom

Introduction:

- **Members present (Substitute):** Julie Shadoan, Dan Clark, Laura Bohuski, Janet Applin, Colin Farrell, Jason Bergner, Anthony Paganelli, Uta Ziegler, Mac McKerral, Francesca Sunkin, Guy Jordan, Patricia Todd, Aaron Hughey, Liz Sturgeon, Cheryl Stevens, and Shane Spiller.
- **Guest Present:** Andrew Mienaltowski, Laura DeLancey, Jennifer Hammonds, Rob Hale, Rheanna Plemons, and Lauren McClain.
- J. Shadoan called a regular meeting of SEC to order at 3:15 pm.

Zoom meeting begins at time code: 16:00

https://wku.zoom.us/rec/share/lj3wnw_3VVZguG0TduR0EogVStj9luvLxDgk5nNe3U7xdtz-2dNgkra48wcdOV4.hFFijEdSgXWZVG1A

A. Approve minutes of previous month's SEC Meeting:

1. SEC Meeting Minutes 4.5.2021; F. Sunkin, D. Clark. (11 y, 0 n, 0 abs) Motion Approved.

B. Officer Reports

1. Chair - Julie Shadoan
 - Fall 2021 and WKU's campus. The intent is to remain positive but that they will keep track of CDC guidelines and decide in July about Masking and Social Distancing.
 - Remain member of Covid-19 taskforce at least until new officers take over in August.
 - Ability for non-senators to make motions—Only members may make motions from the floor of Senate.
2. Vice Chair - Daniel Clark
 - Academic complaint committee votes at May Senate meeting.
3. Secretary - Laura Bohuski

C. Standing Committee Reports:

1. Academic Quality, Francesca Sunkin: (Report posted)
 - a. Academic Quality Report 4.13.21
 - Move for Approval of Report: Motion Approved (10 y, 0 n, 1 abs.)
 - b. Academic Quality Policy Proposal WKU Pass-Fail
 - Motion to approve report: (8 y, 2 n, 2 abs.) Motion approved.
 - Made changes to remove the D, so now a pass/fail policy, reduced hours from 12 to 9, limited to colonnade connections courses.

- c. Academic Quality SITE question revisions final draft
 - Motion to move forward to Senate.
 - Motion to table definitely until August: Motion Tabled. (8 y, 4 n.)
 - Discussion about the SITE questions, the psychometrics of the questions, and departmental vs. university wide questions.
 - Involved in discussions: J. Applin, F. Sunkin, M. McKerral, J. Shadoan, R. Hale, C. Farrell, L. Bohuski and U. Ziegler.
2. Budget and Finance, Guy Jordan: (Report posted)
- a. Budget and Finance Susan Howarth Discussion Transcript 3.25.21
 - Move to accept report: (13 y, 0 n, 0 abs.) Motion approved.
 - Typed transcript of meeting to improve accessibility to recorded meeting.
3. Colonnade/General Education, Patricia Todd: (Report posted)
- Move to approve report: (13 y, 0 n, 0 abs.) Motion Approved.
 - J. Shadoan: Question about environmental course coming from Social Work.
4. Faculty Welfare and Professional Responsibilities, Daniel Clark: (Report posted)
- a. FWPR Report 4.16.21
 - Move acceptance of Report: (12 y, 1 n, 0 abs.) Motion Approved.
 - Post-tenure Three-year review to be passed onto next years' officers.
 - b. Resolution Regarding Continuance, Promotion, and Tenure Criteria with respect to the COVID Pandemic.
 - Move to approve report: (9 y, 3 n) Motion approved.
 - D. Clark summarized the issues covered by the Resolution.
 - Discussion of Probationary number 4: If faculty asked for extension of P&T year, then decided that year is not needed, faculty are being told they are now going up early and must succeed at going up under exceptional standards.
 - Point 1: Requesting that Faculty who had to take a year's extension because of Covid, be given a lump sum to make up for lost wages due to taking the extension.
 - P. Stevens commented that the 4 point under probationary period extensions are already done unofficially.
 - Involved in discussion: P. Stevens, D. Clark, R. Hale, J. Shadoan, J. Applin, F. Sunkin, L. McClain, C. Farrell, U. Ziegler, M. McKerral, and G. Jordan.
5. Graduate Council, Aaron Hughey: (Report posted)
- Motion to approve report: (7 y, 0 n, 1 abs.) Motion Approved.
6. Undergraduate Curriculum Committee, Liz Sturgeon (Anthony Paganelli): (Report posted)
- Anthony Paganelli moves to approve report: (9 y, 0 n, 1 abs.) Motion Approved.

D. Other Committee/Organization Reports:

1. Faculty Handbook, Laura DeLancey: (Report posted)
 - a. Handbook Committee Report 4.21
 - Motion to approve report: (10 y, 0 n, 0 abs.) Motion Approved.
 - b. Faculty Handbook Revisions incorporating faculty track policies (Sections II, III, IV, and VII)
 - Motion to approve Revisions with amendments: (10 y, 0 n, 2 abs.) Motion approved.
 - The following statement stays in the policy: II.A.1 “The process of creating a pedagogical faculty position shall be initiated by a department head/chair/director only after a majority vote in favor of such a position by the tenure-eligible faculty within that unit. The process of creating a research faculty position may be initiated by a faculty member or by a department head.” Discussion from M. McKerral, R. Hale, J. Shadoan, and L. DeLancey.
 - Friendly amendments from Deans; Office of Research and/or the Colleges: Pg. 18 IV.B.III add “Committee membership shall be determined using the guidelines set forth in section III.E.2. and shall be comprised of tenured faculty only. ”
 - Friendly amendment: “The rank of the initial appointment shall be based on available funding and the stature and accomplishments of the applicant and shall be determined by the dean following a recommendation from the department head/chair/director. In formulating such recommendations, the department head/chair/director should seek the advice of departmental faculty at or above the rank suggested. See Section III for specific rank criteria.” –Available funding added to the sentence.
 - c. Faculty Handbook Revisions III.G.3.
 - Motion to approve: (11 y, 0 n, 0 abs.) Motion Approved.
 - Added sentence asked for at last Senate meeting.
 - d. Faculty Handbook Revision Appendix 5
 - Motion to approve → Motion to Table (9 y.)
 - Specifies who can vote for the faculty regent election. Specifies that only those of rank may vote, as part-time faculty do not have rank, they cannot vote.
 - Discussion about franchising part-time faculty: U. Ziegler, R. Hale, J. Shadoan, L. Bohuski, S. Spiller, L. DeLancey, and D. Clark.
 - Motion to refer back to committee: D. Clark, L. Bohuski: Motion Referred back to committee.
 - e. Faculty Handbook Revision Appendix 8
 - Motion to approve: (10 y, 0 n, 1 abs.) Motion Approved.
 - f. Faculty Handbook Revision Appendix 9
 - Motion to approve: (10 y, 1 n, 1 abs.) Motion Approved.
 - g. Faculty Handbook Revision Appendix 21

- Motion to approve: (11 y, 0 n, 0 abs.) Motion Approved.
2. Coalition of Senate and Faculty Leadership (COSFL), Shadoan/Clark/Spiller: (No report)
 3. American Association of University Professors (AAUP), Margaret Crowder: (No report)

E. Advisory Member Reports:

1. Faculty Regent, Shane Spiller
 - Met with former and incoming SGA Presidents.
 - Please look at the BoR agenda for May 7th and send any issues/questions to me.
2. Provost, Cheryl Stevens (had to leave)
3. SGA President, Garrett Edmonds

F. New Business:

1. Senate Charter Amendments (SECOND READING)
 - a. Senate Charter Amendment IV.B.4. (Standing Committee Chairs)
 - Motion to approve: (9 y, 1 n, 1 abs.) Motion approved.
 - b. Senate Charter Amendment IV.F.3. (Academic Complaint Committee)
 - Motion to approve: (11 y, 0 n, 0 abs.) Motion approved.
 - c. Senate Charter Amendment IV.F.1. (Handbook Committee)
 - D. Clark—Motion to approve: (11y, 0n, 0 abs) Motion Approved.

2. Add DEI to Other Committee/Organization Reports:

- L. Bohuski; D. Clark: (Majority in Favor) Motion Approved.

3. Motion for Handbook to be amended to include gender neutral pronouns:

- L. Bohuski/D. Clark, C. Farrell: (Majority in Favor) Motion Approved.

G. Old Business:

Adjournment: Bohuski; Jordan.

Items to be passed to incoming officers:

- Academic Quality SITE question revisions
- Post-tenure Three-year review Handbook Amendment from Faculty Welfare.
- Faculty Handbook revision to specify who can vote in Faculty Regent election.