

**Western Kentucky University**  
**Senate Executive Committee (SEC) Meeting**  
**Monday, November 29, 2021**  
**Zoom**

**Introduction:**

- **Members present (Substitute):** Julie Lee, Janet Applin, April Murphy, Bangbo Yan, Trish Jagers, Francesca Sunkin, Provost Fischer, Shane Spiller, Dawn Garrett Wright, Anthony Paganelli, Matt Pruitt, Patricia Todd, Kirk Atkinson, Liz Sturgeon, Matthew Winger
- **Guests Present:** Jennifer Hammonds, Rob Hale, Amber Scott Belt, Beth Laves, Julie Shadoan
- J. Lee called a regular meeting of SEC to order at 3:15 pm CST

<https://wku.zoom.us/j/93748635621>

**A. Approval of previous month's SEC Meeting:**

1. [SEC Meeting Minutes 11.1.2021](#) Paganelli, Atkinson (10 y, 0 n, 1 abs) Motion Approved with Friendly Amendment.
  - Edits were suggested as a friendly amendment. There was a typo on the date and there was a request to add a note to the end of the meeting minutes indicating that voting members were moved to a closed session with the Provost regarding the Ombudsman position.

**B. Officer Reports**

1. Chair - Julie Lee ([Report posted](#))
  - Discussed COVID-19 updates regarding masking and vaccines. Masking will be required through the end of the Winter term.
  - Discussed limiting Senate speakers to 2 minutes. J. Applin discussed that was not congruent with Sturgis. M. Pruitt suggested to use language to strongly encourage participants to limit their time so all people have an opportunity to speak.
2. Vice Chair - Janet Applin
3. Secretary - April Murphy

**C. Standing Committee Reports:**

1. Academic Quality, Francesca Sunkin (Chair): (No Report)
  - Committee will meet again in January
2. Budget and Finance, Kirk Atkinson (Chair): (Report posted)
  - a. [November 2021 Report](#) – Atkinson, Applin (12 y, 0 n, 0 abs) Motion Approved.
3. Colonnade/General Education, Patricia Todd (Chair): ([Report posted](#))
  - Todd, Paganelli (11 y, 0 n, 1 abs) Motion Approved.
4. Faculty Welfare and Professional Responsibilities, Trish Jagers (Chair): (Reports posted)
  - a. [Faculty Welfare September Minutes](#)
  - b. [Faculty Welfare October Minutes](#)
  - c. [Faculty Welfare November Minutes](#)

- T. Jagers motion to bundle. Jagers, Paganelli (10 y, 0 n, 2 abs) Motion Approved.
  - T. Jagers shared email communication from R. Hale regarding routing of faculty evaluations through faculty fellows. R. Hale, Provost, and legal have all agreed that the process is “appropriate, legal, and within the spirit of the faculty handbook and past protocols.” Provost Fischer reminded everyone that anyone associated with the Dean’s Office is held to confidentiality and any breach of that would come with consequences.
5. Graduate Council, Martha Day: ([Report Posted](#)) – Atkinson, Pruitt (9 y, 0 n, 1 abs) Motion Approved.
  6. Undergraduate Curriculum Committee, Liz Sturgeon (Chair): ([Report posted](#))
    - L. Sturgeon (11 y, 0 n, 1 abs) Motion Approved.

**D. Other Committee/Organization Reports:**

1. Faculty Handbook, Julie Shadoan (Chair): (Reports posted)
  - a. [Handbook Committee Bylaws \(second reading\)](#) – Shadoan, Atkinson (11 y, 0 n, 1 abs) Motion Approved.
  - b. [Handbook III.E and IV.B](#) – Shadoan, Paganelli (12 y, 0 n, 0 abs) Motion Approved.
    - Related to whether abstentions could be allowed in tenure and promotion decisions. M. Pruitt raised the question regarding whether this would more negatively impact candidates for tenure and promotion. J. Shadoan reported that the handbook committee considered that issue at length.
  - c. [Handbook III.G and IV.B a and b](#) – Shadoan, Atkinson (11 y, 0 n, 1 abs) Motion Approved.
    - Related to who can serve on promotion and tenure committees and what serves as a conflict of interest.
2. Budget Executive Committee, Kirk Atkinson ([Report posted](#)) – Atkinson, Paganelli (12 y, 0 n, 0 abs) Motion Approved.
3. WKU University Athletic Committee Report, Craig Martin ([Report posted](#)) Paganelli, Atkinson (10 y, 0 n, 1 abs) Motion Approved.
4. Coalition of Senate and Faculty Leadership (COSFL), Robin Ayers (Chair): (No report)
5. American Association of University Professors (AAUP), Susan Eagle (President): (No report)
6. Diversity, Equity and Inclusion (DEI), Molly Kerby (Chair): (No Report)

**E. Advisory Member Reports:**

1. Faculty Regent, Shane Spiller
  - Next Regents meeting is December 10<sup>th</sup>
2. Provost, Robert "Bud" Fischer
  - M. Pruitt asked about faculty salary survey results. Provost Fischer reported that they are supposed to be done beginning of December and roll out after Winter break (January or early February).
3. SGA President, Matthew Wininger
  - Class that kept him from SEC meetings is now over and he will be able to attend

**F. Old Business:**

**G. New Business:**

1. Academic Affairs, Rob Hale
  - a. [AA Policy 1.1036 Emeritus Status](#)
    - Pruitt, Atkinson (12 y, 0 n, 0 abs) Motion Approved.
  - b. [AA Policy 1.1271 Adjunct Faculty](#)
    - Pruitt, Atkinson (12 y, 0 n, 0 abs) Motion Approved.

**Adjournment:** Atkinson, Jagers at 4:13pm