

Western Kentucky University
Faculty Senate Meeting Minutes
May 12, 2022
Zoom: <https://wku.zoom.us/j/99316383711>

Introduction:

- **Members present (Substitute):** Janet Applin, Kirk Atkinson, Melanie Autin, Julie Lyn Barber, Cort Basham, Lauren Bland, Daniel Boamah, Kristi Branham, Katrina Burch, John Cipolla, Amanda Drost, Susan Eagle, Stacey Forsythe, Nick Fortune, Dawn Garrett-Wright, Kara Haughtigan, Kate Horigan, Trish Jagggers, Eric Kondratieff, Julie Lee, Stacy Leggett, Sebastian Leguizamon, Sonia Lenk, Mac McKerral, April Murphy, Ozkan Ozer, Tony Paganelli, Paula Potter, Matt Pruitt, Mark Robinson, Donna Schiess, Kevin Schmaltz, Julie Shadoan, Jean Snavely Heather Strode, Dan Strunk, Francesca Sunkin, Sara Thomason, Patricia Todd, Dano Tolusso, Bangbo Yan, Qin Zhao
- **Guests present:** Dana Sullivan, Lori Fox, Sheila Flener, Landon Elkind, Jeffrey Budziak, Jennifer Hammonds, Michael Carini, Neena Jones, Andrea Jenkins, Danita Kelley, Dan Clark, Evelyn Thrasher, Jace Lux, Provost Bud Fischer, Christopher Jensen, Darlene Applegate, Jessica Dorris, Marilyn Gardner, Marko Dumancic, Merrall Price, Molly Kerby, Rob Hale, Shane Spiller, Stuart Burris, Tuesdi Helbig, Yvonne Petkus, Beth Laves, Jason Wilson
- J. Lee called a regular meeting of Senate to order at 3:45 pm CST

A. Approval of April 21, 2022 minutes:

1. [Faculty Senate Meeting Minutes 4.21.22](#)
 - Motion to approve: K. Atkinson, H. Strode (40 y, 0 n, 1 abs) Motion approved.

B. Officer Reports:

1. Chair, Julie Lee (No Report)
 - a) [2022-2023 Committee Membership](#)
2. Vice-Chair, Janet Applin
3. Secretary, April Murphy – No report

C. Standing Committee Reports:

1. Academic Quality, Francesca Sunkin, Chair (No report)
2. Budget and Finance, Kirk Atkinson, Chair ([Report Posted](#))
 - Motion to approve: K. Atkinson (40 y, 0 n, 1 abs) Motion approved.
3. Colonnade/General Education, Patricia Todd, Chair (No report)
4. Faculty Welfare and Professional Responsibilities, Trish Jagggers, Chair (No Report)
 - Motion to approve: T. Jagggers (40 y, 0 n, 2 abs) Motion approved.
5. Graduate Council, Martha Day, Chair ([Report posted](#))
 - Motion to approve: D. Sullivan (33 y, 0 n, 2 abs) Motion approved.
6. Undergraduate Curriculum Committee, Melanie Autin, Chair ([Report posted](#))

- Motion to approve: M. Autin (42 y, 0 n, 2 abs) Motion approved.
 - a) [UCC Bylaws](#)
 - Motion to approve: M. Autin (42 y, 0 n, 2 abs) Motion approved.
 - M. Autin discussed changes that were made, which were predominantly cleaning up language.
 - b) [UCC Guidelines](#)
 - Motion to approve: M. Autin (42 y, 0 n, 2 abs) Motion approved.
 - M. Autin discussed changes that were made. Changes were made to reflect changes from paper forms to electronic forms. There were a lot of deletions with reference to the Curriculum Manual.
 - c) [General Education Policy Revision](#)
 - Motion to approve: M. Autin (43 y, 0 n, 1 abs) Motion approved.
 - C. Jensen reported on the changes to the Gen Ed policy. Changes make the policy inclusion of accredited regional institutions, which will help transfer students meet the general education requirements.
 - d) [Credit by Exam Policy Revision](#)
 - Motion to approve: M. Autin (40 y, 0 n, 4 abs) Motion approved.
 - J. Hammonds reported on the changes, which include the insertion of a couple of paragraphs to reflect agreements with CPE.

D. Other Committee/Organization Reports

1. Faculty Handbook, Julie Shadoan ([Report Posted](#))
 - Motion to approve: J. Shadoan, M. Pruitt (44 y, 0 n, 1 abs) Motion approved.
 - b) [Handbook Revision Proposal XII.R](#)
 - Motion to approve: J. Shadoan, M. Pruitt (41 y, 0 n, 2 abs) Motion approved.
 - J. Shadoan reported on the changes. The revision adds information related to the Counseling Center.
2. Budget Executive Committee, Kirk Atkinson (No report)
3. American Association of University Professors (AAUP), Susan Eagle, Chair (No report)
4. Coalition of Senate and Faculty Leadership (COSFL), Robin Ayers, Chair (No report)
5. Diversity, Equity, and Inclusion (DEI), Molly Kerby, Chair ([Report posted](#))
 - M. Kerby reported on results from quantitative portion of URM and low-income student data. Reported that we scored 12/18 – we were in the top 2 of the 8 public universities in Kentucky. We scored 18/18 on the other portion related to low-income students for a total score of 30.

E. Advisory Member Reports

1. Faculty Regent, Shane Spiller
 - S. Spiller report on BOR meeting that happened last week. BOR will meet again on June 10th on the budget. You will be able to see how the budget is breaking down at the college level, which will enable you to see where your college stands. The BEC recommended a 2.5% raise pool that will be discussed and then sent back to the BEC.

2. Provost, Bud Fischer
 - Provost Fischer reported there has been an incredible amount of work done and there will be incredible transparency in the budget. We will be talking about the QEP – committee will be formed in the Fall to determine what area we will focus on moving forward. Beth Laves will move to the Provost office full-time to get ready for SACS accreditation. Inclement weather committee is on the list and will start in August so we have a policy for how we will handle weather.
3. SGA President, Cole Bornefeld
 - C. Bornefeld

F. Old Business

1. [AA Policy 1.1336 University Distinguished Professor Selection and Appointment](#)
 - Motion to approve: M. Pruitt, N Fortune (34 y, 5 n, 3 abs) Motion approved.
 - R. Hale discussed who can be included in this honor – can pedagogical track faculty be included in this. R. Hale reported that he contacted individuals who raised concerns regarding the policy. Discussed that there was a lot of good in this policy and recommended that we move forward with the policy as it is and then discuss whether we want to consider a pedagogical faculty policy in the future.
 - K. Atkinson reported that Rob made good points and raised concern that the first pedagogical faculty that goes up will have only traditional individuals voting on them. M. McKerral recommended that we approve this and not let perfect be the enemy of good. S. Eagle confirmed that there were no other changes made to this policy. K. Horigan asked about next steps.
 - M. McKerral, J. Applin made a motion for it to be routed to faculty welfare to consider pedagogical track policy. (37 y, 1 n, 2 abs) Motion approved.

G. New Business

1. [AA Policy 1.4021 Academic Program Review Policy - Deletion](#)
 - Motion to approve: M. Pruitt, J. Applin (39 y, 0 n, 3 abs) Motion approved.
2. [AA Policy 1.7000 Academic Program Review Policy \(new\)](#)
 - Motion to approve: K. Atkinson, J. Applin (35 y, 1 n, 4 abs) Motion approved.
 - R. Hale reported on academic program review policy that will help us focus on continuous improvement. Eliminates duplication of reports for accredited programs by using parts of accreditation reports to sub in for the academic program review process.
 - P. Potter reported that she received feedback and it was not difficult at all and they had full approval. M. Gardner reported there were difference in language between program director and program coordinator. R. Hale reported that he would be happy to take that friendly amendment to change the language to make it consistent.
3. [Academic Affairs Policy 1.4040 Regular and Substantive Interaction in Distance Education Courses](#)
 - Motion to approve: K. Atkinson, M. Pruitt (31 y, 3 n, 3 abs) Motion approved.
 - M. Dumancic provided an overview of this policy. “Regular” and “Substantive” were defined by the policy using course syllabi and a

checklist. It is important because it impact financial assistance to our students.

- J. Shadoan asked question regarding 1b – is there a definition for direct instruction. M. Dumancic reported that they provide examples. M. Gardner asked question related to expectations.
4. [Academic Affairs Policy 1.4132 Course Selection Delivery Mode Definitions](#)
- Motion to approve: M. Pruitt, S. Forsythe (39 y, 0 n, 1 abs) Motion approved.
 - M. Dumancic discussed this is more precise language that is aligned with SACS and CPE, especially related to fully online versus hybrid program.
 - T. Jagers asked question related to Zoom instruction. Would it fit under D2 on page 4. M. Dumancic reported that these refer to how programs are actually designed and not how calamities may impact delivery.

Adjournment M. Pruitt, T. Jagers 4:48 CST