Colonnade General Education Curriculum Committee (CGEC)
Committee Report for SEC from the September 6, 2022 CGEC Meeting

Voting Members Present: Stacey Forsythe, Cortney Basham, Susan Eagle, Jean Snavely, Nancy Richey, Phillip Gunter, Kate Hudepohl, Patricia Todd, Sheila Flener

Guest: Jennifer Hammonds, Beth Laves

Ex-Officio: Molly Dunkum, Jennifer Hanley, Molly Kerby

Called to order at 3:45pm

Approval of Minutes:
Bundle Minutes – **1st/2nd**: Hudepohl/Snavely – **Vote:** Approved

Approve March 1, 2022 Meeting Minutes
Approve May 3, 2022 Meeting Minutes

Information Items:
1. Report from Molly Dunkum and Jennifer Hanley: Colonnade Changes/Assessment

2. Review Proposal Forms
   a. Final_Social and Cultural Colonnade Proposal Form.docx
   b. Final_Systems Colonnade Proposal Form.docx
   c. Local to Global Colonnade Proposal Form 070522.docx
3. Plans for Course leaf Training and Proposal Review

   Dunkum talked briefly about what's coming with the new applications; training coming forward for the committee members, and a few Assoc. Deans are interested in the training; we created a set of by-laws; KY graduate profile academy is the latest/greatest thing from CPE, there are 10 competencies; Eagle had questions about the competencies – How are they assessed – not sure the answer just yet; Hudepohl, question about course changes/by-laws, is this something that the committee needs to approve or is this just, Answer, I don't think they need a vote on the requirements but the by-laws should be voted on, but we could vote on everything as a committee; Hanley the proposals forms are basically the same just took out things unnecessary, Most of the language is still used.
   Forsythe – Talked briefly about new courses coming forward (maybe November), review the new guidelines/by-laws, etc.
   Hudepohl wants to wait until next meeting for the vote just to give more time for review.

   Motion to pull proposals to an action item for next meeting
   1st/2nd: Snavely/Flener – **Vote:** Approve

   Hanley talked briefly about where we are as assessment goes. This year they did foundations assessment and everything went well, all done in house by department members, just assessing the colonnade learning outcomes. Procedure every semester if someone is teaching colonnade they need to submit their assessment. For Exploration category, Doug McElroy agreed to help with the assessment on this category due to the complications. Connections assessment will be done university wide team, they are also required to submit their artifact by the end of the semester. Assessment reports are due

May 15th every year. It can't be multiple choice needs to be measureable, if oral committee needs rubrics. Just trying to simplify and make it fair for everyone.

Forsythe, asked when looking at a course, they are no objectives on them, is this something that is communicated to Dept Chairs? That been the same from the beginning.

Eagle, had a comment that different people teach course and therefore most of this happens due to drift. Also with the artifact, mentioned a prompt, what does this mean, how do you assess across the categories. Yes. Rubric comes through the committees and vote on it – Yes with the rubric. When does this start? This semester and every semester moving forward.

Hammonds asked if there is a student response to a prompt, might get different response if that is graded or not graded. It has been experienced already. Maybe extra credit.

Basham asked on where/how do we submit these artifacts. Might be down the road but wanted to ask. They will be using a system called Weave and everything can be uploaded there. They do need it divided by modality (Web vs F2F).

Kerby will help with the first go around and then we you come in next time it'll be easier.

Snavely, if you have 20 sections of the same course do you have to have to same artifact for all courses. Yes

Hanley, wants members from this group to serve on the university wide committee.

Forsythe, working on the checklist we use for each course, every course needs to go through the checklist. Maybe put on a shared drive/one-drive/google docs, etc. Pull up the checklist to make sure it meets all the requirements. Does require more work on the front end but it should make things easier moving forward. As a committee should we approve the checklist as well – Adding to the agenda for next meeting.

Motion to Table voting on proposals forms until Sept meeting
1st/2nd: Snavely/Eagle – **Vote:** Approved

New Business:

1. Review and approve CGEC Bylaws
    a. Final_Colonnnade By Laws_7_17_22.docx

   Motion to table by-laws until next meeting
   1st/2nd: Hudepohl/Flener – **Vote**: Approved
   Kerby made a clarification – track changes on the by-laws there were no by-laws for this committee so we can't track changes.

2. CGEC Meeting dates and locations for AY 22-23

   Changed the October meeting and is worried about April as well due to county spring break and we should go ahead and change the date to accommodate.
   Forsythe made a Motion to move date April 4th meeting to March 28th
   1st/2nd: Forsythe/Basham – **Vote:** Approved

3. Review PH 100

   Forsythe made a Motion to table this due to no syllabus and no learning outcomes.
   1st/2nd: Forsythe/Hudepohl; **Vote:** Approved

Colonnade Committee (1)				
Code	**Title**	**Status**	**Initiator**	**Received**
PH 100	PH 100: Personal & Public Health	Edited	grc29932	4/4/2022
No syllabus to check if outcomes are even included – Tabled				

Another discussion:
Kerby – PH not having outcomes listed – asked provost if we could just add outcomes, and he wasn't comfortable. Joint resolution that comes from UCC/Colonnade can people just going and add these things that were missing. Is there a way that we can do a cleanup, Hammons said to do it administratively. Trying to help people not go through the whole process to just add outcomes.
Hudepohl – Doesn't seem fair to faculty to ask them to do this. Can't this just be done at the director level?
Hanley – Maybe create an amendment process.
Flener – maybe do it in an expedited process
Hammonds – edit the workflow
Forsythe – editing the workflow is the easiest piece of this.
Hudepohl – create a resolution to send through SEC/Senate.
Hudepohl and Hammonds will work together to create this

Adjourn – 5:00 pm **1ˢᵗ/2ⁿᵈ:** Flener/Basham

Respectfully Submitted,
Jessica Steenbergen
Colonnade Recorder