



Graduate Council  
Minutes: Thursday, November 11, 2021, 3:00 p.m.  
Zoom Meeting

Present: Scott Arnett, Ahmet Kaan Aydin, Ray Blankenship, Katrina Burch, Martha Day, Carl Dick, Ann Ferrell, Nicholas Fessler, Brooke Oak, Sarah Ochs, Ranjit Koodali, Richard Schugart, Julie Sisler, Dana Sullivan, Adam West, Lily Popova Zhuhadar, Marla Zubel

Guest: Colette Chelf, Lizzie Doerr, Jessica Dorris, Marilyn Gardner, Danita Kelley, Kurt Neelly, Renee Purdy, Cathleen Webb

Absent: Jacob Howard, Cheryl Hopson, Aaron Hughey, Grant Malone

1. Call to Order \*Day. This will be the last Graduate Council Meeting of 2021.
2. Consideration of October 12, 2021, minutes (APPENDIX A) \*Schugart/Arnett. Approved.
3. Report from Graduate Council Executive Committee \*Day explains that the Executive Committee met on Monday and discussed the content of the agenda and Graduate assistant holds and matriculation. Some issues changing over from program of study to Degree Works. A plan is in place to move forward.
4. Committee Reports
  - a. Policy Committee (No Report) \*Schugart: nothing new to share.
  - b. Curriculum Committee Minutes (APPENDIX B) \*Arnett, friendly amendment was suggested for designating social work electives SWK at the suggestion of Chelf. \*Chelf will update Course Leaf. Day will approve all changes. Motion to Approve: Arnett/Schugart.
  - c. Student Research Grants Committee (APPENDIX C)  
\*Arnett/Schugart, Approved.  
\* Sarah Ochs explains that 17 total proposals were approved for an amount in total of \$26,000. Thanks to everyone for their hard work. Funds will be accessible for this semester. Letters will go out soon.

5. Graduate School Reports
  - a. Graduate School Enrollment Reports (Appendix D)\*Day: link to google doc in agenda. Koodali will send a PDF in future.
  - b. Koodali asks the report be pulled up and explains the contents.
  
- b. Report from the Associate Provost for Research and Graduate Education (Appendix E)
  - \*Koodali announces that Graduate Admissions for Fall 2021 closed on October 31<sup>st</sup>.
  - \*Koodali discusses upcoming Graduate Outreach Events, including with the Counseling Center.
  - \*Koodali introduces Purdy, who is awaiting training from the financial training office. Christie Hughes is processing all out of state waivers. Planned meeting on the November 18th.
  - \*Koodali summarizes the efforts of the Graduate School to streamline processes.
  - \*Ferrell: Is there a plan to communicate with students? Purdy is building a database of current Graduate Assistants that she will communicate with as needed.
  - \*Chelf shares and explains a table regarding Catalog Change or Readmission. Contact Chelf with any questions or concerns. Kelley and Chelf discuss.
  
6. Public Comments **None.**
  
7. Announcements & Adjourn None **\*Move to Adjourn Sullivan/Ferrell.**

## **APPENDIX A**



Graduate Council  
Minutes – Tuesday, October 12, 2021, 3:00 p.m.  
Zoom Meeting

Present: Scott Arnett, Ahmet Kaan Aydin, Katrina Burch, Carl Dick, Ray Blankenship, Martha Day, Ann Ferrell, Cheryl Hopson, Jacob Howard, Ranjit Koodali, Grant Malone, Brooke Oak, Sarah Ochs, Richard Schugart, Dana Sullivan, Adam West, Lily Popova Zhuhadar, Marla Zubel

Guest: David Brown, Dana Cosby, Lizzie Doerr, Jennifer Hammonds, Danita Kelley, Beth Laves, Cathleen Webb

Absent: Nicholas Fessler, Aaron Hughey, Julie Sisler

8. Call to Order \*Day
9. Consideration of September 9, 2021, minutes (APPENDIX A) \*Hopson/Dick; Approved.
10. Report from Graduate Council Executive Committee
11. Committee Reports
  - a. Policy Committee (No Report)  
\*Schugart met with Koodali to look at admissions criteria, formal policy/procedure will be sent to the committee regarding admission and JUMP, to be discussed at the next meeting.
  - b. Curriculum Committee Minutes (APPENDIX B) \*Arnett/Schugart; Approved.  
\*Arnett discusses course changes and modifications.  
\*Hammonds. Course title, friendly amendments suggested for BA 555 Strategic Leadership, BA 556 Leading Innovation & Change. Accepted by Blankenship.
  - c. Student Research Grants Committee (No Report)  
\*Ochs. Application deadline for Graduate Research Grants has passed. The Graduate School is working on finding storage space for application materials. Committee will discuss feedback and funding recommendations.  
\*Discussion, Dick/Koodali.
12. Graduate School Reports
  - a. Graduate School Enrollment Reports (Appendix C)  
\*Koodali presents enrollment numbers. Biggest change is in the Health and Human Services enrollment.  
\*Koodali details graduate admissions updates.
  - b. Report from the Associate Provost for Research and Graduate Education (Appendix D)  
\*Koodali provides information regarding upcoming graduate outreach events.  
\*Koodali mentions the opening of Winter and Spring registration.  
\*Koodali describes recruitment events. Please reach out to Dr. Scott Gordon if interested in participating.  
\*Koodali encourages nominations for MAGS awards.
13. Public Comments

14. Announcements & Adjourn \*Ferrell/Blankship; Adjourned.

**APPENDIX B**

**Graduate Council Curriculum Committee**

**Minutes - Thursday, November 4, 2021, 2:00 PM (CT)**

**Join Zoom Meeting**

<https://wku.zoom.us/j/93615481197?pwd=RINKU0tIR0tFZWYrSVFjNExiVEU3dz09>

**Meeting ID: 936 1548 1197**

**Passcode: 401125**

**Minutes: November 4, 2021**

**1<sup>st</sup>/2<sup>nd</sup>:** Fessler/Arnett **Vote:** Approved

**Voting Members:** Scott Arnett, Aaron Hughey, Nicholas Fessler

**Guest:** Colette Chelf, Dana Cosby, Jessica Dorris, Karen Furgal, Marilyn Gardner, Dennis George, Jennifer Hammonds, Lynn Hazlett, Danita Kelley, Jieyoung Kong, Ranjit Koodali, Alexander Olson, Merrell Price, Evelyn Thrasher, Cathleen Webb

**Announcements:** None

**Course Administration:**

Graduate Curriculum Committee (7)				
Code	Title	Status	Initiator	Received
<a href="#">DPT 716</a>	<a href="#">DPT 716: Principles of Therapeutic Exercise in Physical Therapy</a>	Added	krn24674	10/25/2021
	<b>Motion to Bundle DPT 716 and 735</b>			

Graduate Curriculum Committee (7)				
Code	Title	Status	Initiator	Received
	<p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Fessler/Arnett</p> <p><b>Discussion:</b> Furgal describes the course proposal changes for DPT 716 and 735. Would replace a single course into two separate courses, one with a lab and one without. Student feedback requesting more lab activities to be better prepared for clinic. Hammonds: Both courses need the abbreviated title to be capitalized. Kelley states that the caps used to be automatic, now the abbreviated title needs to be written in caps. Arnett: Possible edit to Content Outline for 716, topic 1 and 2 are the same. Furgal accepts.</p> <p><i>Friendly Amendment</i> – Content Outline topic 2 is eliminated and topics and abbreviated course title is capitalized.</p> <p><b>Vote:</b> Approved with amendment.</p>			
<a href="#">DPT 728</a>	<p><a href="#">DPT 728: Clinical Exercise Physiology</a></p> <p><b>Motion to Approve</b></p> <p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Arnett/Fessler</p> <p><b>Discussion:</b> Furgal explains that a lot of students, even with a history of physiology, they were not at the same level being from different programs. Provides more instruction time and useful lab time.</p> <p><b>Vote:</b> Approved.</p>	Edited	krn24674	10/25/2021
<a href="#">DPT 735</a>	<p><a href="#">DPT 735: Pain Neuroscience for Physical Therapy</a></p> <p><b>Bundled with 716 (above).</b></p>	Added	krn24674	10/25/2021
<a href="#">DPT 781</a>	<p><a href="#">DPT 781: Research in Physical Therapy I</a></p> <p><b>Motion to Bundle DPT 781 and 782</b></p> <p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Fessler/Arnett</p>	Edited	krn24674	10/25/2021

Graduate Curriculum Committee (7)				
Code	Title	Status	Initiator	Received
	<p><b>Discussion:</b> Furgal gives a brief overview. It was determined that many of the 782 objectives were being covered in 781. The textbook was updated and streamlined allowing some 782 objectives to be absorbed into 781. Now that fewer objectives are being covered, they propose to decrease the number of hours for 382 from 3 to 2. Frees up hours for 728 proposed course change. Webb asks if the amount of material covered is changing. Furgal explains that the learning objectives 14, 15, 20, 22 from 782 are absorbed into 781. Learning outcomes, Topic 4 and 5 have the same bullet point due to an extension of the same topic.</p> <p><i>Friendly Amendment:</i> Revision to Topic 7 misspelled “appraised” and add space between “and” and “clinical measures.”</p> <p><b>Vote:</b> Approved with amendment.</p>			
<a href="#">DPT 782</a>	<p><a href="#">DPT 782: Research in Physical Therapy II</a></p> <p><b>Bundled with 781 (above).</b></p>	Edited	krn24674	10/25/2021
<a href="#">HIST 613</a>	<p><a href="#">HIST 613: Seminar in British History</a></p> <p><b>Motion to Approve</b></p> <p>1<sup>st</sup>/2<sup>nd</sup>: Hughey/Fessler</p> <p><b>Discussion:</b> Dr. Olson explains that the course is part of streamlining the History MA curriculum. Create one course in British history that can apply to specialized topics.</p> <p><b>Vote:</b> Approved.</p>	Added	alx81987	10/13/2021
<a href="#">PH 548</a>	<p><a href="#">PH 548: Community Organizing in Public Health</a></p> <p><b>Motion to Approve</b></p> <p>1<sup>st</sup>/2<sup>nd</sup>: Hughey, Fessler.</p>	Edited	mrl60593	10/25/2021

Graduate Curriculum Committee (7)				
Code	Title	Status	Initiator	Received
	<p><b>Discussion:</b> Dr. Gardner gives a brief overview. Changes made to the name and description to be more aligned with accreditation competencies. Change from a lecture to applied learning or practice-based learning.</p> <p><b>Vote:</b> Approved.</p>			

**Program Administration:**

Graduate Curriculum Committee (5)				
Code	Title	Status	Initiator	Received
	<p><a href="#">0012: Organizational Communication</a></p> <p><b>Motion to Approve</b></p> <p>1<sup>st</sup>/2<sup>nd</sup>: Hughey/Fessler</p>			
<a href="#">0012</a>	<p><b>Discussion:</b> Kong gives a brief overview. The course has already been revised and needs a change of footnotes. Previously the footnote stated that both the comprehensive team and thesis track need to take a comprehensive exam. Only the students who take comprehensive must take exam. Non-thesis students need to take 6 hours of COMM electives.</p> <p><b>Vote:</b> Approved.</p>	Edited	jyn21880	10/13/2021

**Graduate Curriculum Committee (5)**

Code	Title	Status	Initiator	Received
<p><a href="#">0013</a></p>	<p><a href="#">0013: Physical Therapy</a></p> <p><b>Motion to Approve</b></p> <p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Fessler/Hughey</p> <p><b>Discussion:</b> Dr. Furgal gives a brief overview. Program changes come under curriculum requirements catalog field. Need to add the DPT course changes that were just approved into the curriculum requirements. 118 hours requirements will remain the same.</p> <p><b>Vote:</b> Approved.</p>	<p>Edited</p>	<p>krm24674</p>	<p>10/25/2021</p>
<p><a href="#">057</a></p>	<p><a href="#">057: Business Administration</a></p> <p><b>Motion to Approve</b></p> <p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Fessler/Hughey.</p> <p><b>Discussion:</b> Cosby describes that there is an interdisciplinary option for MBA. Students are interested in adding EGMT 520 Resources Management and EGMT 655 Project Management as part of the program. Working collaboratively with GMT to add courses that select students in the interdisciplinary track might be interested in.</p> <p><b>Vote:</b> Approved.</p>	<p>Edited</p>	<p>dnm79223</p>	<p>10/19/2021</p>
<p><a href="#">147</a></p>	<p><a href="#">147: School Psychology</a></p> <p><b>Motion to Approve</b></p> <p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Hughey/Fessler.</p> <p><b>Discussion:</b> George explains that they are proposing to eliminate the GRE as a requirement. GRE do not provide as much of a GPA predictive ability as holistic assessment.</p> <p><b>Vote:</b> Approved.</p>	<p>Edited</p>	<p>crl80650</p>	<p>10/14/2021</p>



**Graduate Curriculum Committee (5)**

Code	Title	Status	Initiator	Received
<p><a href="#">157</a></p>	<p><a href="#">157: Social Work</a></p> <p><b>Motion to Approve</b></p> <p><b>1<sup>st</sup>/2<sup>nd</sup>:</b> Hughey/Fessler</p> <p><b>Discussion:</b> Hazlett explains changes are to align more with Graduate School admission requirement. GPA 2.75 overall as the requirement. Eliminates the GRE requirement for those with a lower GPA, instead going with the alternate admissions path. Koodali states that the alternate admission may be eliminated in the future. Fessler asks, are students typically admitted in full and not conditionally? Koodali: students who do not meet 2.75 are conditionally admitted, with the choice left to the program. Chelf discusses JUMP requirements with a minimum GPA of 3.0 and based on the JUMP agreement. Students are admitted to the JUMP program and must apply to graduate school upon taking 18 hours of graduate school courses or upon earning their bachelor’s degree. Hammonds: number 8, what is the “for purposes” mean for the interview? Hazlett: The interview is for when the student doesn’t meet the 2.75 and instead of GRE requirements (more holistic assessment). Interview is also used for the purpose of admitting students under the advanced standing program. Chelf: the program requirements for both the traditional program and advanced standing, there are undefined elective choices. Last summer social work stated that the electives should be coded in DegreeWorks as any social work graduate course and anything else would need advisor approval. Each program was asked to solidify the program and define electives if they came through Curriculum, as stated by the Provost. Hazlett: the SWRK department has opted not to defines electives at this time. Chelf: Every social work student will need to submit curriculum exception forms. Kelley asks about a definitive decision social work prefix courses. Hazlett said no decision at this time. Suggestion that this should be discussed during Graduate Council on the 11<sup>th</sup>. Hazlett will email Day and Arnett for the social work discussion to be brought up as an amendment at Graduate Council.</p> <p><b>Vote:</b> Approved.</p>	<p>Edited</p>	<p>dnj86513</p>	<p>10/25/2021</p>

**Other Business:**

Arnett will verify with Day if there will be a December meeting.

**Motion to Adjourn:** Fessler

**Adjourn** at 3:04 pm

Respectfully submitted  
GCCC Recorder  
Elizabeth Doerr

**APPENDIX C**

*Graduate Council Research Committee*

Agenda — November 2021

*I. New Business:*

1. Kayode Adeyemi, Biology (Dr. Simran Banga)  
*Determination of Histone Acetyl Transferase (HAT) Activity of LneB, an Effector Protein in Legionella Pneumophila*  
Requesting \$2,000.00
2. Ahmet Kaan Aydin, Mathematics (Dr. Ahmet Ozkan Ozer)  
*Robust-filtering of Sensor Data for the Approximation of the Multi-Layer Mead-Marcus Beam Equation*  
Requesting \$741.65

3. Trevor Brown, SEAS (Computer Science) (Dr. Michael Galloway)  
*An Implementation of Extended Reality Technology for Field-Specific, Manufacturing Process Education and Training*  
  
Requesting \$799.98
  
4. Chloe Cooper, Earth, Environmental, and Atmospheric Science (Dr. Jason Polk)  
*Evaluating Flood Risk, Perception, and Equity in Urban Karst Communities Using an Integrated GIS Assessment Approach*  
  
Requesting \$1,859.00
  
5. Anna Favalon, Biology (Dr. Jarrett Johnson)  
*Assessing the Effect of Man-made Reservoirs on Gene Flow of Stream-Breeding Salamanders, *Ambystoma Barbouri* and *Desmognathus Fuscus**  
  
Requesting \$2,000.00
  
6. Whitney Heard, Biology (Dr. Rodney King)  
*Functional Characterization of Mycobacterium Smegmatis Phage MooMoo Gene Products: Identification of Toxic Genes*  
  
Requesting \$2,000.00  
\*Note: GSRG awarded in Spring 2021 for \$1,500 – would only be eligible for \$500
  
7. Amy Hourigan, EEAS (Dr. Jason Polk)  
*Investigating Carbon Cycling and Critical Zone Dynamics in an Urbanized Karst Area*  
  
Requesting \$2,000.00
  
8. Jihye Kang, Chemistry (Dr. Moon-Soo Kim)  
*Investigating Engineered TALE and DNA Interactions Using Surface Plasma Resonance (SPR)*  
  
Requesting \$2,000.00
  
9. Madison Layer, Biology (Dr. Scott Grubbs)  
*A Phylogenetic Analysis of the Leuctra Ferruginea Species Group (Plecoptera: Leuctridae)*  
  
Requesting \$2,000.00
  
10. Grant Malone, Kinesiology, Recreation, and Sport (Dr. Whitley Stone)  
*The Validity and Reliability of the Repetitions in Reserve Based Rating of Perceived Exertion Scale in Single Joint Exercise*  
  
Requesting \$1,700.00

11. Jeffery Myers, Computer Science (Dr. Yaser Mowafi)  
*Cognitive Exercising (CogEx) for Fostering Older Adults' Engagement and Cognitive Vitality*  
Requesting \$2,000.00
12. Shreya Neupane, Biology (Dr. Simran Banga)  
*Function of an Effector Protein RavQ in Legionella Pneumophila Infections*  
Requesting \$1,994.00
13. Hephzibah Obafunmiso, Biology (Dr. Michael Smith)  
*Behavioral Significance of Sound Production in Loricariid Catfishes (Pterygoplichthys Gibbiceps and Macrotocinculus Affinis)*  
Requesting \$2,00.00
14. Ariana Pedigo, Folk Studies and Anthropology (Dr. Ashley Stinnett)  
*Immersive Cultural Heritage: A Virtual Reality Experience of the Abraham Lincoln Birth Place National Park Knob Creek Farm*  
Requesting \$505.53
15. Abigail Roush, Psychology (Dr. Sarah Ochs)  
*School Psychologists and Crisis Response: How are We Doing?*  
Requesting \$375.00
16. Julie Sisler, Communication (Dr. Joseph Hoffswell)  
*College Students' Perceptions of Consent Communication and Title IX on College Campuses*  
Requesting \$400.00
17. Dakota Vaccaro, Biology (Dr. Bruce Schulte)  
*Effectiveness of Deterrent Fences at Reducing Crop Raiding by African Savannah Elephants (Loxodonta Africana)*  
Requesting \$2,000.00

**Total Amount Requested: \$26,375.16**

## **APPENDIX D**

**Link to the Graduate Enrollment report:**

**<https://docs.google.com/spreadsheets/d/1L5SJeL9qshGypSM7HbJmUAN1Z8nYuM8/edit?usp=sharing&oid=108860955851449729285&rtpof=true&sd=true>**

## **APPENDIX E**

## **Graduate Council Meeting, November 11, 2021**

*Updates from Dr. Ranjit T. Koodali*

*Associate Provost for Research and Graduate Education*

1. **Graduate Admissions** (Barbara Chaffin, *Admissions Associate*, Julie Harris, *Graduate Admissions Specialist*, & Lizzie Doerr, *Office Associate*)
  - a. Fall 2021 graduate application will be closed on October 31, 2021.
2. **Graduate Outreach Events** (Laura Burchfield, *Research and Graduate Education Outreach Coordinator*)
  - a. November 17, GRADWELL (Building Resilience) Workshop. See attachment
3. **Graduate Records** (Dr. Colette Chelf, *Associate Director, Graduate Records* & Lisa Meyers, *Graduate Records Assistant*)
  - a. Thesis, Specialist Project, Dissertation submission deadline is Friday, November 19
4. **Graduate Recruitment** (Dr. Scott Gordon, *Manager, Graduate Recruitment & Retention*)
  - a. The week 8 graduate enrollment report for Fall 2021 is attached.
  - b. The census date was October 22, 2021.
  - c. Prospective student data from the Slate student inquiry form on the Graduate School home page has been sent to program coordinators in October.
5. **Graduate Student Research Grant and Graduate Assistantships** (Renee Purdy, *Budgets and Resources Manager*)
6. **FYI**

A new Council of Graduate Schools (CGS) publication, [Graduate Enrollment and Degrees: 2010 to 2020](#) is available. Published annually since 1986, the report presents the findings of the CGS/GRE Survey of Graduate Enrollment and Degrees, a joint project of the Council of Graduate Schools and the Graduate Record Examinations (GRE) Board. The [report](#) also includes a separate page of [downloadable figures and tables](#). The report includes more than 60 figures and data tables describing applications for admission to graduate school in Fall 2020, first-time and total graduate student enrollment for Fall 2020, and graduate degrees and certificates conferred in 2019-20. Data are presented by broad field, gender, race/ethnicity, citizenship, attendance intensity, institutional characteristics, and more. The 2020 report includes responses from 558 U.S. colleges and universities including from WKU.

Link to the WKU Gradwell workshop:

<https://drive.google.com/file/d/1-zl0nIUAX58hyGNA6tJrGr3mi3bKqrm/view?usp=sharing>