

**Western Kentucky University
Faculty Senate
Senate Executive Committee (SEC) Meeting
Monday, April 10, 2023 -- 3:15pm**

Voting Members Present: Toni Szymanski, Stacy Leggett, Marilyn Gardner, Mac McKerral, Bangbo Yan, Anthony Paganelli, Stacey Forsythe, Kirk Atkinson, Julie Shadoan, Rob Hale, Jessica Dorris, Kate Horigan, Dana Sullivan

Nonvoting Members Present: Bud Fischer

Guest Present: Molly Kerby, Rob Hale, Jennifer Hammonds, Beth Laves

(Zoom Meeting: <https://wku.zoom.us/j/5940316448>)

T. Szymanski called meeting to order

A. Approve minutes of previous month's SEC Meeting:

1. [SEC Meeting Minutes, 3.6.23](#) K. Atkinson, S. Flener (9 y, 0 n, 0 abs) approved

B. Officer Reports

1. Chair - Toni Szymanski

- No report

2. Vice Chair - Dan Clark

- No report

3. Secretary - Stacy Leggett

- No report

C. Standing Committee Reports:

1. Academic Quality, Amanda Drost (Chair): (No Report)

2. Budget and Finance, Eric Kondratieff (Chair): (Report posted) E. Kondratieff (11 y, 0 n, 0 abs) approved

3. Colonnade/General Education, Stacey Forsythe (Chair): (Reports posted) S. Forsythe, M. Gardner, motion to bundle (9 y, 0 n, 0 abs) approved; S. Forsythe, motion to approve (12 y, 0 n, 0 abs) approved

a. Colonnade Report 3-7-23

b. Colonnade Report 3-28-23

4. Faculty Welfare and Professional Responsibilities, Kate Horigan (Chair): (Report posted) K. Horigan (12 y, 0 n, 0 abs) approved

- K. Horigan, CITL Workshop, 4/18, 10:30 am – 12:00 pm, DSU 2081 (Hybrid) “Changing the Culture: Supporting Neuro-Diverse Faculty and Staff” (Hendrix brakefield, Michelle Elkins, Matthew Condo). Lunch and Learn on Intersection of Section 504, ADA, and Title IX. FWPR meeting/panelists on 4/4

a. Proposal 1.503 Selection of Deans: K. Horigan, M. McKerral (12 y, 0 n, 0 abs) approved

5. Graduate Council, Dana Sullivan (Chair): (Report posted) D. Sullivan (8 y, 0 n, 1 abs) approved

6. Graduate Council Curriculum Committee, Andrea Paganelli: (Report posted) D. Sullivan (9 y, 0 n, 0 abs) approved

7. Undergraduate Curriculum Committee, Shelia Flener (Chair): (Report posted) S. Flener (12 y, 0 n, 0 abs) approved

- M. McKerral shared increasing issues with program proposals coming from PCAL using broad, sweeping terms. Terms that certain programs claim and do not allow others to use in program proposals.

8. Faculty Handbook, Julie Shadoan (Chair): (Report posted) J. Shadoan (12 y, 0 n, 0 abs) approved

a. Proposal III.E.3 Recommendations: J. Shadoan (11 y, 0 n, 0 abs) approved

b. Proposal II.A.1 Faculty Appointment: J. Shadoan (12 y, 0 n, 0 abs) approved

c. Proposal II.S. Faculty Accessibility: J. Shadoan (12 y, 0 n, 0 abs) approved

- J. Shadoan: It will be up to the faculty member to define “in a timely manner” in their syllabus. S. Forsythe asked about the office hour requirements. J. Shadoan said the “program faculty” would decide. T. Szymanski stated that SGA were comfortable with Zoom office hours. M. Gardner reminded M. McKerral to remember that student preference for Zoom might be disability related. She also reminded that office hours and visibility on campus were two separate issues.

D. Other Committee/Organization Reports:

1. American Association of University Professors (AAUP), Susan Eagle (President)

2. Budget Executive Committee (BEC), Kirk Atkinson (Rep)

- The 2% salary pool has been recommended. The BEC has been allocated with addressing how to disperse.
- K. Atkinson is not serving on Senate next year but has a year left on BEC. K. Atkinson willing to do whatever is good for the body. He recommended a replacement be tenured and willing to speak up. T. Szymanski also recommended someone be knowledgeable of finance.
- M. McKerral we are not keeping up with cost of living and inflation.

3. Coalition of Senate and Faculty Leadership (COSFL), Susan Eagle (Chair)

4. Diversity, Equity, and Inclusion (DEI), Molly Kerby (Chair)

- M. Kerby: we have been working with K. Horigan. Reviewing data from Catharsis training.

E. Advisory Member Reports:

1. Faculty Regent, Shane Spiller

- S. Spiller: Committee meeting on Friday. Academic Affairs and Finance & Budget meeting. S. Spiller will be in meetings during the week for background information. A number of new certificates coming through, many are in my area and use courses already on the books. Finance and Budget committee—there are 23 tenure appointments and 23 raises. He explained some of what was happening with athletic salaries. K. Atkinson spoke to transparency and the asset preservation process. S. Spiller said there is a budget item that deals with capital projects that he has not seen.

2. Provost, Robert "Bud" Fischer

- R. Hale: shared updates on program coordinator policy and asked for volunteer to write the section of the SACS report for Provost Fischer's group.
- Discussion on inclement weather policy regarding online course meetings. J. Hammonds said one class should not change modality as the cutoff starts at 25%.

3. SGA President, Cole Borenfeld

F. Old Business:

G. New Business:

- T. Szymanski asked if all senators are required to served on committees. M. Kerby said there was no written requirement. K. Atkinson encouraged people to step up and serve on sub-committee.

- J. Shadoan: Each college is required to provide a member for each standing committee per the charter. For the smaller units, multiple memberships may be required. There is no requirement that any Senate member serve on a committee.
- T. Szymanski stated some departments are not sending representatives—due to length of meeting—but average meeting time has been 61 minutes.

K. Atkinson, M. Gardner, motion to adjourn, 4:55 pm