

**Senate Executive Committee (SEC) Meeting**  
**February 6, 2023**  
**3:15 pm**  
**<https://wku.zoom.us/j/5940316448>**

Please note, there is no pre-registration. The zoom link is live.

**Voting members:** Toni Szymanski, Stacy Leggett, Stacey Forsythe, Julie Shadoan, Dana Sullivan, Anthony Paganelli, Eric Kondratieff, Kirk Atkinson, Kate Horigan, Sheila Flener, Cole Bornefeld, (Susan Eagle), Anthony Paganelli, Bangbo Yan, Sheila Flener, Mac McKerral

**Nonvoting members:** (Rob Hale),

**Guests:** Shane Spiller, Beth Laves, Jennifer Hammonds, Molly Kerby

---

A. Approve minutes of previous month's SEC Meeting:

1. SEC Meeting Minutes, 1.18.23 E. Kondratieff, S. Forsythe, approved, (8 yes, 0 n, 1 abs)

B. Officer Reports

1. Chair - Toni Szymanski

2. Vice Chair - Dan Clark

3. Secretary - Stacy Leggett

C. Standing Committee Reports:

1. Academic Quality, Amanda Drost (Chair): (No report)

2. Budget and Finance, Eric Kondratieff (Chair): (Report posted) E. Kondratieff, approved (9 y, 0 n, 0 abs)

3. Colonnade/General Education, Stacey Forsythe (Chair): (No report)

4. Faculty Welfare and Professional Responsibilities, Kate Horigan (Chair): (Report posted) K. Horigan, approved (9 y, 0 n, 0 abs)

- Amber Scott will be attending next meeting to address variability in pro-rating for Winter and Summer term.
- J. Shadoan asked about referral to handbook committee.
- K. Horigan please let committee know if there are faculty who are neurodiverse or with diverse abilities to consider.

5. Graduate Council, Dana Sullivan (Chair): (Report posted) D. Sullivan, approved (6 y, 0 n, 0 abs)

6. Graduate Council Curriculum Committee, Andrea Paganelli: (Report posted) D. Sullivan, approved (6 y, 0 n, 0 abs)

7. Undergraduate Curriculum Committee, Shelia Flener (Chair): (Report posted) S. Forsythe (9 y, 0 n, 0 abs)

a. Graduation with academic honors proposal S. Forsythe, A. Paganelli (9 y, 0 n, 0 abs)

8. Faculty Handbook, Julie Shadoan (Chair): (No report)

D. Other Committee/Organization Reports:

1. American Association of University Professors (AAUP), Susan Eagle (President) (no report)

2. Budget Executive Committee (BEC), Kirk Atkinson (Rep)

- K. Atkinson: Working through changes related to the combining of BEC/OAC
- Developing understanding related to the budget processes
- Currently in the “what-if” scenarios
- S. Spiller spoke to the importance of the assumptions related to enrollment; we have not hit those numbers the last few years. What are we doing to increase those enrollment number?
- T. Szymanski: There are four models for the upcoming year.

3. Coalition of Senate and Faculty Leadership (COSFL), Susan Eagle (Chair) (no report)

4. Diversity, Equity, and Inclusion (DEI), Molly Kerby (Chair)

- Catharsis training flyer for Senate meeting

E. Advisory Member Reports:

1. Faculty Regent, Shane Spiller

- Attend legislature day
- Staff engagement and faculty welfare reports: Asked about the Faculty Welfare report and how it is prepared. Offered to work with them on messaging. K. Horigan and T. Szymanski offered to meet with him.

2. Provost, Robert "Bud" Fischer

- R. Hale: Provost worked to glean from the survey last year. B. Fischer is organizing breakfast with faculty over the next few months. He started lunches with chairs this

semester. Gearing up for SACS and serving on the writing groups. Critical time for recruiting students.

- K. Atkinson: recently added executive position for enrollment management. What is implication for recruiters who are not meeting goals? R. Hale shared regarding the SLATE system. Importance of recruiting with increased competition for students. Importance of attending recruitment events. M. McKerral shared importance of meeting face-to-face with parents and students. For retention, he shared importance of advising and getting feedback from students regarding advising. R. Hale: SGA pushed for getting feedback regarding advising. S. Forsythe: perhaps plans/strategies for strategies most likely to impact enrollment and retention. R. Hale: working on this and hope to have it soon. T. Szymanski: matching what we are doing to our strengths, taking items off plate. K. Atkinson: asked during search process, “what can faculty do to support?” They used to ask us these questions. Going to high schools just be done as a coordinated effort. K. Horigan spoke to needs of graduate programs.

### 3. SGA President, Cole Bornefeld

- C. Bornefeld: spoke to enrollment and recruitment. Discussing student advisory for Dr. Logan. Providing free student dental vouchers for free cleaning. Scholarships are opening up for this semester next week.

### F. Old Business:

None

### G. New Business:

None

K. Atkinson, K. Horigan adjourn