

Senate Executive Committee (SEC) Meeting

Monday, April 8, 2024 -- 3:15pm

Present: S. Eagle, D. Strunk, J. Shadoan, S. Spiller, M. Nee, B. Weisman, B. Laves, K. Atkinson, J. Hammonds, S. Forsythe, J. Shankweiler, S. Flener, E. Kondratieff, S. Bonis, B. Fischer, M. McKerral, P. Todd, R. Hale, L. Elkind, A. Jerome

[Copy of Agenda](#)

A. Approve minutes of previous month's SEC Meeting:

1. [SEC Meeting Minutes, 3.11.24](#)

- Motion to include: J. Shadoan | S. Forsythe; motion carries.

B. Officer Reports

1. Chair - Susan Eagle

- Discussed difficulties around caucusing in hybrid meeting.

2. Vice Chair - Doug Smith

- No Report

3. Secretary - Dan Strunk

- No Report

C. Standing Committee Reports:

1. [Academic Quality, Patricia Todd \(Chair\): \(Report posted\)](#)

- Motion to include: P. Todd; motion carries.

a. [Policy Revision: 1.4035 Engagement Requirements for Hour of Credit 2024](#)

- Motion to include: P. Todd; motion carries.

2. [Budget and Finance, Eric Kondratieff \(Chair\): \(Report posted\)](#)

- Motion to include: E. Kondratieff; motion carries.
- M. McKerral asked about change to remove names from salaries in Board of Regents reports. S. Spiller provided explanation and emphasized current method follows what is required by statute.

3. [Colonnade/General Education, Stacey Forsythe \(Chair\): \(Report posted\)](#)

- Motion to include: S. Forsythe; motion carries

a. [Policy Revision: Artifact Policy](#)

- Motion to include: S. Forsythe; motion carries

4. [Faculty Welfare and Professional Responsibilities, Landon Elkind \(Chair\): \(Report posted\)](#)

- Motion to include: L. Elkind; motion carries.

a. [Policy Revision: 1.2125 Summer and Winter Sessions Compensation](#)

- Motion to include: L. Elkind; motion carries (7Y-3N-1)
 - L. Elkind provided overview of the policy revision. Several members expressed concern about section C II in which prorated pay for course will be determined by course census on day three as the amount of pay may change at last minute. Several members suggested that it be locked on the same day as the last day to drop course (five days prior to course start date).
5. [Graduate Council, Sara Bonis \(Chair\): \(Report posted\)](#)
- Motion to include: S. Bonis; motion carries (graduate faculty only)
- a. [Proposal revisions: Graduate Council Bylaws](#)
- Motion to include: S. Bonis; motion carries (graduate faculty only)
 - S. Bonis gave overview of changes including new officer position of secretary.
6. [Graduate Council Curriculum Committee, Whitley Stone \(Chair\) \(Report posted\)](#)
- Motion to include: S. Bonis; motion carries (graduate faculty only)
7. [Undergraduate Curriculum Committee, Shelia Flener \(Chair\): \(Report posted\)](#)
- Motion to include: S. Flener; motion carries.
- a. [UCC Bylaws](#)
- Motion to include: S. Flener; motion carries.
 - Friendly amendment: replace “who need not be a senator” with “must be otherwise eligible for faculty senate membership”
 - Friendly amendment: strike “to ensure the curriculum is approved”
 - S. Flener described changes including one that allows for non-senator members to serve as chair. Discussion included the effects of allowing non-senators to be chairs on faculty senate. Suggestions were made to alter the senate charter to make committee chairs automatically senators, but concern was expressed that such a change could result in altering senate composition. Discussed senate charter section IV.D.6 and impact on UCC bylaw changes.
8. [Faculty Handbook, Julie Shadoan \(Chair\): \(Report posted\)](#)
- No action items
- a. [Proposed revision: All handbook, blanket revision](#)
- Motion to include: J. Shadoan; motion carries.
 - J. Shadoan described revisions as minor word changes.
- b. [Proposed revision: II.W. Consulting, Outside Employment and Other Professional Activities](#)
- Motion to include: J. Shadoan; Motion carries
 - Friendly amendment: Add Policy 1.1500 as part of the revision
 - Revision eliminates current handbook reference to outside employment covered under new policy 1.1500. Proposed policy uses language directly from faculty handbook.
- c. [II.X. Faculty Evaluation](#)
- Motion to include: J. Shadoan; motion carries (8-1-1)
 - Described revision includes adding professionalism and aligning with changes o faculty evaluation. Several suggested faculty evaluation changes should be delayed until 2025.
- d. [II.A. Introduction, Faculty Rank and Promotion](#)

- Motion to include: J. Shadoan; motion carries
 - Friendly amendment: publicly available rather than on shared drive
- Described as clarifying protocol to change tenure and promotion guidelines.

e. [IV.B.3. Policies and Procedures for Continuance and Tenure Recommendations](#)

- Motion to include: J. Shadoan; motion carries
- J. Shadoan gave brief overview of revision.

D. Other Committee/Organization Reports:

1. American Association of University Professors (AAUP)

- No report

2. Budget Executive Committee (BEC)

- No report

3. Coalition of Senate and Faculty Leadership (COSFL)

- No report

4. Diversity, Equity, and Inclusion (DEI), Molly Kerby (Chair)

- No report

E. Advisory Member Reports:

1. Faculty Regent, Shane Spiller

- Described upcoming Board of Regents meeting agenda which will include discussion of faculty dismissal policy changes.

2. Provost, Robert "Bud" Fischer

- Gave update on budgets, pay raise pool, C-USA award, and ESE focus groups.

3. SGA President, Sam Kurtz

- No report

F. Old Business:

1. [Proposed Revision, Senate Charter \(Mac McKerral, proponent\)](#)

- Motion to include with affirmative recommendation from SEC: M. McKerral | L. Elkind; motion carries (8-2-0)
- Requires two readings at full senate meeting

2. [Academic Policy Revision: Faculty Workload and Compensation Policy](#)

- Motion to include: L. Elkind; motion carries.
- L. Elkind gave brief description of newest revisions.

G. New Business:

1. [Policy Revision 1.5173 Staff Teaching Assignments](#)

- Motion to include: S. Bonis; motion carries.
- Revision was initiated by hotline call in which it was reported that a staff member was teaching more than six hours.

2. [Policy Revision 1.4041 Regular and Substantive Interaction in Distance Learning Courses](#)

- Motion to include: L. Elkind; motion carries
- Moves self reporting from once per semester to once per year

3. Administrative roles and faculty senate

- Question was posed if assistant directors can serve on senate with specific reference to A. Jerome. It was determined that if there is no personnel decisions made, assistant directors are eligible.

4. Ad Hoc committee on charter revisions was discussed. No formal motions or determinations were made.

5. CPE survey promoted by Robin Ayers deserves additional attention

Motion to Adjourn: L. Elkind | E. Kondratieff **6:16PM!**