

## Graduate Council



Topic: Graduate Council

Date: Thursday, March 14, 2024

Time/Location: 3:00pm/zoom

<https://wku.zoom.us/j/94961260588>

1. Call to Order
2. Consideration of February 08, 2024 Minutes (APPENDIX A)
3. Reports from standing committees
  - a. Graduate Council Executive Committee
    - i. Action Item: Revision to Guidelines (2<sup>nd</sup> reading) (APPENDIX B)
  - b. Graduate Council Policy Committee
  - c. Graduate Council Curriculum Committee (APPENDIX C)
  - d. Graduate Council Research Committee (APPENDIX D)
4. Reports from the Graduate School
5. Announcements
6. Adjournment

**APPENDIX A**  
CONSIDERATION OF GRADUATE COUNCIL MEETING MINUTES



**Graduate Council Meeting Minutes**  
Thursday, February 08, 2024

**Members present:** Ray Blankenship, Whitley Stone, Jessi Thomsen, Margaret Glaser, Zach Stichter, Adam West, Jeremy Logsdon, Dan Strunk, Phillip Gunter, Andrea Paganelli, Tonya Bragg-Underwood, Sarah Bonis, Margie DeSander, Mikhail Khenner

**Guests:** Beth Laves, Jennifer Hammonds, Jennifer Klemm, Scott Gordon, Danita Kelley, Cathleen Webb, Merrall Price, Rheanna Plemons, Jessica Dorris

1. Call to Order at 3:03pm
2. Consideration of December 07, 2023 Minutes (APPENDIX A)  
Motion to consider. 1<sup>st</sup>/2<sup>nd</sup> : West/Blankenship. Approved unanimously.
3. Reports from standing committees
  - a. Graduate Council Executive Committee  
Explained chair and vice chair openings. Needs two years left in the term to serve as Vice Chair. Encouraged to be forthcoming with information and feedback on Graduate School so they may use that feedback to improve operations moving forward.
    - i. Revision to Graduate Council Guidelines (APPENDIX B)  
Revision was initially to incorporate a secretary into the EC. It has evolved to address outdated information. Bonis gave a brief description of each revision.  
Revisions:
      - Should secretary be a permanent role on the executive committee. Staff secretary vs. role of the executive committee – Conflict of interest for staff to take minutes? Also, make take time away from staff duties. West in

agreement. Paganelli agrees and thinks role should be created to align with other committees.

- Officers will be a one-year term.
- Update to reflect changing job titles.
- Took out faculty membership statement as that is not something GC oversees anymore.

Kelley asked about future of Grad School. Bonis indicated changes likely forthcoming.

b. Graduate Council Policy Committee (APPENDIX C)

i. Action Item: Proposed Policy (Credit for Prior Learning)

Report from Ray Blankenship. Motion to approve minutes. 1<sup>st</sup> / 2<sup>nd</sup> Paganelli/West. No Discussion. Approved unanimously. Accept proposed Policy.

1<sup>st</sup> / 2<sup>nd</sup> Paganelli/West. Overview of changes. Making sure policy reflects a maximum of 12 hours. Deleted redundant verbiage. Prior Learning Assessment was changed to CPL. Trainings and certifications- make more explicit to eliminate open interpretations. Approved unanimously.

c. Graduate Council Curriculum Committee (APPENDIX D)

Motion to approve minutes. 1<sup>st</sup> / 2<sup>nd</sup> Logsdon/Blankenship. Approved unanimously.

d. Graduate Council Research Committee

Bonis gave Phelps report. Remind students to submit tomorrow.

4. Reports from the Graduate School

Hammonds talk through concerns and please provide feedback to know ways to improve. Gordon shares that Spring enrollment is ahead 38 students. Enrollment ahead of census as of last year.

5. Announcements

Glaser shared MPA program is hiring a new director. Candidates on campus soon.

6. Adjournment

Motion to adjourn. 1<sup>st</sup>/ Paganelli. Adjourn at 3:25pm.