Rec. #2018-02-01 UNIVERSITY SENATE RECOMMENDATION TO THE PROVOST
The University Senate recommends the Graduate Council Report dated
18 January 2018 to the Provost for endorsement.

Graduate Council
Senate Report February 2018

Graduate Council Agenda—Thursday, January 18, 2018, 2:00 p.m.
Academic Affairs Conference Room WAB 239

1. Call to Order

2. Consideration of December 7, 2017 minutes (Appendix A)

3. Graduate Enrollment Report (Appendix B)

4. Committee Reports

    a. Policy Committee: Admissions Policy (Appendix C)

    b. Curriculum Committee: Kirk Atkinson (Appendix D)

    c. Student Research Grants Committee: No report; next proposals due 31 January 2018

5. Report from Dean of the Graduate School: Dean Scott Lyons (Appendix E)

6. Public Comments

7. Announcements & Adjourn

Appendix A

Graduate Council
Minutes – December 7, 2017, 2:00 p.m.
Academic Affairs Conference Room WAB 239

Members Present: Kirk Atkinson, Martha Day, Carl Dick, Richard Dressler, Laurie Branstetter, Amy Cappiccie, Kristin Wilson, Justavian Tillman, Clarissa Lightsy, Allie Crume, Mercy Ebuetse, Eric Reed, Ann Ferrell, Molly Kerby, Carl Myers, Alex Lebedinsky, Chris Groves, Merrall Price

Members Absent: Leyla Zhuhadar, Dominic Lanphier, Kristie Guffey, Scott Lyons, Divya Gangavelli, Wes Berry, Gabrielle Bradley, Towhid Mahmood

Guests: Sylvia Gaiko, Cathleen Webb, Bob Hatfield, Tiffany Robinson, Laura Burchfield

1. Call to Order *Wilson

2. Consideration of November 9, 2017 minutes (Appendix A)
   *Kerby/Cappiccie motion to approve; passed.

3. Graduate Enrollment Report (Appendix B)
   *Wilson mentions that enrollment started a week earlier in the spring than last year so it looks a little different. Wilson also thought it was important to note that international enrollment is down one hundred. Wilson also wished to remind the council that the report shows an unduplicated headcount.

4. Committee Reports

   a. Policy Committee: Admissions Policy (Appendix C)
      *Wilson reports that Dean Lyons would like the policy pulled because he believes that Graduate School can accomplish the change without changing the wording. Wilson would like to wait to vote until Dr. Lyons is back to explain the process. Wilson entertains a motion to table this policy. Atkinson/Reed; passed.

   b. Curriculum Committee: Kirk Atkinson (Appendix D)
      *Atkinson makes a motion to approve the agenda. Groves/Cappiccie; approved.

c. Student Research Grants Committee: Wes Berry: The next round of research grants are due on January 31, 2018. There's approximately $50,000 remaining in the budget. (Appendix E)   *Cappiccie announced that twenty-one applications were received and twenty were awarded. Only one student was given less than he requested. He was given all but the computer expense. The student who was not given an award had not submitted an IRB.

5. Report from Dean of the Graduate School: No Report
   *Dr. Lyons is attending the Council of Graduate Studies this week.

6. Public Comments
   *Wilson informs the council that she has sent separate emails to David Lee and President Caboni. She requested a meeting to wrap up the semester. Wilson and Carl are meeting with David Lee on December 13th and she has not received a response from the President's Office yet.
   *Wilson gives a GA allocations trend report. Over five years we are down in enrollment about 5% and down in GA allocations by 37%. Tuition waivers are steady and hit all went to stipends. The stipends budgets are going down 33%.
   *Wilson reports that the resolution was not passed in senate; Atkinson clarifies that they were simply requesting Senate support the resolution and Senate thought it delved too much into HR.
   *Wilson clarifies that Graduate Council is not required to do a first and second reading. They can choose to practice it either way.
   *Wilson discussed that there is an Academic Affairs policy in the works that would take away the ability to put holds on student accounts. The language of the policy did not exclude The Graduate School. Doug McElroy is currently working with the stake holders to review the language and determine if it needs to be changed. It will go to Senate before it is passed in January or February; Atkinson stated that it is primarily focused on undergraduate education; however, it does not exclude Graduate education
   *Webb said that the Strategic Planning Committees scholarly direction is focused on undergraduate research instead of graduate. Webb encouraged the council to strongly advocate for graduate education. Wilson says there is a form to fill out online or an email can be submitted to the chair. There is also an open forum at 2:45 PM at the Faculty House.
   *Price added that she is on the committee regarding the holds policy and that additional holds deemed critical could be approved by CAD. Tiffany Robinson stressed how important the hold for application for graduation is. *Wilson also reported that she will be gone to South Africa until March 16th. In January Carl is going to take care of Graduate Council and Kirk will take care of things in March.

7. Announcements & Adjourn

*Groves asked if he could write a letter of recommendation for his advisee. That did not seem to be considered a conflict unless he was approving the application.
*Veletta Ogaz has resigned from the university and will no longer hold the senate representative position on the Graduate Council.
*Wilson announced the program of study is being tested in the Graduate School and changes are being made with IT.
*Wilson encouraged the members to attend the strategic meeting at the faculty house.
*Atkinson/Wilson motion to adjourn.

Appendix B

Note: this report uses unduplicated headcount, which counts each student only in their primary program/department. This primarily affects certificate program enrollments, as they tend to be secondary programs. If you need more specific information about duplicated headcount (i.e., students simultaneously enrolled in multiple programs), please let me know.

Overall enrollment:

Current Week Spring Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Wee...	Selected Category	2014	2015	2016	2017	2018	Trend		1 Yr Diff		4 Yr Diff	
-3	GR	2,032	1,888	1,869	1,903	1,933			30		-99	

By residency:

Current Week Spring Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Wee...	Selected Category	2014	2015	2016	2017	2018	Trend		1 Yr Diff		4 Yr Diff	
-3	Foreign Student	108	84	98	112	60			-52		-48	
-3	Military	.	.	18	97	137			40		.	
-3	Non-res TN Cnty (Scholarship)	41	30	24	19	31			12		-10	
-3	Nonresident	482	441	389	379	387			8		-95	
-3	Resident	1,370	1,311	1,312	1,278	1,293			15		-77	
-3	Undeclared	31	22	28	18	25			7		-6	
		2,032	1,888	1,869	1,903	1,933			30		-99	

By primary degree type:

Current Week Spring Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Wee...	Selected Category	2014	2015	2016	2017	2018	Trend		1 Yr Diff		4 Yr Diff	
-3	Graduate Certificate	118	136	174	144	132			-12		14	
-3	Masters	1,640	1,443	1,355	1,452	1,480			28		-160	
-3	Specialist	14	17	18	24	23			-1		9	
-3	Rank	29	36	39	30	32			2		3	
-3	Doctorate	176	201	234	227	232			5		56	
-3	Non-Degree	55	55	49	26	34			8		-21	
		2,032	1,888	1,869	1,903	1,933			30		-99	

By primary academic college:

Current Week Spring Enrollment Compared to Enrollment at Previous Similar Weeks by Selected Category

Wee...	Selected Category	2014	2015	2016	2017	2018	Trend	1 Yr Diff	4 Yr Diff
-3	College of Education and Beha...	674	634	582	517	524		7	-150
-3	College of Health and Human S...	836	761	697	763	754		-9	-82
-3	Exploratory Studies	18	17	19	9	12		3	-6
-3	Gordon Ford College of Busine...	81	83	102	94	96		2	15
-3	Ogden College of Science and ...	177	165	155	156	133		-23	-44
-3	Potter College of Arts & Letters	173	152	137	118	135		17	-38
-3	University College	73	76	177	246	279		33	206
		2,032	1,888	1,869	1,903	1,933		30	-99

By primary department (sorted by amount of increase in one year, smallest to largest):

Week #	Selected Category	2014	2015	2016	2017	2018	1 Yr Diff	4 Yr Diff
-3	Art	2	6	1	1			
-3	School of Engineering and Applied Sciences	48	29	39	48	23	-25	-25
-3	Social Work	116	103	108	108	88	-20	-28
-3	Kinesiology, Recreation, and Sport	221	199	169	183	169	-14	-52
-3	Mathematics	39	32	29	38	25	-13	-14
-3	99ED: Exploratory/Undeclared	110	103	94	76	69	-7	-41
-3	Ed Admin, Leadership, and Research	71	100	101	89	82	-7	11
-3	99BU: Exploratory/Undeclared	65	58	81	80	74	-6	9
-3	Chemistry	18	12	18	17	11	-6	-7
-3	History	35	33	20	19	15	-4	-20
-3	Physical Therapy	30	60	89	88	85	-3	55
-3	Economics	11	13	16	8	6	-2	-5
-3	99HH: Exploratory/Undeclared	5	10	1	2	2	0	-3
-3	Philosophy and Religion	8	3	4	1	1	0	-7
-3	Physics and Astronomy	6	5	5	2	2	0	-4
-3	School of Nursing	233	185	157	146	146	0	-87
-3	99AR: Exploratory/Undeclared	3	5	4	2	3	1	0
-3	99IS: Exploratory/Undeclared	8	9	7	6	7	1	-1
-3	99SC: Exploratory/Undeclared	6	4	3	2	3	1	-3
-3	Public Health	70	71	60	89	90	1	20
-3	Diversity and Community Studies	35	24	34	24	26	2	-9
-3	Music	10	9	12	10	12	2	2

-3	Agriculture	7	9	4	6	9	3	2
-3	Communication	18	22	17	13	16	3	-2
-3	English	22	18	22	28	31	3	9
-3	Graduate College Office	18	17	19	9	12	3	-6
-3	Sociology	16	12	12	18	21	3	5
-3	Geography and Geology	20	22	22	17	21	4	1
-3	Folk Studies and Anthropology	24	19	14	12	17	5	-7
-3	Political Science	35	25	31	14	19	5	-16
-3	School of Teacher Education	331	305	264	230	235	5	-96
-3	Applied Human Sciences	12	11	9	17	23	6	11
-3	Psychological Sciences		30	14	7	13	6	
-3	Biology	33	22	21	19	26	7	-7
-3	Counseling and Student Affairs	108	98	93	79	86	7	-22
-3	Psychology	54	28	30	43	52	9	-2
-3	Accounting	5	12	5	6	16	10	11
-3	Communication Sciences and Disorders	149	122	104	130	151	21	2
-3	School of Professional Studies	30	43	136	216	246	30	216
		2,032	1,888	1,869	1,903	1,933	30	-99

By primary academic program (sorted by one amount of increase in one year, smallest to largest):

Week #	Selected Category	2014	2015	2016	2017	2018	1 Yr Diff	4 Yr Diff
-3	Addictions Education, CER (#0492)					1		
-3	Art Education for Teacher Leaders, MAE (#0443)~	2	6	1	1			
-3	Autism Spectrum Disorders, CER (#0441)	3	2	1		1		-2
-3	Biology for Teacher Leaders, MAE (#0442)	1	1	1	2			
-3	Brewing and Distilling Arts & Sciences, CER (#0486)					1		
-3	Career Counseling, CER (#0440)~	4	3					
-3	College and Career Readiness, CER (#1737)					1		
-3	Communication Disorders, MS (#114)~	143	52	2				
-3	Communication Disorders, R1 (#164)~	6	6	7	3			
-3	Communication, MA (#109)~	5						
-3	Community College Faculty Preparation, CER (#162)	2	1					
-3	Counseling, C (#159)	10	2	5	2			
-3	Early Childhood Education, R1 (#156)	1						

-3	Economic Data Analytics, CER (#0491)					1		
-3	Education/UL, CD (#142)	1	1					
-3	Elementary Math Specialization, P-5, CER (#0485)					2		
-3	Emergency Nurse Practitioner, CER (#0480)				5			
-3	Exceptional Education - LBD, MAE (#0424)~	2						
-3	Geography Education for Teacher Leaders, MAE (#0444)					1		
-3	Gifted Education and Talent Development, EDS (#0490)					1		
-3	Historic Preservation, CER (#0423)	1		1		2		1
-3	History Education, MAE (#111)~	1						
-3	Intercollegiate Athletic Administration, CER (#0481)			2		2		
-3	Interdisciplinary Early Childhood Education, Birth to Primary, for Teacher Leaders, MAE (#0461)	2	4	4		3		1
-3	International Student Services, CER (#0415)	4	2	3				
-3	Leadership Dynamics, MA (#0422)~	8	1	1				
-3	Leadership Studies, CER (#163)~	6	2	1				
-3	Leadership Studies, MA (#0464)~	16	8	1				
-3	Library Media Education, R1 (#0429)	1	2	3	1			
-3	Literacy in Post-secondary Settings, CER (#0462)		4	1				
-3	Measurement, Evaluation and Research, CER (#0488)				1			
-3	Middle Grades Education, R1 (#158)	3						
-3	MSD Certification, C (#0477)~			1				
-3	Organizational Communication, CER (#175)~		1					
-3	Physical Education, MS (#090)~	1						
-3	Religious Studies, CER (#1711)				1			
-3	Religious Studies, MA (#0446)	8	3	4		1		-7
-3	Secondary Education Teacher Leader, R2 (#0432)					1		
-3	Secondary Education, MAE (#103)~		1					
-3	Special Education, LBD, MAE (#0437)~	23	6	4				
-3	Standard Guidance - Rank 1, R1 (#048)	2	4	2		1		-1
-3	Teaching English to Speakers of Other Languages, CER (#0416)	2	2	3				
-3	Technology Management, MS (#045)~	5						
-3	Recreation and Sport Administration, MS (#095)	194	179	148	167	144	-23	-50
-3	Elementary Education for Teacher Leaders, MAE (#0433)	52	46	51	40	20	-20	-32
-3	Social Work, MSW (#157)	116	103	108	108	88	-20	-28
-3	Computer Science, MS (#117)	18		2	21	5	-16	-13

-3	Health Administration, MHA (#153)	41	44	29	46	34	-12	-7
-3	Mathematics, MA (#049)	30	25	25	28	19	-9	-11
-3	Business Administration, MBA (#057)	64	57	81	78	70	-8	6
-3	Engineering Technology Management, MS (#0447)	24	26	32	24	16	-8	-8
-3	Instructional Design, MS (#0428)	7	18	13	11	3	-8	-4
-3	Chemistry, MS (#059)	18	12	18	17	11	-6	-7
-3	Educational Leadership, EDD (#0010)	94	90	78	65	59	-6	-35
-3	Middle Grades Education for Teacher Leaders, MAE (#0434)	12	11	14	18	12	-6	0
-3	Organizational Leadership, CER (#1723)		4	17	8	3	-5	
-3	Educational Leadership, C (#131)	26	53	59	49	45	-4	19
-3	Facility and Event Management, CER (#0455)	1	2	2	5	1	-4	0
-3	History, MA (#078)	34	33	20	19	15	-4	-19
-3	Mathematics, MS (#085)	9	7	4	10	6	-4	-3
-3	Nursing, MSN (#149)	175	129	81	58	54	-4	-121
-3	Applied Economics, MA (#0410)	11	13	16	8	5	-3	-6
-3	Counseling, MAE (#043)	33	28	34	35	32	-3	-1
-3	Instructional Design, CER (#0418)	3	7	12	6	3	-3	0
-3	Physical Therapy, DPT (#0013)	30	60	89	88	85	-3	55
-3	Adult Education, CER (#0450)		4	1	3	1	-2	
-3	Education and Behavioral Science Studies, MAE (#042)	2	4	1	7	5	-2	3
-3	Elementary Education, R1 (#084)	3	3	5	3	1	-2	-2
-3	Special Education Initial Certification: Learning and Behavioral Disorders, MAT (#0456)	11	11	8	6	4	-2	-7
-3	Special Education: Moderate and Severe Disabilities, MAE (#0438)	33	22	6	10	8	-2	-25
-3	Adult Education, MAE (#047)	34	26	17	13	12	-1	-22
-3	Elementary Education, EDS (#118)~				2	1	-1	
-3	Family Nurse Practitioner (Post MSN), CER (#0449)	5	5	8	9	8	-1	3
-3	Lean Sigma, CER (#0452)	1	3	5	3	2	-1	1
-3	Library Media Education, MS (#083)	66	55	57	53	52	-1	-14
-3	Middle Grades Education for Initial Certification, MAT (#0458)	1	1	2	2	1	-1	0
-3	Nonprofit Administration, CER (#0463)	10	5	8	5	4	-1	-6
-3	School Administration, EDS (#098)	1	2	5	2	1	-1	0
-3	Aging Studies, CER (#0419)	4	3	5	1	1	0	-3
-3	Business Sustainability, CER (#0474)				1	1	0	

-3	Creative Writing, MFA (#0478)			6	12	12	0	
-3	Criminology, MA (#0421)	5	7	9	14	14	0	9
-3	Dietetic Practice, CER (#0451)	8	8	4	10	10	0	2
-3	Environmental and Occupational Health Science, MS (#0473)			7	8	8	0	
-3	Gender and Women's Studies, CER (#1712)	9	4	13	8	8	0	-1
-3	Homeland Security Sciences, MS (#0413)	6	5	5	2	2	0	-4
-3	Literacy Education, MAE (#044)	14	13	13	9	9	0	-5
-3	Non-Degree Health and Human Services, ND (#0003)	5	10	1	2	2	0	-3
-3	Non-Degree Science, ND (#0004)	6	4	3	2	2	0	-4
-3	Nursing Education (Post MSN), CER (#172)	2	1		1	1	0	-1
-3	Organizational Communication, MA (#0012)	13	21	13	12	12	0	-1
-3	Psychiatric Mental Health Nurse Practitioner, CER (#0479)			6	9	9	0	
-3	School Psychology, EDS (#147)	13	15	13	20	20	0	7
-3	Teacher Education, C (#132)	13	12	8	10	10	0	-3
-3	Advanced Worksite Health Promotion, CER (#0465)				1	2	1	
-3	Career Services, CER (#0468)		3	2	1	2	1	
-3	Educational Technology, CER (#167)	1	2	1	2	3	1	2
-3	Environmental Health and Safety, CER (#0427)	3	1	1	2	3	1	0
-3	Gifted Education and Talent Development, MAE (#0482)			6	17	18	1	
-3	Non-Degree Arts and Letters, ND (#0002)	3	5	4	2	3	1	0
-3	Non-Degree Education, ND (#0005)	14	9	15	4	5	1	-9
-3	Non-Degree University College, ND (#0006)	8	9	7	6	7	1	-1
-3	Director of Special Education, R1 (#0426)	2	4		1	3	2	1
-3	Music, MM (#0453)	10	9	12	10	12	2	2
-3	Non-Degree Business, ND (#0001)	1	1		1	3	2	2
-3	School Administration, R1 (#121)	7	13	19	21	23	2	16
-3	Secondary Education, R1 (#124)	4	4	3	1	3	2	-1
-3	Social Responsibility and Sustainable Communities, MA (#0448)	26	20	21	16	18	2	-8
-3	Agriculture, MS (#052)	7	9	4	6	9	3	2
-3	Communicating in Organizations, CER (#0471)			4	1	4	3	
-3	English, MA (#067)	20	16	13	16	19	3	-1
-3	Folk Studies, MA (#069)	23	19	13	12	15	3	-8
-3	Geoscience, MS (#072)	20	22	22	17	20	3	0
-3	Not Pursuing a Degree, ND (#126)	18	17	19	9	12	3	-6

-3	Secondary Education for Initial Certification, MAT (#0495)	10	15	9	6	9	3	-1
-3	Sociology, MA (#105)	11	5	3	4	7	3	-4
-3	Student Affairs in Higher Education, MAE (#145)	29	43	38	29	32	3	3
-3	Applied Psychology, PSYD (#0476)			5	10	14	4	
-3	Psychology, MA (#092)	41	13	12	13	18	5	-23
-3	Public Administration, MPA (#051)	35	25	31	14	19	5	-16
-3	School Counseling, MAE (#046)	26	13	9	12	17	5	-9
-3	Child and Family Studies, MS (#0489)				6	12	6	
-3	Psychology, MS (#0469)		30	14	7	13	6	
-3	Interdisciplinary Early Childhood Education, Birth to Primary, Initial Certification, MAT (#0460)	8	8	5	2	9	7	1
-3	Secondary Education for Teacher Leaders, MAE (#0435)	40	37	23	15	23	8	-17
-3	Biology, MS (#056)	32	21	20	17	26	9	-6
-3	Accountancy, MACC (#0445)	5	12	5	6	16	10	11
-3	Nursing Practice, DNP (#0011)	51	50	62	64	74	10	23
-3	Public Health, MPH (#152)	26	26	23	32	43	11	17
-3	Kinesiology, MS (#0454)	15	13	9	6	18	12	3
-3	Special Education for Teacher Leaders: Learning and Behavioral Disorders, MAE (#0457)	16	17	14	15	35	20	19
-3	Speech-Language Pathology, MS (#0466)		64	95	127	151	24	
-3	Organizational Leadership, MA (#0467)		28	116	208	243	35	
		2,032	1,888	1,869	1,903	1,933	30	-99

Appendix C

Academic Policy (Revision)
(Action)

Date: January 18, 2018
College: Graduate Council
Department: Policy Committee
Contact Person: Carl Dick, carl.dick@wku.edu

1.　　**Policy Name:** Graduate Catalog (Admission Standards)

2.　　**Description:**

2.1　Existing:

Admission Requirements

U.S. baccalaureate degree or higher, or equivalent international degree, from an accredited institution.

Baccalaureate degree cumulative GPA (Grade Point Average) of 2.75 or greater.

Evidence of English proficiency (international students only).

Individual graduate programs may have more stringent and/or additional requirements. Applicants should consult individual graduate program pages in this catalog for specific admission requirements. Contact the program coordinator for applicable deadline information.

2.2 Revised:

Admission Requirements

Degree requirement

Baccalaureate degree or higher, or equivalent international degree, from a regionally accredited institution of higher education.

GPA requirement

Minimum cumulative grade point average (GPA) of 2.75 or greater on baccalaureate degree or equivalent international degree or minimum GPA of 3.0 on a degree higher than a baccalaureate or equivalent international degree.

Language requirement

Evidence of English proficiency (international students only).

Individual programs may have more stringent and/or additional requirements. Applicants should consult individual graduate program pages in this catalog for specific admission requirements. Contact the program coordinator for applicable deadline information.

3.   Rationale for proposed policy:

3.1   Students who have previously and successfully completed the rigors of a graduate program have demonstrated they have the ability and potential to be successful in a graduate program at WKU. This change will allow for more flexibility in evaluating candidates who have applied for admission to the WKU Graduate School.

4.   Impact on existing academic or non – academic policies:

4.1   Impact on policies: no negative impact anticipated.

4.2   Impact on populations that may be affected: A positive impact on students who did not achieve a high enough undergraduate GPA sufficient to be accepted into a WKU graduate program, but did successfully complete a graduate program at another institution. This demonstrates their ability to be successful in graduate course work. This will provide these students an opportunity to seek another graduate degree whereas before they would not have had that opportunity.

5.   Term of implementation: Fall 2018

6.   Dates of committee approvals:

Graduate Council Policy Committee	Passed 11/9/2017
Graduate Council	Passed 01/18/2018
University Senate	

Appendix D
Graduate Council Program and Curriculum Committee (GCC)

Report to the Graduate Council

Date: January 26, 2018
GCC Meeting: January 11, 2018
From: Kirk Atkinson, Chair   January 18, 2018 Graduate
Council

Consent Agenda Report. The GCC deals with Action, Consent, and information Items. If items pass at the GCC meeting, Action Items become Consent Items to the full Council, Information Items remain unchanged. The GCC then submits the consent and information items from its current meeting, via the CourseLeaf® electronic curriculum workflow system, for approval by the Graduate Council. Minutes along with the approved agenda of each meeting will be posted on the shared (S) drive under "S:\UNIVERSITY-WIDE-SHARED\Graduate Council\Curriculum Committee\2018-01\Graduate Curriculum Committee Report.docx".

[CourseLeaf Link](#)

Ogden College of Science and Engineering
Office of the Dean
745-6371

TYPE OF ITEM	DESCRIPTION OF ITEM & CONTACT INFORMATION	TYPE
Action	LTCY 519 (Revision) PS 528 (New) PS 566 (New)	Course Changes

College of Education and Behavioral Sciences
Dean's Office 745-4020

TYPE OF ITEM	DESCRIPTION OF ITEM & CONTACT INFORMATION	TYPE
Action	046: MAE School Counseling 051: MPA Public Administration	Program change Program change

GCC Members Present: (members absent in yellow)

- Dr. Kirk Atkinson, Chair (GFCB)
- Dr. Martha Day, (CEBS)
- Dr.Kristie.Guffey, (UC) (in advance via email)
- Dr. Chris Groves, (OCSE)
- Dr. Ann Ferrell (PCAL)
- Dr. Dick Dressler, (CHHS)

Appendix E

Graduate Council Report for 1/18 – Dean of the Graduate School
Information items
- Graduate enrollment snapshot as of Monday January 15
  - Overall, we are currently at 2,218 graduate students registered for spring semester…which is -13 compared to one year ago.
  - International student enrollment is -70, whereas domestic student enrollment (resident, non-resident, military, etc.) is +57.
- Appeals process
  - Per discussion last semester, I have formed a three-person (faculty) appeals committee to assist with student appeals of graduate policy.
  - Committee members are Dr. Kurt Neelly (Physical Therapy), Dr. Carrie Trojan (Criminal Justice), and Dr. Lisa Murley (Teacher Education).
- Program of Study
  - Testing ongoing; continuing to make progress towards completion.
- Graduate Enrollment Management software
  - Presentations from two vendors: Campus Management (Radius) and Technolutions (Slate).
  - The Graduate School staff, along with I/T, will be weighing pros/cons of each and speaking (and possibly visiting) with schools who use each to determine best fit for WKU.
  - Anticipate a decision, signing contract, and beginning implementation during spring semester.
- Graduate School Professional Development/Events
  - Lunch & Learn series will continue in the spring. First one will be in mid-late February…date TBD.
  - We are working on determining/booking someone for spring for our IMPACT speaker series.
  - We will be publishing our first newsletter very soon…it should have gone out before end of fall semester but we had a bit of trouble with our email client (Constant Contact) and the WKU email filter. Once that is resolved, we will distribute the newsletter.
- We are working with a faculty member at Brescia University to bring a Tibetan monk, along with two of his protégés, to campus.
  - He will likely give a speech one evening, and they will be available to visit with classes, faculty, etc.
  - More details will be forthcoming.

Scott Lyons