

WKU FACULTY SENATE: May 6, 2021

Faculty Handbook Revision, Appendix 8

Senate Recommendation 2021-05-07 FH Appendix 8

Julia Shadoan, Senate Chair

Proposal to Amend WKU Faculty Handbook

Editorial revisions include updates to the organizational structure, web addresses and names/titles, as well as other similar non-substantive changes.

Section(s) to be amended: APPENDIX: FACULTY REGENT ELECTION

Corresponding page number(s): 75

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1. Type of Change:

Editorial (non-substantive)

Substantive

Editorial revisions include updates to the organizational structure, web addresses and names/titles, as well as other similar non-substantive changes.

Addition: Where possible, identify the section of the handbook to which addition is proposed:

Deletion: Identify the section of the handbook from which deletion is proposed:

Revision: Identify the section of the handbook to which revision is proposed:

2. Proposals should be made in the form of text intended as an addition to or a replacement of, in whole or in part, some current section of the Faculty Handbook.

Current:

A list including the name of each faculty member eligible to vote shall be prepared by the Office of the Provost. An asterisk shall be used to designate those faculty members eligible to vote but not eligible for election. At least twenty (20) working days prior to the initial ballot, an electronic copy of the eligibility list should be emailed to each department's faculty senator with instructions to check the eligibility list for his/her area and report errors and omissions to the Senate Vice-Chairperson. Candidates and those whose names are added to or deleted from the original eligibility list distributed by the Senate Vice-Chairperson should be so informed.

Revision:

A list including the name of each faculty member eligible to vote shall be prepared by the Office of the Provost. An asterisk shall be used to designate those faculty members eligible to vote but not eligible for election. At least twenty (20) working days prior to the initial ballot, an electronic copy of the eligibility list should be emailed to each department's faculty senator with instructions to check the eligibility list for his/her area and report errors and omissions to the Senate Vice-Chairperson. Candidates and those whose names are added to or deleted from the original eligibility list distributed by the Senate Vice-Chairperson should be so informed—no later than nine (9) working days prior to the initial ballot. Those whose names are added to or deleted from the original eligibility list shall then have two (2) working days to raise any related issues with the Senate Vice-Chairperson.

Rationale for amendment:

In case a departmental senator deletes a person from the voting eligibility list whose name should actually remain on the list, this spells out the timeline for getting that corrected.