

The process of Obtaining an Internship

Internship Schedule

Internship placements are available during Fall, Spring, and Summer semesters. The conventional intern earns three hours credit (requiring 150 hours of work), yet more hours may be earned in circumstances which merit such consideration. Student interns are not constrained by the academic calendar. Periods of involvement may begin and end at times convenient for the intern as well as the cooperating agency. We encourage students to seek Fall placements by March 15th, Spring placements by October 15th, and Summer placements by February 1st.

Paid and unpaid Internships

Most internships provide no monetary compensation (i.e., are unpaid) but rather offer reward in the form of real world experience and the further development of skills begun in the classroom. Regarding the rare paid internship, this circumstance usually reflects situations in which the cooperating agency has had a long-standing program and a well-established relationship with the academic community.

Internship Eligibility

While exceptions are made, the department generally requires the following of all students seeking an internship:

- Sociology or Criminology as a major or minor course of study.
- A minimum overall GPA of 2.5.
- A minimum Sociology/Criminology GPA of 2.5.
- A minimum of 80 hours of completed college coursework.
- A minimum of 12 hours in Sociology/Criminology and/or Junior level standing.

Specific Steps in the Process

- **Complete the "Request for Internship Placement" form (acquired via the web, or from an internship coordinator) & submit a resume by the above deadline.**
- **In consultation with the Internship Coordinator, identify an Internship Placement.**
- **In consultation with the Field Supervisor, complete the "Cooperating Agency Data" Sheet.**

Internship coordinators are: Dr. Holli Drummond (holli.drummond@wku.edu) at the Bowling Green campus, and Dr. Donielle Lovell at the regional campuses.