



WKU STAFF SENATE

Monthly Meeting – May 3rd, 2023 (10:00 AM) Senate Chambers, DSU 2081

Call to Order: At 10:00 AM, CST

Roll Call: 14 Senators in attendance; in person and via zoom

Approval of the Agenda: Approved unanimously by Staff Senators

Approval of Prior Monthly Meeting Minutes- Approved unanimously by Staff Senators

Christopher Ware Staff Star Awards

Stefanie Keown, Instructional Support Specialist, CITL

Angie Link, Senior Accounts Payable Associate

Kati Wherry, Coordinator Direct Lending

Guest Speakers:

Bruce Weisman, Director of Internal Audit

To review his presentation, visit: <https://www.youtube.com/watch?v=WnYP-4vtknU&t=112s>

Officer, Committee, and Staff Regent Reports

- Staff Regent – David Brinkley
 - We will have our second regular quarterly meeting tomorrow at 1:00pm.
 - All Regents have had meetings with the EVP office to be briefed on the FY 2024 Budget Summary. The coming FY will see an increase in Budget size by approximately 6.5M dollars. Additionally, the BOR is anticipated to raise tuition by 3%.
 - There are additional action items that have been added to the agenda for tomorrow's meeting. The addition that has occupied most of my efforts since yesterday afternoon was the MOU between the CHF and WKU. We received materials yesterday for the vote tomorrow. I have some questions that I am outlining for answer in advance of the meeting. There are two additional items for full BOR consideration tied to athletic employment contracts.
- Todd Stewart presented to the Faculty Senate Executive Committee on Monday of this week, a link to notes and slides from his presentation is below:
 - https://www.wku.edu/senate/archives/archives_2023/c-2-budget-finance-report-2023-04-13-meeting-submitted-2023-04-21.pdf
- 1. ACADEMIC AFFAIRS
 - Action Items:
 - AA-1 Approval of graduate certificate in Enterprise Management
 - AA-2 Approval of graduate certificate in Executive Decision Making [p 2 and attached report]

- AA-3 Approval of undergraduate certificate in Sales AA-4 Approval of undergraduate certificate in Executive Influence in Organizations [p 4 and attached report]
- AA-5 Approval of undergraduate certificate in Managing Inclusive Organizations [p 5 and attached report]
- AA-6 Approval of undergraduate certificate in Creativity and Innovation Management [p 6 and attached report]
- AA-7 Approval of program suspension of Master of Arts in Folk Studies [p 7]
- AA-8 Approval of program suspension of Bachelor of Science in Agriculture [p 8]
- AA-9 Approval of Emeritus appointment [p 9]
- Information Item:
 - Bingocize® | Impactful Applied Research & Engaging Community and Students (Drs. K. Jason Crandall and Mark Schafer)
- 2. FINANCE AND BUDGET
 - Action Item:
 - FB-1 Approval of budget vs. actual report [p 1 and attached report]
 - FB-2 Approval of personnel actions [p 2 and attached reports]
 - FB-3 Approval of refunding of bond for Honors College renovations [p 3 and attached report]
 - FB-4 Approval of refunding of bond for Downing Student Union renovations [p 4 and attached report]
 - FB-5 Approval of asset preservation capital project [pp 5-7]
 - FB-6 Approval of the Six-Year Capital Plan [p 8 and attached report]
 - Information Item: FY24 Budget Development Update
- 3. STUDENT AFFAIRS
 - Information Item: TOP orientation presentation
- 4. EXECUTIVE
 - Action Item:
 - *EX-1 Approval of Addendum to Athletic Employment Contract – Head Coach, Men’s Football [p 1 and attachment]
 - *EX-2 Approval of Athletic Employment Contract – Head Coach, Men’s Basketball [p 2 and attachment]
 - *EX-3 Approval of Memorandum of Understanding between College Heights Foundation, Inc. and Western Kentucky University [pp 3-4 and attachment]
 - *These items were not presented at the Executive committee meeting on April 14, 2023.
- EXECUTIVE / CLOSED SESSION
 - As provided in KRS 61.810(1) for discussion of proposed or pending litigation against or on behalf of the University.
- 5. OTHER BUSINESS / ANNOUNCEMENTS

There will be a special called budget approval meeting in early June.

- **Communications** – Tanya Vincent-**No Report**
- **Treasurer** – Reneé Purdy
 - AS OF 4/7/2023, FY23:**
 - E&G Index – 100600
 - Starting Balance = \$1,462.40
 - Additions = \$0.00
 - Disbursements = \$0.00
 - Ending Balance = \$1,462.40
 - WKUF Account (Staff Senate Excellence Fund) – 110860
 - Starting Balance = \$1,851.62
 - Additions = \$0.00
 - Disbursements = \$0.00
 - Ending Balance = \$1, 851.62
 - CHF Account (Book Scholarship) – 800139
 - Starting Balance = \$1,579.84
 - Additions = \$20.00
 - Disbursements = \$0.00
 - Ending Balance = \$1,599.84
- **Technology** – Anthony Gilbert- **No Report**
- **Secretary** – Julia Johnson- **No Report**
- **Vice-Chair** – Jordan Basham
 - Vice Chair Basham noted there will be a special called election to fill 5 vacant positions on the Senate, they will be one year at-large positions. This will be held on May 10th.
- **Chair** – Brian Campbell
 - Chair Campbell reported that recommendation for a 2% raise was submitted to BEC for the next budget year. BEC leadership did approve the 2% raise to be added to the next year’s budget. It will now be voted on by the Board of regents. If this is approved by the BOR, the BEC leadership team will evaluate different proposals on how to allocate the 2% salary pool.
 - Chair Campbell met with President Caboni with no new issues being presented. Chair Campbell shared the senate’s concerns and appreciativeness of the 2% salary pool.

Old Business

New Business

Public Comment

Announcements & Notable Events:

- Next Staff Senate Executive Committee Meeting – May 9th, 2023 at 10:00am via Zoom
- Next Staff Senate Meeting: June 7, 2023 at 10:00am in DSU 2081

Adjournment:

- Meeting adjourn at 11:02 am.

Link to meeting on YouTube: <https://www.youtube.com/watch?v=WnYP-4vtknU&t=112s>