

# Agenda

Undergraduate Curriculum Committee  
February 23, 2017

## Call to Order

Approval of [January 26, 2017 minutes](#)

## Old Business:

## New Business:

### University College

Type of Action	Description of Item and Contact Information
Consent	Proposal to Revise Course Catalog Listing Item: <a href="#">IDST 369</a> Contact Person: Jeff Butterfield, jeff.butterfield@wku.edu Phone: 5-8973
Potter College of Arts & Humanities	
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">BCOM 366</a> —Video Editing, Aesthetics and Techniques Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">FILM 250</a> —Screenwriting Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">FILM 377</a> —Film Sound Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">FILM 378</a> —Film Directing Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">FILM 379</a> —Film Producing Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890
Consent	Proposal to Revise Course Title <a href="#">FILM 382</a> — Intermediate Film Production Workshop Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890
Consent	Proposal to Revise Course Title <a href="#">FILM 482</a> — Advanced Film Production Workshop Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890

<b>Type of Action</b>	<b>Description of Item and Contact Information</b>
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 201</a> – Concepts of Political Science Contact: Jeffrey Budziak, jeffrey.budziak@wku.edum, Phone: 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 220</a> – Judicial Process Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 260</a> – Introduction to Comparative Politics Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 301</a> – Research Methods in Political Behavior Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 304</a> – State Government Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 310</a> – The American Presidency Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 311</a> – Public Policy Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 316</a> – The Legislative Process Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 326</a> – Constitutional Law Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 327</a> – Civil Liberties Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 328</a> – Criminal Justice Procedures Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 330</a> – Introduction to Political Theory Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391

Type of Action	Description of Item and Contact Information
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 331</a> – Politics Outside the Box Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 350</a> – Political Terrorism Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 357</a> – U.S. Foreign Policy Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 361</a> – Government and Politics of Western Europe Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 363</a> – Politics of Developing Nations Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 365</a> – Government and Politics in the Middle East Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 366</a> – Government and Politics in East Asia Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 367</a> – Government and Politics of Russia and Eastern Europe Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 370</a> – American Political Parties and Interest Groups Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 371</a> – Public Opinion and Electoral Behavior Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 372</a> – Politics and the Mass Media Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 373</a> – Minority Politics Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391

Type of Action	Description of Item and Contact Information
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 374</a> – Women in Politics Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 375</a> – Fundamentals of Political Campaign Management Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 430</a> – Selected Topics in Political Theory Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 403</a> – Field Studies in Politics Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 407</a> – Directed Studies in Government Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 435</a> – American Political Thought Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 450</a> – Selected Topics in International Relations Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">PS 460</a> – Selected Topics in Comparative Politics Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 5-6391
Consent	Proposal to Revise Course Grade Type Item: <a href="#">PS 499</a> – Senior Seminar in Government Contact: Scott Lasley, scott.lasley@wku.edu, 5-2799
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">SOCL 210</a> - Interaction Self/Society Contact: Amy Krull, amy.krull@wku.edu Phone: 56363
Consent	Proposal to Revise Course Prerequisites/Corequisites Item: <a href="#">SOCL 342</a> - Aging in Society Contact: Amy Krull, amy.krull@wku.edu Phone: 56363

Type of Action	Description of Item and Contact Information
Action	Proposal to Make Multiple Revisions to a Course <a href="#">FILM 101</a> —Basic Film Production Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890
Action	Proposal to Make Multiple Revisions to a Course <a href="#">FILM 282</a> —Film Production Workshop I Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890
Action	Proposal to Make Multiple Revisions to a Course <a href="#">FILM 376</a> —Cinematography Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890
Action	Proposal to Create a New Course <a href="#">FILM 100</a> —Film Industry and Aesthetics Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890
Action	Proposal to Revise a Program <a href="#">Major in Film #667</a> Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890
Action	Proposal to Revise a Program <a href="#">Major in Popular Culture Studies (ref #758)</a> Contact Person: Anthony Harkins, anthony.harkins@wku.edu, 5-3149
Ogden College Of Science and Engineering	
Consent	Proposal to Revise Course Catalog Listing <a href="#">CHEM 320</a> , Principles of Inorganic Chemistry, 3 hrs. Contact: Jeremy B. Maddox, jeremy.maddox@wku.edu, 5-8725
Consent	Proposal to Revise Course Catalog Listing <a href="#">CHEM 330</a> , Quantitative Analysis, 5 hrs. Contact: Jeremy B. Maddox, jeremy.maddox@wku.edu, 5-8725
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">CHEM 420</a> , Inorganic Chemistry, 3 hrs. Contact: Jeremy B. Maddox, jeremy.maddox@wku.edu, 5-8725
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">CHEM 435</a> , Instrumental Analysis, 3 hrs. Contact: Jeremy B. Maddox, jeremy.maddox@wku.edu, 5-8725
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">CHEM 450</a> , Physical Chemistry I, 3 hrs. Contact: Jeremy B. Maddox, jeremy.maddox@wku.edu, 5-8725

Type of Action	Description of Item and Contact Information
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">CHEM 452</a> , Physical Chemistry II, 3 hrs. Contact: Jeremy B. Maddox, jeremy.maddox@wku.edu, 5-8725
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">EE 460</a> , Continuous Control Systems, 3.5 hrs. Contact: Stacy Wilson, stacy.wilson@wku.edu, 5-5848
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">EE 461</a> , Discrete Control Systems, 3 hrs. Contact: Stacy Wilson, stacy.wilson@wku.edu, 5-5848
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">EE 400</a> , Principles of Systems Engineering, 3 hrs. Contact: Stacy Wilson, stacy.wilson@wku.edu, 5-5848
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">GIS 419</a> , GIS Programming, 3 hrs. Contact: Josh Durkee, josh.durkee@wku.edu, 5-8777
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">PSYS 290</a> , Supervised Study in Psychological Sciences, 1-3 hrs. Contact: Andrew Mienaltowski, andrew.mienaltowski@wku.edu, 5-2353
Action	Proposal to Create a New Course <a href="#">CHEM 436</a> , Instrumental Analysis Laboratory, 2 hrs. Contact: Jeremy B. Maddox, jeremy.maddox@wku.edu, 5-8725
Action	Proposal to Revise a Program <a href="#">Ref. 335</a> , <a href="#">Minor in Chemistry, 18-24 hrs.</a> Jeremy B. Maddox, jeremy.maddox@wku.edu, 5-8725
Action	Proposal to Revise a Program <a href="#">Ref. 623</a> , <a href="#">Major in Chemistry, 30-48 hrs.</a> Jeremy B. Maddox, jeremy.maddox@wku.edu, 5-8725
Action	Proposal to Create a New Course <a href="#">METR 335</a> , Satellite/Radar Meteorology, 3 hrs. Contact: Josh Durkee, josh.durkee@wku.edu, 5-8777
Action	Proposal to Revise a Program <a href="#">Ref. 434</a> , <a href="#">Minor in Neuroscience, 21 hrs.</a> Contact: Andrew Mienaltowski, andrew.mienaltowski@wku.edu, 5-2353
Action	Proposal to Revise a Program <a href="#">Ref. 440</a> , <a href="#">Minor in Psychological Science, 22 hrs.</a> Contact: Andrew Mienaltowski, andrew.mienaltowski@wku.edu, 5-2353

Type of Action	Description of Item and Contact Information
Action	Proposal to Revise a Program <a href="#">Ref. 747, Major in Psychological Science, 37-49 hrs.</a> <a href="#">Contact: Andrew Mienaltowski, andrew.mienaltowski@wku.edu, 5-2353</a>
College of Education Behavioral Science	
Action	Proposal to Revise a Program <a href="#">Item: 5001, Major in Middle Level Education Social Studies and Language Arts</a> <a href="#">Contact: John Moore, Email: john.moore@wku.edu Phone: (270) 745-5415</a>
Gordon Ford College of Business	
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">FIN 331</a> Contact person: Indudeep Chhachhi, indudeep.chhachhi@wku.edu, 5-2928 ray.blankenship@wku.edu
Consent	Proposal to Revise Course Prerequisites/Corequisites <a href="#">FIN 350</a> , Contact person: Indudeep Chhachhi, Indudeep.chhachhi@wku.edu, 5-2928, ray.blankenship@wku.edu
Action	Proposal to Revise a Program <a href="#">Major in International Business – 569</a> Contact person: Dana Cosby, dana.cosby@wku.edu, 5-5813
Action	Proposal to Create a New Course <a href="#">FIN 300</a> , Career Readiness in Finance Contact person: Indudeep Chhachhi, indudeep.chhachhi@wku.edu, 5-2928
Action	Proposal to Create a New Course <a href="#">FIN 400</a> , Personal Financial Planning Practice Management Contact person: Indudeep Chhachhi, indudeep.chhachhi@wku.edu, 5-2928
Action	Proposal to Create a New Course <a href="#">FIN 401</a> , Personal Financial Planning Practice Management Lab Contact person: Indudeep Chhachhi, indudeep.chhachhi@wku.edu, 5-2928
Action	Proposal to Make Multiple Revisions to a Course <a href="#">FIN 499</a> , Contact person: Indudeep Chhachhi, indudeep.chhachhi@wku.edu, 5-2928
Action	Proposal to Revise a Program <a href="#">Major in Finance – 664P and 664</a> Contact person: Indudeep Chhachhi, indudeep.chhachhi@wku.edu, 5-2928

Type of Action	Description of Item and Contact Information
<b>College of Health &amp; Human Services</b>	
Consent	Proposal to Revise Course Prerequisites/Co-requisites <a href="#">HIM 230</a> Computer Systems and Applications in Health Information Management Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548
Consent	Proposal to Revise Course Prerequisites/Co-requisites <a href="#">HIM 295</a> Seminar and Professional Practice Experience Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548
Consent	Proposal to Revise Course Prerequisites/Co-requisites <a href="#">IDFM 201</a> Interior Design Studio I Contact: Sheila S. Flener, sheila.flener@wku.edu, 745-4105
Consent	Proposal to Revise Course Prerequisites/Co-requisites <a href="#">IDFM 243</a> Materials & Finishes for Interior Design Contact: Sheila S. Flener, sheila.flener@wku.edu 745-4105
Consent	Proposal to Revise Course Prerequisites/Co-requisites <a href="#">IDFM 344</a> Digital Rendering for Interiors Contact: Sheila S. Flener, sheila.flener@wku.edu 45-4105
Consent	Proposal to Revise Course Prerequisites/Co-requisites <a href="#">IDFM 402</a> Senior Design Thesis Contact: Sheila S. Flener, sheila.flener@wku.edu 745-4105
Consent	Proposal to Revise Course Prerequisites/Co-requisites <a href="#">IDFM 444</a> Environmental Product Design & Development Contact: Sheila S. Flener, sheila.flener@wku.edu 745-4105
Consent	Proposal to Revise Course Pre/Co-Requisites <a href="#">NUR 157</a> Medical Surgical Nursing I Skills Lab Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Consent	Proposal to Revise Course Pre/Co-Requisites <a href="#">NUR 208</a> Medical Surgical Nursing II Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Consent	Proposal to Revise Course Pre/Co-Requisites <a href="#">NUR 209</a> Medical Surgical Nursing II Clinical Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Consent	Proposal to Revise Course Pre/Co-Requisites <a href="#">NUR 254</a> Pediatric Nursing Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510



Type of Action	Description of Item and Contact Information
Consent	Proposal to Revise Course Pre/Co-Requisites <a href="#">NUR 255</a> Medical Surgical Nursing III Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Consent	Proposal to Revise Course Pre/Co-Requisites <a href="#">NUR 257</a> Nursing Seminar & Practicum Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Proposal to Revise Course Credit Hours <a href="#">NUR 105</a> Fundamentals of Nursing Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Proposal to Revise Course Credit Hours <a href="#">NUR 106</a> Fundamentals of Nursing Clinical Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Proposal to Make Multiple Revisions to a Course <a href="#">HIM 495</a> Capstone Professional Practice Experience Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548
Action	Proposal to Make Multiple Revisions to a Course <a href="#">NUR 155</a> Medical Surgical Nursing I Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Proposal to Make Multiple Revisions to a Course <a href="#">NUR 156</a> Medical Surgical Nursing I Clinical Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Proposal to Make Multiple Revisions to a Course <a href="#">NUR 165</a> Mental Health Nursing Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Proposal to Make Multiple Revisions to a Course <a href="#">NUR 166</a> Mental Health Nursing Clinical Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Proposal to Make Multiple Revisions to a Course <a href="#">NUR 215</a> Maternal-Newborn Nursing Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Proposal to Make Multiple Revisions to a Course <a href="#">NUR 216</a> Maternal-Newborn Nursing Clinical Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Proposal to Create a New Course <a href="#">HIM 330</a> Electronic Health Record Systems Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548

Type of Action	Description of Item and Contact Information
Action	Proposal to Create a New Course <a href="#">HIM 421</a> Health Information Leadership and Management Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548
Action	Proposal to Create a New Course <a href="#">HIM 430</a> Health Data Management and Analytics Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu 270-745-3548
Action	Proposal to Revise a Program <a href="#">243 Associate Degree in Health Information Management</a> Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu, 270-745-3548
Action	Proposal to Revise a Program <a href="#">273 Associate of Science in Nursing</a> Contact: Kacy Harris, kacy.harris@wku.edu, 270-780-2510
Action	Proposal to Revise a Program <a href="#">529 Major in Health Information Management</a> Contact: Jan Hunt-Shepherd, jan.hunt-shepherd@wku.edu 270-745-3548
Action	Proposal to Revise a Program <a href="#">563 Family and Consumer Sciences</a> Contact Person: Kathy Croxall, kathy.croxall@wku.edu 270-745-3997 or Adam West, adam.west@wku.edu 270-745-5138

**Academic Policy Subcommittee Reports:**

- Anne Heintzman
- Scott Stroot

**Announcements:** The next scheduled meeting will be on March 23, 2017; the deadline for proposals is March 9, 2017.

**Adjournment:**

**University College  
School of Professional Studies  
Proposal to Revise Course Catalog Listing  
(Consent Item)**

Contact Person: Jeff Butterfield, [jeff.butterfield@wku.edu](mailto:jeff.butterfield@wku.edu) 5-8973

**1. Identification of course:**

- 1.1 Course prefix (subject area) and number: [IDST 369](#)
- 1.2 Course title: Career Related Field Experience

**2. Current course catalog listing:**

IDST 369. CAREER RELATED FIELD EXPERIENCE. (1-3) Prerequisites: Junior or senior standing with a declared major. Instructor permission is required. Work arrangements approved through the Center for Career and Professional Development with instructor consultation. Supervised work experience related to a student's field of study or career goals within a cooperating business, industry, or agency. Students should work directly with the Center for Career and Professional Development and course instructor to identify goals, secure appropriate work experience, and review course requirements. Students are responsible for all internship-related transportation and travel. Students may repeat twice for a maximum of three total hours.

**3. Proposed course catalog listing:**

IDST 369. CAREER RELATED FIELD EXPERIENCE. (1-3) Prerequisites: Junior or senior standing with a declared major. Instructor permission is required. Supervised work experience related to a student's field of study or career goals with a cooperating business, industry, or agency. Course will include career-related learning activities and projects. Students are responsible for all internship-related transportation and travel. Students may repeat twice for a maximum of three total hours.

**4. Rationale for revision of the course catalog listing:**

Staff members of the Career Center administered IDST 369 prior to 2014. This was due to the limited number of students taking the course. Since 2014, IDST 369 has been taught by full-time faculty members. The old catalog description directed students to the Career Office, which has been confusing and problematic. The proposed change strikes the references to the Career Office.

**5. Proposed term for implementation: Fall 2017**

**6. Dates of prior committee approvals:**

Department/ Unit School of Professional Studies  
University College Curriculum Committee  
Professional Education Council (if applicable)  
General Education Committee (if applicable)  
Undergraduate Curriculum Committee  
University Senate

**January 23, 2017**

**February 2, 2017**

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**Potter College of Arts & Letters  
School of Journalism & Broadcasting  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Travis Newton, [travis.newton@wku.edu](mailto:travis.newton@wku.edu), 270-745-5890

- 1. Identification of course:**
  - 1.1 Course prefix and number: [BCOM 366](#)
  - 1.2 Course title: Video Editing, Aesthetics and Techniques
- 2. Current prerequisites:** BCOM 266 or both FILM 101 and 201
- 3. Proposed prerequisites:** BCOM 266 or FILM 201
- 4. Rationale for the revision of prerequisites:** Since FILM 101 has been moved to a 200-level course; it will no longer be required prior to BCOM 366 and may be taken concurrently. Historically, Video Editing only required FILM 201 of film majors, so this is a return to its prior pre-req.
- 5. Effect on completion of major/minor sequence:** With BCOM 366 or FILM 201 as the sole pre-reqs, this will make registering for FILM 250 much simpler for majors and minors. Since FILM 101 was never required for the Film Studies minor, its removal from the pre-reqs means that exemptions for those students will no longer have to be made.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Film Faculty

12/7/16

School of Journalism & Broadcasting

1/23/17

PCAL Curriculum Committee

2 Feb 2017

Undergraduate Curriculum Committee

University Senate

**Potter College of Arts & Letters  
School of Journalism & Broadcasting  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Travis Newton, [travis.newton@wku.edu](mailto:travis.newton@wku.edu), 270-745-5890

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [FILM 250](#)
  - 1.2 Course title: Screenwriting
- 2. Current prerequisites:** FILM 101 and 201; or BCOM 325
- 3. Proposed prerequisites:** FILM 201 or BCOM 325
- 4. Rationale for the revision of prerequisites:** Since FILM 101 has been moved to a 200-level course, it will no longer be required prior to FILM 250 and may be taken concurrently. Historically, Screenwriting only required FILM 201, so this is a return to its prior pre-req.
- 5. Effect on completion of major/minor sequence:** With FILM 201 or BCOM 325 as the sole pre-reqs, this will make registering for FILM 250 much simpler for majors and minors. Since FILM 101 was never required for the Film Studies minor, its removal from the pre-reqs means that overrides for those students will no longer have to be made.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Film Faculty

12/7/16

School of Journalism & Broadcasting

1/23/17

PCAL Curriculum Committee

2 Feb 2017

Undergraduate Curriculum Committee

University Senate

**Potter College of Arts & Letters  
School of Journalism & Broadcasting  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Travis Newton, [travis.newton@wku.edu](mailto:travis.newton@wku.edu), 270-745-5890

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [FILM 377](#)
  - 1.2 Course title: Film Sound
- 2. Current prerequisites:** BCOM 366
- 3. Proposed prerequisites:** FILM 282 and BCOM 366
- 4. Rationale for the revision of prerequisites/corequisites/special requirements:** Since FILM 377 is an advanced production elective, having hands-on experience in actual film production will be beneficial to students' success. FILM 282 offers students the chance to work on several student film productions during the course of the semester. With FILM 282 as a pre-req, FILM 377 instructors can build on this basic experience with advanced concepts and instruction.
- 5. Effect on completion of major/minor sequence:** Since FILM 282 is a lower-division required course and FILM 377 is an upper-division elective, student's should already be taking FILM 282 early in their college career. This change will have no impact on the completion date of their major.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Film Faculty

12/7/16

School of Journalism & Broadcasting

1/23/17

PCAL Curriculum Committee

2 Feb 2017

Undergraduate Curriculum Committee

University Senate

**Potter College of Arts & Letters  
School of Journalism & Broadcasting  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890

**1. Identification of course:**

- 1.1 Course prefix (subject area) and number: [FILM 378](#)
- 1.2 Course title: Film Directing

**2. Current prerequisites:** THEA 101, FILM 250, and BCOM 366

**3. Proposed prerequisites:** FILM 250, FILM 282, PERF 101, and BCOM 366

**4. Rationale for the revision of prerequisites:** Since FILM 378 is an advanced production elective, having hands-on experience in actual film production will be beneficial to students' success. FILM 282 offers students the chance to work on several student film productions during the course of the semester. With FILM 282 as a pre-req, FILM 378 instructors can build on this basic experience with advanced concepts and instruction.

THEA 101 has been replaced with PERF 101 as the acting elective for the film major and should be reflected in the course pre-req.

**5. Effect on completion of major/minor sequence:** Since FILM 282 is a lower-division required course and FILM 378 is an upper-division elective, students should already be taking FILM 282 early in their college career. This change will have no impact on the completion date of their major.

**6. Proposed term for implementation:** Fall 2017

**7. Dates of prior committee approvals:**

Film Faculty	<u>12/7/16</u>
School of Journalism & Broadcasting	<u>1/23/17</u>
PCAL Curriculum Committee	<u>2 Feb 2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____



**Potter College of Arts & Letters  
School of Journalism & Broadcasting  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Travis Newton, [travis.newton@wku.edu](mailto:travis.newton@wku.edu), 270-745-5890

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [FILM 379](#)
  - 1.2 Course title: Film Producing
- 2. Current prerequisites:** BCOM 366 and FILM 250
- 3. Proposed prerequisites:** FILM 250, FILM 282, and BCOM 366
- 4. Rationale for the revision of prerequisites:** Since FILM 379 is an advanced production elective, having hands-on experience in actual film production will be beneficial to students' success. FILM 282 offers students the chance to work on several student film productions during the course of the semester. With FILM 282 as a pre-req, FILM 379 instructors can build on this basic experience with advanced concepts and instruction.
- 5. Effect on completion of major/minor sequence:** Since FILM 282 is a lower-division required course and FILM 379 is an upper-division elective, students should already be taking FILM 282 early in their college career. This change will have no impact on the completion date of their major.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Film Faculty	<u>12/7/16</u>
School of Journalism & Broadcasting	<u>1/23/17</u>
PCAL Curriculum Committee	<u>2 Feb 2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____











Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 301](#)
  - 1.2 Course title: Research Methods in Political Behavior
- 2. Current prerequisites:** PS 110
- 3. Proposed prerequisites:** None
- 4. Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. Effect on completion of major/minor sequence:** None.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>





Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 310](#)
  - 1.2 Course title: The American Presidency
- 2. **Current prerequisites:** PS 110 or permission of the instructor.
- 3. **Proposed prerequisites:** None
- 4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. **Effect on completion of major/minor sequence:** None.
- 6. **Proposed term for implementation:** Fall 2017
- 7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 311](#)
  - 1.2 Course title: Public Policy
- 2. Current prerequisites:** PS 110; 21 hours of Foundations or Explorations Courses, or junior status.
- 3. Proposed prerequisites:** 21 hours of Foundations or Explorations Courses, or junior status.
- 4. Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. Effect on completion of major/minor sequence:** None.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 316](#)
  - 1.2 Course title: The Legislative Process
2. **Current prerequisites:** PS 110 or permission of the instructor
3. **Proposed prerequisites:** None
4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
5. **Effect on completion of major/minor sequence:** None.
6. **Proposed term for implementation:** Fall 2017
7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 326](#)
  - 1.2 Course title: Constitutional Law
- 2. Current prerequisites:** PS 110
- 3. Proposed prerequisites:** None
- 4. Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. Effect on completion of major/minor sequence:** None.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 327](#)
  - 1.2 Course title: Civil Liberties
- 2. Current prerequisites:** PS 110
- 3. Proposed prerequisites:** None
- 4. Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. Effect on completion of major/minor sequence:** None.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>n/a</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u> </u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 328](#)
  - 1.2 Course title: Criminal Justice Procedures
- 2. **Current prerequisites:** PS 110
- 3. **Proposed prerequisites:** None
- 4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. **Effect on completion of major/minor sequence:** None.
- 6. **Proposed term for implementation:** Fall 2017
- 7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 330](#)
  - 1.2 Course title: Introduction to Political Theory
2. **Current prerequisites:** PS 110
3. **Proposed prerequisites:** None
4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
5. **Effect on completion of major/minor sequence:** None.
6. **Proposed term for implementation:** Fall 2017
7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 331](#)
  - 1.2 Course title: Politics Outside the Box
2. **Current prerequisites:** PS 110
3. **Proposed prerequisites:** None
4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
5. **Effect on completion of major/minor sequence:** None.
6. **Proposed term for implementation:** Fall 2017
7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>



Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 350](#)
  - 1.2 Course title: Political Terrorism
2. **Current prerequisites:** PS 250 or permission of the instructor.
3. **Proposed prerequisites:** None
4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
5. **Effect on completion of major/minor sequence:** None.
6. **Proposed term for implementation:** Fall 2017
7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u> </u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 357](#)
  - 1.2 Course title: U.S. Foreign Policy
- 2. Current prerequisites:** PS 110 or permission of the instructor and 21 hours of Foundations and Explorations Courses, or junior status.
- 3. Proposed prerequisites:** 21 hours of Foundations and Explorations Courses, or junior status.
- 4. Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. Effect on completion of major/minor sequence:** None.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 361](#)
  - 1.2 Course title: Government and Politics of Western Europe
2. **Current prerequisites:** PS 260 or permission of instructor
3. **Proposed prerequisites:** None
4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
5. **Effect on completion of major/minor sequence:** None.
6. **Proposed term for implementation:** Fall 2017
7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 363](#)
  - 1.2 Course title: Politics of Developing Nations
2. **Current prerequisites:** PS 260 or permission of the instructor.
3. **Proposed prerequisites:** None.
4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
5. **Effect on completion of major/minor sequence:** None.
6. **Proposed term for implementation:** Fall 2017
7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 365](#)
  - 1.2 Course title: Government and Politics of the Middle East
- 2. **Current prerequisites:** PS 260 or permission of the instructor, 21 hours of Foundations and Explorations Courses, or junior status.
- 3. **Proposed prerequisites:** 21 hours of Foundations and Explorations Courses, or junior status.
- 4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. **Effect on completion of major/minor sequence:** None.
- 6. **Proposed term for implementation:** Fall 2017
- 7. **Dates of prior committee approvals:**

Department of Political Science	<b>August 18, 2016</b>
Potter College Curriculum Committee	<b>2 Feb 2017</b>
Professional Education Council (if applicable)	<b>n/a</b>
General Education Committee (if applicable)	<b>n/a</b>
Undergraduate Curriculum Committee	
University Senate	

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 366](#)
  - 1.2 Course title: Government and Politics in East Asia
2. **Current prerequisites:** PS 260 or permission of the instructor.
3. **Proposed prerequisites:** None
4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
5. **Effect on completion of major/minor sequence:** None.
6. **Proposed term for implementation:** Fall 2017
7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 367](#)
  - 1.2 Course title: Government and Politics of Russia and Eastern Europe
2. **Current prerequisites:** PS 260 or permission of instructor
3. **Proposed prerequisites:** None
4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
5. **Effect on completion of major/minor sequence:** None.
6. **Proposed term for implementation:** Fall 2017
7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 370](#)
  - 1.2 Course title: American Political Parties and Interest Groups
- 2. Current prerequisites:** PS 110
- 3. Proposed prerequisites:** None
- 4. Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. Effect on completion of major/minor sequence:** None.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>



Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 371](#)
  - 1.2 Course title: Public Opinion and Electoral Behavior
2. **Current prerequisites:** PS 110
3. **Proposed prerequisites:** None
4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
5. **Effect on completion of major/minor sequence:** None.
6. **Proposed term for implementation:** Fall 2017
7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 372](#)
  - 1.2 Course title: Politics and the Mass Media
- 2. Current prerequisites:** PS 110
- 3. Proposed prerequisites:** None
- 4. Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. Effect on completion of major/minor sequence:** None.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 373](#)
  - 1.2 Course title: Minority Politics
- 2. Current prerequisites:** PS 110 or permission of instructor.
- 3. Proposed prerequisites:** None
- 4. Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. Effect on completion of major/minor sequence:** None.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 374](#)
  - 1.2 Course title: Women and Politics
2. **Current prerequisites:** PS 110, WOMN 200 or permission of instructor.
3. **Proposed prerequisites:** None
4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
5. **Effect on completion of major/minor sequence:** None.
6. **Proposed term for implementation:** Fall 2017
7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 375](#)
  - 1.2 Course title: Fundamentals of Political Campaign Management
2. **Current prerequisites:** PS 110 or permission of instructor
3. **Proposed prerequisites:** None
4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
5. **Effect on completion of major/minor sequence:** None.
6. **Proposed term for implementation:** Fall 2017
7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 430](#)
  - 1.2 Course title: Selected Topics in Political Theory
2. **Current prerequisites:** PS 330
3. **Proposed prerequisites:** None
4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
5. **Effect on completion of major/minor sequence:** None.
6. **Proposed term for implementation:** Fall 2017
7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 403](#)
  - 1.2 Course title: Field Studies in Politics
- 2. Current prerequisites:** PS 110 and permission of the instructor.
- 3. Proposed prerequisites:** None
- 4. Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. Effect on completion of major/minor sequence:** None.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

1. **Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 407](#)
  - 1.2 Course title: Directed Studies in Government
2. **Current prerequisites:** 3.0 grade point average; PS 110 or permission of instructor.
3. **Proposed prerequisites:** 3.0 grade point average
4. **Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
5. **Effect on completion of major/minor sequence:** None.
6. **Proposed term for implementation:** Fall 2017
7. **Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>



Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 435](#)
  - 1.2 Course title: American Political Thought
- 2. Current prerequisites:** Junior standing or permission of the instructor.
- 3. Proposed prerequisites:** None
- 4. Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully by first and second year students. The course was recently added to the major's list of restricted elective which we advise students to complete as early in their academic careers as possible. Allowing first and second year students to take the course will help students complete the major in a more timely fashion and will not undermine the quality of instruction or student success in the course.
- 5. Effect on completion of major/minor sequence:** None.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 450](#)
  - 1.2 Course title: Selected Topics in International Relations
- 2. Current prerequisites:** PS 250 or permission of instructor.
- 3. Proposed prerequisites:** None.
- 4. Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. Effect on completion of major/minor sequence:** None.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 11, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Jeffrey Budziak, jeffrey.budziak@wku.edu, 745-6391

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PS 460](#)
  - 1.2 Course title: Selected Topics in Comparative Politics
- 2. Current prerequisites:** PS 250, PS 260 or permission of instructor.
- 3. Proposed prerequisites:** None
- 4. Rationale for the revision of prerequisites:** We are removing this prerequisite because we believe the course can be completed successfully without taking the previously identified class. Retaining the prerequisite does not further student success in the course but only limits the variety of students who can enroll.
- 5. Effect on completion of major/minor sequence:** None.
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Political Science	<u>August 18, 2016</u>
Potter College Curriculum Committee	<u>2 Feb 2017</u>
Professional Education Council (if applicable)	<u>n/a</u>
General Education Committee (if applicable)	<u>n/a</u>
Undergraduate Curriculum Committee	<u> </u>
University Senate	<u> </u>

Proposal Date: January 16, 2017

**Potter College of Arts & Letters  
Department of Political Science  
Proposal to Revise Course Grade Type  
(Consent Item)**

Contact: Scott Lasley, [scott.lasley@wku.edu](mailto:scott.lasley@wku.edu), 745-2799

**1. Identification of proposed course**

1.1 Course prefix (subject area) and number: [PS 499](#)

1.2 Course title: Senior Seminar in Government

**2. Current course grade type:** Pass/Fail

**3. Proposed course grade type:** Standard Letter Grade

**4. Rationale for revision of course grade type:** The senior seminar course was established when it was a one credit course. Several years ago the course was modified to be a three-credit course, but the grading option was not changed at the time. This proposed change to standard letter grading will bring the course in to line with other three credit courses in the department and better reflect student performance.

**5. Proposed term for implementation:**

Fall 2017

**6. Dates of prior committee approvals**

Department of Political Science

January 17, 2017

Potter College Curriculum Committee

**2 Feb 2017**

Professional Education Council (if applicable)

**n/a**

General Education Committee (if applicable)

**n/a**

Undergraduate Curriculum Committee

University Senate

**Potter College of Arts & Letters  
Department of Sociology  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Amy Krull; [Amy.Krull@wku.edu](mailto:Amy.Krull@wku.edu); 56363

**1. Identification of course:**

- 1.1 Course prefix (subject area) and number: [SOCL 210](#)
- 1.2 Course title: Interaction of Self and Society

**2. Current prerequisites:**

SOCL 100 or consent of instructor

**3. Proposed prerequisites:**

None

**4. Rationale for the revision of prerequisites:**

Introduction to Sociology (SOCL 100) is unnecessary for success in the course. Removing this prerequisite would also open enrollment to a wider variety of students without negatively impacting their ability to complete the course.

**5. Effect on completion of major/minor sequence:**

None

**6. Proposed term for implementation:**

**Fall 2017**

**7. Dates of prior committee approvals:**

Department/ Unit Sociology	January 10, 2017
Potter College Curriculum Committee	<b>2 Feb 2017</b>
Professional Education Council (if applicable)	<b>n/a</b>
General Education Committee (if applicable)	<b>n/a</b>
Undergraduate Curriculum Committee	
University Senate	

**Potter College of Arts & Letters  
Department of Sociology  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact: Amy Krull; [Amy.Krull@wku.edu](mailto:Amy.Krull@wku.edu); 56363

**1. Identification of course:**

- 1.1 Course prefix (subject area) and number: [SOCL 342](#)
- 1.2 Course title: Aging in Society

**2. Current prerequisites:**

SOCL 100 or consent of instructor  
21 hours of foundations and explorations courses, or junior status

**3. Proposed prerequisites:**

21 hours of foundations and explorations courses, or junior status

**4. Rationale for the revision of prerequisites:**

Students are able to succeed in the course without taking SOCL 100 and removing this prerequisite would open enrollment to a wider variety of students without negatively impacting their ability to complete the course.

**5. Effect on completion of major/minor sequence:**

None

**6. Proposed term for implementation:**

Fall 2017

**7. Dates of prior committee approvals:**

Department of Sociology	January 10, 2017
Potter College Curriculum Committee	<b>2 Feb 2017</b>
Professional Education Council (if applicable)	<b>n/a</b>
General Education Committee (if applicable)	<b>n/a</b>
Undergraduate Curriculum Committee	
University Senate	

**Potter College of Arts & Letters**  
**School of Journalism & Broadcasting**  
**Proposal to Make Multiple Revisions to a Course**  
**(Action Item)**

Contact: Travis Newton, [travis.newton@wku.edu](mailto:travis.newton@wku.edu), 270-745-5890

- 1. Identification of course:**
  - 1.1 Current course prefix (subject area) and number: [FILM 101](#)
  - 1.2 Course title: Basic Film Production
  
- 2. Revise course title: N/A**
  
- 3. Revise course number:**
  - 3.1 Current course number: FILM 101
  - 3.2 Proposed course number: FILM 202
  - 3.3 Rationale for revision of course number: Course material is more appropriate for students who have taken at least six hours of film courses. Over past three years of offering class, most successful students have been in their second semester, if not their second year. Introductory material will be provided in new pre-requisites. (See Section 4)
  
- 4. Revise course prerequisites requirements:**
  - 4.1 Current prerequisites: None
  - 4.2 Proposed prerequisites: FILM 100, FILM 201
  - 4.3 Rationale for revision of course prerequisites: FILM 100 and FILM 201 will introduce key concepts about filmmaking and film production in a lecture setting that will be built upon in FILM 202 in a hands-on, lab setting.
  - 4.4 Effect on completion of major/minor sequence: Since students will have to take FILM 100 and FILM 201 prior to taking 202, then students will have to wait until at least their second semester to take the course. Since other required FILM courses can be taken concurrently with 202, this change should have minimum impact overall.
  
- 5. Revise course catalog listing: N/A**
  
- 6. Revise course credit hours:**
  - 6.1 Current course credit hours: 0-3
  - 6.2 Proposed course credit hours: 3 (Non-Variable Credit)
  - 6.3 Rationale for revision of course credit hours: Course should be 3 credits, non-variable. Current catalog lists the course as 0-3 credits, which is misleading. Course has a lab, but is included as part of the 3 credit course.
  
- 7. Revise grade type: N/A**

**8. Proposed term for implementation:** Fall 2017

**9. Dates of prior committee approvals:**

Film Faculty

**12/7/16**

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School of Journalism & Broadcasting

**1/23/17**

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PCAL Curriculum Committee

**2 Feb 2017**

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Undergraduate Curriculum Committee

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University Senate

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**Potter College of Arts & Letters**  
**School of Journalism & Broadcasting**  
**Proposal to Make Multiple Revisions to a Course**  
**(Action Item)**

Contact: Travis Newton, [travis.newton@wku.edu](mailto:travis.newton@wku.edu), 270-745-5890

- 1. Identification of course:**
  - 1.1 Current course prefix (subject area) and number: [FILM 282](#)
  - 1.2 Course title: Film Production Workshop I
  
- 2. Revise course title: N/A**
  
- 3. Revise course number: N/A**
  
- 4. Revise course prerequisites requirements:**
  - 4.1 Current prerequisites: FILM 101 and FILM 201
  - 4.2 Proposed prerequisites: FILM 202
  - 4.3 Rationale for revision of course prerequisites: FILM 202 (formerly 101) Basic Film Production prepares students to work on a film set, which is what they will be doing in FILM 282. Since FILM 201 is now a pre-req for FILM 202, its inclusion as a pre-req for FILM 282 would be redundant.
  - 4.4 Effect on completion of major/minor sequence: Since other required film courses can be taken concurrently with FILM 282, there should be no impact on students' ability to complete major.
  
- 5. Revise course catalog listing:**
  - 5.1 Current course catalog listing: Intensive, hands-on workshop in the production of short-form cinema. Specific focus of study to be determined in consultation with instructor. Emphasis on techniques and strategies relevant to producing independent film and video. May be repeated three times for additional credit.
  - 5.2 Proposed course catalog listing: Intensive, hands-on workshop in the production of short-form cinema. Specific focus of study to be determined in consultation with instructor. Emphasis on techniques and strategies relevant to producing independent film and video.
  - 5.3 Rationale for revision of course catalog listing: The course was originally conceived as a repeatable course, but, in practice, students would be better served moving on to more advanced classes, like FILM 382, rather than repeating the same course.
  
- 6. Revise course credit hours:**
  - 6.1 Current course credit hours: 3 (Repeatable 3 times for additional credit)
  - 6.2 Proposed course credit hours: 3 (Non-Repeatable)
  - 6.3 Rationale for revision of course credit hours: The course as originally conceived as a repeatable course, but, in practice, students would be better served moving on to more advanced classes, like FILM 382, rather than repeating the same course.

- 7. **Revise grade type:** N/A
- 8. **Proposed term for implementation:** Fall 2017
- 9. **Dates of prior committee approvals:**

Film Faculty	<u>12/7/16</u>
School of Journalism & Broadcasting	<u>1/23/17</u>
PCAL Curriculum Committee	<u>2 Feb 2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

**Potter College of Arts & Letters**  
**School of Journalism & Broadcasting**  
**Proposal to Make Multiple Revisions to a Course**  
**(Action Item)**

Contact: Travis Newton, [travis.newton@wku.edu](mailto:travis.newton@wku.edu), 270-745-5890

- 1. Identification of course:**
  - 1.1 Current course prefix (subject area) and number: [FILM 376](#)
  - 1.2 Course title: Cinematography
  
- 2. Revise course title: N/A**
  
- 3. Revise course number: N/A**
  
- 4. Revise course prerequisites requirements:**
  - 4.1 Current prerequisites: BCOM 366
  - 4.2 Proposed prerequisites: FILM 282 and BCOM 366
  - 4.3 Rationale for revision of course prerequisites: Since FILM 376 is an advanced production elective, having hands-on experience in actual film production will be beneficial to students' success. FILM 282 offers students the chance to work on several student film productions during the course of the semester. With FILM 282 as a pre-req, FILM 376 instructors can build on this basic experience with advanced concepts and instruction.
  - 4.4 Effect on completion of major/minor sequence: Since FILM 282 is a lower-division required course and FILM 376 is an upper-division elective, students should already be taking FILM 282 early in their college career. This change will have no impact the completion date of their major.
  
- 5. Revise course catalog listing:**
  - 5.1 Current course catalog listing: A concentrated study in the fundamentals of cinematography: capture/presentation formats, lighting, camera, exposure, composition, and color grading. Emphasis on visual storytelling through short filmed projects. Lecture and lab.
  - 5.2 Proposed course catalog listing: A concentrated study in the fundamentals of cinematography: capture/presentation formats, lighting, camera, exposure, composition, and color grading. Emphasis on visual storytelling through short filmed projects.
  - 5.3 Rationale for revision of course catalog listing: Since students now have easy access to filmmaking equipment, material covered in the lab component has been redistributed to outside-of-class projects.
  
- 6. Revise course credit hours:**
  - 6.1 Current course credit hours: 0-3
  - 6.2 Proposed course credit hours: 3 (Non-Variable Credit)

6.3 Rationale for revision of course credit hours: Course should be 3 credits, non-variable. Current catalog lists the course as 0-3 credits, which is misleading.

7. **Revise grade type:** N/A

8. **Proposed term for implementation:** Fall 2017

9. **Dates of prior committee approvals:**

Film Faculty

**12/7/16**

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School of Journalism & Broadcasting

**1/23/17**

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PCAL Curriculum Committee

**2 Feb 2017**

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Undergraduate Curriculum Committee

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University Senate

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**Potter College of Arts & Letters  
School of Journalism & Broadcasting  
Proposal to Create a New Course  
(Action Item)**

Contact: Travis Newton, [travis.newton@wku.edu](mailto:travis.newton@wku.edu), 270-745-5890

**1. Identification of proposed course:**

- 1.1 Course prefix (subject area) and number: [FILM 100](#)
- 1.2 Course title: Film Industry and Aesthetics
- 1.3 Abbreviated course title: Film Industry and Aesthetics  
(maximum of 30 characters or spaces)
- 1.4 Credit hours: 3 Variable credit (no)
- 1.5 Grade type: Standard
- 1.6 Prerequisites/corequisites: Restricted to film majors.
- 1.7 Course description: Introduction to the film industry and aesthetics of cinematic visual storytelling, considered from both studio and independent practitioners' perspectives.

**2. Rationale:**

- 2.1 Reason for developing the proposed course: Many incoming film majors have little awareness of how the film industry works, from basic concepts like potential film industry jobs and careers to more advanced concepts like how films are ushered from concept to distribution. This course will introduce them to the mechanisms and structures of the film industry at both the studio (i.e. Hollywood) and independent level, deepening their view of the industry from that of an outsider to a practitioner. Many students also begin our program with no formal training in composition or the elements of cinematic visual storytelling. While some have innate talent in this area, many struggle throughout their college career with the elements of composition and other basic elements of filmmaking, like exposure and contrast ratios. This course will give students a common language and base-level of knowledge that will be utilized in production courses throughout the film major.
- 2.2 Projected enrollment in the proposed course: 30 per semester based on an average incoming freshman class of 60, divided across fall and spring semesters.
- 2.3 Relationship of the proposed course to courses now offered by the department: Course will serve as pre-req to proposed FILM 202 (old FILM 101). Many concepts introduced in FILM 100 will be built on in FILM 202 and other film production courses. This course will also complement the introduction to style and aesthetics of cinema in FILM 201, and is designed to be taken in the same semester. SJB 101 covers a wide range of mass media topics, but does not focus specifically on the film industry.
- 2.4 Relationship of the proposed course to courses offered in other departments: While other departments offer introductory courses to acquaint students to their area of study, HMD 171 Introduction to Management in the Hospitality Industry

- or IDFM 132 Perspective of Dress, for example, none focus specifically on the film industry. While composition and design is an essential tool of all visual arts, this course will teach visual storytelling techniques from a cinematic perspective.
- 2.5 Relationship of the proposed course to courses offered in other institutions: Most universities, including our benchmarks, offer courses in video/media production. However, few of our benchmarks (BGSU, Ohio, Southern Mississippi, and Towson) offer film majors. Bowling Green State University offers the following course, which is closest to our proposed course: THFM 1710 - Applied Aesthetics for the Moving Image. From the course description: “This course serves as an introduction to moving image aesthetics, tools, and techniques through the creation of original moving image work with an emphasis on achieving basic aesthetic and technical literacy.” The course covers similar material in regards to visual cinematic storytelling and uses the same textbook, *Visual Story* by Bruce Block. This is a foundational required course for students in the Film Production major.

### **3. Discussion of proposed course:**

- 3.1 Schedule type: L - Lecture
- 3.2 Learning Outcomes: Students should be able to:
- Demonstrate an understanding of the structures and means of production in studio (Hollywood) film production.
  - Demonstrate an understanding of the structures and means of production in independent film production.
  - Describe the roles of key above-the-line personnel on a film crew, including producer, director, cinematographer, production designer, editor.
  - Describe the roles of key below-the-line personnel on a film crew, including electrician, grip, sound mixer, camera assistant, script supervisor, assistant director.
  - Demonstrate basic technical proficiencies in framing, continuity, and exposure.
  - Implement basic techniques of cinematic visual storytelling: space, line and shape, color movement, rhythm, visual structure.
- 3.3 Content outline: Industry Overview, Phases of Production, Above-the-Line, Below-the-Line, Set Etiquette, Shot Size/Framing, Continuity, Contrast Ratios, Elements of Exposure, Visual Composition: Space, Line and Shape, Color, Movement, Rhythm, Visual Structure
- 3.4 Student expectations and requirements: Students will be expected to complete readings and exams over course material. Individual Exercises will serve to evaluate students’ application of course material in hands-on setting.
- 3.5 Tentative texts and course materials: Levy, Frederick *Hollywood 101: The Film Industry*. 1st Edition. New York, St. Martin’s Press, 2000. Print.  
Squire, Jason E. *The Movie Business Book*. 4th Edition. New York: Routledge, 2016. Print.  
Block, Bruce. *The Visual Story*. 2nd Edition. Burlington: Focal Press, 2013. Print.

## **BIBLIOGRAPHY**

- Block, Bruce. *The Visual Story*. 2nd Edition. Burlington: Focal Press, 2013. Print.
- Box, Harry C. *Set Lighting Technician's Handbook*. 4th Edition. Boston: Focal Press, 2013. Print.
- Brown, Blain. *Motion Picture and Video Lighting*. 2nd Edition. Boston: Focal Press, 2007. Print.
- Cybulski, Mary. *Beyond Continuity*. Boston: Focal Press, 2014. Print.
- Katz, Steven D. *Film Directing: Shot by Shot*. Los Angeles: Michael Weise, 1991. Print.
- Levy, Frederick *Hollywood 101: The Film Industry*. 1st Edition. New York, St. Martin's Press, 2000. Print.
- Mercado, Gustavo. *The Filmmaker's Eye: Learning (and Breaking) the Rules of Cinematic Composition*. Boston: Focal Press, 2010. Print.
- Squire, Jason E. *The Movie Business Book*. 4th Edition. New York: Routledge, 2016. Print.
- Tonner-Connolly, Brandon with Alicia Van Covering. "The Seven Arts of Working in Film: A Necessary Guide to On-Set Protocol." *Filmmaker Magazine*. Web. 14 Apr. 2015.
- Tonner-Connolly, Brandon with Alicia Van Covering. "What Everyone Does on a Film Set." *Filmmaker Magazine*. Web. 24 Aug. 2015.

### **4. Resources:**

- 4.1 Library resources: Library resources are sufficient.
- 4.2 Computer resources: Current computer resources are adequate for this course.

### **5. Budget implications:**

- 5.1 Proposed method of staffing: Current staffing is sufficient.
- 5.2 Special equipment needed: Students will need access to DSLR cameras, which many film students already own. The School of Journalism & Broadcasting has cameras available for checkout for students who do not own them.
- 5.3 Expendable materials needed: None
- 5.4 Laboratory materials needed: None

### **6. Proposed term for implementation:** Fall 2017

### **7. Dates of prior committee approvals:**

Film Faculty	<b>12/7/16</b>
School of Journalism & Broadcasting	<b>1/23/17</b>
PCAL Curriculum Committee	<b>2 Feb 2017</b>
Undergraduate Curriculum Committee	
University Senate	

**Potter College of Arts & Letters  
School of Journalism & Broadcasting  
Proposal to Revise A Program  
(Action Item)**

Contact: Travis Newton, travis.newton@wku.edu, 270-745-5890

**1. Identification of program:**

- 1.1 Current program reference number: 667
- 1.2 Current program title: [Major in Film \(A.B.\)](#)
- 1.3 Credit hours: 39

**2. Identification of the proposed program changes:**

- Updated catalog description.
- Requirements: Added one new required course (FILM 100 Film Industry and Aesthetics)
- Requirements: Increased total program hours from 39 to 42.
- Requirements: Added language to Admissions Requirements outlining pool of courses available to students seeking admission to film major.
- Updated course numbers and names for FILM 202, FILM 282, FILM 382, FILM 482, as well as electives with new cross-listings or name changes (ENG/FILM 465, SUS 295, PJ 433, etc.)

**3. Detailed program description:**

**Current Program**

**Revised Program  
(Changes in bold)**

<p>CATALOG DESCRIPTION: This major provides undergraduates a strong fundamental appreciation for cinema theory and criticism, as well as the practical skills to produce their own films. With the opportunity to complete coursework in a variety of disciplines, including English, broadcasting, theatre, and anthropology, the major features a strong interdisciplinary approach to the subject of cinema.</p> <p>The major is composed of required courses in both film production and film theory and appreciation, culminating in a senior seminar. Students must earn a grade of “C” or</p>	<p>CATALOG DESCRIPTION: <b>The major in film provides undergraduates a strong foundation in both film production and film studies. This combination allows students to gain the practical skills to succeed on a film set in both “below the line” and “above the line” roles, to experience the mechanics of film production in industry and independent settings, and to develop facility in critical and analytical thinking through the study of global film culture, history and aesthetics.</b></p> <p><b>The major in film requires 42 semester hours. No course with a grade of “D” or below may be counted</b></p>
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<p>better in all required courses applied to the film major. At least one half of the hours in the film major must be at the 300- or 400-level. Students are encouraged to participate in relevant study abroad opportunities. A minor or a second major in another discipline outside the area of mass communication is required. No more than 6 hours in the film major may count towards a student's minor.</p> <p>The major requires the following courses: FILM 101, FILM 155, FILM 201, FILM 250, FILM 282, FILM 369, FILM 382, FILM 486, and BCOM 366. Students must take five of the following courses, including at least two in the Film Studies category and two in the Film Production category. Other courses may be approved as a restricted elective upon approval of the faculty advisor in the major and the program coordinator.</p> <p><i>Film Studies:</i> FILM 399, FILM 469, ENG 309, ENG 365, ENG 366, ENG 465, ENG 466, BCOM 481, PS 303, ANTH 448, GERM 437, FREN 450, SPAN 490, SUS 295.</p> <p><i>Film Production:</i> FILM 376, FILM 377, FILM 378, FILM 379, FILM 450, FILM 482, BCOM 378, BCOM 480, PJ 231, PJ 362, PERF 101, THEA 303 / BCOM 303.</p>		<p><b>toward this major or fulfill prerequisite requirements for any major in the School of Journalism &amp; Broadcasting. One-half of the hours in the film major must be at the 300- or 400-level. Students must take a minimum of 72 semester hours in courses outside of the School of Journalism &amp; Broadcasting unit including the general education requirements.</b></p> <p><b>In addition to meeting institutional requirements for graduation, the film major must have a minor or second major outside of the School of Journalism &amp; Broadcasting and the Film Studies minor that is approved by the major faculty advisor. Students may not select a minor from those offered within the School, unless taken as a second minor.</b></p> <p>The major requires the following courses: <b>FILM 100</b>, <del>FILM 101</del>, FILM 155, FILM 201, <b>FILM 202</b>, FILM 250, FILM 282, FILM 369, FILM 382, FILM 486, and BCOM 366. Students must take five of the following courses, including at least two in the Film Studies category and two in the Film Production category. Other courses may be approved as restricted electives upon approval of the faculty advisor in the major and the program coordinator.</p> <p><i>Film Studies:</i> FILM 399, FILM 469, ENG 309, ENG/<b>FILM</b> 365, ENG 366, ENG/<b>FILM</b> 465, ENG/<b>FILM</b> 466, BCOM 481, PS 303, ANTH 448, GERM 437, FREN 450, SPAN 490, SUS 295.</p> <p><i>Film Production:</i> FILM 376, FILM 377, FILM 378, FILM 379, FILM 450, FILM 482, BCOM 378, BCOM 480, PJ 231, <b>PJ 433</b>, PERF 101, <b>THEA/BCOM 303</b>.</p>	
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<p><b>ADMISSION REQUIREMENTS:</b> Prospective majors may take no more than 12 hours in the major before admission. Students must meet the following requirements before they can be admitted:</p> <ol style="list-style-type: none"> <li>1. Completion of a minimum of 24 hours of course work applicable to a baccalaureate degree;</li> <li>2. A minimum overall grade point average of 2.5;</li> <li>3. Completion of ENG 100 with a grade of 'C' or better and 9 additional hours in the Colonnade Program;</li> <li>4. Completion of the following courses with a grade of 'C' or better: FILM 101 and FILM 201.</li> </ol> <p>Students not meeting the above admission requirements will not be admitted to an SJ&amp;B major and cannot register for any additional courses in the major.</p>		<p><b>ADMISSION REQUIREMENTS:</b> Prospective majors may take no more than 12 hours in the major before admission. Students must meet the following requirements before they can be admitted:</p> <ol style="list-style-type: none"> <li>1. Completion of a minimum of 24 hours of course work applicable to a baccalaureate degree;</li> <li>2. A minimum overall grade point average of 2.5;</li> <li>3. Completion of ENG 100 with a grade of 'C' or better and 9 additional hours in the Colonnade Program;</li> <li>4. Completion of the following courses with a grade of 'C' or better: <b>FILM 100, FILM 101, FILM 201, FILM 202.</b></li> </ol> <p><b>Students seeking admission to the film major may choose from the following courses: FILM 100, FILM 155, FILM 201, FILM 202, FILM 250, BCOM 366, FILM 369.</b> Students not meeting the above admission requirements will not be admitted to <b>the Film major</b> and cannot register for any additional courses in the major.</p>	
Required Courses (24 hours)	Hours	<b>Required Courses (27 hours)</b>	Hours
		<b>FILM 100 (Film Industry and Techniques)</b>	<b>3</b>
FILM 101(Basic Film Production)	3	<del>FILM 101(Basic Film Production)</del>	3
FILM 155 (Film Attendance) [must be completed four (4) times]	0	FILM 155 (Film Attendance) [must be completed four (4) times]	0
FILM 201 (Intro to the Cinema)	3	FILM 201 (Intro to the Cinema)	3
		<b>FILM 202 (Basic Film Production)</b>	<b>3</b>
FILM 250 (Screenwriting)	3	FILM 250 (Screenwriting)	3

FILM 282 (Film Production Workshop) [may be repeated up to three times for general elective credit outside the major]	3	<b>FILM 282 (Film Production Workshop I)</b> [ <del>may be repeated up to three times for general elective credit outside the major</del> ]	3
BCOM 366 (Video Editing, Aesthetics & Techniques)	3	BCOM 366 (Video Editing, Aesthetics & Techniques)	3
FILM 369 (Introduction to World Cinema)	3	FILM 369 (Introduction to World Cinema)	3
FILM 382 (Intermediate Film Workshop)	3	<b>FILM 382 (Film Production Workshop II)</b>	<b>3</b>
FILM 486 (Film Studies Capstone)	3	FILM 486 (Film Studies Capstone)	3
Electives (15 hours) Students must take five of the following courses, including at least two in the Film Studies category and two in the Film Production category. Other courses may be approved as a restricted elective upon approval of the faculty advisor in the major and the program coordinator.		Electives (15 hours) Students must take five of the following courses, including at least two in the Film Studies category and two in the Film Production category. Other courses may be approved as a restricted elective upon approval of the faculty advisor in the major and the program coordinator.	
<i>Film Studies</i>		<i>Film Studies</i>	
FILM 399 (Special Topics in Film) [repeatable]	3	FILM 399 (Special Topics in Film) [repeatable]	3
FILM 469 (Topics in World Cinema)	3	FILM 469 (Topics in World Cinema)	3
ENG 309 (Documentary Film)	3	ENG 309 (Documentary Film)	3
ENG 365 (Film Adaptation)	3	ENG/ <b>FILM</b> 365 (Film Adaptation)	3
ENG 366 (History of Narrative Film)	3	ENG 366 (History of Narrative Film)	3
ENG 465 (Film Genres )	3	ENG/ <b>FILM</b> 465 (Film Genres)	3
ENG 466 (Film Theory )	3	ENG/ <b>FILM</b> 466 (Film Theory)	3
BCOM 481 (Problems in Mass Communication [Special Topic: World Cinema /Study Abroad])	3	BCOM 481 (Problems in Mass Communication [Special Topic: World Cinema /Study Abroad])	3
PS 303 (Politics and Film)	3	PS 303 (Politics and Film)	3
ANTH 448 (Visual Anthropology)	3	ANTH 448 (Visual Anthropology)	3
GERM 437 (German Literature and Film)	3	GERM 437 (German Literature and Film)	3
FREN 450 (Topics in Francophone Cinema)	3	FREN 450 (Topics in Francophone Cinema)	3
SPAN 490 (Hispanic Cinema)	3	SPAN 490 (Hispanic Cinema)	3
SUS 295 (Signs and Narratives)	3	SUS 295 ( <b>Pop Culture and Gender</b> )	3
<i>Film Production</i>		<i>Film Production</i>	
FILM 376 (Cinematography)	3	FILM 376 (Cinematography)	3
FILM 377 (Film Sound)	3	FILM 377 (Film Sound)	3

FILM 378 (Film Directing)	3	FILM 378 (Film Directing)	3
FILM 379 (Producing for Film)	3	FILM 379 (Producing for Film)	3
FILM 450 (Feature Screenwriting)	3	FILM 450 (Feature Screenwriting)	3
FILM 482 (Advanced Film Production Workshop) [may be repeated one time for general elective credit]	3	<b>FILM 482 (Film Production Workshop III)</b> [may be repeated one time for general elective credit]	3
BCOM 378 (Film Animation)	3	BCOM 378 (Film Animation)	3
BCOM 480 (Advanced Post Production)	3	BCOM 480 (Advanced Post Production)	3
PJ 231 (Intro to Photojournalism)	3	PJ 231 (Intro to Photojournalism)	3
PJ 362 (Short Documentary)	3	<b>PJ 433 (Short Documentary)</b>	3
PERF 101 (Acting)	3	PERF 101 (Acting)	3
THEA 303 (Acting for the Camera)	3	<b>BCOM/THEA 303 (Acting for the Camera)</b>	3
Total Number of Hours	39	<b>Total Number of Hours</b>	<b>42</b>

**4. Rationale for the proposed program change:**

- The program revision will incorporate a new required production course, FILM 100 (Film Industry and Aesthetics). This course serves as an introductory lecture course to better prepare students for success in FILM 202 (formerly 101) Basic Film Production, as well as more advanced production courses. The course introduces key concepts about the film industry at large and the techniques used specifically by filmmakers in a cinematic medium.
- The inclusion of the new required course (FILM 100) will increase the total required hours from 39 to 42, keeping in line with most majors offered in the School of Journalism & Broadcasting.
- The pool of pre-admission courses directs students to courses they will be most successful in prior to their admittance in the Film major. Courses like FILM 282 Film Production Workshop I should be avoided until students have demonstrated academically they are prepared for the workloads required in such classes.
- The catalog description and admissions requirements were updated to better reflect current film curriculum and requirements and bring them more in-line with other School of Journalism & Broadcasting major catalog descriptions.

**5. Proposed term for implementation and special provisions (if applicable):** Fall 2017

**6. Dates of prior committee approvals:**

Film Faculty	<u>12/7/16</u>
School of Journalism & Broadcasting	<u>1/23/17</u>
PCAL Curriculum Committee	<u>2 Feb 2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

**Potter College of Arts and Letters  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Anthony Harkins, [anthony.harkins@wku.edu](mailto:anthony.harkins@wku.edu), 5-3149

**1. Identification of program:**

- 1.1 Current program reference number: 758
- 1.2 Current program title: Popular Culture Studies
- 1.3 Credit hours: 34

**2. Identification of the proposed program changes:**

- Reduce total required credit hours to 31
- Reduce Required Core Course categories from 4 to 3 and rearrange courses in each category
- Add SUS 295 to new Core Category 3
- Replace BCOM 300 with SJB 310 in new Core Category 2
- Add FLK 275 and 388, RELS 222, SJB 310, and POP 389 as elective options in the major
- OMIT ANTH 350/FLK 350/, BCOM 300, and HIST 490 as elective options

**3. Detailed program description:**

<b>Existing Program</b>	<b>Proposed Revised Program</b>
<p>Required Courses (16 hours): 1. POP 201 (3 hours) Prerequisite: ENG 100 or permission of instructor</p> <p>2. Core Courses (12 hours): Students must take one course from each of the following four categories, each of which represents a shared theoretical approach to the subject.</p> <p>Category One: HIST 340 or HIST 447 Category Two: FLK 371, 373, 281 Category Three: BCOM 300, SJB 154, ENG 366, ENG 465 Category Four: PHIL 207, SOCL 245, PS 372, FILM 201</p>	<p>Required Courses (<b>13</b> hours): 1. POP 201 (3 hours) Prerequisite: ENG 100 or permission of instructor</p> <p>2. Core Courses (<b>9</b> hours): Students must take one course from each of the following <b>three</b> categories. These are all foundational courses in the major <u>and each category consists of courses with a shared theoretical approach to the subject.</u></p> <p>Category One: <b><u>History and Folk Studies</u></b> HIST 340, HIST 447, <b>FLK 371, 373, 281</b></p> <p>Category Two: <b><u>Media Studies</u></b> <b>SJB 154, SJB 310, ENG 366,</b> <b>ENG 465, FILM 201</b></p> <p>Category Three: <b><u>Social Sciences</u></b> PHIL 207, SOCL 324, PS 372, <b>SUS 295</b></p>

<p>3. POP 498 (1 hour): Prerequisites: POP 201 and Senior status and 21 credit hours in the major prior to or concurrent with taking this course.</p>	<p>3. POP 498 (1 hour): Prerequisites: POP 201 and Senior status and 21 credit hours in the major prior to or concurrent with taking this course.</p>
<p>Elective Courses (18 hours): Students will fulfill the remaining eighteen hours of the major by choosing from the following elective courses: AFAM 190, ANTH 120, 277, 342, 350, 448, ART 312, 313, 325, 334, 390, 405, 408. 409, 410, 445, BCOM 201, 300, 401, ENG 320, 321, 340, 365, 366, 368, 370, 465, 466, FILM 201, 369, 399, FLK 276, 281, 371, 373, 379, 410, 445, 464, 478, FREN 323, 450, GEOG 330, GERM 333, 335, 437, GWS 375, HIST 320, 321, 340, 391, 402, 447, 490, MUS 320, PHIL 207, POP 399, PS 303, 320, 321, 331, 372, SJB 154, SOCL 245, 324, 345, SPAN 373, 376, 490, SUS 295, THEA 430.</p> <p>Students must earn a grade of “C” or better in all required non-elective courses applied to the popular culture studies major. Students can take no more than 6 credit hours in any one discipline unless they are minoring or double majoring in that discipline. Students should consult the appropriate department and course catalog listing for any prerequisites.</p>	<p>Elective Courses (18 hours): Students will fulfill the remaining eighteen hours of the major by choosing from the following elective courses: AFAM 190, ANTH 120, 277, 342, <del>350</del>, 448, ART 312, 313, 325, 334, 390, 405, 408, 409, 410, 445, BCOM 201, <del>300</del>, 401, ENG 320, 321, 340, 365, 366, 368, 370, 465, 466, FILM 201, 369, 399, FLK <del>275</del>, 276, 281, 371, 373, 379, <del>388</del>, 410, 445, 464, 478, FREN 323, 450, GEOG 330, GERM 333, 335, 437, GWS 375, HIST 320, 321, 340, 391, 402, 447, <del>490</del>, MUS 320, PHIL 207, POP <del>389</del>, 399, PS 303, 320, 321, 331, 372, <del>RELS 222</del>, SJB 154, <del>310</del>, SOCL 245, 324, 345, SPAN 373, 376, 490, SUS 295, THEA 430.</p> <p>Students must earn a grade of “C” or better in all required non-elective courses applied to the popular culture studies major. Students can take no more than 6 credit hours in any one discipline unless they are minoring or double majoring in that discipline. Students should consult the appropriate department and course catalog listing for any prerequisites.</p>

#### 4. Rationale for the proposed program changes:

Due to recent changes in faculty and in courses being offered in other departments that are central to the major, the Core Categories are being reduced and rearranged to allow students greater flexibility in selecting courses while still ensuring that students study Popular Culture Studies from a range of courses that all focus on the topic from a specific disciplinary approach. Each category of courses also share a common broader theoretical approach to Popular Culture Studies. Reducing the number of core categories from four to three and adding SJB 310 to Category 2 and SUS 295 to Category 3 will also better ensure that a wider range of course offerings in all categories will be available each semester so that students can make timely advancement toward their degree. Elective course changes reflect the:

- addition of a previously existing course with a clear pop culture component (FLK 275: Supernatural Folklore);
- change in the numbering of a Folk Studies course that was previously offered as an elective in the Popular Culture Studies major (FLK 379: Special Topics: Foodways is now FLK 388: Foodways);



**Ogden College of Science & Engineering  
Department of Chemistry  
Proposal to Revise Course Catalog Listing  
(Consent Item)**

Contact Person: Jeremy B. Maddox, [jeremy.maddox@wku.edu](mailto:jeremy.maddox@wku.edu), 5-8725

**8. Identification of course:**

- 1.1 Course prefix (subject area) and number: [CHEM 320](#)
- 1.2 Course title: PRINCIPLES OF INORGANIC CHEMISTRY

**9. Current course catalog listing:**

A treatment of the usual topics in theoretical inorganic chemistry presented at a level not requiring calculus. It is not acceptable for ACS-program students, who should take CHEM 420.

**10. Proposed course catalog listing:**

A treatment of the usual topics in theoretical inorganic chemistry presented at a level not requiring calculus.

**11. Rationale for revision of the course catalog listing:**

CHEM 320 is a foundation-level course in inorganic chemistry that is appropriate for all chemistry majors at the sophomore or junior level. CHEM 320 will become a prerequisite for CHEM 420, which is an in-depth inorganic chemistry course, appropriate for senior-level chemistry majors.

**12. Proposed term for implementation:**

Fall 2017

**13. Dates of prior committee approvals:**

Department of Chemistry	<u>1/10/2017</u>
Ogden College Curriculum Committee	<u>2/2/2017</u>
Professional Education Council	<u>2/8/2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____



**Ogden College of Science & Engineering  
Department of Chemistry  
Proposal to Revise Course Catalog Listing  
(Consent Item)**

Contact Person: Jeremy B. Maddox, [jeremy.maddox@wku.edu](mailto:jeremy.maddox@wku.edu), 5-8725

**1. Identification of course:**

1.1 Course prefix (subject area) and number: [CHEM 330](#)

1.2 Course title: QUANTITATIVE ANALYSIS

**2. Current course catalog listing:**

A study of the common techniques and theory of gravimetric, volumetric, electrochemical, and optical methods of analysis. Lecture, 3 hours; laboratory, 2 hours. Laboratory meets four and one-half hours per week. Priority for registration for this course will be given to rising sophomores and rising juniors. *Course Fee*

**3. Proposed course catalog listing:**

A study of the common techniques and theory of gravimetric, volumetric, electrochemical, and optical methods of analysis. Lecture, 3 hours; laboratory, 2 hours. Laboratory meets four and one-half hours per week. *Course Fee*

**4. Rationale for revision of the course catalog listing:**

Additional lab space that will be available in the new building will no longer pose as much of a physical restriction on the number students we can take each term. The process for determining 'rising sophomore and rising junior' status is difficult with the number of AP/dual credit/etc. hours students have when they come to WKU. We were often preventing students in their second year at WKU from registering when they should have been because they already had junior or senior status by hours. This change will remove administrative burden from office staff in giving course overrides.

**5. Proposed term for implementation:**

Fall 2017

**6. Dates of prior committee approvals:**

Department of Chemistry

1/10/2017

Ogden College Curriculum Committee

2/2/2017

Professional Education Council

2/8/2017

Undergraduate Curriculum Committee

University Senate

**Ogden College of Science & Engineering  
Department of Chemistry  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Jeremy B Maddox, [jeremy.maddox@wku.edu](mailto:jeremy.maddox@wku.edu), 5-8725

**1. Identification of course:**

1.1 Course prefix (subject area) and number: [CHEM 420](#)

1.2 Course title: INORGANIC CHEMISTRY

**2. Current prerequisites/corequisites/special requirements:**

Prerequisites: CHEM 450-451 with a grade of “C” or better.

**3. Proposed prerequisites/corequisites/special requirements:**

Prerequisites: A grade of “C” or better in CHEM 320 and CHEM 450-451.

**4. Rationale for the revision of prerequisites/corequisites/special requirements:**

CHEM 420 is an in-depth inorganic chemistry course. To be successful students should have a solid foundation-level experience, which CHEM 320 will provide.

**5. Effect on completion of major/minor sequence:**

This will require ACS-certified chemistry majors to take an additional three credit hour course in the sophomore or junior year prior to taking CHEM 420.

**6. Proposed term for implementation:**

Fall 2017

**7. Dates of prior committee approvals:**

Department of Chemistry

1/10/2017

Ogden College Curriculum Committee

2/2/2017

Undergraduate Curriculum Committee

University Senate

**Ogden College of Science & Engineering  
Department of Chemistry  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Jeremy B. Maddox, [jeremy.maddox@wku.edu](mailto:jeremy.maddox@wku.edu), 5-8725

**1. Identification of course:**

1.1 Course prefix (subject area) and number: [CHEM 435](#)

1.2 Course title: Instrumental Analysis

**2. Current prerequisites/corequisites/special requirements:**

Prerequisites: CHEM 450-451 with a grade of “C” or better.

**3. Proposed prerequisites/corequisites/special requirements:**

Prerequisites: CHEM 330 and CHEM 340 with a grade of “C” or better.

Corequisites: CHEM 436.

**4. Rationale for the revision of prerequisites/corequisites/special requirements:**

The embedded laboratory component of CHEM 435 is being moved to a new separate laboratory course CHEM 436. The prerequisites CHEM 330 and CHEM 340 are included to ensure that students have adequate preparation for CHEM 435.

**5. Effect on completion of major/minor sequence:**

The addition of CHEM 330, CHEM 340, and CHEM 436 has no impact on the major sequence. Removing the prerequisite CHEM 450 allows students to take CHEM 435 and 450 in any order.

**6. Proposed term for implementation:**

Fall 2017

**7. Dates of prior committee approvals:**

Department of Chemistry

01/10/2017

Ogden College Curriculum Committee

2/2/2017

Undergraduate Curriculum Committee

University Senate

**Ogden College of Science & Engineering  
Department of Chemistry  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Jeremy B Maddox, [jeremy.maddox@wku.edu](mailto:jeremy.maddox@wku.edu), (270) 745-8725

**1. Identification of course:**

1.1 Course prefix (subject area) and number: [CHEM 450](#)

1.2 Course title: PHYSICAL CHEMISTRY I

**2. Current prerequisites/corequisites/special requirements:**

Prerequisites: A grade of "C" or better in CHEM 314 or 340; CHEM 330; PHYS 231 or 255.

Corequisites: CHEM 451.

Prerequisites or corequisites: A grade of "C" or better in MATH 137; PHYS 332 or 265

**3. Proposed prerequisites/corequisites/special requirements:**

Prerequisites: A grade of "C" or better in CHEM 314 or 340; CHEM 330; MATH 136; PHYS 231 or 255.

Corequisites: CHEM 451.

**4. Rationale for the revision of prerequisites/corequisites/special requirements:**

The proposed revisions are necessary to ensure that students have completed and sufficiently mastered the prerequisite chemistry coursework and cognate coursework in mathematics and physics before taking this course.

**5. Effect on completion of major/minor sequence:**

Not applicable

**6. Proposed term for implementation:**

Fall 2017

**7. Dates of prior committee approvals:**

Department of Chemistry

1/10/2017

Ogden College Curriculum Committee

2/2/2017

Undergraduate Curriculum Committee

University Senate

Proposal Date: 11/20/2016

**Ogden College of Science & Engineering  
Department of Chemistry  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Jeremy B Maddox, [jeremy.maddox@wku.edu](mailto:jeremy.maddox@wku.edu), (270) 745-8725

**1. Identification of course:**

- 1.1 Course prefix (subject area) and number: [CHEM 452](#)
- 1.2 Course title: PHYSICAL CHEMISTRY II

**2. Current prerequisites/corequisites/special requirements:**

Prerequisites: CHEM 450-451 with a grade of "C" or better.  
Corequisites: CHEM 453.

**3. Proposed prerequisites/corequisites/special requirements:**

Prerequisites: A grade of "C" or better in CHEM 320; CHEM 450; MATH 137; PHYS 265 or 332.  
Corequisites: CHEM 453.

**4. Rationale for the revision of prerequisites/corequisites/special requirements:**

The proposed revisions are necessary to ensure that students have adequately mastered the prerequisite material before taking this course.

**5. Effect on completion of major/minor sequence:**

Students will now be required to complete CHEM 320 prior to taking CHEM 452.  
Students will need to complete MATH 137 and PHYS 265 prior to taking CHEM 452.

**6. Proposed term for implementation:** Fall 2017

**7. Dates of prior committee approvals:**

Department of Chemistry	<u>1/10/2017</u>
Ogden College Curriculum Committee	<u>2/2/2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

**Ogden College of Science and Engineering  
Department of Engineering  
Proposal to Revise Course Prerequisites  
(Consent Item)**

Contact Person: Stacy Wilson, [stacy.wilson@wku.edu](mailto:stacy.wilson@wku.edu), 55848

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [EE 460](#)
  - 1.2 Course title: Continuous Control Systems
  
- 2. Current prerequisites:**

EE 420 with a grade of “C” or better
  
- 3. Proposed prerequisites:**

EE 420 (“C” or better) or ME 310 (“C” or better)  
and  
MATH 307 or MATH 350 or MATH 370
  
- 4. Rationale for the revision of prerequisites:**

This course has been added to the list of technical electives for mechanical engineering students. The change in pre-requisite courses is to reflect the appropriate preparation needed for both mechanical and electrical engineering students.
  
- 5. Effect on completion of major/minor sequence:**

This change will provide more options for the mechanical engineering students.
  
- 6. Proposed term for implementation:** Fall 2017
  
- 7. Dates of prior committee approvals:**

Engineering Department  
Ogden College Curriculum Committee  
Undergraduate Curriculum Committee  
University Senate

17 November 2016  
\_\_\_\_\_  
2/2/2017  
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**Ogden College of Science and Engineering  
Department of Engineering  
Proposal to Revise Course Prerequisites  
(Consent Item)**

Contact Person: Stacy Wilson, [stacy.wilson@wku.edu](mailto:stacy.wilson@wku.edu), 55848

**1. Identification of course:**

- 1.1 Course prefix (subject area) and number: [EE 461](#)
- 1.2 Course title: Discrete Control Systems

**2. Current prerequisites:**

EE 420

**3. Proposed prerequisites:**

EE 420 (“C” or better) or ME 310 (“C” or better)  
and  
MATH 307 or MATH 350 or MATH 370

**4. Rationale for the revision of prerequisites:**

This course has been added to the list of technical electives for mechanical engineering students. The change in pre-requisite courses is to reflect the appropriate preparation needed for both mechanical and electrical engineering students.

Also, electrical engineering students need adequate mastery of the material in EE 420 before taking this course.

**5. Effect on completion of major/minor sequence:**

This change will provide more options for the mechanical engineering students.

**6. Proposed term for implementation:** Fall 2017

**7. Dates of prior committee approvals:**

Engineering Department

Ogden College Curriculum Committee

Undergraduate Curriculum Committee

University Senate

17 November 2016

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2/2/2017

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**Ogden College of Science and Engineering  
Department of Engineering  
Proposal to Revise Course Prerequisites  
(Consent Item)**

Contact Person: Stacy Wilson, [stacy.wilson@wku.edu](mailto:stacy.wilson@wku.edu), 55848

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [EE 400](#)
  - 1.2 Course title: Principles of Systems Engineering
  
- 2. Current prerequisites:**

Junior standing in an engineering discipline; and  
STAT 301 and  
EE 210 or EM 221 or EM 222
  
- 3. Proposed prerequisites**

Junior standing in an engineering discipline; and  
STAT 301 or CE 305  
and  
EE 210 or EM 221 or EM 222
  
- 4. Rationale for the revision of prerequisites:**

The civil engineering program no longer requires STAT 301 but now requires CE 305.  
The Systems Engineering minor requires either STAT 301 or CE 305.
  
- 5. Effect on completion of major/minor sequence:**

This change will have no change on the completion of the minor.
  
- 6. Proposed term for implementation:** Fall 2017
  
- 7. Dates of prior committee approvals:**

Engineering Department  
Ogden College Curriculum Committee  
Undergraduate Curriculum Committee  
University Senate

17 November 2016  
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2/2/2017  
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January 18, 2017

**Ogden College of Science and Engineering  
Department of Geography & Geology  
Proposal to Revise Course Prerequisites  
(Consent Item)**

Contact Person: Contact Person: Josh Durkee    Email: [joshua.durkee@wku.edu](mailto:joshua.durkee@wku.edu)    Phone: 5-8777

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [GISC 419](#)
  - 1.2 Course title: *GIS Programming*
  - 1.3 Credit hours: 3
  
- 2. Current prerequisite requirements:** GISC 317 AND CS 170, or permission of the instructor.
  
- 3. Proposed prerequisite requirements:** GISC 317, or permission by instructor.
  
- 4. Rationale for the revision of prerequisites:** The course discusses basics of Python extensively, which makes the requirement of CS 170 unnecessary.
  
- 5. Effect on completion of major/minor sequence:** No change. GISC 419 is required for GIScience majors, GIS minors, and the GIS Certificate.
  
- 6. Proposed term for implementation:** Fall 2017

**7. Dates of prior committee approvals:**

Department of Geography and Geology	<u>1/19/2017</u>
Ogden College Curriculum Committee	<u>2/2/2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

**Ogden College of Science and Engineering  
Department of Psychological Sciences  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Andy Mienaltowski, andrew.mienaltowski@wku.edu, 5-2353

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [PSYS 290](#)
  - 1.2 Course title: Supervised Study in Psychological Sciences
- 2. Current prerequisites:** PSYS or PSY 100.
- 3. Proposed prerequisites:** PSYS or PSY 100, or PSYS 160.
- 4. Rationale for the revision of prerequisites:** Students in the Psychological Science major can complete PSYS 160 instead of PSYS/PSY 100. The proposed prerequisite change will allow students who complete PSYS 160 instead of PSYS/PSY 100 to sign up for a supervised research experience.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Psychological Sciences

OCSE Curriculum Committee

University Curriculum Committee

University Senate

**January 20, 2017**

2/2/2017

**Ogden College of Science & Engineering**  
**Department of Chemistry**  
**Proposal to Create a New Course**  
**(Action Item)**

Contact Person: Jeremy B Maddox, [jeremy.maddox@wku.edu](mailto:jeremy.maddox@wku.edu), 5-8725

**1. Identification of proposed course:**

- 1.1 Course prefix (subject area) and number: [CHEM 436](#)
- 1.2 Course title: Instrumental Analysis Laboratory
- 1.3 Abbreviated course title: Instr. Analysis Lab
- 1.4 Credit hours: 2 Variable credit: No
- 1.5 Grade type: Standard letter grade
- 1.6 Corequisite: CHEM 435
- 1.7 Course description: A laboratory to accompany CHEM 435 focusing on techniques involving modern instrumental analysis. Pre-lab lecture and laboratory meets 4.5 hours per week. *Course Fee*

**2. Rationale:**

- 2.1 Reason for developing the proposed course:

CHEM 436 is a laboratory course designed to accompany CHEM 435. CHEM 435 is a 3-hour course that currently contains an embedded laboratory component. The embedded laboratory detracts from the amount of lecture material that can be covered in one semester. Creating the separate CHEM 436 laboratory course will enhance both the lecture and laboratory components of the experience, and will streamline the how the Department reports student laboratory hours for certification by the American Chemical Society.

- 2.2 Projected enrollment in the proposed course:

Five to ten students based on typical enrollments in CHEM 435. Only chemistry majors in the ACS-certified concentration would take this course.

- 2.3 Relationship of the proposed course to courses now offered by the department:

CHEM 436 will serve a laboratory co-requisite to accompany CHEM 435. There are no other existing CHEM courses that could fulfill this objective. CHEM 435 and CHEM 436 are not prerequisites for any other courses in the ACS-certified chemistry major; therefore, there is no impact on course sequencing.

- 2.4 Relationship of the proposed course to courses offered in other departments:

There are no similar courses offered by other departments. CHEM 436 is a majors only course involving specialized equipment for chemical analysis. It is highly unlikely that another department will ever offer a similar course.

2.5 Relationship of the proposed course to courses offered in other institutions:

Every institution that offers an ACS-certified chemistry degree must offer an in-depth course in analytical chemistry that utilizes modern instrumental analysis. However, there is some variety in how different programs deliver this content. Some programs use an embedded laboratory while others have a separate laboratory course. The Department has elected to switch from the former to the latter approach.

**3. Discussion of proposed course:**

3.1 Schedule type: B

3.2 Learning Outcomes:

Students will gain an appreciation for modern instrumental methods of chemical analysis and be able to determine the most appropriate method for a given analysis. This will entail descriptions of the fundamentals instrumental components found in Spectrophotometric, Electrochemical and Chromatographic instrumentation. The student will also be expected to obtain a statistical understanding of acquiring signals and processing them.

3.3 Content outline:

Statistical factors in data acquisition and analysis  
Elementary electronics  
Spectroscopic methods of analysis  
Electrochemical methods of analysis  
Chromatographic methods of analysis

3.4 Student expectations and requirements:

Students will be given a variety of samples to analyze by a variety of instrumental methods. The student will be able to compare and contrast outcomes of different analyses. A combination of short and formal lab reports will be required for grading. A formal presentation on a chosen instrumental technique not covered in lecture will also be required as part of the assigned grade.

3.5 Tentative texts and course materials:

Fundamentals of analytical chemistry, 9th ed., Douglas A. Skoog,  
Donald M. West, F. James Holler, and Stanley R. Crouch  
ISBN-13: 978-0-49555832-3

Journal of Chemical Education: (e-journal available in WKU library)

**4. Resources:**

- 4.1 Library resources: See attached library resource form and bibliography
- 4.2 Computer resources: No new additional resources are required.

**5. Budget implications:**

- 5.1 Proposed method of staffing: Existing faculty will teach the course.
- 5.2 Special equipment needed: No special equipment needed.
- 5.3 Expendable materials needed: Already in place from CHEM 330.
- 5.4 Laboratory materials needed: Already in place from CHEM 330.

**6. Proposed term for implementation:** Fall 2017

**7. Dates of prior committee approvals:**

Department of Chemistry

1/10/2017

Ogden College Curriculum Committee

2/2/2017

Undergraduate Curriculum Committee

University Senate

**Ogden College of Science & Engineering  
Department of Chemistry  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Jeremy B. Maddox, [jeremy.maddox@wku.edu](mailto:jeremy.maddox@wku.edu), 5-8725

**1. Identification of program:**

- 1.1 Current program reference number: 335
- 1.2 Current program title: [Minor in Chemistry](#)
- 1.3 Credit hours: 18-24

**2. Identification of the proposed program changes:**

- 2.1 The minimum number of CHEM credit hours is increased from 18 to 20 hours.
- 2.2 An unrestricted CHEM 300+ (3-6 hr) elective is replaced by CHEM 340/341 (5 hr).

**3. Detailed program description:**

**(Side-by-side table is required for most program changes showing revised program on the right and identifying deletions by strike-through and additions in boldface.)**

Current Program	Proposed Program
The minor in chemistry requires a minimum of 18-21 hours.	<b>The minor in chemistry requires a minimum of 20 hours.</b>
Course requirements (18-21 hrs)  CHEM 120/121 (5) CHEM 222/223 (5) CHEM 330 (5) CHEM 300+ (3-6)	<b>Course requirements (20 hrs)</b>  CHEM 120/121 (5) CHEM 222/223 (5) CHEM 330 (5) <del>CHEM 300+ (3-6)</del> <b>CHEM 340/341 (5)</b>
At least nine semester hours must be earned in courses numbered 300 and above and at least one upper-division laboratory based course must be taken in residence at the WKU Bowling Green campus.	<b>At least ten semester hours</b> must be earned in courses numbered 300 and above and at least one upper-division laboratory based <b>courses</b> must be taken in residence at the WKU Bowling Green campus.

**4. Rationale for the proposed program change:**

The current program contains an unrestricted CHEM 300+ elective of 3-6. The most common and the most appropriate choice for this elective is CHEM 340/341 Organic Chemistry I and Laboratory. Therefore, CHEM 340/341 is explicitly added to the program and the elective is removed; this action then requires a minimum of 20 CHEM credit hours to complete the minor.

**5. Proposed term for implementation and special provisions (if applicable):**

Fall 2017

**6. Dates of prior committee approvals:**

Department of Chemistry	<u>12/2/2016</u>
Ogden College Curriculum Committee	<u>2/2/2017</u>
Professional Education Council	<u>2/8/2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

**Ogden College of Science & Engineering  
Department of Chemistry  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Jeremy B. Maddox, [jeremy.maddox@wku.edu](mailto:jeremy.maddox@wku.edu), 5-8725

**1. Identification of program:**

- 1.1 Current program reference number: 623
- 1.2 Current program title: [Major in Chemistry](#)
- 1.3 Credit hours: 30-48

**2. Identification of the proposed program changes:**

- 2.1 A second major or minor is no longer required for students pursuing a Major in Chemistry with the American Chemical Society (ACS)-certified concentration.
- 2.2 The minimum number of CHEM credit hours for the ACS-certified concentration is increased to from 47-48 to 53 hours.
- 2.3 A requirement of CHEM 320 is added to the ACS-certified concentration. The catalog description for CHEM 320 is revised, and CHEM 320 is added to the prerequisites for CHEM 420. A requirement CHEM 421 is added to the ACS-certified concentration.
- 2.4 Registration preference in CHEM 330 is no longer given to rising sophomores and rising juniors.
- 2.5 The course CHEM 436 is created. A requirement of CHEM 436 is added to the ACS-certified concentration.
- 2.6 The pre/corequisites for CHEM 435 are changed to “Prerequisites: CHEM 330 and CHEM 340 with a grade of “C” or better. Corequisite: CHEM 436.”
- 2.7 The pre/corequisites for CHEM 450 are changed to “Prerequisites: A grade of “C” or better in CHEM 314 or 340; CHEM 330; MATH 136, PHYS 231 or 255. Corequisite: CHEM 451.”
- 2.8 The pre/corequisites for CHEM 452 are changed to “Prerequisites: A grade of “C” or better in CHEM 320; CHEM 450; MATH 137; PHYS 265 or 332. Corequisite: CHEM 453.”
- 2.9 Substitution of PHYS 231/232 for PHYS 255/256 and PHYS 332/233 for PHYS 265/266 is included for the cognate course requirements of the ACS-certified concentration.
- 2.10 LTCY 421 is added to the Chemistry Major with Teacher Certification (Teacher) concentration; this increases the minimum number of the SMED requirements for the Teacher concentration from 34 to 37 hours.

**3. Detailed program description:**



(Side-by-side table is required for most program changes showing revised program on the right and identifying deletions by strike-through and additions in boldface.)

Current Program	Proposed Program
The major in chemistry requires a minimum of 30 semester hours and leads to the Bachelor of Science degree.	The major in chemistry requires a minimum of 30 semester hours and leads to the Bachelor of Science degree. <b>Requirements of the major include selecting one of three concentrations.</b>
A second major or minor is also required.	A second major or minor <b>or the ACS-certified concentration</b> is also required.
<p><i>ACS Certified Chemistry Major Concentration</i></p> <p>WKU is on the approved list of the Committee on Professional Training of the American Chemical Society. For certification by this committee, the completion of a minimum of 48 hours of chemistry for the Bachelor of Science degree is required.</p> <p>CHEM course requirements (47-48 hours):</p> <p>CHEM 120/121 (5) CHEM 222/223 (5)</p> <p>CHEM 330 (5) CHEM 340/341 (5) CHEM 342/343 (5) CHEM 398 (1) CHEM 399 (2) CHEM 420 (3)</p> <p>CHEM 446 (3) CHEM 435 (3)</p> <p>CHEM 450/451 (5) CHEM 452/453 (5)</p>	<p><i>ACS Certified Chemistry Major Concentration</i></p> <p>WKU is on the approved list of the Committee on Professional Training of the American Chemical Society. For certification by this committee, the completion of a minimum of <b>53</b> hours of chemistry courses, <b>16-18 hours of math and science cognate courses, and completion of Colonnade general education courses</b> for the Bachelor of Science degree is required.</p> <p><b>CHEM course requirements (53 hours):</b></p> <p>CHEM 120/121 (5) CHEM 222/223 (5) <b>CHEM 320 (3)</b> CHEM 330 (5) CHEM 340/341 (5) CHEM 342/343 (5) CHEM 398 (1) CHEM 399 (2) CHEM 420 (3) <b>CHEM 421 (1)</b> CHEM 446 (3) CHEM 435 (3) <b>CHEM 436 (2)</b> CHEM 450/451 (5) CHEM 452/453 (5)</p>

<p>It is recommended that CHEM 330 is taken as soon after CHEM 222 as possible; therefore, rising sophomores and rising juniors are given priority for registration in CHEM 330.</p> <p>It is recommended that physical chemistry, CHEM 450, CHEM 451, CHEM 452, CHEM 453, be taken in the junior year because CHEM 450 is a prerequisite for CHEM 420 and CHEM 435. CHEM 421 is strongly recommended as part of this concentration.</p> <p>Cognate course requirements (18 hours):</p> <p>MATH 136 (4) MATH 137 (4) PHYS 255/256 (5) PHYS 265/266 (5)</p>	<p>It is recommended that CHEM 330 is taken as soon after CHEM 222 as possible. ; <del>therefore, rising sophomores and rising juniors are given priority for registration in CHEM 330.</del></p> <p>It is <b>also</b> recommended that physical chemistry, CHEM 450, CHEM 451, CHEM 452, CHEM 453, be taken in the junior year because CHEM 450 is a prerequisite for CHEM 420 <del>and CHEM 435.</del> <del>CHEM 421 (1) is strongly recommended as part of this concentration.</del></p> <p><b>Cognate course requirements (16-18 hours):</b></p> <p>MATH 136 (4) MATH 137 (4) <b>PHYS 231/232 (4) or 255/256 (5)</b> <b>PHYS 332/233 (4) or 265/266 (5)</b></p>
<p><i>General Chemistry Major Concentration</i></p> <p>CHEM course requirements (30 hours):</p> <p>CHEM 120/121 (5) CHEM 222/223 (5) CHEM 330 (5) CHEM 314 or 340/341 (5)</p> <p>CHEM 320 or 446 (3)</p> <p>CHEM 412 or 450/451 (5) CHEM 300+ (2)</p>	<p><i>General Chemistry Major Concentration</i></p> <p>CHEM course requirements (30 hours):</p> <p>CHEM 120/121 (5) CHEM 222/223 (5) CHEM 330 (5) CHEM 314 or 340/341 (5)</p> <p>CHEM 320 or 446 (3)</p> <p>CHEM 412 or 450/451 (5) CHEM 300+ (2)</p>
<p><i>Chemistry Major with Teacher Certification Concentration</i></p> <p>Students interested in teaching chemistry must declare a second major in Science and Mathematics Education (SMED) available through the College of Education and Behavioral Sciences.</p>	<p><i>Chemistry Major with Teacher Certification Concentration</i></p> <p>Students interested in teaching chemistry must declare a second major in Science and Mathematics Education (SMED) available through the College of Education and Behavioral Sciences.</p>

<p>CHEM course requirements (35 hours):</p> <p>CHEM 120/121 (5)  CHEM 222/223 (5)  CHEM 314 (5)  CHEM 320 (3)  CHEM 330 (5)  CHEM 399 (2)  CHEM 412 (5)  CHEM 446/447 (5)</p> <p>Cognate course requirements (16 hours):</p> <p>MATH 136 (4)  PHYS 231/232 (4)  PHYS 332/233 (4)  GEOL 111/113 (4)</p> <p><i>Chemistry Major with Teacher Certification Concentration (continued)</i></p> <p>SMED course requirements (34 hours):</p> <p>SMED 101 (1-1.5)  SMED 102 (2-3)  SMED 310 (3)  SMED 320 (3)  SMED 340 (3)  SMED 360 (3)  SMED 470 (3)  SMED 489 (3)  SPED 330 (3)  SEC 490 (5-10)</p>	<p>CHEM course requirements (35 hours):</p> <p>CHEM 120/121 (5)  CHEM 222/223 (5)  CHEM 314 (5)  CHEM 320 (3)  CHEM 330 (5)  CHEM 399 (2)  CHEM 412 (5)  CHEM 446/447 (5)</p> <p>Cognate course requirements (16 hours):</p> <p>MATH 136 (4)  PHYS 231/232 (4)  PHYS 332/233 (4)  GEOL 111/113 (4)</p> <p><i>Chemistry Major with Teacher Certification Concentration (continued)</i></p> <p><b>SMED course requirements (37 hours):</b></p> <p>SMED 101 (1-1.5)  SMED 102 (2-3)  SMED 310 (3)  SMED 320 (3)  SMED 340 (3)  SMED 360 (3)  SMED 470 (3)  SMED 489 (3)  SPED 330 (3)  SEC 490 (5-10)  <b>LTCY 421 (3)</b></p>
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**4. Rationale for the proposed program change:**

*Background*

The Department of Chemistry has undertaken a comprehensive review of its curriculum relative to a set of internally selected benchmark institutions:

Ball State University, California State University-Long Beach, Centre College, East Carolina University, East Tennessee State University, Eastern Kentucky University, Eastern Michigan University, Illinois State University, James Madison University, Middle Tennessee University, Montclair State University, University of North Carolina at Charlotte, University of North Carolina at Wilmington, Northern Arizona University, and Western Washington University

After careful consideration of many different factors, the Department proposes the following revisions that will strengthen its academic program.

#### *ACS-Certified Major Concentration*

The ACS-certified concentration exceeds the minimum of 48 credit hours required for a stand-alone major at WKU. A second major or minor is not necessary to complete the requirements for a baccalaureate degree; therefore, students that complete the ACS-certified concentration are not required to obtain a second major or minor.

The addition of CHEM 320 provides the ACS-certified concentration with a solid foundation-level experience in inorganic chemistry that will serve as a prerequisite for the required in-depth inorganic chemistry course CHEM 420. Several of our internally selected benchmark institutions also require both foundation-level and in-depth inorganic chemistry courses.

Registration preference in CHEM 330 is no longer given to rising sophomores and rising juniors, as additional lab space that will be available in the new building (Ogden College Hall) will no longer pose as much of a physical restriction on the number of students we can take each term. The process for determining 'rising sophomore and rising junior' status is difficult with the number of AP/dual credit/etc. hours students have when they come to WKU. We were often preventing students in their second year at WKU from registering when they should have been because they already had junior or senior status by hours. This change will remove administrative burden from office staff in giving course overrides.

The addition of a new CHEM 436 laboratory course to accompany the CHEM 435 lecture course for the ACS-certified concentration will enhance students' exposure to in-depth topics in analytical chemistry and instrumental analysis. The current program invokes a 3-hour lecture/lab model that includes two 55-minute lecture periods and a 4.5-hour laboratory per week. The two-course model allows for expanded discussion of topics in lecture and will further capitalize on the Department's instrumental analysis facilities. The prerequisites/corequisites for CHEM 435 are revised accordingly.

The pre/corequisites for the physical chemistry course sequence CHEM 450 and 452 are modified to reflect precisely which cognate courses in MATH and PHYS are needed for the specific topics covered in each CHEM course. CHEM 450 emphasizes chemical thermodynamics and kinetics, which requires students to have mastered the mathematical and physical concepts covered in MATH 136 and PHYS 231 or 255, respectively.

CHEM 452 emphasizes molecular quantum theory and statistical thermodynamics, which requires students to have mastered the mathematical and physical concepts covered in MATH 137 and PHYS 265 or 332. CHEM 320 includes some foundation-level material needed for the in-depth course CHEM 452 so CHEM 320 is added to the prerequisites for CHEM 452.

Allowing PHYS 231/232 and 332/233 to substitute for PHYS 255/256 and 265/266, respectively, enhances the ability of students to switch from the General Chemistry Major concentration to the ACS-certified concentration and still graduate in four years.

*Chemistry Major with Teacher Certification Concentration*

The program revision entails the addition of LTCY 421 to the Chemistry Major with Teacher Certification concentration in order to meet the new requirement for teacher certification set forth in 16 KAR 5:060, Literacy Preparation for Teachers of Middle and High School Students.

**5. Proposed term for implementation and special provisions (if applicable):**

Fall 2017

**6. Dates of prior committee approvals:**

Department of Chemistry	<u>1/10/2017</u>
Ogden College Curriculum Committee	<u>2/2/2017</u>
Professional Education Council	<u>2/8/2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

**Ogden College of Science & Engineering  
Department of Geography & Geology  
Proposal to Create a New Course  
(Action Item)**

Contact Person: Josh Durkee Email: [joshua.durkee@wku.edu](mailto:joshua.durkee@wku.edu) Phone: 5-8777

**1. Identification of proposed course:**

- 1.1 Course prefix (subject area) and number: [METR 335](#)
- 1.2 Course title: Satellite/Radar Meteorology
- 1.3 Abbreviated course title: Satellite/Radar Meteorology
- 1.4 Credit hours: 3 Variable credit: No
- 1.5 Grade type: \_\_x\_\_ standard letter grade
- 1.6 Prerequisites: METR 324
- 1.7 Course description:

An introduction to remote sensing specific to the atmospheric sciences. Specific attention is given to analysis, diagnostic, and prognostic determinations using various satellites, as well as surface and space-based active radar systems. Specific applications focus on synoptic and mesoscale phenomena, including large-scale kinematics and morphology, clouds, derived radar interpretation, precipitating systems, and precipitation measurement.

**2. Rationale:**

- 2.1 Reason for developing the proposed course:
  - Provide a dedicated course that focuses on the otherwise deficiently covered topics of remote sensing applications in meteorology. Further, skills and knowledge from this course are highly sought after by employers in the meteorological sector.
- 2.2 Projected enrollment in the proposed course: 15-20
- 2.3 Relationship of the proposed course to courses now offered by the department:
  - The department offers a fundamental course in remote sensing, but the dimension and applications as they relate to meteorology are not taught. The proposed course will provide balanced material complementary to that course.
- 2.4 Relationship of the proposed course to courses offered in other departments:
  - There are no other courses at WKU that are similar or related to satellite/radar meteorology.
- 2.5 Relationship of the proposed course to courses offered in other institutions:
  - Benchmark and/or regional institutions that offer B.S. Meteorology degrees traditionally offer a course in satellite/radar meteorology. These include Ball State University, Purdue University, University of Alabama-Huntsville, Western Illinois University, and Valparaiso University.

**3. Discussion of proposed course:**

3.1 Schedule type: L (Lecture)

3.2 Learning Outcomes:

- Provide students with a fundamental understanding of various past, current, and future remote-sensing technologies, how these systems operate, and demonstrates how to utilize them for meteorological interpretation, analysis, and forecasting.

3.3 Content outline:

Week	Topic of Lecture
1	Introductions; Course expectations History & current state of atmospheric science remote sensing; Role of NWP
2	-Electromagnetic Radiation; Resolution - Kepler's Law; Polar and Geostationary platforms
3	-Absorption and emission -Planck's, Wien's, Rayleigh-Jeans, & Stefan-Boltzmann Laws; Brightness
4	Temperatures -Synoptic-scale cloud patterns
5	-Water vapor -Snow and fog
6	-Winds -Mesoscale cloud patterns
7	-Precipitation measurement -Tropical Rainfall Measuring Mission -Global Precipitation Measurement
8	Review Day; Satellite projection portion spot check. <b>Test 1</b>
9	-History & current state of atmospheric science remote sensing -WSR-88D; TDWR; TRMM and GPM; Phased Array
10	-Passive vs. Active remote sensing; Microwave remote sensing -Radar fundamentals; Bands;
11	-cloud & precipitation droplet size, distribution, Z-R relationship -Rayleigh and Mie scattering
12	-Reflectivity and velocity; scan strategies -Polarimetry
13	-Derived products -Mesoscale analysis and interpretation
14	-Mesoscale forecast applications <b>Test II</b>
15	Presentations Presentations <b>Class Projects Due</b>

3.4 Student expectations and requirements:

- Grades will consist of two exams over lecture (40%), homework exercises (15%), and formal research consisting of a written and oral presentation (45%)

3.5 Tentative texts and course materials:

- *Satellite Meteorology: An Introduction* by Kider and Vonder Haar ISBN-10: 0124064302
- *Weather Radar Handbook* by Vasquez ISBN-10: 0983253323

**4. Resources:**

- 4.1 Library resources: see attached library resource form and bibliography.
- 4.2 Computer resources: no new additional resources are required.

**5. Budget implications:**

- 5.1 Proposed method of staffing: existing faculty will teach this course.
- 5.2 Special equipment needed: existing computing infrastructure will be used.
- 5.3 Expendable materials needed: none.
- 5.4 Laboratory materials needed: none.

**6. Proposed term for implementation: Fall 2017**

**7. Dates of prior committee approvals:**

Department of Geography and Geology	1/19/2017
Ogden College Curriculum Committee	2/2/2017
Undergraduate Curriculum Committee	_____
University Senate	_____



**Ogden College of Science and Engineering  
Department of Psychological Sciences  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Andy Mienaltowski, andrew.mienaltowski@wku.edu, 5-2353

**1. Identification of program:**

- 1.1 Current program reference number: 434
- 1.2 Current program title: [Minor in Neuroscience](#)
- 1.3 Credit hours: 21 hours

**2. Identification of the proposed program changes:**

- Addition of PSYS 362 as a possible course that students can complete in place of PSYS 360
- Removal of redundant language about restriction on possible overlapping credit hours between Neuroscience minor and other majors

**3. Detailed program description:**

<p><b>Current Program:</b> The minor in Neuroscience offers students the opportunity to study the intersection of brain and behavior in a manner that incorporates tools and perspectives from the psychological and biological sciences, and related disciplines. This minor will be an attractive option for students who are (1) planning to pursue advanced study in any of several fields related to neuroscience, including psychology, biology, medicine, counseling, or social work or (2) seeking relevant training for jobs related to the assessment, rehabilitation, and treatment of brain damage, brain diseases, and addiction.</p> <p>The minor in Neuroscience requires a minimum of 21 credit hours of coursework. This includes 6 hours of the following required courses: PSYS 360 and BIOL 335. An additional 15 credit hours in electives may be selected from the following courses: PSYS 331, PSYS 333, PSYS 363, PSYS 462, PSYS 465, BIOL 319, BIOL 327, BIOL 334, BIOL 446 / CHEM 446 or PHIL 332. Note: Students must choose</p>	<p><b>Proposed Program:</b> The minor in Neuroscience offers students the opportunity to study the intersection of brain and behavior in a manner that incorporates tools and perspectives from the psychological and biological sciences, and related disciplines. This minor will be an attractive option for students who are (1) planning to pursue advanced study in any of several fields related to neuroscience, including psychology, biology, medicine, counseling, or social work or (2) seeking relevant training for jobs related to the assessment, rehabilitation, and treatment of brain damage, brain diseases, and addiction.</p> <p>The minor in Neuroscience requires a minimum of 21 credit hours of coursework. This includes 6 hours of the following required courses: PSYS 360 <b>or PSYS 362</b>, and BIOL 335. An additional 15 credit hours in electives may be selected from the following courses: PSYS 331, PSYS 333, PSYS 363, PSYS 462, PSYS 465, BIOL 319, BIOL 327, BIOL 334, BIOL 446 / CHEM 446 or PHIL 332. Note: Students must choose</p>
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<p>at least 1 course from Biology and Psychological Sciences. Students must take PSYS 100 or PSYS 160 and BIOL 120 / BIOL 121 prior to beginning their coursework in the minor (some courses available for the minor may have additional prerequisites). Students who are majoring or minoring in Psychological Science or Biology may apply no more than six hours of major or minor course work in these areas to the minor in Neuroscience.</p>	<p>at least 1 course from Biology and Psychological Sciences. Students must take PSYS 100 or PSYS 160 and BIOL 120 / BIOL 121 prior to beginning their coursework in the minor (some courses available for the minor may have additional prerequisites). <del>Students who are majoring or minoring in Psychological Science or Biology may apply no more than six hours of major or minor course work in these areas to the minor in Neuroscience.</del></p>
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**(Side-by-side table is required for most program changes showing revised program on the right and identifying deletions by strike-through and additions in boldface.)**

**4. Rationale for the proposed program change:**

The Department of Psychological Sciences developed PSYS 362 to give students an opportunity to be engaged with neuroscience in a lab setting. The proposed change will allow students who want to have this experience to complete the course within the neuroscience minor. Also, a statement restricting the number of credits that students can count toward this minor and the Psychological Science major or Biology major is being removed because it is redundant. Students must earn 48 unduplicated hours between their major and minor programs, so the statement that has been struck out is not needed.

**5. Proposed term for implementation and special provisions (if applicable):** Fall 2017

**6. Dates of prior committee approvals:**

Department of Psychological Sciences	<u>January 20, 2017</u>
Ogden College Curriculum Committee	<u>February 2, 2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

**Ogden College of Science and Engineering  
Department of Psychological Sciences  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Andy Mienaltowski, andrew.mienaltowski@wku.edu, 5-2353

**1. Identification of program:**

- 1.1 Current program reference number: 440
- 1.2 Current program title: [Minor in Psychological Science](#)
- 1.3 Credit hours: 22 hours

**2. Identification of the proposed program changes:**

- Addition of PSYS 362 as a possible course that students can complete in the Learning, Cognition, and Biopsychology category (B) of restricted electives.
- Minor edit of description of electives required for minor

**3. Detailed program description:**

<p>Current Program:</p> <p>The minor in Psychological Science provides graduates with a broad overview of the discipline as well as exposure to the foundations of the discipline. The Psychological Science minor focuses students on becoming more engaged and critical consumers of the science underlying psychology through courses informed by current research and practice in the scientific student of individual and collective behavior, the physical and environmental bases of behavior, and the analysis and treatment of behavioral problems. This minor might appeal to students who are in a pre-professional track (e.g., pre-med) or to students majoring in disciplines where psychological science can inform research and practice (e.g., biology, computer science, philosophy, religious studies, nursing, communication disorders, management, etc.).</p> <p>The minor requires a minimum of 22 credit hours. The following 7 hours are required: PSYS 100 or PSYS 160, 210, and 211.</p>	<p>Proposed Program:</p> <p>The minor in Psychological Science provides graduates with a broad overview of the discipline as well as exposure to the foundations of the discipline. The Psychological Science minor focuses students on becoming more engaged and critical consumers of the science underlying psychology through courses informed by current research and practice in the scientific student of individual and collective behavior, the physical and environmental bases of behavior, and the analysis and treatment of behavioral problems. This minor might appeal to students who are in a pre-professional track (e.g., pre-med) or to students majoring in disciplines where psychological science can inform research and practice (e.g., biology, computer science, philosophy, religious studies, nursing, communication disorders, management, etc.).</p> <p>The minor requires a minimum of 22 credit hours. The following 7 hours are required: PSYS 100 or PSYS 160, 210, and 211.</p>
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<p>Students must select 3 hours from the following Individual Differences and Social Processes (Category A) courses: PSYS 350, , or PSYS 440. Another 3 hours must be selected from Learning, Cognition, and Biopsychology (Category B) courses: PSYS 331, PSYS 333, PSYS 360, or PSYS 363. Students must select 3 hours from the following Developmental Processes (Category C) courses: PSYS 220, PSYS 321, or PSYS 423. Six additional upper-level credit hours of PSYS courses are required. These hours can include the above restricted elective courses that were not taken to meet the requirements of Categories A, B and C. These hours can include no more than 3 credit hours of PSYS 490.</p>	<p>Students must select 3 hours from the following Individual Differences and Social Processes (Category A) courses: PSYS 350, or PSYS 440. Another 3 hours must be selected from Learning, Cognition, and Biopsychology (Category B) courses: PSYS 331, PSYS 333, PSYS 360, <b>PSYS 362</b>, or PSYS 363. Students must select 3 hours from the following Developmental Processes (Category C) courses: PSYS 220, PSYS 321, or PSYS 423. Six additional upper-level credit hours of PSYS courses are required, <b>which can include</b> <del>These hours can include</del> the above restricted elective courses that were not taken to meet the requirements of Categories A, B and C <b>or any other upper-level PSYS hours</b>. These hours can include no more than 3 credit hours of PSYS 490.</p>
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**4. Rationale for the proposed program change:**

The proposed changes are meant to clarify the requirements for the program and will add another possible course that students can take in order to satisfy the Category B restricted elective.

**5. Proposed term for implementation and special provisions (if applicable):** Fall 2017

**6. Dates of prior committee approvals:**

Department of Psychological Sciences

**January 20, 2017**

Ogden College Curriculum Committee

**February 2, 2017**

Undergraduate Curriculum Committee

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University Senate

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**Ogden College of Science and Engineering**  
**Department of Psychological Sciences**  
**Proposal to Revise A Program**  
**(Action Item)**

Contact Person: Andy Mienaltowski, andrew.mienaltowski@wku.edu, 5-2353

**1. Identification of program:**

- 1.1 Current program reference number: 747
- 1.2 Current program title: [Major in Psychological Science](#)
- 1.3 Credit hours: 37-49 hours

**2. Identification of the proposed program changes:**

- Addition of PSYS 362 as a possible core course that students can complete
- Addition of PSYS 362 to Applied and Clinical concentrations
- Addition of PSYS 353 to Applied, Clinical, and Social concentrations
- Removal of PSY 422 from the Developmental Science concentration
- Addition of quantitative psychology concentration

**3. Detailed program description:**

<p><b>Current Program:</b> The Department of Psychological Sciences offers programs designed for students who are interested in a science-oriented degree that will prepare them for graduate study in psychology or a related field (e.g., medical school, pharmacy, physical therapy) or for employment in jobs where strong quantitative and research skills are required. The department provides two options for the Bachelor of Science degree. The first option requires a minimum of 37 credit hours and a minor or second major is required. The second option requires a minimum of 49 unduplicated credit hours and no minor or second major is required. For both options, students will complete a program of study that includes Core and Concentration components. To complete the Core requirement, students will select a total of 25 to 28 credit hours from the following categories: Foundations of Psychology, Developmental Processes, Learning and Cognition, Individual Differences and Social Processes, Biological</p>	<p><b>Revised Program:</b> The Department of Psychological Sciences offers programs designed for students who are interested in a science-oriented degree that will prepare them for graduate study in psychology or a related field (e.g., medical school, pharmacy, physical therapy) or for employment in jobs where strong quantitative and research skills are required. The department provides two options for the Bachelor of Science degree. The first option requires a minimum of 37 credit hours and a minor or second major is required. The second option requires a minimum of 49 unduplicated credit hours and no minor or second major is required. For both options, students will complete a program of study that includes Core and Concentration components. To complete the Core requirement, students will select a total of 25 to 28 credit hours from the following categories: Foundations of Psychology, Developmental Processes, Learning and Cognition, Individual Differences and Social Processes, Biological</p>
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Bases of Behavior and Mental Processes, Research Methods and Statistics, and Integrative Science in Psychology. To complete the Concentration requirement, students will select courses from one or two of the six thematic concentrations or they may design a custom concentration (subject to approval by their advisor). Students in the 37-hour option will complete 12 credit hours from one thematic concentration, or design a custom concentration by selecting 12-24 hours from courses not used to satisfy their Core requirement. Students choosing the 49-hour option will complete 21-24 credit hours from two concentrations.

Students must maintain a minimum 2.50 GPA both overall and in the major. Either (1) MATH 116 and MATH 117, or (2) MATH 118 or higher is required; MATH 183 is recommended.

*Applied Psychological Science.* This concentration focuses on how psychological science can be used to solve real-world problems in business, sports, or human engineering domains.

*Core Courses*

PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 333, PSYS 350, PSYS 360 or PSYS 363, PSYS 210, PSYS 211, PSYS 313, PSYS 380 or PSYS 481 or PSYS 490

*Concentration Courses*

Required: PSYS 413  
Electives: Choose 9 hours from PSYS 360, PSYS 363, PSYS 370, PSYS 433, PSYS 473, PSYS 481, PSYS

Bases of Behavior and Mental Processes, Research Methods and Statistics, and Integrative Science in Psychology. To complete the Concentration requirement, students will select courses from one or two of the six thematic concentrations or they may design a custom concentration (subject to approval by their advisor). Students in the 37-hour option will complete 12 credit hours from one thematic concentration, or design a custom concentration by selecting 12-24 hours from courses not used to satisfy their Core requirement. Students choosing the 49-hour option will complete 21-24 credit hours from two concentrations **or 24 – 25 hours from the quantitative psychology concentration.**

Students must maintain a minimum 2.50 GPA both overall and in the major. Either (1) MATH 116 and MATH 117, or (2) MATH 118 or higher is required; MATH 183 is recommended. **Students who select the 49-hour option with the quantitative psychology concentration must complete MATH 136.**

*Applied Psychological Science.* This concentration focuses on how psychological science can be used to solve real-world problems in business, sports, or human engineering domains.

*Core Courses*

PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 333, PSYS 350, PSYS 360 or **PSYS 362** or PSYS 363, PSYS 210, PSYS 211, PSYS 313, PSYS 380 or PSYS 481 or PSYS 490

*Concentration Courses*

Required: PSYS 413  
Electives: Choose 9 hours from **PSYS 353**, PSYS 360 or **PSYS 362** or PSYS 363, PSYS 370, PSYS 433, PSYS 473, PSYS 481, PSYS 490, PSYS

<p>490, PSYS 499, PSY 340, PSY 355, PSY 412, PSY 470.</p> <p><i>Biobehavioral Psychology.</i> This concentration provides knowledge of the biological bases of behavior and thought.</p> <p><i>Core Courses</i>  PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 331, PSYS 350 or PSYS 440, PSYS 360, PSYS 210, PSYS 211, PSYS 313, PSYS 380 or PSYS 481 or PSYS 490</p> <p><i>Concentration Courses</i>  Required: PSYS 363  Electives: Choose 9 hours from PSYS 333, PSYS 431, PSYS 462, PSYS 463, PSYS 465, PSYS 483, PSYS 490, PSYS 499</p> <p><i>Clinical Psychological Science.</i> This concentration focuses on mechanisms and etiologies of psychological health and dysfunction.</p> <p><i>Core Courses</i>  PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 331 or PSYS 333, PSYS 440, PSYS 360 or PSYS 363, PSYS 210, PSYS 211, PSYS 313, PSYS 380 or PSYS 481 or PSYS 490.</p> <p><i>Concentration Courses</i>  Choose 12 hours from PSYS 350, PSYS 360, PSYS 413, PSYS 423, PSYS 450, PSYS 451, PSYS 453, PSYS 462, PSYS 465, PSYS 482, PSYS 481, PSYS 490, PSYS 499.</p> <p><i>Cognitive Psychology.</i> This concentration emphasizes the scientific study of mental processes such as attention, perception,</p>	<p>499, PSY 340, PSY 355, PSY 412, PSY 470.</p> <p><i>Biobehavioral Psychology.</i> This concentration provides knowledge of the biological bases of behavior and thought.</p> <p><i>Core Courses</i>  PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 331, PSYS 350 or PSYS 440, PSYS 360 or <b>PSYS 362</b>, PSYS 210, PSYS 211, PSYS 313, PSYS 380 or PSYS 481 or PSYS 490</p> <p><i>Concentration Courses</i>  Required: PSYS 363  Electives: Choose 9 hours from PSYS 333, PSYS 431, PSYS 462, PSYS 463, PSYS 465, PSYS 483, PSYS 490, PSYS 499</p> <p><i>Clinical Psychological Science.</i> This concentration focuses on mechanisms and etiologies of psychological health and dysfunction.</p> <p><i>Core Courses</i>  PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 331 or PSYS 333, PSYS 440, PSYS 360 or <b>PSYS 362 or PSYS 363</b>, PSYS 210, PSYS 211, PSYS 313, PSYS 380 or PSYS 481 or PSYS 490.</p> <p><i>Concentration Courses</i>  Choose 12 hours from PSYS 350, <b>PSYS 353</b>, PSYS 360 or <b>PSYS 362</b>, PSYS 413, PSYS 423, PSYS 450, PSYS 451, PSYS 453, PSYS 462, PSYS 465, PSYS 482, PSYS 481, PSYS 490, PSYS 499.</p> <p><i>Cognitive Psychology.</i> This concentration emphasizes the scientific study of mental processes such as attention, perception,</p>
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memory, problem-solving, thinking, and language use.

*Core Courses*

PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 333, PSYS 350 or PSYS 440, PSYS 360 or PSYS 363, PSYS 210, PSYS 211, PSYS 313, PSYS 380 or PSYS 481 or PSYS 490.

*Concentration Courses*

Choose 12 hours from PSYS 331, PSYS 363, PSYS 423, PSYS 431, PSYS 433, PSYS 462, PSYS 490, PSYS 499, PSY 412.

*Developmental Science.* This addresses the physical, emotional, intellectual, social, perceptual, and personality growth of humans throughout the lifespan.

*Core Courses*

PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 331 or PSYS 333, PSYS 350 or PSYS 440, PSYS 360 or PSYS 363, PSYS 210, PSYS 211, PSYS 313, PSYS 380 or PSYS 481 or PSYS 490.

*Concentration Courses:* Choose 12 hours from PSYS 220, PSYS 321, PSYS 423, PSYS 424, PSYS 431, PSYS 482, PSYS 490, PSYS 499, PSY 422.

*Social Psychology.* This concentration emphasizes the study of how social situations affect behavior.

*Core Courses*

PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 331 or PSYS 333, PSYS 350, PSYS 360 or PSYS 363, PSYS 210, PSYS 211, PSYS 313, PSYS 380 or PSYS 481 or PSYS 490.

memory, problem-solving, thinking, and language use.

*Core Courses*

PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 333, PSYS 350 or PSYS 440, PSYS 360 or **PSYS 362 or** PSYS 363, PSYS 210, PSYS 211, PSYS 313, PSYS 380 or PSYS 481 or PSYS 490.

*Concentration Courses*

Choose 12 hours from PSYS 331, PSYS 363, PSYS 423, PSYS 431, PSYS 433, PSYS 462, PSYS 490, PSYS 499, PSY 412.

*Developmental Science.* This addresses the physical, emotional, intellectual, social, perceptual, and personality growth of humans throughout the lifespan.

*Core Courses*

PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 331 or PSYS 333, PSYS 350 or PSYS 440, PSYS 360 or **PSYS 362 or** PSYS 363, PSYS 210, PSYS 211, PSYS 313, PSYS 380 or PSYS 481 or PSYS 490.

*Concentration Courses:* Choose 12 hours from PSYS 220, PSYS 321, PSYS 423, PSYS 424, PSYS 431, PSYS 482, PSYS 490, PSYS 499, ~~PSY 422.~~

*Social Psychology.* This concentration emphasizes the study of how social situations affect behavior.

*Core Courses*

PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 331 or PSYS 333, PSYS 350, PSYS 360 or **PSYS 362 or** PSYS 363, PSYS 210, PSYS 211,



<p><i>Concentration Courses</i>  Required: PSYS 413  Electives: Choose 9 hours from PSYS 433, PSYS 440, PSYS 450, PSYS 451, PSYS 453, PSYS 483, PSYS 490, PSYS 499, PSY 412.</p> <p><i>Custom Concentration.</i> This concentration allows students, with help from their advisor, to design an individualized theme.</p> <p><i>Core Courses</i>  PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 331 or PSYS 333, PSYS 350 or PSYS 440, PSYS 360 or PSYS 363, PSYS 210, PSYS 211, PSYS 313, PSYS 380 or PSYS 481 or PSYS 490.</p> <p><i>Concentration Courses</i>  Select 12-24 hours of electives from courses not used to satisfy Core requirements.</p>	<p>PSYS 313, PSYS 380 or PSYS 481 or PSYS 490.</p> <p><i>Concentration Courses</i>  Required: PSYS 413  Electives: Choose 9 hours from <b>PSYS 353</b>, PSYS 433, PSYS 440, PSYS 450, PSYS 451, PSYS 453, PSYS 483, PSYS 490, PSYS 499, PSY 412.</p> <p><i>Custom Concentration.</i> This concentration allows students, with help from their advisor, to design an individualized theme.</p> <p><i>Core Courses</i>  PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 331 or PSYS 333, PSYS 350 or PSYS 440, PSYS 360 or <b>PSYS 362</b> or PSYS 363, PSYS 210, PSYS 211, PSYS 313, PSYS 380 or PSYS 481 or PSYS 490.</p> <p><i>Concentration Courses</i>  Select 12-24 hours of electives from courses not used to satisfy Core requirements.</p> <p><b>Quantitative Psychology. This concentration focuses on the use of advanced data manipulation and statistical analysis techniques within psychological science to examine discipline-specific research questions. This concentration requires at least 49 hours, so students do not need a minor or second major. Also, students in this concentration do not select another concentration within the Psychological Science major.</b></p> <p><u>Core Courses</u>  <b>PSYS 100 or PSYS 160, PSYS 220 or PSYS 321, PSYS 331 or PSYS 333, PSYS 350 or PSYS 440, PSYS 360 or PSYS 362 or PSYS 363, PSYS 210, PSYS 211, PSYS 313,</b></p>
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	<p><b>PSYS 380 or PSYS 481 or PSYS 490.</b></p> <p><b><u>Concentration Courses</u></b>  <b>CS 146 or CS 170 or CS 180, STAT 301, STAT 330, STAT 401 or STAT 402, PSYS 413, and 9 PSYS upper-level elective hours selected in consultation with an advisor.</b></p>
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**4. Rationale for the proposed program change:**

The Department of Psychological Sciences recently created two new courses, PSYS 353 Psychology of Prejudice and PSYS 362 Behavioral Neuroscience with Lab. The proposed revision will incorporate these two courses into the Psychological Science major. PSY 422 is being removed from the developmental concentration because a recent change in the course to make it equivalent with FACS 422 has made it possible for course credentialing to fall outside the discipline of psychology.

The proposed quantitative psychology concentration will create new opportunities for students to gain advanced statistical training in the context of their major program courses. Students who complete this concentration will select PSYS concentration course so that they can tailor their experience toward their own interests in psychological science (e.g., development, social psychology, biobehavioral psychology, etc.) and thus be able to apply their advanced statistical training to projects that they are completing while at WKU. The computer science and statistics courses that the students complete will enhance their data management and analysis skills, possibly increasing a student’s competitiveness for graduate study or employability in industry.

**5. Proposed term for implementation and special provisions (if applicable):** Fall 2017

**6. Dates of prior committee approvals:**

Department of Psychological Sciences	<u><b>January 20, 2017</b></u>
Ogden College Curriculum Committee	<u><b>February 2, 2017</b></u>
Undergraduate Curriculum Committee	_____
University Senate	_____

Proposal Date: November 13, 2016

**College of Education and Behavioral  
Sciences School of Teacher  
Education**

**Proposal to Revise A Program (Action Item)**

Contact Person: John Moore, [john.moore@wku.edu](mailto:john.moore@wku.edu), 745- 5415

**1. Identification of program:**

- 1.1 Current program reference number: 5001
- 1.2 Current program title: [Major in Middle Level Education Social Studies and Language Arts](#)
- 1.3 Credit hours: 70-94

**2. Identification of the proposed program changes:**

- A) The WKU English Department is in process of deleting ENG 390 (Masterpieces in American Literature) as a course offering. Due to the fact that ENG 390 is currently a course requirement for the Middle Level Education in Language Arts and Social Studies major (Concentration 1) **and** Single Area Teacher Certification in Middle Level Language Arts (Concentration 3), another 300 level ENG course is needed to replace ENG 390. Therefore, ENG 391 (Survey of American Literature I) **or** ENG 392 (Survey of American Literature II) is being proposed to replace the ENG 390 course requirement.

**3. Detailed program description:**

Current Program	Proposed Program
<p>The Middle Level Education in Social Studies and Language Arts program leads to the Bachelor of Science degree and certification for grades 5-9 in Social Studies, Language Arts/Communication, or both. Three concentrations are available: 1) Dual area teacher certification in middle level social studies and language arts/communication; 2) Single area teacher certification in middle level social studies; 3.) Single area teacher certification in middle level language arts/communication.</p> <p>The program requires completion of:</p> <p style="padding-left: 40px;">A biological science course and a physical science course, generally taken as part of general education coursework;</p> <p style="padding-left: 40px;">37-40 semester hours of professional education courses: MGE 275 (3 hours), PSY 310 (3 hours), SPED 330 (3 hours), PSY 421 or 422 (3 hours), LTCY 421 (3 hours), MGE 385 (3 hours), a 3-hour MGE methods course for each area of certification, MGE 490 (10 hours), and EDU 489 (3 hours), plus a 3-hour computer literacy course selected from CIS 141 and LME 448; and</p>	<p>The Middle Level Education in Social Studies and Language Arts program leads to the Bachelor of Science degree and certification for grades 5-9 in Social Studies, Language Arts/Communication, or both. Three concentrations are available: 1) Dual area teacher certification in middle level social studies and language arts/communication; 2) Single area teacher certification in middle level social studies; 3.) Single area teacher certification in middle level language arts/communication.</p> <p>The program requires completion of:</p> <p style="padding-left: 40px;">A biological science course and a physical science course, generally taken as part of general education coursework;</p> <p style="padding-left: 40px;">37-40 semester hours of professional education courses: MGE 275 (3 hours), PSY 310 (3 hours), SPED 330 (3 hours), PSY 421 or 422 (3 hours), LTCY 421 (3 hours), MGE 385 (3 hours), a 3-hour MGE methods course for each area of certification, MGE 490 (10 hours), and EDU 489 (3 hours), plus a 3-hour computer literacy course selected from CIS 141 and LME 448; and</p>

• The indicated content-area coursework for dual area or single area teacher certification in one of the three concentrations.

**Concentration 1: Dual area certification in middle level social studies and language arts/communication.**

Students who choose this concentration must complete both of the following methods courses as part of the professional education coursework listed above: MGE 475 Teaching Language Arts (3 hours) and MGE 481 Teaching Social Studies (3 hours). In addition, they must complete the following content requirements:  
*Social Studies (dual area certification) 27-30 hours:* HIST 101 or 102, HIST 240, 241, GEOG 110, 360, ECON 150 or 202 and 203, PS 110, SOCL 100 or ANTH 120, and a 3-hour elective selected from an upper-division, non U.S., non-European history course.

*Language Arts/Communication (dual area certification) 24 hours:* ENG 100, 300, 302, ~~390~~, COMM 145 or 161, LME 407. In addition, six hours of electives should be chosen from ENG 301, 401, 410.

**Total Hours for this concentration: 91-94**

**Concentration 2: Single area teacher certification in middle level social studies**

Students who choose this concentration must complete MGE 481 Teaching Social Studies (3 hours) as part of the professional education coursework listed above. In addition, they must complete the following content requirements:

*Social Studies (single area teacher certification) 36-39 hours:* HIST 101 or 102, HIST 240, 241, GEOG 110, 360, ECON 150 or ECON 202 and 203, PS 110, SOCL 100 or ANTH 120. In addition, 12 hours of electives (4 courses) should be selected from the following list (at least one of these courses must be a non U.S., non-European history course): HIST 305, 306, 307, 317, 353, 358, 456, 453, GEOG 330, 350, 451, 480.

**Total Hours for this concentration: 73-76**

**Concentration 3: Single area teacher certification in middle level language arts/communication.**

Students who choose this concentration must complete MGE 475 Teaching Language Arts (2 hours) as part of the professional education coursework listed above. In addition, they must complete the following content requirements:

*Language Arts/Communication (single area teacher certification) 33 hours:* ENG 100, 300, 301, 302, 304, ~~390~~, 401, 404, 410, COMM 145 or 161, LME 407.

**Total Hours for this concentration: 70**

Students must be admitted to professional education before enrolling in LTCY 421. See <http://www.wku.edu/teacherservices> for details on the requirements for admission to professional education.

In order to meet the prerequisites for admission to student teaching, students must complete all professional education and content courses with grades of "C" or higher; attain at least a 2.75 GPA overall, in professional education courses, and in each content area; and achieve specified ratings on dispositional and critical performance

• The indicated content-area coursework for dual area or single area teacher certification in one of the three concentrations.

**Concentration 1: Dual area certification in middle level social studies and language arts/communication.**

Students who choose this concentration must complete both of the following methods courses as part of the professional education coursework listed above: MGE 475 Teaching Language Arts (3 hours) and MGE 481 Teaching Social Studies (3 hours). In addition, they must complete the following content requirements:  
*Social Studies (dual area certification) 27-30 hours:* HIST 101 or 102, HIST 240, 241, GEOG 110, 360, ECON 150 or 202 and 203, PS 110, SOCL 100 or ANTH 120, and a 3-hour elective selected from an upper-division, non U.S., non-European history course.

*Language Arts/Communication (dual area certification) 24 hours:* ENG 100, 300, 302, ~~391~~ or ~~392~~, COMM 145 or 161, LME

407. In addition, six hours of electives should be chosen from ENG 301, 401, 410.

**Total Hours for this concentration: 91-94**

**Concentration 2: Single area teacher certification in middle level social studies**

Students who choose this concentration must complete MGE 481 Teaching Social Studies (3 hours) as part of the professional education coursework listed above. In addition, they must complete the following content requirements:

*Social Studies (single area teacher certification) 36-39 hours:* HIST 101 or 102, HIST 240, 241, GEOG 110, 360, ECON 150 or ECON 202 and 203, PS 110, SOCL 100 or ANTH 120. In addition, 12 hours of electives (4 courses) should be selected from the following list (at least one of these courses must be a non U.S., non-European history course): HIST 305, 306, 307, 317, 353, 358, 456, 453, GEOG 330, 350, 451, 480.

**Total Hours for this concentration: 73-76**

**Concentration 3: Single area teacher certification in middle level language arts/communication.**

Students who choose this concentration must complete MGE 475 Teaching Language Arts (2 hours) as part of the professional education coursework listed above. In addition, they must complete the following content requirements:

*Language Arts/Communication (single area teacher certification) 33 hours:* ENG 100, 300, 301, 302, 304, ~~391~~ or ~~392~~, 401, 404, 410, COMM 145 or 161, LME 407.

**Total Hours for this concentration: 70**

Students must be admitted to professional education before enrolling in LTCY 421. See <http://www.wku.edu/teacherservices> for details on the requirements for admission to professional education.

In order to meet the prerequisites for admission to student teaching, students must complete all professional education and content courses with grades of "C" or higher; attain at least a 2.75 GPA overall, in professional education courses, and in each content area; and achieve specified ratings on dispositional and critical performance

<p>assessments. For details on the prerequisites for student teaching, see <a href="http://www.wku.edu/teacherservices/student_teaching/index.php">http://www.wku.edu/teacherservices/student_teaching/index.php</a>.</p> <p>Students in the Middle Level Education in Social Studies and Language Arts program receive advising in the School of Teacher Education, GRH 1092,(270) 745-5414. Refer to the School of Teacher Education website (<a href="http://www.wku.edu/ste">http://www.wku.edu/ste</a>) for additional information.</p> <p>Students with a major in Middle Level Education in Social Studies and Language Arts receive a 12-hour waiver in the upper-division hour requirement in the major field.</p> <p>Individuals who have or are eligible for certification in middle school math or science and who wish to seek either middle level social studies or middle level language arts/communication certification are required to complete the content coursework indicated for dual area certification with the corresponding methods course and LTCY 421.</p>	<p>assessments. For details on the prerequisites for student teaching, see <a href="http://www.wku.edu/teacherservices/student_teaching/index.php">http://www.wku.edu/teacherservices/student_teaching/index.php</a>.</p> <p>Students in the Middle Level Education in Social Studies and Language Arts program receive advising in the School of Teacher Education, GRH 1092,(270) 745-5414. Refer to the School of Teacher Education website (<a href="http://www.wku.edu/ste">http://www.wku.edu/ste</a>) for additional information.</p> <p>Students with a major in Middle Level Education in Social Studies and Language Arts receive a 12-hour waiver in the upper-division hour requirement in the major field.</p> <p>Individuals who have or are eligible for certification in middle school math or science and who wish to seek either middle level social studies or middle level language arts/communication certification are required to complete the content coursework indicated for dual area certification with the corresponding methods course and LTCY 421.</p>
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<b>Current Program</b>				<b>Proposed Program</b>			
A biological science course and a physical science course, generally taken as part of general education coursework;			6	A biological science course and a physical science course, generally taken as part of general education coursework;			6
<b>Prefix</b>	<b>#</b>	<b>Course Title</b>	<b>Hrs.</b>	<b>Prefix</b>	<b>#</b>	<b>Course Title</b>	<b>Hrs.</b>
MGE	275	Foundations of Middle Grades Instruction	3	MGE	275	Foundations of Middle Grades Instruction	3
PSY	310	Educational Psychology	3	PSY	310	Educational Psychology	3
SPED	330	Introduction to Exceptional Education: Diversity in Learning	3	SPED	330	Introduction to Exceptional Education: Diversity in Learning	3
PSY	421 or 422	Psychology of Early Adolescence  Adolescent Psychology	3	PSY	421 or 422	Psychology of Early Adolescence  Adolescent Psychology	3  3
LTCY	421	Reading in the Middle/Secondary Grades	3	LTCY	421	Reading in the Middle/Secondary Grades	3
MGE	385	Middle Grades Teaching Strategies	3	MGE	385	Middle Grades Teaching Strategies	3
MGE	475	Teaching Middle Grades Language Arts	3	MGE	475	Teaching Middle Grades Language Arts	3

	and/ or 481	Teaching Middle Grades Social Studies	3			and/ or 481	Teaching Middle Grades Social Studies	3
EDU	489	Student Teaching Seminar	3		EDU	489	Student Teaching Seminar	3
MGE	490	Student Teaching	10		MGE	490	Student Teaching	10
Plus a 3-hour computer literacy course selected from CIS 141 or LME 448			3		Plus a 3-hour computer literacy course selected from CIS 141 or LME 448			3
<b>Concentration 1: Dual area teacher certification in middle level social studies and language arts/ communication:</b> Students who choose this concentration must complete both the following methods courses as part of the professional course work listed above: MGE 475 Teaching Language Arts (3 hours) and MGE 481 Teaching Social Studies (3 hours). In addition, they must complete the following content requirements:					<b>Concentration 1: Dual area teacher certification in middle level social studies and language arts/ communication:</b> Students who choose this concentration must complete both the following methods courses as part of the professional course work listed above: MGE 475 Teaching Language Arts (3 hours) and MGE 481 Teaching Social Studies (3 hours). In addition, they must complete the following content requirements:			
<i>Social Studies (dual area certification) 27-30 hours:</i>					<i>Social Studies (dual area certification) 27-30 hours:</i>			
HIST	101	World History I	3		HIST	101	World History I	3
	<b>or</b>					<b>or</b>		
HIST	102	World History II			HIST	102	World History II	
HIST	240	The United States to 1865	3		HIST	240	The United States to 1865	3
HIST	241	The United States since 1865	3		HIST	241	The United States since 1865	3
GEOG	110	World Regional Geography	3		GEOG	110	World Regional Geography	3
GEOG	360	Geography of North America	3		GEOG	360	Geography of North America	3
ECON	150	Introduction to Economics			ECON	150	Introduction to Economics	
	<b>or</b>					<b>or</b>		
	202	Principles of Economics (MICRO)	3			202	Principles of Economics (MICRO)	3
	<b>and</b>					<b>and</b>		
	203	Principles of Economics (MACRO)				203	Principles of Economics (MACRO)	
PS	110	American National Government	3		PS	110	American National Government	3

SOCL	100	Introductory Sociology			SOCL	100	Introductory Sociology	
	<b>or</b>		3			<b>or</b>		3
ANTH	120	Introduction to Cultural Anthropology			ANTH	120	Introduction to Cultural Anthropology	
and a 3-hour elective selected from an upper-division, non U.S., non-European history course.			3		and a 3-hour elective selected from an upper-division, non U.S., non-European history course.			3
<i>Language Arts/Communication (dual area) certification 24 hours:</i>					<i>Language Arts/Communication (dual area) certification 24 hours:</i>			
ENG	100	Introduction To College Writing	3		ENG	100	Introduction To College Writing	3
ENG	300	Writing In The Disciplines	3		ENG	300	Writing In The Disciplines	3
ENG	302	Language And Communication	3		ENG	302	Language And Communication	3
<b>ENG</b>	<b>390</b>	<b>Masterpieces Of American Literature</b>	3		<b>ENG</b>	<b>391</b>	<b>Survey Of American Literature I</b>	3
					<b>ENG</b>	<b>392</b>	<b>Survey Of American Literature II</b>	
COMM	145	Fundamentals Of Public Speaking And Communication	3		COMM	145	Fundamentals Of Public Speaking And Communication	3
or					or			
COMM	161	Business and Professional Speaking	3		COMM	161	Business and Professional Speaking	3
LME	407	Literature For Young Adults	3		LME	407	Literature For Young Adults	3
Any two of the following:					Any two of the following:			
ENG	301		6		ENG	301		6
ENG	401				ENG	401		
ENG	410				ENG	410		
<b>Total Hours For This Dual Area Concentration:</b>			91-94		<b>Total Hours For This Dual Area Concentration:</b>			91-94



<b>Concentration 2: Single area teacher certification in middle level social studies:</b> Students who choose this concentration must complete MGE 481 Teaching Social Studies (3 hours) as part of the professional course work listed above. In addition, they must complete the following content requirements:					<b>Concentration 2: Single area teacher certification in middle level social studies:</b> Students who choose this concentration must complete MGE 481 Teaching Social Studies (3 hours) as part of the professional course work listed above. In addition, they must complete the following content requirements:			
HIST	101	World History I	3		HIST	101	World History I	3
<b>or</b>					<b>or</b>			
HIST	102	World History II			HIST	102	World History II	
HIST	240	The United States to 1865	3		HIST	240	The United States to 1865	3
GEOG	241	The United States since 1865	3		GEOG	241	The United States since 1865	3
GEOG	110	World Regional Geography	3		GEOG	110	World Regional Geography	3
ECON	360	Geography of North America	3		ECON	360	Geography of North America	3
ECON	150	Introduction to Economics	3		ECON	150	Introduction to Economics	3
<b>or</b>					<b>or</b>			
ECON	202 <b>and</b> 203	Principles of Economics (MICRO) <b>and</b> Principles of Economics (MACRO)	6		ECON	202 <b>and</b> 203	Principles of Economics (MICRO) <b>and</b> Principles of Economics (MACRO)	6
PS	110	American National Government	3		PS	110	American National Government	3
SOCL	100	Introductory Sociology	3		SOCL	100	Introductory Sociology	3
<b>or</b>					<b>or</b>			
ANTH	120	Introduction to Cultural Anthropology			ANTH	120	Introduction to Cultural Anthropology	
<b>and</b>					<b>and</b>			
12-hours of electives (4 courses) selected from the following list (at least one of these courses non U.S., non-European history course).					12-hours of electives (4 courses) selected from the following list (at least one of these courses non U.S., non-European history course).			
HIST	305		12		HIST	305		12
HIST	306				HIST	306		

HIST	307				HIST	307		
HIST	317				HIST	317		
HIST	353				HIST	353		
HIST	358				HIST	358		
HIST	453				HIST	453		
HIST	456				HIST	456		
GEOG	330				GEOG	330		
GEOG	350				GEOG	350		
GEOG	451				GEOG	451		
GEOG	480				GEOG	480		
<b>Total Hours For This Single Area Concentration (Social Studies)</b>			<b>73-76</b>		<b>Total Hours For This Single Area Concentration (Social Studies)</b>			<b>73-76</b>
<b>Concentration 3: Single area teacher certification in middle level language arts/communication:</b> Students who choose this concentration must complete MGE 475 Teaching Language Arts (3 hours) as part of the professional course work listed above. In addition, they must complete the following content requirements:					<b>Concentration 3: Single area teacher certification in middle level language arts/communication:</b> Students who choose this concentration must complete MGE 475 Teaching Language Arts (3 hours) as part of the professional course work listed above. In addition, they must complete the following content requirements:			
ENG	100	Introduction to College Writing	3		ENG	100	Introduction to College Writing	3
ENG	300	Writing In The Disciplines	3		ENG	300	Writing In The Disciplines	3
ENG	301	Argument And Analysis in Writing Discourse	3		ENG	301	Argument And Analysis in Writing Discourse	3
ENG	302	Language And Communication	3		ENG	302	Language And Communication	3
ENG	304	English Language	3		ENG	304	English Language	3
<b>ENG</b>	<b>390</b>	<b>Masterpieces Of American Literature</b>	3		<b>ENG</b>	<b>391</b>	<b>Survey Of American Literature I</b>	3
					<b>ENG</b>	<b>392</b>	<b>Survey Of American Literature II</b>	
ENG	401	Advanced Composition	3		ENG	401	Advanced Composition	3
ENG	410	Composition Theory And Practice In Writing Instruction	3		ENG	410	Composition Theory And Practice In Writing Instruction	3

ENG		Any ENG upper-division course	3		ENG		Any ENG upper-division course	3
COMM	145	Fundamentals of Public Speaking And Communication	3		COMM	145	Fundamentals of Public Speaking And Communication	3
Or					Or			
COMM	161	Business and Professional Speaking			COMM	161	Business and Professional Speaking	
LME	407	Literature for Young Adults	3		LME	407	Literature for Young Adults	3
<b><i>Total Hours For This Single Area Concentration (Language Arts/Communication)</i></b>			<b>70</b>		<b><i>Total Hours For This Single Area Concentration (Language Arts/Communication)</i></b>			<b>70</b>

**4. Rationale for the proposed program changes:**

The WKU English Departmental faculty is in process of deleting ENG 390 (Masterpieces in American Literature) as a course offering.

Due to the fact that ENG 390 is currently a course requirement for the Middle Level Education in Language Arts and Social Studies major (Concentration 1) **and** Single Area Teacher Certification in Middle Level Language Arts (Concentration 3), a 300 level ENG course is needed to replace ENG 390.

**5. Proposed term for implementation and special provisions (if applicable):**

Fall 2017

**6. Dates of prior committee approvals:**

School of Teacher Education 11/11/2016

College Curriculum Committee 12/06/16

Professional Education Council (if applicable) 02/08/17

Undergraduate Curriculum Committee Graduate \_\_\_\_\_

University Senate \_\_\_\_\_

Proposal Date: January 9, 2017

**Gordon Ford College of Business  
Finance Department  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Indudeep Chhachhi, [indudeep.chhachhi@wku.edu](mailto:indudeep.chhachhi@wku.edu), 745-2928

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [FIN 331](#)
  - 1.2 Course title: Applied Investments
- 2. Current prerequisites:** FIN 330
- 3. Proposed prerequisites:** None
- 4. Rationale for the revision of prerequisites:** FIN 331 Applied Investments is designed for both business and non-business majors who require an elective. It involves learning of investment terminology and concepts, and then applying those concepts in the selection of mutual funds. It is not essential that the concepts in FIN 330, Principles of Managerial Finance, which focuses on corporate finance topics such as time value of money and other calculations relating to the valuation of various projects or companies, be a prerequisite for this course.
- 5. Effect on completion of major/minor sequence:** None.
- 6. Proposed term for implementation:** Fall 2017.
- 7. Dates of prior committee approvals:**

Department/ Unit Finance	<u>January 9, 2017</u>
Gordon Ford College of Business	<u><b>January 25, 2017</b></u>
Undergraduate Curriculum Committee	_____
University Senate	_____

Proposal Date: January 9, 2017

**Gordon Ford College of Business  
Finance Department  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Indudeep Chhachhi, [indudeep.chhachhi@wku.edu](mailto:indudeep.chhachhi@wku.edu), 745-2928

- 1. Identification of course:**
  - 1.1 Course prefix (subject area) and number: [FIN 350](#)
  - 1.2 Course title: Risk Management and Insurance
  
- 2. Current prerequisites:** FIN 330
  
- 3. Proposed prerequisites:** None
  
- 4. Rationale for the revision of prerequisites:** FIN 350 covers principles involving risk, property/casualty insurance, liability insurance, personal life insurance, and alternatives to insurance. Application includes a life insurance needs analysis. It is not essential that the concepts in FIN 330, Principles of Managerial Finance, focuses on corporate finance topics such as time value of money and other calculations relating to the valuation of various projects or companies, be a prerequisite for this course.
  
- 5. Effect on completion of major/minor sequence:** Will assist students enrolled in the B.S. Finance (Financial Planning Track) degree program, or the Financial Planning Certificate, to complete the required curriculum in a shorter period of time.
  
- 6. Proposed term for implementation:** Fall 2017.
  
- 7. Dates of prior committee approvals:**

Department/ Unit Finance	<u>January 9, 2017</u>
Gordon Ford College of Business	<u><b>January 25, 2017</b></u>
Undergraduate Curriculum Committee	_____
University Senate	_____

Proposal Date: November 21, 2016

**Gordon Ford College of Business  
Management Department  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Dana Cosby, [Dana.Cosby@wku.edu](mailto:Dana.Cosby@wku.edu), 270-745-5813

**1. Identification of program:**

- 1.1 Current program reference number: 569
- 1.2 Current program title: [Major in International Business](#)
- 1.3 Credit hours: 73

**2. Identification of the proposed program changes:**

- Add **MGT 316** as a required course.
- Changed the requirement of MGT 305 or COMM 463 to a broader cultural component requirement to include three hours selected from: **CHIN 333, COMM 463, FREN 323, GEOG 462, GEOG 465, GEOG 466, GEOG 467, GERM 333, ICSR 380, SOC 363, SOC 376, SPAN 372, or SPAN 373.**
- Added the following courses as options for the language requirement: **ARBC 102, CHIN 102, JAPN 102, RUSS 102, ARBC 201, CHIN 201, JAPN 201, RUSS 201**
- Add **MKT 491** as an option in the Study Abroad or MGT 490 requirement.
- Change the program model from 15 hours of International Business electives to 12 hours selected from one of four tracks, including **International Management, Global Supply Chain, Global Entrepreneurship, or Global Trade and Economy.** Each track includes a selection of applicable courses from across the disciplines.

**3. Detailed program description:**

<b>Current</b>	<b>Proposed</b>
<p>The major requires 73 semester hours. The curriculum consists of:</p> <ul style="list-style-type: none"> <li>• Required courses include: ACCT 200, ACCT 201, ECON 202, ECON 203, ECON 206, CIS 141, CIS 243, FIN 330, MKT 220, MGT 200, MGT 210, MGT 314, MGT 498 or ENT 496, MGT 313, MGT 305 or COMM 463, and MGT 499.</li> <li>• 3 hours of foreign language must be selected from FREN 102, GERM 102, SPAN 102 and another three hours from FREN 201, GERM 201, SPAN 201.</li> <li>• A three-hour study abroad or MGT 490 is required.</li> <li>• 15 hours from the following international business electives with at least three areas represented: ECON 380, ECON 385, ECON 386, ECON 496, ENT 425, FIN 436, MGT 316, MGT 390, MGT 413, MKT 324, MKT 491; any other courses approved by the chair of the Management Department</li> </ul>	<p>The major requires 73 semester hours. The curriculum consists of:</p> <ul style="list-style-type: none"> <li>• Required courses include: ACCT 200, ACCT 201, ECON 202, ECON 203, ECON 206, CIS 141, CIS 243, FIN 330, MKT 220, MGT 200, MGT 210, MGT 303, MGT 314, <b>MGT 316</b>, MGT 498 or ENT 496, MGT 313, <del>MGT 305 or COMM 463</del>, and MGT 499. <b>Three hours must be selected as a cultural component from the following: CHIN 333, COMM 463, FREN 323, GEOG 462, GEOG 465, GEOG 466, GEOG 467, GERM 333, ICSR 380, SOC 363, SOC 376, SPAN 372, or SPAN 373.</b></li> <li>• 3 hours in foreign language must be selected from <b>ARBC 102, CHIN 102</b>, FREN 102, GERM 102, <b>JAPN 102, RUSS 102</b>, SPAN 102 and another three hours from <b>ARBC 201, CHIN 201</b>, FREN 201, GERM 201, <b>JAPN 201, RUSS 201</b>, SPAN 201.</li> <li>• A three-hour study abroad or MGT 490 or <b>MKT 491</b> is required.</li> <li>• <b>12 hours from international business courses from one of the following tracks: International Management, Global Supply Chain, Global Entrepreneurship, or Global Trade and Economy. For International Management take twelve hours from: FIN 436, LEAD 450, MGT 305, MGT 383, MGT 413, MGT 495, or PS 350. For Global Supply Chain, take AMS 371, AMS 394, AMS 396, AMS 430, BI 310, MKT 324, or MKT 423. For Global Entrepreneurship take ENT 308, ENT 312, ENT 380, ENT 425, ENT 496, or MGT 390. For Global Trade and Economy take ECON 380, ECON 385, ECON 430, ECON 467, ECON 496, or PS 449.</b></li> </ul>

**4. Rationale for the proposed program change:**

We compared required courses for the International Business Major with those of our Comparable Peer, Aspirant, and Competitive Benchmark Groups. Of those schools offering an International Business Major, we found that while our program is comparable in required hours for the degree, an update in structure is needed for better alignment in the academic marketplace.

Further, best practices include (1) an emphasis on cultural competence, (2) a deeper concentration in business disciplines such as International Management, International Entrepreneurship, and Trade and Economy; and (3) the integration of global business topics such as sustainable business and and global supply chain management.

Our changes create a common foundation for international business study and provide a more structured interdisciplinary academic experience than the previous design. The focused tracks better develop business and cultural competencies needed by business and industry. This approach offers better academic preparation for students with career aspirations in international business.

**5. Proposed term for implementation and special provisions (if applicable): Fall 2017**

**6. Dates of prior committee approvals:**

Department	<u>December 14, 2016</u>
GFCB College Curriculum Committee	<u>January 25, 2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____



Proposal Date: January 4, 2017

**Gordon Ford College of Business  
Department of Finance  
Proposal to Create a New Course  
(Action Item)**

Contact Person: Indudeep Chhachhi  
Email: [indudeep.chhachhi@wku.edu](mailto:indudeep.chhachhi@wku.edu)  
Office phone: 745-2928

**1. Identification of proposed course:**

- 1.1 Course prefix (subject area) and number: [FIN 300](#)
- 1.2 Course title: Career Readiness in Finance
- 1.3 Abbreviated course title: Career Readiness in Finance  
(maximum of 30 characters or spaces)
- 1.4 Credit hours: 1 Variable credit: no
- 1.5 Grade type: Standard letter grade
- 1.6 Prerequisites: Completion of or current enrollment in FIN 330; Restrictions: junior standing and reference code 664P
  
- 1.7 Course description: Introduction to preparation for a career in Finance including exposure to careers in finance; certifications in the profession; development of professional writing skills, professional resumés and cover letters; oral communications; interviewing skills; goal setting; ethical standards; and professional networking. This course is limited to juniors and seniors in the Finance program. Assignments may include travel.

**2. Rationale:**

- 2.1 Reason for developing the proposed course: The department currently requires all graduating seniors to take FIN 499: Senior Assessment. FIN 499 includes coverage of topics in career development and readiness. The department believes emphasis on career development should more appropriately be required earlier in the program so that students have a longer period of time for personal skill development and to gain knowledge and foresight for securing jobs and internships. Career readiness skills would be introduced in this junior level course and reinforced throughout the remainder of a student's time in the program. Waiting until the last semester of study (FIN 499 must be taken in a student's final semester) to provide career readiness skills does not best serve student needs. Overall, making students better prepared and more aware earlier in their program should produce more productive, engaged members of the global society. Emphasizing interpersonal skills will result in a basis of understanding for lifelong learning and personal development. Understanding the impact and importance of classroom preparedness should foster academic excellence.

- 2.2 Projected enrollment in the proposed course: 35 to 40 students per semester. Nonmajors are not expected to enroll in this course. CFP® Financial Planning certificate students will be encouraged to take this course.
- 2.3 Relationship of the proposed course to courses now offered by the department: Career readiness topics and activities are currently part of the curriculum in FIN 499, Senior Assessment. The primary focus of the Senior Assessment course, however, is to assess discipline knowledge prior to graduation. The proposed course is expected to be taken at the beginning of a student's junior year although students may fulfill the requirement at any time before graduation. Taking this course during the junior year allows reinforcement of readiness in subsequent classes.
- 2.4 Relationship of the proposed course to courses offered in other departments: The Gordon Ford College of Business offers an interdisciplinary Certificate in Advanced Professionalism which focuses on competencies needed for career readiness and professional development for transitioning to the business field, including assessment, exploration and experiential components. The certificate is not required by any major. It is possible that this proposed course would make students aware of the certificate and feed students into pursuing the certificate.
- 2.5 Relationship of the proposed course to courses offered in other institutions: A search of Benchmark institutions reveals no similar courses being offered. Career readiness services are provided through institutional Career Services departments, but student participation is elective. There do not appear to be any discipline-specific course offerings of this kind. No Kentucky universities offer a similar course. The University of Louisville requires all business majors complete a one-hour course, BA 201 Career Development. The course description follows: Prerequisite: Admission to College of Business, Sophomore Standing or permission of instructor. To introduce business students to career development, including the importance of career planning. Eastern Kentucky University requires students to complete a one-day zero credit Professional Skills seminar before graduation. The seminar is a pre-requisite for a 400 level zero credit course required for graduation.

### 3. Discussion of proposed course:

3.1 Schedule type: Lecture (L)

3.2 Learning Outcomes:

By the end of this course, Finance students should be able to

- Identify viable careers in the field and know the skills necessary for that field
- Identify the benefits of certifications in the field and the ethical standards of the certifying body
- Apply advanced Excel skills
- Produce a professional cover letter and resume
- Apply best practices in job interviews
- Identify the need for and be able to execute good networking skills
- Set short- and long-term SMART goals

- Deliver a professional presentation
- Be able to meet and communicate with Finance professionals

### 3.3 Content outline:

#### Module 1 - Foundations

- What employers look for in new hires
- Excel in the work place
- Personal development and growth in the field
- Setting SMART goals
  - At WKU
  - For life

#### Module 2 – Job Search

- The why and how of finding an internship
- Job search techniques and sites
- Network
- Professional associations
- Career development resources
- Using social media
- Career skills
- Job shadowing/Mentors

#### Module 3 – Written Business Communication

- Business reports
- Cover letters
- Professional resume
- Email etiquette
- Thank you notes

#### Module 4 – Oral Business Communication

- Interviewing for the job
- How to network
- Developing contacts
- The art of small talk
- How to make an effective presentation

3.4 Student expectations and requirements: This is an experiential course where students will be assessed by demonstrating effective application of professional requirements identified throughout the course. Applications include but are not limited to: executing a realistic analysis using Excel, the development of professional documents, executing a professional interview, developing appropriate SMART goals, taking part in job shadowing and reporting on the experience, completing personal comfort zone exercises, executing networking skills, and making a professional presentation.

3.5 Tentative texts and course materials: There is no required text for this course. Materials will be drawn from current professional finance publications and internet resources.

**4. Resources:**

4.1 Library resources: No additional library resources are required.

4.2 Computer resources: No additional resources are required.

**5. Budget implications:**

5.1 Proposed method of staffing: Current staffing is sufficient.

5.2 Special equipment needed: Not needed.

5.3 Expendable materials needed: Not needed.

5.4 Laboratory materials needed: Not needed.

**6. Proposed term for implementation:** Fall 2017

**7. Dates of prior committee approvals:**

Department/ Unit Finance

January 9, 2017

Gordon Ford College of Business

**January 25, 2017**

Undergraduate Curriculum Committee

University Senate

Proposal Date: January 9, 2017

**Gordon Ford College of Business  
Finance  
Proposal to Create a New Course  
(Action Item)**

Contact Person: Indudeep Chhachhi, Email: [indudeep.chhachhi@wku.edu](mailto:indudeep.chhachhi@wku.edu)  
Office phone: 745-2928

**1. Identification of proposed course:**

- 1.1 Course prefix (subject area) and number: [FIN 400](#)
- 1.2 Course title: Personal Financial Planning Practice Management
- 1.3 Abbreviated course title: PFP Practice Management  
(maximum of 30 characters or spaces)
- 1.4 Credit hours: 2 Variable credit: no
- 1.5 Grade type: Standard letter grade
- 1.6 Corequisite: FIN 401 Prerequisites: Completion of or current enrollment in FIN 331, FIN 332, and FIN 444. Restricted to B.S. Finance (Financial Planning track) majors and Financial Planning Certificate enrollees.
- 1.7 Course description: Counseling and communication techniques, as well as interviewing strategies for use in financial planning settings. Introduction to regulatory compliance as applied to personal financial planning. Advanced coursework in professional software packages for financial planning and investment portfolio applications. Review of business models and staffing.

**2. Rationale:**

- 2.1 Reason for developing the proposed course: The Finance Department / Financial Planning Track teaches the learning objectives as required by the Certified Financial Planner Board of Standards, Inc. In discussions with recent graduates and with potential employers of our graduates, the need for greater application of those concepts through the use of technology, which has increasingly revolutionized the preparation and delivery of financial plans, has become apparent. Technology has increasingly impacted the acquisition of data from clients, the planner-client collaboration in the design of financial plans, and the delivery and monitoring of financial planning recommendations. In addition, greater education is desired of our graduates as to the policies and procedures utilized to comply with applicable laws and regulations, given the increased scrutiny of financial planners by both federal and state regulators. The department believes that, given the technological revolution in financial services, greater personal skills development in these areas will enhance the education of our graduates and their attractiveness to employers. Overall, this course will make students better prepared for their careers, and should produce more productive, engaged members of the financial planning community.
- 2.2 Projected enrollment in the proposed course: Based on current enrollment in FIN 450 Financial Plan Development, and the number of declared Finance majors at present,

enrollment is expected to be 20 to 35 students per semester. Students who are not enrolled in either the B.S. Finance (Financial Planning Track) or who have not declared for the Financial Planning Certificate program will not be permitted to enroll in this course. All students in the B.S. Finance (Financial Planning track), and all CFP® Financial Planning certificate students, will be required to take this course.

2.3 Relationship of the proposed course to courses now offered by the department: The use of financial planning software is used, to a limited degree, in the FIN 444 Retirement Planning course, for purposes of a capital needs analysis. The FIN 450 Financial Plan Development course overviews the use of software, but financial planning software is not utilized to develop the major project in that course. However, client relationship management software, portfolio management software, rebalancing software, custodial interfaces, document management, and compliance policies and procedures are not taught in any course. Nor is financial planning software utilized in a collaborative mode with a hypothetical client.

2.4 Relationship of the proposed course to courses offered in other departments:  
The Gordon Ford College of Business offers an interdisciplinary Certificate in Advanced Professionalism which focuses on competencies needed for career readiness and professional development for transitioning to the business field, including assessment, exploration and experiential components. The certificate is not required by any majors. It is possible that this proposed course would make students aware of the certificate and feed students into pursuing the certificate.

2.5 Relationship of the proposed course to courses offered in other institutions:  
While the proposed course is not required by the Certified Financial Planner Board of Standards, Inc., several leading university undergraduate programs require elements of the course as part of their curriculum. A search of benchmark institutions reveals similar courses being offered, including:

- a) Texas Tech University offers three different 3-semester-credit courses that provide coverage of the content of this proposed course: (1) PFP 4380 - Professional Technology in Personal Financial Planning; (2) PFP 3330 - Communication and Counseling Skills for Financial Planners; and (3) PFP 2333 - Legal and Regulatory Aspects of Personal Financial Planning. All three courses are required in their curriculum for Texas Tech's B.S. in Personal Financial Planning degree program.
- b) The University of Georgia's undergraduate (B.S. Family and Consumer Counseling / financial planning track) program offers two different 3-semester-credit courses that provide coverage of the content of this course: (1) FHCE 3260 Computer Applications for Financial Planning; (2) FHCE 4250/6250 Practice Management in Financial Planning. Both courses are required as part of the curriculum.
- c) Virginia Tech's undergraduate B.S. Finance (Certified Financial Planner Education Track) program offers two different 3-semester-credit courses that provide coverage of some of the content of this course: (1) AAEC 4124 (Client

Relationship Management) (required); and (2) AAEC 4114) Financial Planning Technology and Modeling (elective).

- d) Purdue University's B.S. Financial Counseling and Planning program does not require any specific courses similar to this proposed course. However, Purdue does require CSR48000 Financial Counseling & Planning Internship (2-3 semester credits), during which internship often students would receive exposure to these issues.

No Kentucky universities offer a similar course.

Murray State offers a financial planning program within both its accounting and finance departments that leads to the requirements to sit for the CFP Exam, but no specific courses cover technology and practice management in that curriculum.

Bellarmine University offers an Executive Certificate in Financial Planning program but its courses are limited to the six core courses required by the CFP Board of Standards, Inc., and no courses are specific to the use of technology and practice management.

### **3. Discussion of proposed course:**

3.1 Schedule type: C — Lecture/Lab. Experiential learning using various software in combination with case studies.

3.2 Learning Outcomes:

By the end of this course, Finance (Financial Planning Track) students should be able to

- Apply counseling and communication skills, including data gathering, through the use of software and interpersonal communications, to new client engagements and review and monitoring conferences
- Apply financial plan design and implementation skills, including through a collaborative effort with a client
- Apply knowledge of investments to the creation of investment accounts, their transfer, monitoring of a portfolio, and rebalancing and trading
- Assess the personnel requirements for delivery of financial planning services under different business models, as aided by technology.

3.3 Content outline:

- Client data gathering, including use of technology to assess risk tolerance, gather information on clients' goals, obtain investment portfolio information, and maintain updated information on clients in various formats and using various software and online technology solutions
- Development and delivery of financial planning recommendations, using both client-collaborative and linear methods, and monitoring of progress toward accomplishment of established goals and tasks.

- Investment securities trading, portfolio reporting, and portfolio rebalancing, as aided through the use of various technologies

3.4 Student expectations and requirements: This is an experiential course where students will be assessed by demonstrating effective application of the requirements identified throughout the course. Applications include but are not limited to: (1) undertaking data gathering including a risk assessment and organizing and presenting such data; (2) tracking information and tasks using client relationship management software; (3) establishment and maintenance of investment accounts and use of technology for trading, monitoring, and rebalancing; (4) design and implementation and presentation and monitoring of financial plan recommendations; (5) following legal and compliance requirements as case studies are undertaken through the use of such software.

3.5 Tentative texts and course materials: Course materials will consist of software training texts and videos, augmented with case studies (hypothetical clients), compliance policies and procedures utilized in actual financial planning firms, and recent industry articles exploring the use of technology in providing services to clients. No textbook is believed to exist that provides most of the desired coverage of this course. Software will be donated to the college. A computer lab will be utilized to provide instruction in this course.

**4. Resources:**

- 4.1 Library resources: No additional library resources are required.
- 4.2 Computer resources: Available software. Existing computer labs will be utilized. No additional resources are required.

**5. Budget implications:**

- 5.1 Proposed method of staffing: Current staffing is sufficient.
- 5.2 Special equipment needed: Not needed.
- 5.3 Expendable materials needed: Not needed.
- 5.4 Laboratory materials needed: Not needed.

**6. Proposed term for implementation:** Fall 2017

**7. Dates of prior committee approvals:**

Department/ Unit Finance	January 9, 2017
Gordon Ford College of Business	<b>January 25, 2017</b>
Undergraduate Curriculum Committee	_____
University Senate	_____



**Gordon Ford College of Business  
Finance  
Proposal to Create a New Course  
(Action Item)**

Contact Person: Indudeep Chhachhi, [indudeep.chhachhi@wku.edu](mailto:indudeep.chhachhi@wku.edu), 745-2928

**1. Identification of proposed course:**

- 1.1 Course prefix (subject area) and number: [FIN 401](#)
- 1.2 Course title: Personal Financial Planning Practice Management Lab
- 1.3 Abbreviated course title: PFP Practice Management Lab  
(maximum of 30 characters or spaces)
- 1.4 Credit hours: 1 Variable credit: no
- 1.5 Grade type: Standard letter grade
- 1.6 Corequisite: FIN 400 Prerequisites: Completion of or current enrollment in FIN 331, FIN 332, and FIN 444. Restricted to B.S. Finance (Financial Planning track) majors and Financial Planning Certificate enrollees.
- 1.7 Course description: A laboratory course correlated with FIN 400 for financial planning majors emphasizing the use of professional software packages for financial planning and investment management.

**2. Rationale:**

- 2.1 Reason for developing the proposed course: The Finance Department / Financial Planning Track teaches the learning objectives as required by the Certified Financial Planner Board of Standards, Inc. In discussions with recent graduates and with potential employers of our graduates, the need for greater application of those concepts through the use of technology, which has increasingly revolutionized the preparation and delivery of financial plans, has become apparent. Technology has increasingly impacted the acquisition of data from clients, the planner-client collaboration in the design of financial plans, and the delivery and monitoring of financial planning recommendations. In addition, greater education is desired of our graduates as to the policies and procedures utilized to comply with applicable laws and regulations, given the increased scrutiny of financial planners by both federal and state regulators. The department believes that, given the technological revolution in financial services, greater personal skills development in these areas will enhance the education of our graduates and their attractiveness to employers. Overall, this course, in combination with FIN 400 will make students better prepared for their careers, and should produce more productive, engaged members of the financial planning community.
- 2.2 Projected enrollment in the proposed course: Based on current enrollment in FIN 450 Financial Plan Development, and the number of declared Finance majors at present, enrollment is expected to be 20 to 35 students per semester. Students who are not enrolled in either the B.S. Finance (Financial Planning Track) or who have not declared for the Financial Planning Certificate program will not be permitted to enroll in this course. All students in the B.S. Finance (Financial Planning track), and all CFP® Financial Planning certificate students, will be required to take this course.

2.3 Relationship of the proposed course to courses now offered by the department: The use of financial planning software is used, to a limited degree, in the FIN 444 Retirement Planning course, for purposes of a capital needs analysis. The FIN 450 Financial Plan Development course overviews the use of software, but financial planning software is not utilized to develop the major project in that course. However, client relationship management software, portfolio management software, rebalancing software, custodial interfaces, document management, and compliance policies and procedures are not taught in any course. Nor is financial planning software utilized in a collaborative mode with a hypothetical client.

2.4 Relationship of the proposed course to courses offered in other departments:

The Gordon Ford College of Business offers an interdisciplinary Certificate in Advanced Professionalism which focuses on competencies needed for career readiness and professional development for transitioning to the business field, including assessment, exploration and experiential components. The certificate is not required by any majors. It is possible that this proposed course would make students aware of the certificate and feed students into pursuing the certificate.

2.5 Relationship of the proposed course to courses offered in other institutions:

While the proposed course is not required by the Certified Financial Planner Board of Standards, Inc., several leading university undergraduate programs require elements of the course as part of their curriculum. A search of benchmark institutions reveals similar courses being offered, including:

- e) Texas Tech University offers three different 3-semester-credit courses that provide coverage of the content of this proposed course: (1) PFP 4380 - Professional Technology in Personal Financial Planning; (2) PFP 3330 - Communication and Counseling Skills for Financial Planners; and (3) PFP 2333 - Legal and Regulatory Aspects of Personal Financial Planning. All three courses are required in their curriculum for Texas Tech's B.S. in Personal Financial Planning degree program.
- f) The University of Georgia's undergraduate (B.S. Family and Consumer Counseling / financial planning track) program offers two different 3-semester-credit courses that provide coverage of the content of this course: (1) FHCE 3260 Computer Applications for Financial Planning; (2) FHCE 4250/6250 Practice Management in Financial Planning. Both courses are required as part of the curriculum.
- g) Virginia Tech's undergraduate B.S. Finance (Certified Financial Planner Education Track) program offers two different 3-semester-credit courses that provide coverage of some of the content of this course: (1) AAEC 4124 (Client Relationship Management) (required); and (2) AAEC 4114) Financial Planning Technology and Modeling (elective).
- h) Purdue University's B.S. Financial Counseling and Planning program does not require any specific courses similar to this proposed course. However, Purdue does require CSR48000 Financial Counseling & Planning Internship (2-3 semester credits), during which internship often students would receive exposure to these issues.

No Kentucky universities offer a similar course.

Murray State offers a financial planning program within both its accounting and finance departments that leads to the requirements to sit for the CFP Exam, but no specific courses cover technology and practice management in that curriculum.

Bellarmine University offers an Executive Certificate in Financial Planning program but its courses are limited to the six core courses required by the CFP Board of Standards, Inc., and no courses are specific to the use of technology and practice management.

### **3. Discussion of proposed course:**

- 3.1 Schedule type: C—Lecture/Lab: Combination of formal presentation and experimental study.
- 3.2 Learning Outcomes:

By the end of this course, Finance (Financial Planning Track) students should be able to

Identify situations that require consideration of compliance with various laws and regulations, and policies and procedures adopted thereunder

- Apply counseling and communication skills, including data gathering, through the use of software and interpersonal communications, to new client engagements and review and monitoring conferences
- Apply financial plan design and implementation skills, including through a collaborative effort with a client
- Apply knowledge of investments to the creation of investment accounts, their transfer, monitoring of a portfolio, and rebalancing and trading
- Assess the personnel requirements for delivery of financial planning services under different business models, as aided by technology.

- 3.3 Content outline:

- Client data gathering, including use of technology to assess risk tolerance, gather information on clients' goals, obtain investment portfolio information, and maintain updated information on clients in various formats and using various software and online technology solutions
- Development and delivery of financial planning recommendations, using both client-collaborative and linear methods, and monitoring of progress toward accomplishment of established goals and tasks.
- Legal and regulatory requirements applicable to the acquisition of new clients and the provision of services to clients, including a review of typical compliance policies and procedures, and restrictions upon conduct
- Investment securities trading, portfolio reporting, and portfolio rebalancing, as aided through the use of various technologies

- 3.4 Student expectations and requirements: This is an experiential course where students will be assessed by demonstrating effective application of the requirements identified throughout the course. Applications include but are not limited to: (1) undertaking data gathering including a risk assessment and organizing and presenting such data; (2) tracking information and tasks using client relationship management software; (3) establishment and maintenance of investment accounts and use of technology for trading, monitoring, and rebalancing; (4) design and implementation and presentation and monitoring of financial plan recommendations; (5) reviewing legal and compliance requirements, and applying those requirements through testing using hypotheticals.
- 3.5 Tentative texts and course materials: Course materials will consist of software training texts and videos, augmented with case studies (hypothetical clients), compliance policies and procedures utilized in actual financial planning firms, and recent industry articles exploring the use of technology in providing services to clients. No textbook is believed to exist that provides most of the desired coverage of this course. Software will be donated to the college. A computer lab will be utilized to provide instruction in this course.

**4. Resources:**

- 4.1 Library resources: No additional library resources are required.
- 4.2 Computer resources: Available software. Existing computer labs will be utilized. No additional resources are required.

**5. Budget implications:**

- 5.1 Proposed method of staffing: Current staffing is sufficient.
- 5.2 Special equipment needed: Not needed.
- 5.3 Expendable materials needed: Not needed.
- 5.4 Laboratory materials needed: Not needed.

**6. Proposed term for implementation:** Fall 2017

**7. Dates of prior committee approvals:**

Department/ Unit Finance	January 9, 2017
Gordon Ford College of Business	<hr/> <b>January 25, 2017</b> <hr/>
Undergraduate Curriculum Committee	<hr/>
University Senate	<hr/>

**Gordon Ford College of Business**  
**Finance Department**  
**Proposal to Make Multiple Revisions to a Course**  
**(Action Item)**

Contact Person: Indudeep Chhachhi  
Email: [indudeep.chhachhi@wku.edu](mailto:indudeep.chhachhi@wku.edu)  
Office phone: 745-2928

**1. Identification of course:**

- 1.1 Current course prefix (subject area) and number: [FIN 499](#)
- 1.2 Course title: Senior Assessment

**2. Revise course catalog listing:**

- 2.1 Current course catalog listing: *Prerequisites: Senior standing, enrolled in last regular semester of coursework (summer graduates would take this course in the spring semester prior to completion.)* This course is designed to be a tool in the senior assessment process. It is designed to provide a means of conducting assessment of Finance majors. The course will seek to measure knowledge of basic ideas and concepts necessary of Finance graduates. Students will also be introduced to educational and career opportunities and professional certification programs available in Finance. **Course Fee**
- 2.2 Proposed course catalog listing: *Prerequisites: Senior standing, enrolled in last regular semester of coursework (summer graduates would take this course in the spring semester prior to completion.)* This course is designed to be a tool in the senior assessment process. It is designed to provide a means of conducting assessment of Finance majors. The course will seek to measure knowledge of basic ideas and concepts necessary of Finance graduates. **Course Fee**
- 2.3 Rationale for revision of course catalog listing: A new course is being offered, FIN 300, in which students will be introduced to educational and career opportunities and professional certification programs in Finance.

**3. Revise course credit hours:**

- 3.1 Current course credit hours: 1
- 3.2 Proposed course credit hours: 0 to 1
- 3.3 Rationale for revision of course credit hours: Students must earn 120 credit hours to graduate. The current catalog provides one required hour in the finance major, but the creation of FIN 300 provides the hour needed to meet the requirement. Students under the current catalog will earn one credit hour for FIN 499. Future students will earn one hour credit from FIN 300 and zero credit hours from FIN 499. Students will be required to take both.

**4. Revise grade type:**

- 4.1 Current grade type: Standard Letter
- 4.2 Proposed grade type: Pass/Fail

4.3 Rationale for revision of grade type: We are changing the course from one credit hour to zero credit hours and, therefore, wish to change grading system to the more appropriate pass/fail.

5. **Proposed term for implementation:** Fall 2017

6. **Dates of prior committee approvals:**

Department/ Unit

January 9, 2017

Gordon Ford College of Business CC

**January 25, 2017**

Undergraduate Curriculum Committee

University Senate

**Gordon Ford College of Business  
Finance  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Indudeep Chhachhi, [indudeep.chhachhi@wku.edu](mailto:indudeep.chhachhi@wku.edu), 745-2928

**1. Identification of program:**

- 1.1 Current program reference number: 664P (seeking admission)  
664 (officially admitted)
- 1.2 Current program title: [Major in Finance](#)
- 1.3 Credit hours: 73/79

**2. Identification of the proposed program changes:**

- A. Admissions standards for the department are changed to reflect that FIN 300 must be completed prior to admission to the finance program.
- B. The department has developed a new one-hour course, FIN 300, which is required for all Finance majors. FIN 300, Career Readiness in Finance, focuses on and expands on career readiness content currently included in FIN 499, Senior Assessment.
- C. The department has developed a new two-hour course, FIN 400, which is required for all B.S. Finance (Financial Planning track only) majors and Financial Planning Certificate enrollees. FIN 400, Personal Financial Planning Practice Management, is a new two-hour required course. This course, along with FIN 401, replaces the requirement of a 3-hour business elective.
- D. The department has developed a new one-hour course, FIN 401, which is required for all B.S. Finance (Financial Planning track only) majors and Financial Planning Certificate enrollees. FIN 401, Personal Financial Planning Practice Management Lab, is a new one-hour required course. This course, along with FIN 400, replaces the requirement of a 3-hour business elective.

**3. Detailed program description:**

<b>Current Program</b>	<b>Proposed Program</b>
<p>The undergraduate finance program offers two areas of concentration within the major: 1) Financial Management and (2) Financial Planning. Finance majors must earn a minimum grade point average of 2.0 in 300 and 400 level finance courses. In addition, finance majors must earn a “C” or better in FIN 330 and FIN 332. All finance majors will be required to participate in an assessment process in FIN 499 prior to graduation.</p>	<p>The undergraduate finance program offers two areas of concentration within the major: 1) Financial Management and (2) Financial Planning. Finance majors must earn a minimum grade point average of 2.0 in 300 and 400 level finance courses. In addition, finance majors must earn a “C” or better in FIN 330 and FIN 332. <b>All finance students must complete FIN 300 prior to admission to the finance program.</b></p>

<p>The financial management concentration requires 73 hours of professional and elective courses and leads to a Bachelor of Science degree. No minor or second major is required or prohibited.</p> <p>The Financial Management concentration deals with the acquisition and use of funds to maximize the value of the firm. Financial managers make decisions about alternative sources and uses of funds. Proper financial management within the firm will help the business to provide better products at reasonable prices to its customers and greater returns to the investors who supply the capital needed to form and then operate the business. Students must take the following courses: ACCT 200, ACCT 201, CIS141, CIS 243, ECON 202, ECON 203, ECON 206, FIN 330, MKT 220, MGT 200, MGT 210, MGT 314, ENT 496 or MGT 498, ECON 307, FIN 332, FIN 433, FIN 436, FIN 437, FIN 438, FIN 439 or FIN 449 and FIN 499. Students must take 3 additional hours from either FIN 435 or MKT 323, MKT 325 or ACCT 300, ACCT 330, ACCT 430, ACCT 440. In addition, students must take 6 hours of upper level finance electives as well as an additional 3 hours of business electives.</p> <p>The financial planning concentration requires 79 hours of professional and elective courses and leads to a Bachelor of Science degree. The financial planning concentration deals with the process of developing comprehensive financial plans for individuals. Financial planners help individuals determine financial goals and objectives and the best strategies for obtaining these goals. The rapid growth of multi-income families in the U.S. has placed more and more people in a position of need to apply sophisticated financial planning techniques to their personal economic affairs. As a result, one of the fastest growing career paths in the financial services industry is financial planning, and the Certified Financial Planner® (CFP) designation has become the most widely recognized financial planning credential among consumers.</p>	<p>All finance majors will be required to participate in an assessment process in FIN 499 prior to graduation. The financial management concentration requires 73 hours of professional and elective courses and leads to a Bachelor of Science degree. No minor or second major is required or prohibited.</p> <p>The Financial Management concentration deals with the acquisition and use of funds to maximize the value of the firm. Financial managers make decisions about alternative sources and uses of funds. Proper financial management within the firm will help the business to provide better products at reasonable prices to its customers and greater returns to the investors who supply the capital needed to form and then operate the business. Students must take the following courses: ACCT 200, ACCT 201, CIS141, CIS 243, ECON 202, ECON 203, ECON 206, <b>FIN 300</b>, FIN 330, MKT 220, MGT 200, MGT 210, MGT 314, ENT 496 or MGT 498, ECON 307, FIN 332, FIN 433, FIN 436, FIN 437, FIN 438, FIN 439 or FIN 449, and FIN 499. Students must take 3 additional hours from either FIN 435 or MKT 323, MKT 325 or ACCT 300, ACCT 330, ACCT 430, ACCT 440. In addition, students must take 6 hours of upper level finance electives as well as an additional 3 hours of business electives.</p> <p>The financial planning concentration requires 79 hours of professional and elective courses and leads to a Bachelor of Science degree. The financial planning concentration deals with the process of developing comprehensive financial plans for individuals. Financial planners help individuals determine financial goals and objectives and the best strategies for obtaining these goals. The rapid growth of multi-income families in the U.S. has placed more and more people in a position of need to apply sophisticated financial planning techniques to their personal economic affairs. As a result, one of the fastest growing career paths in the financial services industry is financial planning, and the Certified Financial Planner® (CFP) designation has become the</p>
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<p>The financial planning concentration is registered with the Certified Financial Planner Board of Standards in Denver, CO. We are one of only four registered universities in the state of Kentucky! This registration confers a special advantage on our graduates. Upon completion of our CFP® board certified program, students are allowed to sit for the CFP® Certification Examination.</p> <p>Western Kentucky University does not certify individuals to use the CFP®, Certified Financial Planner™, and CFP (with flame logo)®, certification marks. The CFP certification is granted only by the Certified Financial Planner Board of Standards to those persons who, in addition to completing an educational requirement such as this CFP Board-Registered Program, have met its ethics, experience, and examination requirements.</p> <p>The Certified Financial Planner Board of Standards Inc. owns the marks CFP®, Certified Financial Planner™, and CFP (with flame logo)®, which it awards to individuals who successfully complete initial and ongoing certification requirements.</p> <p>Students must take the following classes ACCT 200, ACCT 201, CIS 141, CIS 243, ECON 202, ECON 203, ECON 206, FIN 330, MKT 220, MGT 200, MGT 210, MGT 314, ENT 496 or MGT 498, ECON 307, ACCT 330, FIN 331, FIN 332, FIN 350, FIN 437, FIN 438, FIN 444, FIN 445, FIN 450, FIN 439 or FIN 449 and FIN 499. In addition, students must take 3 hours of upper level finance electives and 3 hours of approved business electives.</p> <p>When planning a program of study in this department, each student should be aware of the University's academic requirements and regulations contained in this catalog in the chapter "Academic Information." Specific attention should be given to the subsections in the chapter entitled (a) Academic Programs, (b) Colonnade Requirements, and (c) Academic Requirements and Regulations.</p>	<p>most widely recognized financial planning credential among consumers.</p> <p>The financial planning concentration is registered with the Certified Financial Planner Board of Standards in <del>Denver, CO</del> <b>Washington, D.C.</b> We are one of only <del>four</del> <b>three</b> registered universities in the state of Kentucky! This registration confers a special advantage on our graduates. Upon completion of our CFP® board certified program, students are allowed to sit for the CFP® Certification Examination.</p> <p>Western Kentucky University does not certify individuals to use the CFP®, Certified Financial Planner™, and CFP (with flame logo)®, certification marks. The CFP certification is granted only by the Certified Financial Planner Board of Standards to those persons who, in addition to completing an educational requirement such as this CFP Board-Registered Program, have met its ethics, experience, and examination requirements.</p> <p>The Certified Financial Planner Board of Standards Inc. owns the marks CFP®, Certified Financial Planner™, and CFP (with flame logo)®, which it awards to individuals who successfully complete initial and ongoing certification requirements.</p> <p>Students must take the following classes: ACCT 200, ACCT 201, CIS 141, CIS 243, ECON 202, ECON 203, ECON 206, <b>FIN 300</b>, FIN 330, MKT 220, MGT 200, MGT 210, MGT 314, ENT 496 or MGT 498, ECON 307, ACCT 330, FIN 331, FIN 332, FIN 350, <b>FIN 400, FIN 401</b>, FIN 437, FIN 438, FIN 444, FIN 445, FIN 450, FIN 439 or FIN 449, and FIN 499. In addition, students must take 3 hours of upper level finance electives <del>and 3 hours of approved business electives.</del></p> <p>When planning a program of study in this department, each student should be aware of the University's academic requirements and regulations contained in this catalog in the chapter "Academic Information." Specific</p>
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<p>Students should be aware that some academic programs may require additional scholastic regulations and standards not specified in the catalog. To obtain a copy of these regulations, students should contact the department head.</p> <p>Students majoring in a program in this department may refer to the Gordon Ford College of Business introductory section for sample course schedules for the freshman and sophomore years. To gain admission to the Finance Program, student must have:</p> <ol style="list-style-type: none"> <li>1. earned a minimum of 60 hours;</li> <li>2. completed ACCT 200 and ACCT 201, CIS 141, ECON 202, ECON 203, and ECON 206, MATH 116 or higher, and COMM 145 with a minimum grade point average of 2.5 in the courses listed above;</li> <li>3. a minimum overall GPA of 2.5</li> <li>4. Students with lower than a 2.5 grade point average that includes 12 hours of upper-division business courses will be allowed to take only those upper-division courses in the Gordon Ford College of Business they are repeating. Repeating a course will not be considered to violate the enrollment policy restricting upper-division courses to 12 hours prior to admission.</li> </ol>	<p>attention should be given to the subsections in the chapter entitled (a) Academic Programs, (b) Colonnade Requirements, and (c) Academic Requirements and Regulations. Students should be aware that some academic programs may require additional scholastic regulations and standards not specified in the catalog. To obtain a copy of these regulations, students should contact the department head.</p> <p>Students majoring in a program in this department may refer to the Gordon Ford College of Business introductory section for sample course schedules for the freshman and sophomore years. To gain admission to the Finance Program, student must have:</p> <ol style="list-style-type: none"> <li>1. earned a minimum of 60 hours;</li> <li>2. completed ACCT 200 and ACCT 201, CIS 141, ECON 202, ECON 203, and ECON 206, MATH 116 or higher, <b>FIN 300</b> and COMM 145 with a minimum grade point average of 2.5 in the courses listed above;</li> <li>3. a minimum overall GPA of 2.5.</li> <li>4. Students with lower than a 2.5 grade point average that includes 12 hours of upper-division business courses will be allowed to take only those upper-division courses in the Gordon Ford College of Business they are repeating. Repeating a course will not be considered to violate the enrollment policy restricting upper-division courses to 12 hours prior to admission.</li> </ol>
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**4. Rationale for the proposed program change:**

- The lists of required courses for both the Financial Management and Financial Planning concentrations have been changed to reflect the addition of the new required course, FIN 300.
- Requirements for admission to the Finance Program now include the new FIN 300 course. This is to encourage students to take FIN 300 prior to taking an extensive number of upper division finance classes.
- The list of required courses for the Financial Planning concentration has been changed to reflect the addition of FIN 400 and 401, and the deletion of another required business elective.
- There are four additions to correct punctuation in the current catalog description.
  - A colon has been added prior to the list of courses for the financial planning concentration to be consistent with punctuation prior to the list of courses for the financial management concentration.



**College of Health and Human Services  
Public Health  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Jan Hunt-Shepherd, [jan.hunt-shepherd@wku.edu](mailto:jan.hunt-shepherd@wku.edu), 270-745-3548

- 1. Identification of course:**
  - 1.1 Course prefix and number: [HIM 230](#)
  - 1.2 Course title: Computer Systems and Applications in Health Information Management
- 2. Current prerequisites/corequisites/special requirements:**  
Prerequisite: HIM 100 and CSCI 145C
- 3. Proposed prerequisites/corequisites/special requirements:**  
Prerequisite: HIM 100 and CSCI 145C or CIS 141
- 4. Rationale for the revision of prerequisites/corequisites/special requirements:**  
Most HIM students are taking CIS 141 instead of CSCI 145C and many programs across campus requiring an introductory computer course accept either CIS 141 or CSCI 145C. Making this change will reduce completion of iCAP exception forms.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Public Health Department	12/1/2016
CHHS Undergraduate Curriculum Committee	<hr style="border: 0.5px solid black;"/>
Undergraduate Curriculum Committee	Jan. 27, 2017
University Senate	<hr style="border: 0.5px solid black;"/>
	<hr style="border: 0.5px solid black;"/>

**College of Health and Human Services  
Public Health  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Jan Hunt-Shepherd, [jan.hunt-shepherd@wku.edu](mailto:jan.hunt-shepherd@wku.edu), 270-745-3548

- 1. Identification of course:**
  - 1.1 Course prefix and number: [HIM 295](#)
  - 1.2 Course title: Seminar and Professional Practice Experience
- 2. Current prerequisites/corequisites/special requirements:**  
Prerequisite: Completion of all HIM required courses.
- 3. Proposed prerequisites/corequisites/special requirements:**  
Prerequisite: Completion of all associate degree HIM required courses
- 4. Rationale for the revision of prerequisites/corequisites/special requirements:**  
Since there are now both associate degree HIM required courses and baccalaureate degree HIM required courses this change will clearly identify actual HIM courses required prior to completing HIM 295.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Public Health Department	12/1/2016
CHHS Undergraduate Curriculum Committee	<hr/> Jan. 27, 2017
Undergraduate Curriculum Committee	<hr/>
University Senate	<hr/>

Proposal Date: September 26, 2016

**College of Health & Human Services  
Family & Consumer Sciences  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Sheila Flener, 745-4105, [sheila.flener@wku.edu](mailto:sheila.flener@wku.edu)

- 1. Identification of course:**
  - 1.1 Course prefix and number: [IDFM 201](#)
  - 1.2 Course title: Interior Design Studio I
  
- 2. Current prerequisites/co-requisites/special requirements:**

Pre-requisites: IDFM 120  
Co-requisites: IDFM 243 and portfolio review for advising strengths and weaknesses.
  
- 3. Proposed prerequisites/co-requisites/special requirements:**

Co-requisites: IDFM 120 and IDFM 243
  
- 4. Rationale for the revision of prerequisites/co-requisites/special requirements:**

Adding IDFM 120 as a Co-requisite will allow students transferring to WKU to take studio courses sooner. Taking these courses together should have no effect on students being successful in all three. Topnet cannot verify portfolio review.
  
- 5. Effect on completion of major/minor sequence:** None
  
- 6. Proposed term for implementation:** Fall 2017
  
- 7. Dates of prior committee approvals:**

Department of Family & Consumer Sciences	10-28-2016
CHHS Undergraduate Curriculum Committee	Jan. 27, 2017
Undergraduate Curriculum Committee	
University Senate	



Proposal Date: September 26, 2016

**College of Health & Human Services  
Family & Consumer Sciences  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Sheila Flener, 745-4105, [sheila.flener@wku.edu](mailto:sheila.flener@wku.edu)

**1. Identification of course:**

- 1.1 Course prefix and number: [IDFM 344](#)
- 1.2 Course title: Digital Rendering for Interiors

**2. Current prerequisites/corequisites/special requirements:**

Pre-requisites: IDFM 222  
Co-requisites: IDFM 300

**3. Proposed prerequisites/corequisites/special requirements:**

Pre-requisites: IDFM 222 & 300  
Co-requisites: IDFM 301

**4. Rationale for the revision of prerequisites/corequisites/special requirements:**

IDFM 344 is currently listed as a Co-requisite for IDFM 300, students need the content of IDFM 222 before taking IDFM 344.

IDFM 222 is a co-requisite for IDFM 300, students need the content of IDFM 222 before they can take IDFM 344

**5. Effect on completion of major/minor sequence: None**

**6. Proposed term for implementation: Fall 2017**

**7. Dates of prior committee approvals:**

Department of Family & Consumer Sciences

10-28-2016

CHHS Undergraduate Curriculum Committee

Jan. 27, 2017

Undergraduate Curriculum Committee

University Senate



Proposal Date: September 26, 2016

**College of Health & Human Services  
Family & Consumer Sciences  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Sheila Flener, 745-4105, [sheila.flener@wku.edu](mailto:sheila.flener@wku.edu)

- 1. Identification of course:**
  - 1.1 Course prefix and number: [IDFM 402](#)
  - 1.2 Course title: Senior Design Thesis
- 2. Current prerequisites:** IDFM 401, 403 & FACS 410
- 3. Proposed prerequisites:** IDFM 401, 403 & 410
- 4. Rationale for the revision of prerequisites:**

FACS 410 Internship for Family & Consumer Science was replaced with IDFM 410 Internship for IDFM.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Department of Family & Consumer Sciences  
CHHS Undergraduate Curriculum Committee  
Undergraduate Curriculum Committee  
University Senate

10-28-2016

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Jan. 27, 2017

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Proposal Date: September 26

**College of Health & Human Services  
Family & Consumer Sciences  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Sheila Flener, 745-4105, [sheila.flener@wku.edu](mailto:sheila.flener@wku.edu)

- 1. Identification of course:**
  - 1.1 Course prefix and number: [IDFM 444](#)
  - 1.2 Course title: Environmental Product Design & Development
- 2. Current prerequisites:** IDFM 241
- 3. Proposed prerequisites:** IDFM 344
- 4. Rationale for the revision of prerequisites:**

IDFM 241 does not exist. Content from IDFM 344 Digital Rendering would allow students to produce 3 Dimensional drawings and rendering of product they would develop in this course.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Fall 2017
- 7. Dates of prior committee approvals:**

Family & Consumer Science Department

10-28-2016

CHHS Undergraduate Curriculum Committee

Jan. 27, 2017

Undergraduate Curriculum Committee

University Senate

Proposal Date: January 3, 2017

**College of Health & Human Services  
School of Nursing  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

- 1. Identification of course:**
  - 1.1 Current course prefix and number: [NUR 157](#)
  - 1.2 Course title: Medical Surgical Nursing I Skills Lab
  
- 2. Current prerequisites/corequisites/special requirements:** Prerequisites: NUR 104, 105, 106. Prerequisite or corequisite: NUR 155, CHEM 109.
  
- 3. Proposed prerequisites/corequisites/special requirements:** Prerequisites: NUR 104, 105, 106, 150, BIOL 131, PSY/PSYS 220. Prerequisite or corequisite: NUR 155, BIOL 207
  
- 4. Rationale for the revision of prerequisites/corequisites/special requirements:**

CHEM 109 Chemistry for Health Science is not a standard course for associate degree nursing programs and students can be successful in nursing without having a chemistry course. As chemistry is not required by other nursing programs, this revision increases program competitiveness. CHEM 109 has already been removed from the WKU RN to BSN program. Removal of chemistry from the ASN program maintains colonnade requirements for an associate degree program and will allow students flexibility when selecting the second natural science colonnade requirement for a future baccalaureate degree. With removal of CHEM 109, BIOL 207 Microbiology was moved to the second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Addition of NUR 150 as a prerequisite is included for clarity as previously traditional students did not take NUR 150 and therefore it was not listed in the curriculum plan. Since the traditional ASN Program is being phased out and only LPN to ASN students will be completing the ASN Program, the addition of NUR 150 to the curriculum plan provides clarity. Inclusion of BIOL 131 and PSY/PSYS 220 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 157 for clarity.
  
- 5. Effect on completion of major/minor sequence:** None
  
- 6. Proposed term for implementation:** Fall 2017

**7. Dates of prior committee approvals:**

Associate of Science in Nursing Program

January 9, 2017

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CHHS Curriculum Committee

January 27, 2017

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Undergraduate Curriculum Committee

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University Senate

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Proposal Date: January 3, 2017

**College of Health & Human Services  
School of Nursing  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

- 1. Identification of course:**
  - 1.1 Current course prefix and number: [NUR 208](#)
  - 1.2 Course title: Medical Surgical Nursing II
  
- 2. Current prerequisites/corequisites/special requirements:** Prerequisites: NUR 155, 156, 165, 166. Prerequisites or corequisites: ENG100, BIOL 207.
  
- 3. Proposed prerequisites/corequisites/special requirements:** Prerequisites: NUR 155, 156, 157,165, 166, BIOL 207. Prerequisites or corequisites: ENG100.
  
- 4. Rationale for the revision of prerequisites/corequisites/special requirements:** With removal of CHEM 109 Chemistry for Health Science, BIOL 207 Microbiology was moved to second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Therefore, BIOL 207 will now be required prior to taking NUR 208. Inclusion of NUR 157 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 208 for clarity.
  
- 5. Effect on completion of major/minor sequence:** None
  
- 6. Proposed term for implementation:** Fall 2017
  
- 7. Dates of prior committee approvals:**

Associate of Science in Nursing Program  
CHHS Curriculum Committee  
Undergraduate Curriculum Committee  
University Senate

January 9, 2017  
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Proposal Date: January 3, 2017

**College of Health & Human Services  
School of Nursing  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

- 1. Identification of course:**
  - 1.1 Current course prefix and number: [NUR 209](#)
  - 1.2 Course title: Medical Surgical Nursing II Clinical
  
- 2. Current prerequisites/corequisites/special requirements:** Prerequisites: NUR 155, 156, 165, 166. Prerequisites or corequisites: NUR 208, ENG100, BIOL 207.
  
- 3. Proposed prerequisites/corequisites/special requirements:** Prerequisites: NUR 155, 156, 157, 165, 166, BIOL 207. Prerequisites or corequisites: NUR 208, ENG100.
  
- 4. Rationale for the revision of prerequisites/corequisites/special requirements:** With removal of CHEM 109 Chemistry for Health Science, BIOL 207 Microbiology was moved to second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Therefore, BIOL 207 will now be required prior to taking NUR 209. Inclusion of NUR 157 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 209 for clarity.
  
- 5. Effect on completion of major/minor sequence:** None
  
- 6. Proposed term for implementation:** Fall 2017
  
- 7. Dates of prior committee approvals:**

Associate of Science in Nursing Program

January 9, 2017

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CHHS Curriculum Committee

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Undergraduate Curriculum Committee

University Senate

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**College of Health & Human Services  
School of Nursing  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

- 1. Identification of course:**
  - 1.1 Current course prefix and number: [NUR 254](#)
  - 1.2 Course title: Pediatric Nursing
  
- 2. Current prerequisites/corequisites/special requirements:** Prerequisites: NUR 208, 209, 215, 216. Prerequisites or corequisites: SOCL 100, MATH 109 or MATH 116, Arts and Humanities (AH) elective.
  
- 3. Proposed prerequisites/corequisites/special requirements:** Prerequisites: NUR 208, 209, 215, 216. Prerequisites or corequisites: Quantitative Reasoning (QR) course, Arts and Humanities (AH) elective.
  
- 4. Rationale for the revision of prerequisites/corequisites/special requirements:**

Revision of the math listing allows for any math course meeting Quantitative Reasoning colonnade requirement simplifying the transfer evaluation process. In addition, the revision continues to meet the quantitative reasoning colonnade requirement for an associate degree and a future baccalaureate degree. SOCL 100 Introductory Sociology is not a standard course for associate degree nursing programs and students can be successful in nursing without having an introductory sociology course. As sociology is not required by other nursing programs, this revision increases program competitiveness. Sociology has already been removed from the WKU RN to BSN program. Removal of sociology from the ASN program continues to meet the social and behavioral colonnade requirement for an associate degree program and a future baccalaureate degree.
  
- 5. Effect on completion of major/minor sequence:** None
  
- 6. Proposed term for implementation:** Fall 2017
  
- 7. Dates of prior committee approvals:**

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Proposal Date: January 3, 2017

**College of Health & Human Services  
School of Nursing  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

- 1. Identification of course:**
  - 1.1 Current course prefix and number: [NUR 255](#)
  - 1.2 Course title: Medical Surgical Nursing III
  
- 2. Current prerequisites/corequisites/special requirements:** Prerequisites: NUR 208, 209, 215, 216. Prerequisites or corequisites: SOCL 100, MATH 109 or MATH 116, Arts and Humanities (AH) elective.
  
- 3. Proposed prerequisites/corequisites/special requirements:** Prerequisites: NUR 208, 209, 215, 216. Prerequisites or corequisites: Quantitative Reasoning (QR) course, Arts and Humanities (AH) elective.
  
- 4. Rationale for the revision of prerequisites/corequisites/special requirements:**  
 Revision of the math listing allows for any math course meeting Quantitative Reasoning colonnade requirement simplifying the transfer evaluation process. In addition, the revision continues to meet the quantitative reasoning colonnade requirement for an associate degree and a future baccalaureate degree. SOCL 100 Introductory Sociology is not a standard course for associate degree nursing programs and students can be successful in nursing without having an introductory sociology course. As sociology is not required by other nursing programs, this revision increases program competitiveness. Sociology has already been removed from the WKU RN to BSN program. Removal of sociology from the ASN program continues to meet the social and behavioral colonnade requirement for an associate degree program and a future baccalaureate degree.
  
- 5. Effect on completion of major/minor sequence:** None
  
- 6. Proposed term for implementation:** Fall 2017
  
- 7. Dates of prior committee approvals:**

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University Senate	<hr style="border: 0.5px solid black;"/>



Proposal Date: January 3, 2017

**College of Health & Human Services  
School of Nursing  
Proposal to Revise Course Prerequisites/Corequisites  
(Consent Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

- 1. Identification of course:**
  - 1.1 Current course prefix and number: [NUR 257](#)
  - 1.2 Course title: Nursing Seminar & Practicum
  
- 2. Current prerequisites/corequisites/special requirements:** Prerequisites: NUR 208, 209, 215, 216. Prerequisites or corequisites: SOCL 100, MATH 109 or MATH 116, Arts and Humanities (AH) elective.
  
- 3. Proposed prerequisites/corequisites/special requirements:** Prerequisites: NUR 208, 209, 215, 216. Prerequisites or corequisites: Quantitative Reasoning (QR) course, Arts and Humanities (AH) elective.
  
- 4. Rationale for the revision of prerequisites/corequisites/special requirements:**

Revision of the math listing allows for any math course meeting Quantitative Reasoning colonnade requirement simplifying the transfer evaluation process. In addition, the revision continues to meet the quantitative reasoning colonnade requirement for an associate degree and a future baccalaureate degree. SOCL 100 Introductory Sociology is not a standard course for associate degree nursing programs and students can be successful in nursing without having an introductory sociology course. As sociology is not required by other nursing programs, this revision increases program competitiveness. Sociology has already been removed from the WKU RN to BSN program. Removal of sociology from the ASN program continues to meet the social and behavioral colonnade requirement for an associate degree program and a future baccalaureate degree.
  
- 5. Effect on completion of major/minor sequence:** None
  
- 6. Proposed term for implementation:** Fall 2017
  
- 7. Dates of prior committee approvals:**

Associate of Science in Nursing Program  
CHHS Curriculum Committee  
Undergraduate Curriculum Committee  
University Senate

January 9, 2017

January 27, 2017

Proposal Date: January 3, 2017

**College of Health & Human Services  
School of Nursing  
Proposal to Revise Course Credit Hours  
(Action Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

**1. Identification of course:**

- 1.1 Current course prefix and number: [NUR 105](#)
- 1.2 Course title: Fundamentals of Nursing
- 1.3 Credit hours: 6.5

**2. Proposed course credit hours: 6**

**3. Rationale for the revision of course credit hours:** Decrease the number of hours from 6.5 to 6 credit hours in NUR 105 Fundamentals of Nursing. Since LPNs do not take NUR 105, a half hour of NUR 105 content needed by LPNs will be transferred to NUR 155 Medical Surgical Nursing I.

**4. Proposed term for implementation: Fall 2017**

**5. Dates of prior committee approvals:**

Associate of Science in Nursing Program  
CHHS College Curriculum Committee  
Undergraduate Curriculum Committee  
University Senate

January 9, 2017

January 27, 2017

Proposal Date: January 3, 2017

**College of Health & Human Services  
School of Nursing  
Proposal to Revise Course Credit Hours  
(Action Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

**1. Identification of course:**

- 1.1 Current course prefix and number: [NUR 106](#)
- 1.2 Course title: Fundamentals of Nursing Clinical
- 1.3 Credit hours: 1.5

**2. Proposed course credit hours: 1**

**3. Rationale for the revision of course credit hours:** Decrease number of hours from 1.5 to 1 credit hour in NUR 106 Fundamentals of Nursing Clinical to remove the half hour credit. As LPNs are given experiential credit for NUR 106, this will not decrease the number of clinical hours completed by LPN to ASN students.

**4. Proposed term for implementation:** Fall 2017

**5. Dates of prior committee approvals:**

Associate of Science in Nursing Program  
CHHS College Curriculum Committee  
Undergraduate Curriculum Committee  
University Senate

January 9, 2017

January 27, 2017

**College of Health and Human Services  
Public Health  
Proposal to Make Multiple Revisions to a Course  
(Action Item)**

Contact Person: Jan Hunt-Shepherd, [jan.hunt-shepherd@wku.edu](mailto:jan.hunt-shepherd@wku.edu), 270-745-3548

- 1. Identification of course:**
  - 1.1 Current course prefix and number: [HIM 495](#)
  - 1.2 Course title: Capstone Professional Practice Experience
- 2. Revise course title: N/A**
- 3. Revise course number: N/A**
- 4. Revise course prerequisites/corequisites/special requirements:**
  - 4.1 Current prerequisites/corequisites/special requirements: Prerequisite: HIM 252, 350, CIT 310, 332, 350, 392, HCA 342, 401 or 445, PH 383.
  - 4.2 Proposed prerequisites/corequisites/special requirements: Prerequisite: Completion of all HIM baccalaureate degree required courses
  - 4.3 Rationale for revision of course prerequisites/corequisites/special requirements: Since there are curriculum revisions to the baccalaureate program this change will clearly identify that this course can only be taken after all other baccalaureate courses in the HIM program are completed.
  - 4.4 Effect on completion of major/minor sequence: None
- 5. Revise course catalog listing: N/A**
- 6. Revise course credit hours:**
  - 6.1 Current course credit hours: 3 credit hours
  - 6.2 Proposed course credit hours: 3-6 credit hours
  - 6.3 Rationale for revision of course credit hours: With the admission requirement revisions to the baccalaureate degree program this change will allow identified students the ability to receive additional professional practice experience if they have not previously had any.
- 7. Revise grade type: N/A**
- 8. Proposed term for implementation: Fall 2017**

**9. Dates of prior committee approvals:**

Department of Public Health

12/1/2016

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CHHS Undergraduate Curriculum Committee

January 27, 2017

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Undergraduate Curriculum Committee

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University Senate

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**College of Health & Human Services  
School of Nursing  
Proposal to Make Multiple Revisions to a Course  
(Action Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

**1. Identification of course:**

- 1.1 Current course prefix and number: [NUR 155](#)
- 1.2 Course title: Medical Surgical Nursing I

**2. Revise course title: N/A**

**3. Revise course number: N/A**

**4. Revise course prerequisites/corequisites/special requirements:**

- 4.1 Current prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105,106. Prerequisite or corequisite: CHEM 109
- 4.2 Proposed prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105,106, 150, BIOL 131, PSY/PSYS 220. Prerequisite or corequisite: BIOL 207
- 4.3 Rationale for revision of course prerequisites/corequisites/special requirements: CHEM 109 Chemistry for Health Science is not a standard course for associate degree nursing programs and students can be successful in nursing without having a chemistry course. As chemistry is not required by other nursing programs, this revision increases program competitiveness. CHEM 109 has already been removed from the WKU RN to BSN program. Removal of chemistry from the ASN program maintains colonnade requirements for an associate degree program and will allow students flexibility when selecting the second natural science colonnade requirement for a future baccalaureate degree. With removal of CHEM 109, BIOL 207 Microbiology was moved to the second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Addition of NUR 150 as a prerequisite is included for clarity as previously traditional students did not take NUR 150 and therefore it was not listed in the curriculum plan. Since the traditional ASN Program is being phased out and only LPN to ASN students will be completing the ASN Program, the addition of NUR 150 to the curriculum plan provides clarity. Inclusion of BIOL 131 and PSY/PSYS 220 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 155 for clarity.
- 4.4 Effect on completion of major/minor sequence: No change.

**5. Revise course catalog listing: N/A**

**6. Revise course credit hours:**

6.1 Current course credit hours: 5.5 credit hours

6.2 Proposed course credit hours: 6 credit hours

6.3 Rationale for revision of course credit hours: Increasing the number of hours from 5.5 to 6 credit hours in NUR 155 Medical-Surgical Nursing I will allow for additional content to be included in NUR 155 that incoming LPN students do not receive since they do not take NUR 105 Fundamentals of Nursing.

**7. Revise grade type: N/A**

**8. Proposed term for implementation: Fall 2017**

**9. Dates of prior committee approvals:**

Associate of Science in Nursing Program

January 9, 2017

CHHS Curriculum Committee

January 27, 2017

Undergraduate Curriculum Committee

University Senate

**College of Health & Human Services  
School of Nursing  
Proposal to Make Multiple Revisions to a Course  
(Action Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

- 1. Identification of course:**
  - 1.1 Current course prefix and number: [NUR 156](#)
  - 1.2 Course title: Medical Surgical Nursing I Clinical
  
- 2. Revise course title: N/A**
  
- 3. Revise course number: N/A**
  
- 4. Revise course prerequisites/corequisites/special requirements:**
  - 4.1 Current prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105, 106. Prerequisite or corequisite: CHEM 109, NUR 155
  - 4.2 Proposed prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105, 106, 150, BIOL 131, PSY/PSYS 220. Prerequisite or corequisite: BIOL 207, NUR 155
  - 4.3 Rationale for revision of course prerequisites/corequisites/special requirements: CHEM 109 Chemistry for Health Science is not a standard course for associate degree nursing programs and students can be successful in nursing without having a chemistry course. As chemistry is not required by other nursing programs, this revision increases program competitiveness. CHEM 109 has already been removed from the WKU RN to BSN program. Removal of chemistry from the ASN program maintains colonnade requirements for an associate degree program and will allow students flexibility when selecting the second natural science colonnade requirement for a future baccalaureate degree. With removal of CHEM 109, BIOL 207 Microbiology was moved to the second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Addition of NUR 150 as a prerequisite is included for clarity as previously traditional students did not take NUR 150 and therefore it was not listed in the curriculum plan. Since the traditional ASN Program is being phased out and only LPN to ASN students will be completing the ASN Program, the addition of NUR 150 to the curriculum plan provides clarity. Inclusion of BIOL 131 and PSY/PSYS 220 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 156 for clarity.
  - 4.4 Effect on completion of major/minor sequence: No change.



**5. Revise course catalog listing: N/A**

**6. Revise course credit hours:**

6.1 Current course credit hours: 2.5 credit hours

6.2 Proposed course credit hours: 2 credit hours

6.3 Rationale for revision of course credit hours: Decrease number of hours from 2.5 to 2 credit hours in NUR 156 Medical Surgical Nursing I Clinical to remove the half hour credit. As LPNs are given experiential credit for NUR 156, this will not decrease the number of clinical hours completed by LPN to ASN students.

**7. Revise grade type: N/A**

**8. Proposed term for implementation: Fall 2017**

**9. Dates of prior committee approvals:**

Associate of Science in Nursing Program

January 9, 2017

CHHS Curriculum Committee

January 27, 2017

Undergraduate Curriculum Committee

University Senate

**College of Health & Human Services  
School of Nursing  
Proposal to Make Multiple Revisions to a Course  
(Action Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

**1. Identification of course:**

- 1.1 Current course prefix and number: [NUR 165](#)
- 1.2 Course title: Mental Health Nursing

**2. Revise course title: N/A**

**3. Revise course number: N/A**

**4. Revise course prerequisites/corequisites/special requirements:**

- 4.1 Current prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105, 106. Prerequisite or corequisite: CHEM 109.
- 4.2 Proposed prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105, 106, 150, BIOL 131, PSY/PSYS 220. Prerequisite or corequisite: BIOL 207
- 4.3 Rationale for revision of course prerequisites/corequisites/special requirements: CHEM 109 Chemistry for Health Science is not a standard course for associate degree nursing programs and students can be successful in nursing without having a chemistry course. As chemistry is not required by other nursing programs, this revision increases program competitiveness. CHEM 109 has already been removed from the WKU RN to BSN program. Removal of chemistry from the ASN program maintains colonnade requirements for an associate degree program and will allow students flexibility when selecting the second natural science colonnade requirement for a future baccalaureate degree. With removal of CHEM 109, BIOL 207 Microbiology was moved to the second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Addition of NUR 150 as a prerequisite is included for clarity as previously traditional students did not take NUR 150 and therefore it was not listed in the curriculum plan. Since the traditional ASN Program is being phased out and only LPN to ASN students will be completing the ASN Program, the addition of NUR 150 to the curriculum plan provides clarity. Inclusion of BIOL 131 and PSY/PSYS 220 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 165 for clarity.
- 4.4 Effect on completion of major/minor sequence: No change.

**5. Revise course catalog listing: N/A**

**6. Revise course credit hours:**

6.1 Current course credit hours: 2.5 credit hours

6.2 Proposed course credit hours: 3 credit hours

6.3 Rationale for revision of course credit hours: Mental health content is considered a specialty course in nursing. Both associate and baccalaureate nursing students take the same licensure exam and therefore need the same specialty content. As a result of the transition away from the traditional ASN Program, specialty course faculty will teach both ASN and BSN mental health course sections. Increasing the NUR 165 Mental Health Nursing number of hours from 2.5 to 3 credit hours will provide consistency with the BSN mental health nursing course NURS 343.

**7. Revise grade type: N/A**

**8. Proposed term for implementation: Fall 2017**

**9. Dates of prior committee approvals:**

Associate of Science in Nursing Program

January 9, 2017

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**College of Health & Human Services  
School of Nursing  
Proposal to Make Multiple Revisions to a Course  
(Action Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

- 1. Identification of course:**
  - 1.1 Current course prefix and number: [NUR 166](#)
  - 1.2 Course title: Mental Health Nursing Clinical
  
- 2. Revise course title: N/A**
  
- 3. Revise course number: N/A**
  
- 4. Revise course prerequisites/corequisites/special requirements:**
  - 4.1 Current prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105, 106. Prerequisite or corequisite: NUR 165, CHEM 109.
  - 4.2 Proposed prerequisites/corequisites/special requirements: Prerequisites: NUR 104, 105,106, 150, BIOL 131, PSY/PSYS 220. Prerequisite or corequisite: NUR 165, BIOL 207
  - 4.3 Rationale for revision of course prerequisites/corequisites/special requirements: CHEM 109 Chemistry for Health Science is not a standard course for associate degree nursing programs and students can be successful in nursing without having a chemistry course. As chemistry is not required by other nursing programs, this revision increases program competitiveness. CHEM 109 has already been removed from the WKU RN to BSN program. Removal of chemistry from the ASN program maintains colonnade requirements for an associate degree program and will allow students flexibility when selecting the second natural science colonnade requirement for a future baccalaureate degree. With removal of CHEM 109, BIOL 207 Microbiology was moved to the second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Addition of NUR 150 as a prerequisite is included for clarity as previously traditional students did not take NUR 150 and therefore it was not listed in the curriculum plan. Since the traditional ASN Program is being phased out and only LPN to ASN students will be completing the ASN Program, the addition of NUR 150 to the curriculum plan provides clarity. Inclusion of BIOL 131 and PSY/PSYS 220 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 166 for clarity.
  - 4.4 Effect on completion of major/minor sequence: No change.
  
- 5. Revise course catalog listing: N/A**

**6. Revise course credit hours:**

6.1 Current course credit hours: 1.5 credit hours

6.2 Proposed course credit hours: 1 credit hour

6.3 Rationale for revision of course credit hours: Mental health content is considered a specialty course in nursing. Both associate and baccalaureate nursing students take the same licensure exam and therefore need the same specialty content. As a result of the transition away from the traditional ASN Program, specialty course faculty will teach both ASN and BSN mental health course sections. Increasing the NUR 166 Mental Health Nursing Clinical number of hours from 1.5 to 1 credit hour will provide consistency with the BSN mental health nursing course NURS 344.

**7. Revise grade type: N/A**

**8. Proposed term for implementation: Fall 2017**

**9. Dates of prior committee approvals:**

Associate of Science in Nursing Program

January 9, 2017

CHHS Curriculum Committee

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Undergraduate Curriculum Committee

University Senate

**College of Health & Human Services  
School of Nursing  
Proposal to Make Multiple Revisions to a Course  
(Action Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

- 1. Identification of course:**
  - 1.1 Current course prefix and number: [NUR 215](#)
  - 1.2 Course title: Maternal-Newborn Nursing
  
- 2. Revise course title: N/A**
  
- 3. Revise course number: N/A**
  
- 4. Revise course prerequisites/corequisites/special requirements:**
  - 4.1 Current prerequisites/corequisites/special requirements: Prerequisites: NUR 155, 156, 165, 166. Prerequisites or corequisites: ENG100, BIOL 207.
  - 4.2 Proposed prerequisites/corequisites/special requirements: Prerequisites: NUR 155, 156, 157, 165, 166, BIOL 207. Prerequisites or corequisites: ENG100.
  - 4.3 Rationale for revision of course prerequisites/corequisites/special requirements: With removal of CHEM 109 Chemistry for Health Science, BIOL 207 Microbiology was moved to second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Therefore, BIOL 207 will now be required prior to taking NUR 215. Inclusion of NUR 157 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 215 for clarity.
  - 4.4 Effect on completion of major/minor sequence: No change.
  
- 5. Revise course catalog listing: N/A**
  
- 6. Revise course credit hours:**
  - 6.1 Current course credit hours: 2.5 credit hours
  - 6.2 Proposed course credit hours: 2 credit hour
  - 6.3 Rationale for revision of course credit hours: Maternal Newborn content is considered a specialty course in nursing. Both associate and baccalaureate nursing students take the same licensure exam and therefore need the same specialty content. As a result of the transition away from the traditional ASN Program, specialty course faculty will teach both ASN and BSN maternal-newborn course sections. Decreasing the NUR 215 Maternal-Newborn Nursing number of hours from 2.5 to 2 credit hours will provide consistency with the BSN maternal-newborn nursing course NURS 444.
  
- 7. Revise grade type: N/A**

**8. Proposed term for implementation:** Fall 2017

**9. Dates of prior committee approvals:**

Associate of Science in Nursing Program

January 9, 2017

CHHS Curriculum Committee

January 27, 2017

Undergraduate Curriculum Committee

University Senate

**College of Health & Human Services  
School of Nursing  
Proposal to Make Multiple Revisions to a Course  
(Action Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

- 1. Identification of course:**
  - 1.1 Current course prefix and number: [NUR 216](#)
  - 1.2 Course title: Maternal-Newborn Nursing Clinical
  
- 2. Revise course title: N/A**
  
- 3. Revise course number: N/A**
  
- 4. Revise course prerequisites/corequisites/special requirements:**
  - 4.1 Current prerequisites/corequisites/special requirements: Prerequisites: NUR 155, 156, 165, 166. Prerequisites or corequisites: NUR 215, ENG100, BIOL 207.
  - 4.2 Proposed prerequisites/corequisites/special requirements: Prerequisites: NUR 155, 156, 157, 165, 166, BIOL 207. Prerequisites or corequisites: NUR 215, ENG100.
  - 4.3 Rationale for revision of course prerequisites/corequisites/special requirements: With removal of CHEM 109 Chemistry for Health Science, BIOL 207 Microbiology was moved to second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program. Therefore, BIOL 207 will now be required prior to taking NUR 216. Inclusion of NUR 157 was an oversight during the last curriculum revision and should be added as a prerequisite to NUR 216 for clarity.
  - 4.4 Effect on completion of major/minor sequence: No change.
  
- 5. Revise course catalog listing: N/A**
  
- 6. Revise course credit hours:**
  - 6.1 Current course credit hours: 1.5 credit hours
  - 6.2 Proposed course credit hours: 1 credit hour
  - 6.3 Rationale for revision of course credit hours: Maternal Newborn content is considered a specialty course in nursing. Both associate and baccalaureate nursing students take the same licensure exam and therefore need the same specialty content. As a result of the transition away from the traditional ASN Program, specialty course faculty will teach both ASN and BSN maternal-newborn course sections. Decreasing the NUR 216 Maternal-Newborn Nursing Clinical number of hours from 1.5 to 1 credit hour will provide consistency with the BSN maternal- newborn nursing course NURS 445.
  
- 7. Revise grade type: N/A**



**8. Proposed term for implementation:** Fall 2017

**9. Dates of prior committee approvals:**

Associate of Science in Nursing Program

January 9, 2017

CHHS Curriculum Committee

January 27, 2017

Undergraduate Curriculum Committee

University Senate

**College of Health and Human Services**  
**Public Health**  
**Proposal to Create a New Course**  
**(Action Item)**

Contact Person: Jan Hunt-Shepherd, [jan.hunt-shepherd@wku.edu](mailto:jan.hunt-shepherd@wku.edu), 270-745-3548

**1. Identification of proposed course:**

- 1.1 Course prefix and number: [HIM 330](#)
- 1.2 Course title: Electronic Health Record Systems
- 1.3 Abbreviated course title: EHR Systems
- 1.4 Credit hours: 3 hours                      Variable credit: No
- 1.5 Grade type: 1
- 1.6 Prerequisites: HIM 100, HCA 340, CD 280, NUR 105, SWK 205 or other introductory health profession course approved by instructor.
- 1.7 Course description: Utilization, application, analysis, and evaluation of an electronic health record system for data collection, communication, storage, reporting, and exchange of health information.

**2. Rationale:**

- 2.1 Reason for developing the proposed course: Course is being developed as a course in the Health Informatics Certificate, as a course in the baccalaureate degree in Health Information Management and as an elective for other health profession programs. The Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act) encourages the use of an electronic health record in health care settings and recommends that universities introduce clinical information technology into health professionals' curriculum. In March 2016, "9 out of 10 hospitals eligible for Medicare and Medicaid EHR Incentive Program are meaningfully using certified health IT" (<http://dashboard.healthit.gov/quickstats/quickstats.php>). This course allows health students to work within an electronic health record prior to graduating and working in health care settings.
- 2.2 Projected enrollment in the proposed course: 15-20 students per semester taught. It is expected that students from both within and outside of the department will enroll in this course based on course content. Other programs have shown interest in the course. Projection based on initial enrollment figures in HIM program for current academic year.
- 2.3 Relationship of the proposed course to courses now offered by the department: HIM 230- Computer Applications in HIM provides a general overview of the electronic health record and other HIM computer applications. HCA 446- Health Care Informatics and HCA 447- Information Systems Laboratory focus on management informatics. Course HIM 330 differs from these courses by providing a full semester of hands-on activities in an electronic health record.
- 2.4 Relationship of the proposed course to courses offered in other departments: NURS 405- Nursing Informatics is limited to nursing students. Other nursing

courses also utilize data entry into an electronic health record but the electronic health record is not the primary focus of the nursing courses.

2.5 Relationship of the proposed course to courses offered in other institutions: Designated benchmark institutions do not offer CAHIIM-accredited programs in Health Information Management except for Illinois State University and East Carolina University. Other institutions that do offer CAHIIM accredited degree programs in HIM at the baccalaureate degree level must offer one or more courses with specific electronic health record emphasis. This content is covered in a specific course at the following institutions:

- Alabama State University
  - HIM 452 Application & Analysis of Electronic Health Record
- Charter Oak State College
  - HIM 320 Electronic Health Records and Health Information Exchange
- CUNY School of Professional Studies
  - HIM 465 Electronic Health Records
- Pennsylvania College of Technology
  - HIT 410- Management of Electronic Health Records Systems
- Rasmussen College
  - HIM 3522 Electronic Health Record Application
- Rutgers School of Health Professions
  - BINF 4311 Electronic Health Records
- Saint Louis University
  - HIM 4610 Electronic Health Systems Management
- Southern University of New Orleans
  - HIMS 310 and HIMS 310L Electronic Health Records
- Southwestern Oklahoma State University
  - HIM 3122 Introduction to Electronic Health Records
  - HIM 3123 Advanced Electronic Health Records
- Stephens College
  - HIA 375 Electronic Health Record Systems
- SUNY Polytechnic Institute
  - HIM 440 Electronic Health Records
- Temple University
  - HIM 3203 Electronic Health Record Systems

### **3. Discussion of proposed course:**

3.1 Schedule type: C- Lecture/Lab

3.2 Learning Outcomes:

- Understand what an EHR is, including the various features and functions found in an EHR.
- Demonstrate skill to document timely and efficiently in the EHR.
- Evaluate examples of usability in the EHR system.
- Utilize evaluate, and recommend technology for data collection, communication, storage, analysis and reporting of health information.
- Analyze the implementation of the EHR in the quality improvement process.
- Assess systems capabilities to meet regulatory requirements.
- Utilize critical thinking and problem solving skills.

3.3 Content outline:

- Electronic Health Record (EHR) Orientation and Essential Skills and Usability
- Using the Tools and Resources in EHR
- Health Information Terminology
- Introducing HITECH and the History of EHRs
- Health Information Exchange
- Introduction to Privacy, Security and Confidentiality in the EHR
- Release of Information & Accounting of Disclosures
- Commercial EHR Vendors
- Communication within the EHR
- Quality Improvement Utilizing the EHR
- EHR Documentation Evaluation
- Understanding TJC's Tracer Methodology
- Structured and Unstructured Data
- Implementing Clinical Decision Support
- Clinical Decision through Orders
- Data Entry
- Registering a Patient and Adding Orders
- CMS 1500 Billing Form
- UHDDS and the EHR
- Reporting in the EHR
- Retrieval of Data
- Introduction to Chart Deficiencies
- Analyzing for Chart Deficiencies
- Hospital Inpatient Quality Measures

3.4 Student expectations and requirements:

Students will learn to use an electronic health record for data entry, release of information, data query, and chart review.

3.5 Tentative texts and course materials:

- Electronic Health Records: A Practical Guide for Professionals and Organizations, Amatayakul, ISBN: 978-1-58426-003-5, American Health Information Management Association, 2013
- Neehr Perfect Subscription to the Electronic Health Record (Vista used by VA Hospitals)

**4. Resources:**

4.1 Library resources: Adequate

4.2 Computer resources: Adequate

**5. Budget implications:**

5.1 Proposed method of staffing: Currently no additional resources are needed to offer the course. The course will be staffed as needed by current faculty on a rotational basis during the fall or spring semester.

5.2 Special equipment needed: None

5.3 Expendable materials needed: None

5.4 Laboratory materials needed: None

**6. Proposed term for implementation:** Summer 2017

**7. Dates of prior committee approvals:**

Public Health Department

12/01/2016

CHHS Undergraduate Curriculum Committee

1/27/2017

Undergraduate Curriculum Committee

University Senate

**College of Health and Human Services  
Public Health  
Proposal to Create a New Course  
(Action Item)**

Contact Person: Jan Hunt-Shepherd, [jan.hunt-shepherd@wku.edu](mailto:jan.hunt-shepherd@wku.edu), 270-745-3548

**1. Identification of proposed course:**

- 1.1 Course prefix and number: [HIM 421](#)
- 1.2 Course title: Health Information Leadership and Management
- 1.3 Abbreviated course title: Health Info Leadership/Mgmt  
(maximum of 30 characters or spaces)
- 1.4 Credit hours: 3 hours                      Variable credit: No
- 1.5 Grade type: 1
- 1.6 Prerequisites: Junior standing in HIM BS program
- 1.7 Course description: Application, evaluation, and creation of operational, managerial, and strategic planning for health information including project management, budgeting, human resources, professional development, and other administrative functions.

**2. Rationale:**

- 2.1 Reason for developing the proposed course: Course is being developed as a core course in the baccalaureate degree in Health Information Management in response to the need for an upper level Health Information Management Leadership and Management course. With the need for curriculum changes to increase healthcare analytics and electronic health record application courses, two other management courses, HCA 342 Human Resources and HCA 401 Healthcare Financial Management, are being deleted from HIM curriculum. The new HIM 421 course will include basic human resource management and financial management topics along with leadership and management of health information management systems.
- 2.2 Projected enrollment in the proposed course: 15-20 students per semester taught. Projection based on initial enrollment figures in HIM program for current academic year.
- 2.3 Relationship of the proposed course to courses now offered by the department: Currently HIM baccalaureate students take HCA 340- Health Care Organization and Management, HCA 342- Human Resources Management for Healthcare Managers and HCA 401 Fundamentals of Health Care Financial Management. Due to the mandated curriculum changes from CAHIIM in fall 2017 it is necessary to delete these three courses from the HIM Program to make room for additional HIM courses. By doing this it creates the need for a new HIM course that combines some of the content originally obtained through the three HCA courses. The HIM 421 course focuses on not only general management practices but also on these specific needs related to Health Information Management. In addition to the HCA courses there is a lower level course, HIM 221 Health Information and Quality Management that touches on management applications.

- 2.4 Relationship of the proposed course to courses offered in other departments: MGT 210 Organization and Management, MGT 311 Human Resource Management, BUS 210C Organization and Management, and BUS 257C Management of Human Resources all teach components of management. This differs from HIM 421 in that HIM 421 includes all basic management components and focuses on needs specific to Health Information Management.
- 2.5 Relationship of the proposed course to courses offered in other institutions: Designated benchmark institutions do not offer CAHIIM-accredited programs in Health Information Management except for Illinois State University and East Carolina University listed below. Other institutions that do offer CAHIIM accredited degree programs in HIM at the baccalaureate degree level must offer one or more courses with specific electronic health record emphasis. This content is covered in a specific course at the following institutions:
- Charter Oak State College
    - HIM 305 Health Information Services Management Leadership
  - The College of St. Scholastica
    - HIM 4315 Management Tools and Strategies
  - CUNY School of Professional Studies
    - HIM 365 Management of Health Information Organizations
  - Dakota State
    - HIM 257 Management & Supervision of HIM
  - East Carolina University
    - HSMA 3050: Leadership in Health Care
    - HSMA 4050: Human Resource Management for Health Care Organizations
    - HIMA 4153: Management of a Health Information Services Department
  - Illinois State University
    - HSC 320 Organization and Management of Health Information Systems
  - Pennsylvania College of Technology
    - HIT 490 Management of Health Information Services
  - Rasmussen College
    - HIM 2304 Management of Health Information Services
  - Rutgers School of Health Professions
    - BINF 4200 Financial Concepts for HIM
  - Regis University
    - HIM 480 Administration of HIM Services
  - Resurrection University
    - HIM 3105 Human Resource Management in Healthcare
    - HIM 4600 Leadership in HIM
  - Southern University of New Orleans
    - HIMS 380 Human Resource Mgmt for Healthcare Orgs.
    - HIMS 440 Financial Management for the Health Information Manager
  - Stephens College
    - HIA 401 Management of Health Information Administration
  - SUNY Polytechnic Institute
    - HIM 450 Health Information Services Management
  - Temple University
    - HIM 3107 Health Information Management Leadership and Strategic Management

- HIM 4104 Health Information Management Operations Management
- HIM 3297 Health Information Management Human Resource Management
- Texas State University
  - HIM 4390 Contemporary Leadership Principles in HIM
  - HIM 4401 Organization Management of Health Information Technology
- The University of Kansas
  - HEIM 671 Strategic Leadership in HIM (undergraduate course)

### **3. Discussion of proposed course:**

3.1 Schedule type: C- Lecture/Lab

3.2 Learning Outcomes:

- Analyzing HIM body of knowledge in preparation for managing an HIM Department
- Applying management roles, functions, and skills to the profession of health information management
- Evaluating leadership effectiveness
- Thinking strategically in leading change in health information technology
- Developing tools in human resource management activities, such as position descriptions, performance standards, staffing structures, and work schedules
- Creating health information training and development for HIM staff and health information users
- Creating effective and efficient health information policies and procedures
- Developing and maintaining HIM operating and capital budgets
- Facilitating project management initiatives of health information
- Negotiating effectively
- Managing health information management contracts

3.3 Content outline:

- Health Information Management Practice
- Management of Health Information Services
- Leadership Theory and Change Management
- Human Resources Management
- Training and Development for HIM Staff
- Financial Management
- Strategic Thinking and Leading Change for HIM
- Project Management
- Contract Management for enterprise HIM

3.4 Student expectations and requirements:

Students will learn to manage a health information management department.

3.5 Tentative texts and course materials:



Health Information Management Concepts, Principles, and Practice, Latour, Maki, Oachs, 4<sup>th</sup> ed, ISBN# 9781584263777, American Health Information Management Association, 2013

**4. Resources:**

- 4.1 Library resources: Adequate
- 4.2 Computer resources: Adequate

**5. Budget implications:**

- 5.1 Proposed method of staffing: Currently no additional resources are needed to offer the course. The course will be staffed as needed by current faculty on a rotational basis during the fall or spring semester.
- 5.2 Special equipment needed: None
- 5.3 Expendable materials needed: None
- 5.4 Laboratory materials needed: None

**6. Proposed term for implementation: Fall 2017**

**7. Dates of prior committee approvals:**

Public Health Department

12/01/2016

CHHS Undergraduate Curriculum Committee

1/27/2017

Undergraduate Curriculum Committee

University Senate

**College of Health and Human Services  
Public Health  
Proposal to Create a New Course  
(Action Item)**

Contact Person: Jan Hunt-Shepherd, [jan.hunt-shepherd@wku.edu](mailto:jan.hunt-shepherd@wku.edu), 270-745-3548

**1. Identification of proposed course:**

- 1.1 Course prefix and number: [HIM 430](#)
- 1.2 Course title: Health Data Management and Analytics
- 1.3 Abbreviated course title: Health Data Mgmt & Analytics
- 1.4 Credit hours: 3 hours                      Variable credit: No
- 1.5 Grade type: 1
- 1.6 Prerequisites: HIM 330 and one of the following: HIM 230, HCA 446 and 447, CIT 350, BDAN 330, or INS 272C.
- 1.7 Course description: Acquisition, analysis, display, interpretation, reporting, transformation, and management of healthcare data to respond to needs, trends, and changes in clinical practice, management, health care quality, regulations, legislation, accrediting bodies and marketplace.

**2. Rationale:**

- 2.1 Reason for developing the proposed course: Course is being developed as a core course in the baccalaureate degree in Health Information Management and for the proposed Health Informatics Certificate in response to the industry needs for healthcare data analytics professionals. Healthcare is becoming increasingly data driven. Increased education will allow for more job opportunities for graduates.
- 2.2 Projected enrollment in the proposed course: 15-20 students per semester taught. It is expected that students from within the department will enroll in this course based on course content. Projection based on initial enrollment figures in HIM program for current academic year.
- 2.3 Relationship of the proposed course to courses now offered by the department: HIM 230 Computer Systems and Applications in Health Information Management is an associate degree course that offers the students a broad overview and hands-on instruction of software and computer applications within healthcare for the Health Information Management professional. HCA 446 Healthcare Informatics and HCA 447 Information Systems Lab offers a broad overview of information software and hands-on instruction in using basic software.
- 2.4 Relationship of the proposed course to courses offered in other departments: HIM 430 is uniquely different from the following courses because of the focus specifically on analytics of health care data which is rapidly becoming a sought after job skill in health care. Students may choose one of the following as a prerequisite to HIM 430: CIT 350 Database Administration I, BDAN 310 Business Data Analytics, BDAN 330 Structured Data Analysis, or INS 272C Database Management. Both CIT 350 and BDAN 330 focus on database

management which is not a focus of the HIM 430 course. Other database courses at WKU include: INFO 336 Database and Information Retrieval, GISC 317 Geographic Information Systems and GISC 443 Geographic Information Systems Databases.

2.5 Relationship of the proposed course to courses offered in other institutions: Designated benchmark institutions do not offer CAHIIM-accredited programs in Health Information Management except for Illinois State University listed below and East Carolina University. Other institutions that do offer CAHIIM accredited degree programs in HIM at the baccalaureate degree level must offer one or more courses with specific healthcare analytics emphasis. This content is covered in a specific course at the following institutions:

- Augusta University
  - HINF 4212 Data Management and Analysis
- Clarkson College
  - HM 260 Data Management and Analytics
  - HM 460 Advanced Data Management and Analytics
- College of St. Scholastica
  - HIM 4415 Health Data Analytics
- CUNY School of Professional Studies
  - HIM 362 Healthcare Data Analysis
- Dakota State
  - HIM 380 Healthcare Data Analysis
- Davenport University
  - HINT Data Analysis and Research in Health Information
- Illinois State University
  - HSC 204.02 Health Data Analysis
- Louisiana Technical University
  - HIM 350 Data Management in Healthcare
- Pennsylvania College of Technology
  - HIT 325 Health Care Data Analysis and Quality Management
- Rasmussen College
  - HIM 4360 Health Data Management
- Resurrection University
  - HIM 4525 Data Analysis and Lab
- Rutgers School of Health Professions
  - BINF 4520 Health Analytics
- Saint Louis University
  - HIM 3200 Health Data Management
- Southwestern Oklahoma State University
  - HIM 4073 Health Data Analysis
- SUNY Polytechnic Institute
  - HIM 220 Data Management and Analysis for HIM
- Texas State
  - HIM 3311 Health Informatics, Analytics, and Data Use
- Temple University
  - HIM 4121 Healthcare Data Analytics
- The University of Kansas
  - HEIM 676 Health Care Analytics (this is an undergraduate course)

- University of Illinois at Chicago
  - HIM 337 Analysis of Health Care Data

**3. Discussion of proposed course:**

3.1 Schedule type: C- Lecture/Lab

3.2 Learning Outcomes:

- Understand how health data analytics assists in decision making, in meeting regulatory, legislative, and accrediting body standards, and in improving health care.
- Identify, collect, and analyze Big Data in healthcare
- Utilize health data analytics to improve the efficiency and effectiveness of healthcare.
- Access and analyze health data from open sources (HRSA, ONC, CMS).
- Identify documentation and data requirements for healthcare.
- Develop policies and standards governing data.

3.3 Content outline:

- Healthcare Improvement Using Analytics
- Fundamentals of Healthcare Analytics
- Developing an Analytics Strategy to Drive Change
- Data Quality and Governance in Healthcare
- Working with Data
- Usability and Presentation of Information
- Advanced Analytics in Healthcare
- Becoming an Analytical Healthcare Organization

3.4 Student expectations and requirements:

Students will learn to analyze health data to improve the efficiency and effectiveness of healthcare.

3.5 Tentative texts and course materials:

- Healthcare Analytics for Quality and Performance Improvement, Strome, ISBN: 978-1-118-51969-1; Wiley Publishing, 2013

**4. Resources:**

4.1 Library resources: Adequate

4.2 Computer resources: Adequate

**5. Budget implications:**

5.1 Proposed method of staffing: Currently no additional resources are needed to offer the course. The course will be staffed as needed by current faculty on a rotational basis during the fall or spring semester.

5.2 Special equipment needed: None

5.3 Expendable materials needed: None

5.4 Laboratory materials needed: None

**6. Proposed term for implementation: Spring 2018**

**7. Dates of prior committee approvals:**

Public Health Department

12/1/2016

CHHS Undergraduate Curriculum Committee

1/27/2017

Undergraduate Curriculum Committee

University Senate

**College of Health and Human Services  
Public Health  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Jan Hunt-Shepherd, [jan.hunt-shepherd@wku.edu](mailto:jan.hunt-shepherd@wku.edu), 270-745-3548

- 1. Identification of program:**
  - 1.1 Current program reference number: 243
  - 1.2 Current program title: [Health Information Management](#)
  - 1.3 Credit hours: 62
- 2. Identification of the proposed program changes:**
  - **Program Additions:** None
  - **Program Deletions:** BIO 275 is still reflected in Course Catalog for HIM as a restricted elective. This course is no longer offered at WKU.
  - **Program Modifications:**
    - Added options for students by allowing CIS 141 or CSCI 145C and allowing AH 290 or HIM 290.
- 3. Detailed program description:**

Current Program Description	Proposed Program Description
<p><del>Programs of Health Information Management</del></p> <p><del>Enrollment in each program is limited. A student's application to the associate degree program will be considered following successful completion of the introductory course, HIM 100: Health Data Content and Structure. A student's application to the baccalaureate degree will be considered following successful completion of an associate degree in HIM from a Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM*) accredited program and a minimum overall GPA of 2.5.</del></p> <p><del>Students are required to have professional liability insurance coverage during their program of study. In addition, students are required to submit criminal background checks, current immunization records and</del></p>	

results of a current drug screen as part of the application process. Prior to participating in any professional practice experience (PPE) at selected health care institutions, there may be additional certifications, training seminars, or other requirements by the health care institution that a student must meet in order to be eligible for training at the chosen facility. It is the responsibility of the student to ensure that all institutional requirements are met prior to participation in the PPE. Students may be responsible in part or in full for any costs incurred to meet such requirements. Rules, standards and requirements should be obtained directly from the program office or at [www.wku.edu/healthinformationmanagement](http://www.wku.edu/healthinformationmanagement).

A student who makes below "C" in any Health Information Management core course is required to repeat the course. Any student whose cumulative GPA for one semester is 1.8 or below is encouraged to change into another field of study, or continue in the program for a semester on a probationary basis. If the student chooses to continue and completes another semester with a cumulative GPA of 1.8 or below, he/she will not be permitted to continue in the program. The student may apply for readmission once the cumulative GPA is 2.0 or above. In keeping with University policy, graduation from the program requires a minimum cumulative GPA of 2.0 and a minimum GPA of 2.0 in Health Information Management courses

Current Program	Proposed Program
<p><b>Associate Degree in Health Information Management (A.S.)</b>  <b>Reference Number:</b> 243P (seeking admission)  243 (officially admitted)  <b>Minimum Hours for Degree:</b> 62  <b>Degree:</b> Associate of Science</p> <p>The Health Information Management associate degree program is accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)*. Graduates of the program are eligible to apply to take the American Health Information Management Association’s (AHIMA)** certification examination for the designation of Registered Health Information Technician (RHIT). The health information technician is the professional responsible for maintaining components of health information systems consistent with the medical, administrative, ethical, legal, accreditation, and regulatory requirements of the health care delivery system. In all types of facilities, and in various locations within a facility, the health information technician possesses the technical knowledge and skills necessary to process, maintain, compile, and report health information data for reimbursement, facility planning, marketing, risk management, utilization management, quality assessment and research; abstract and code clinical data using appropriate classification systems; and analyze health records according to standards. The health information technician may be</p>	<p>Associate Degree in Health Information Management (A.S.)  Reference Number: 243P (seeking admission)  243 (officially admitted)  Minimum Hours for Degree: 62  Degree: Associate of Science</p> <p>The Health Information Management associate degree program is accredited by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)*. Graduates of the program are eligible to apply to take the American Health Information Management Association’s (AHIMA)** certification examination for the designation of Registered Health Information Technician (RHIT). The health information technician is the professional responsible for maintaining components of health information systems consistent with the medical, administrative, ethical, legal, accreditation, and regulatory requirements of the health care delivery system. In all types of facilities, and in various locations within a facility, the health information technician possesses the technical knowledge and skills necessary to process, maintain, compile, and report health information data for reimbursement, facility planning, marketing, risk management, utilization management, quality assessment and research; abstract and code clinical data using appropriate classification systems; and analyze health records according to standards. The health information technician may be responsible for functional supervision of the various components of the health information system.</p> <p><b>Enrollment in the program is limited. A student’s application to the associate degree program will be considered following successful completion of the introductory course, HIM 100: Health Data Content and Structure.</b></p> <p><b>Students are required to have professional liability insurance coverage during their</b></p>



responsible for functional supervision of the various components of the health information system.

**program of study. In addition, students are required to submit criminal background check, current immunization records and results of a current drug screen as part of the application process. Prior to participating in any professional practice experience (PPE) at selected health care institutions, there may be additional certifications, training seminars, or other requirements that a student must meet in order to be eligible for training at the chosen facility. It is the responsibility of the student to ensure that all institutional requirements are met prior to participation in the PPE.**

**Students may be responsible in part or in full for any costs incurred to meet such requirements. Rules, standards and requirements should be obtained directly from the program office or at [www.wku.edu/healthinformationmanagement](http://www.wku.edu/healthinformationmanagement).**

**A student who makes below a "C" in any Health Information Management core course is required to repeat the course.**

The associate degree in Health Information Management requires a minimum of 62 semester hours and leads to an Associate of Science degree.

Students must take the following general education courses: ENG 100, MATH 109 or MATH 116, BIOL 131, a three- hour Colonnade Arts and Humanities (AH) course, and six hours of Colonnade Social and Behavioral (SB) courses. The following **HIM curriculum courses** are required AH/HIM courses: AH 290 **OR HIM 290**, HIM 100, HIM 220, HIM 221, HIM 225, HIM 230, HIM 250, HIM 251, HIM 252, HIM 291, HIM 292, and HIM 295.

Students must also select a restricted elective from the following courses: CIS 243, INS 272C, or CS 157. In addition, students must take CSCI 145C or CIS 141.

The associate degree in Health Information Management requires a minimum of 62 semester hours and leads to an Associate of Science degree.

Students must take the following general education courses: ENG 100, MATH 109 or MATH 116, BIOL 131, a three- hour Colonnade Arts and Humanities (AH) course, and six hours of Colonnade Social and Behavioral (SB) courses. The following ~~37 hours~~ are required

<p>AH/HIM courses: AH 290, HIM 100, HIM 220, HIM 221, HIM 225, HIM 230, HIM 250, HIM 251, HIM 252, HIM 291, HIM 292, and HIM 295. Students must also select a restricted elective from the following courses: CIS 243, INS 272C, CS 157, <del>or BIO-275</del>. In addition, students must take CSCI 145C.</p>	
<b>Current Program</b>	<b>Proposed Program</b>
CSCI 145C Introduction to Computing (3)	CSCI 145C Introduction to Computing (3) <b>OR CIS 141 Basic Computer Literacy (3)</b>
AH 290 Medical Terminology (2)	AH 290 Medical Terminology (2) <b>OR HIM 290 Medical Terminology (2)</b>
Restricted Elective: 3 hours CIS 243 Principles of MIS (3) OR INS 272C Database Management (3) OR CS 157 Information Security I (3)	Restricted Elective: 3 hours CIS 243 Principles of MIS (3) OR INS 272C Database Management (3) OR CS 157 Information Security I (3) OR

<p>HIM 100 Health Data Content &amp; Structure (4)  HIM 220 Statistical Applications in HIM (2)  HIM 221 Health Information and Quality Management (4)  HIM 225 Legal Issues in HIM (2)  HIM 230 Computer Systems and Applications in HIM (3)  HIM 250 International Classification of Diseases (ICD) Coding (4)  HIM 251 Healthcare Common Procedure Coding System/Current Procedural Terminology (HCPCS/CPT) Coding (4)  HIM 252 Healthcare Payment Systems (3)  HIM 291 Advanced Medical Terminology (2)  HIM 292 Pharmacology and Laboratory Diagnostics (2)  HIM 295 Seminar and Professional Practice Experience (5)</p>	<p>HIM 100 Health Data Content &amp; Structure (4)  HIM 220 Statistical Applications in HIM (2)  HIM 221 Health Information and Quality Management (4)  HIM 225 Legal Issues in HIM (2)  HIM 230 Computer Systems and Applications in HIM (3)  HIM 250 International Classification of Diseases (ICD) Coding (4)  HIM 251 Healthcare Common Procedure Coding System/Current Procedural Terminology (HCPCS/CPT) Coding (4)  HIM 252 Healthcare Payment Systems (3)  HIM 291 Advanced Medical Terminology (2)  HIM 292 Pharmacology and Laboratory Diagnostics (2)  HIM 295 Seminar and Professional Practice Experience (5)</p>
<p>Colonnade Courses:  ENG 100 (3)  MATH 109 or 116 (3)  BIOL 131 (4)  Arts &amp; Humanities (AH) (3)  Social and Behavioral (SB) (6)</p>	<p>Colonnade Courses:  ENG 100 (3)  MATH 109 or 116 (3)  BIOL 131 (4)  Arts &amp; Humanities (AH) (3)  Social and Behavioral (SB) (6)</p>
<p>Total Hours 62</p>	<p>Total Hours 62</p>

- 4. Rationale for the proposed program change:**
- BIO 275 is no longer offered at WKU so it needs to be removed from the course catalog description in HIM.
  - AH 290 and HIM 290 are equivalent. Having both listed in the HIM program provides options to the student.
  - Since the HIM program moved back to the main campus in fall 2014 students have been taking either CSCI 145C or CIS 141. By including CIS 141 as an option this will reduce completion of an iCAP exception form.

**5. Proposed term for implementation: Fall 2017**

**6. Dates of prior committee approvals:**

Department of Public Health	<u>12/1/2016</u>
CHHS Undergraduate Curriculum Committee	<u>1/27/2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

**College of Health & Human Services  
School of Nursing  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Kacy Harris, [kacy.harris@wku.edu](mailto:kacy.harris@wku.edu) , 270-780-2510

**1. Identification of program:**

- 1.1 Current program reference number: 273
- 1.2 Current program title: [Associate of Science in Nursing](#)
- 1.3 Credit hours: 69-70

**2. Identification of the proposed program changes:**

- Update program description in the Undergraduate Catalog to reflect transition away from traditional ASN option
- Revision of program credit hours from a minimum of 69 to 61 credit hours.
- Reflect credit hour changes from course revisions
  - Decrease NUR 105 Fundamentals of Nursing from 6.5 to 6 credit hours
  - Decrease NUR 106 Fundamentals of Nursing Clinical from 1.5 to 1 credit hour
  - Increase NUR 155 Medical-Surgical Nursing I from 5.5 to 6 credit hours.
  - Decrease NUR 156 Medical-Surgical Nursing I Clinical from 2.5 to 2 credit hours.
  - Increase NUR 165 Mental Health Nursing from 2.5 to 3 credit hours.
  - Decrease NUR 166 Mental Health Nursing from 1.5 to 1 credit hour.
  - Decrease NUR 215 Maternal-Newborn Nursing from 2.5 to 2 credit hours.
  - Increase NUR 216 Maternal-Newborn Nursing Clinical from 1.5 to 1 credit hours.
- Remove CHEM 109 Chemistry for Health Science
- Move BIOL 207 Microbiology to second semester
- Remove SOCL 100 Introductory Sociology
- Revise math listing to match Colonnade requirement

**3. Detailed program description:**

**Current Program**

**Proposed Program**

<p><del>The Associate of Science in Nursing (ASN) program prepares the graduate as a generalist to give nursing care in a variety of health care settings and provides the knowledge base for career mobility. ASN courses are offered at both the Bowling Green South Campus and</del></p>	<p><b>The Associate of Science in Nursing (ASN) Program assists Licensed Practical Nurses (LPNs) in ASN Program completion by offering various delivery methods, scheduling options, challenge exams and experiential credit. The ASN Program prepares the graduate as a generalist</b></p>
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~~Glasgow Regional Campus locations.~~ ASN Program graduates are eligible to write the NCLEX exam to become a registered nurse.

***Required Curriculum***

The ASN Program consists of coursework in nursing, supportive sciences and general education courses. The degree requires a minimum of ~~69~~ semester hours including ~~43~~ semester hours in Nursing courses plus ~~26~~ hours of other courses which include BIOL 131, BIOL 207, ~~CHEM 109, MATH 109 or MATH 116~~, PSY 220 / PSYS 220, ENG 100, ~~SOCL 100~~, and one 3-hour Arts and Humanities (AH) course. Required nursing courses include NUR 104, NUR 105, NUR 106, NUR 155, NUR 156, NUR 157, NUR 165, NUR 166, NUR 208, NUR 209, NUR 215, NUR 216, NUR 254, NUR 255, and NUR 257.

~~The last application cycle for students who are not Licensed Practical Nurses (LPNs) is September 2016.~~ *Applicants seeking admission to the ASN Program:*

1. Submit the nursing program application by the designated deadline.
2. Submit application for admission to Western Kentucky University if not already enrolled.
3. Take the required admission assessment test.
4. Participate in an admission interview process if requested.
5. Applicants with less than 10 earned university credit hours must submit ACT examination results.

to give nursing care in a variety of health care settings and provides the knowledge base for career mobility. ASN Program graduates are eligible to write the NCLEX exam to become a registered nurse.

***Required Curriculum***

The ASN Program consists of coursework in nursing, supportive sciences and general education courses. The degree requires a minimum of **61** semester hours including **42** semester hours in Nursing courses plus **19** hours of other courses which include BIOL 131, BIOL 207, PSY 220 / PSYS 220, ENG 100, **a 3-hour Quantitative Reasoning course**, and one 3-hour Arts and Humanities (AH) course. Required nursing courses include NUR 104, NUR 105, NUR 106, **NUR 150**, NUR 155, NUR 156, NUR 157, NUR 165, NUR 166, NUR 208, NUR 209, NUR 215, NUR 216, NUR 254, NUR 255, and NUR 257.

*Applicants seeking admission to the ASN Program:*

1. Submit the nursing program application by the designated deadline.
2. Submit application for admission to Western Kentucky University if not already enrolled.
3. Take the required admission assessment test.
4. Participate in an admission interview process if requested.
5. Applicants with less than 10 earned university credit hours must submit ACT examination results.
6. Applicants with 10 or more earned university credit hours must have a cumulative grade point average of 2.75 or greater. Grade point average for

6. Applicants with 10 or more earned university credit hours must have a cumulative grade point average of 2.75 or greater. Grade point average for the applicant with either an earned bachelor's degree or higher will be calculated using only the ASN program's required non-nursing courses.

7. Applicants who have completed college course/degrees at institutions other than WKU must submit a copy of his/her transcript to the ASN program with application as well as request an official transcript be sent to the WKU Office of Admissions, Potter Hall, Room 117, 270.745.2551 in order to receive transfer credit for required courses.

~~8. Students who have obtained a grade of C or higher in Anatomy & Physiology (BIOL 131 or equivalent), more than 5 years prior to application to the nursing program must either retake the course or demonstrate current competency by passing a challenge exam prior to application to the program.~~

**Associate of Science in Nursing—LPN to ASN option**

~~The ASN Program assists Licensed Practical Nurses (LPNs) in ASN Program completion by offering various delivery methods, scheduling options, challenge exams and experiential credit. LPNs are encouraged to contact the LPN to ASN Program Coordinator to discuss their eligibility and to develop a customized curriculum plan.~~

*Required Curriculum for LPN to ASN Option*

~~The LPN to ASN option consists of course work in nursing, supportive sciences and general education. The program requires a minimum of 70 credit hours including 44 credit hours in nursing courses and 26 credit hours in general~~

the applicant with either an earned bachelor's degree or higher will be calculated using only the ASN program's required non-nursing courses.

7. Applicants who have completed college course/degrees at institutions other than WKU must submit a copy of his/her transcript to the ASN program with application as well as request an official transcript be sent to the WKU Office of Admissions, Potter Hall, Room 117, 270.745.2551 in order to receive transfer credit for required courses.

**8. Submit copy of current LPN license.**

~~education courses. General education courses include: BIOL 131, BIOL 207, CHEM 109, MATH 109 or MATH 116, PSY 220 / PSYS 220, ENG 100, SOCL 100, and one 3-credit hour Arts & Humanities (AH) course.~~

~~Required nursing courses include NUR 104, NUR 105, NUR 106, NUR 150, NUR 155, NUR 156, NUR 157, NUR 165, NUR 166, NUR 208, NUR 209, NUR 215, NUR 216, NUR 254, NUR 255, and NUR 257.~~

Upon admission to the ASN Program, and after successful completion of NUR 150, PSY 220 / PSYS 220, and BIOL 131, the licensed practical nurse will submit proof of current LPN license to the LPN to ASN Program Coordinator for the awarding of nine hours academic credit for NUR 104, NUR 105, and NUR 106.

LPNs may receive credit on the basis of departmental examinations for NUR 165, NUR 215, and NUR 254. LPNs must contact the ASN Program office for examination details. Additionally, LPNs may receive experiential credit for NUR 156, NUR 166, and NUR 216 after successful completion of each clinical course's didactic component.

~~Applicants seeking admission to the LPN to ASN Option must:~~

- ~~1. Submit nursing program application by designated deadline.~~
- ~~2. Complete admission application to Western Kentucky University if not already enrolled.~~
- ~~3. Take the required admission assessment test.~~
- ~~4. Participate in an admission interview process if requested.~~
- ~~5. Applicants with less than 10 earned university credit hours must submit ACT examination results.~~
- ~~6. Applicants with 10 or more earned university credit hours must have a cumulative grade point average of 2.75 or~~

Upon admission to the ASN Program, and after successful completion of NUR 150, PSY 220 / PSYS 220, and BIOL 131, the licensed practical nurse will submit proof of current LPN license to the LPN to ASN Program Coordinator for the awarding of nine hours academic credit for NUR 104, NUR 105, and NUR 106.

LPNs may receive credit on the basis of departmental examinations for NUR 165, NUR 215, and NUR 254. LPNs must contact the ASN Program office for examination details. Additionally, LPNs may receive experiential credit for NUR 156, NUR 166, and NUR 216 after successful completion of each clinical course's didactic component.



greater. Grade point average for the LPN will be calculated using only the ASN program's required non-nursing courses.

7. Applicants who have completed college course/degrees at institutions other than WKU must submit a copy of his/her transcript, including LPN program academic transcript, to the ASN program with application as well as request an official transcript be sent to the WKU Office of Admissions, Potter Hall, Room 117, 270.745.2551 in order to receive transfer credit for required courses.

8. Students who have obtained a grade of "C" or higher in Anatomy & Physiology (BIOL 131 or equivalent) more than 5 years prior to application to the nursing program must either retake the course or demonstrate current competency by passing a challenge exam prior to application to the program. Currently practicing LPNs will be exempt from the five year limitation for Anatomy & Physiology.

9. Submit copy of current LPN license.

LPN to ASN Curriculum Plan

Prefix	#	Course Title	Hrs	Prefix	#	Course Title	Hrs
First Semester				First Semester			
NUR	104	Calculations for Nursing	1	NUR	104	Calculations for Nursing	1
NUR	105	Fundamentals of Nursing	6.5	NUR	105	Fundamentals of Nursing	6
NUR	106	Fundamentals of Nursing Clinical	4.5	NUR	106	Fundamentals of Nursing Clinical	1
NUR	150	LPN to RN Transition	1	NUR	150	LPN to RN Transition	1
PSY/PSYS	220	Intro to Lifespan Developmental Psychology	3	PSY/PSYS	220	Intro to Lifespan Developmental Psychology	3
BIOL	131	Human Anatomy & Physiology	4	BIOL	131	Human Anatomy & Physiology	4
Second Semester				Second Semester			
NUR	155	Medical-Surgical Nursing I	5.5	NUR	155	Medical-Surgical Nursing I	6

NUR	156	Medical-Surgical Nursing I Clinical	<del>2.5</del>		NUR	156	Medical-Surgical Nursing I Clinical	<b>2</b>
NUR	157	Medical-Surgical Nursing I Skills Lab	1		NUR	157	Medical-Surgical Nursing I Skills Lab	1
NUR	165	Mental Health Nursing	<del>2.5</del>		NUR	165	Mental Health Nursing	<b>3</b>
NUR	166	Mental Health Nursing Clinical	<del>1.5</del>		NUR	166	Mental Health Nursing Clinical	<b>1</b>
<del>CHE</del> <del>M</del>	<del>109</del>	<del>Chemistry for Health Science</del>	<del>4</del>					
					<b>BIO</b> <b>L</b>	<b>207</b>	<b>General Microbiology</b>	<b>3</b>
Third Semester					Third Semester			
NUR	208	Medical-Surgical Nursing II	5		NUR	208	Medical-Surgical Nursing II	5
NUR	209	Medical-Surgical Nursing II Clinical	3		NUR	209	Medical-Surgical Nursing II Clinical	3
NUR	215	Maternal-Newborn Nursing	<del>2.5</del>		NUR	215	Maternal-Newborn Nursing	<b>2</b>
NUR	216	Maternal-Newborn Nursing Clinical	<del>1.5</del>		NUR	216	Maternal-Newborn Nursing Clinical	<b>1</b>
ENG	100	Intro to College Writing	3		ENG	100	Intro to College Writing	3
<del>BIOL</del>	<del>207</del>	<del>General Microbiology</del>	<del>3</del>					
Fourth Semester					Fourth Semester			
NUR	254	Pediatric Nursing	2		NUR	254	Pediatric Nursing	2
NUR	255	Medical-Surgical Nursing III	3		NUR	255	Medical-Surgical Nursing III	3
NUR	257	Nursing Seminar & Practicum	4		NUR	257	Nursing Seminar & Practicum	4
<del>SOC</del> <del>L</del>	<del>100</del>	<del>Introductory Sociology</del>	<del>3</del>					
AH		Arts & Humanities(AH)	3		AH		Arts & Humanities (AH)	3
<del>MAT</del> <del>H</del>	<del>109</del> or <del>116</del>	<del>General Mathematics or College Algebra</del>	<del>3</del>		<b>QR</b>		<b>Quantitative Reasoning (QR)</b>	<b>3</b>
TOTALS		Credit Hours	<del>70</del>		TOTALS		Credit Hours	<b>61</b>

#### 4. Rationale for the proposed program change:

- Maintaining the LPN to ASN option, while transitioning away from the traditional ASN option, will allow for potential growth in the baccalaureate

nursing program to help fulfill the needs of both the community and students, while contributing to the Institute of Medicine target goal of increasing the proportion of registered nurses with a baccalaureate degree to 80%.

- The proposed change in minimum credit hours from 69 to 61 credit hours will continue to meet the minimum requirement for an associate degree as requested by the CPE for all Kentucky public universities. The proposed 61 credit hours will not sacrifice the quality of the Associate of Science in Nursing (ASN) program or the qualifications for the graduates to successfully complete the required licensure examination while bringing the program more in line with CPE recommendation of 60 credit hour associate degree program.
- Credit hour changes are reflective of the course revisions
  - Decrease NUR 105 Fundamentals of Nursing from 6.5 to 6 credit hours
  - Decrease NUR 106 Fundamentals of Nursing Clinical from 1.5 to 1 credit hour
  - Increase NUR 155 Medical-Surgical Nursing I from 5.5 to 6 credit hours.
  - Decrease NUR 156 Medical-Surgical Nursing I Clinical from 2.5 to 2 credit hours.
  - Increase NUR 165 Mental Health Nursing from 2.5 to 3 credit hours.
  - Decrease NUR 166 Mental Health Nursing from 1.5 to 1 credit hour.
  - Decrease NUR 215 Maternal-Newborn Nursing from 2.5 to 2 credit hours.
  - Increase NUR 216 Maternal-Newborn Nursing Clinical from 1.5 to 1 credit hours.
- CHEM 109 Chemistry for Health Science is not a standard course for associate degree nursing programs and students can be successful in nursing without having a chemistry course. As chemistry is not required by other nursing programs, this revision increases program competitiveness. CHEM 109 has already been removed from the WKU RN to BSN program. Removal of chemistry from the ASN program maintains colonnade requirements for an associate degree program and will allow students flexibility when selecting the second natural science colonnade requirement for a future baccalaureate degree.
- BIOL 207 Microbiology was moved from third to second semester in the curriculum plan to allow students an additional semester to apply knowledge learned in microbiology to nursing classroom/clinical experiences and to evenly disperse credit hours across the program.
- SOCL 100 Introductory Sociology is not a standard course for associate degree nursing programs and students can be successful in nursing without having an introductory sociology course. As sociology is not required by other nursing programs, this revision increases program competitiveness. Sociology has already been removed from the WKU RN to BSN program. Removal of sociology from the ASN program continues to meet the social and behavioral colonnade requirement for an associate degree program and a future baccalaureate degree.
- Revision of the math listing allows for any math course meeting Quantitative Reasoning colonnade requirement simplifying the transfer evaluation process. This provides consistency with the math requirements for the WKU BSN

program. In addition, the revision continues to meet the quantitative reasoning  
colonnade requirement for an associate degree and a future baccalaureate degree.

**5. Proposed term for implementation:** Fall 2017

**6. Dates of prior committee approvals:**

Associate of Science in Nursing Program	<u>January 9, 2017</u>
CHHS Undergraduate Curriculum Committee	<u>January 27, 2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

**College of Health and Human Services  
Public Health  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Jan Hunt-Shepherd, [jan.hunt-shepherd@wku.edu](mailto:jan.hunt-shepherd@wku.edu), 270-745-3548

**1. Identification of program:**

- 1.1 Current program reference number: 529
- 1.2 Current program title: [Health Information Management](#)
- 1.3 Credit hours: 54

**2. Identification of the proposed program changes:**

- **Adding courses:**
  - AH 290 (Medical Terminology) OR HIM 290 (Medical Terminology)
  - HIM 225 (Legal Issues in HIM)
  - HIM 291 (Advanced Medical Terminology)
  - HIM 292 (Pharmacology and Laboratory Diagnostics)
  - HIM 330 (Electronic Health Records)
  - HIM 430 (Health Data Management and Analytics)
  - HIM 421 (Health Information Leadership and Management)
  - CSCI 145C (Introduction to Computing) or CIS 141 (Basic Computer Literacy)
  - CIS 243 (Principles of MIS) OR CSCI 157 (Information Security I)
  - BIOL 131 (Human Anatomy & Physiology)
- **Deleting Courses:**
  - HCA 342 (Human Resource Management for Healthcare Managers)
  - HCA 401 (Fundamentals of Health Care Financial Management) or HCA 445 (Health Care Finance)
- **Other Changes:**
  - Modify Admission Requirements
  - Modify Program Description
  - Adding options for students by moving CIT courses from required to electives with additional course options available.
  - Moving some HIM courses from electives to required courses.
  - Increasing credit hours in major

**3. Detailed program description:**

Current Program Description	Proposed Program Description
<p data-bbox="203 300 781 359"><b>Major in Health Information Management</b></p> <p data-bbox="203 359 781 464"><b>Reference Number:</b> 529P (seeking admission) 529 (officially admitted)</p> <p data-bbox="203 485 781 789">The Health Information Management bachelor degree program is accredited by Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)*. Graduates of the program are eligible to take the American Health Information Management Association’s (AHIMA)** certification examination for the designation of Registered Health Information Administrator (RHIA).</p> <p data-bbox="203 863 781 1293">The major in health information management is designed to prepare the graduate HIM professional with skills and competencies in health data management, <del>information policy, administering computer information systems</del> and administrative and clinical work flow. Students will focus on operations management essential to ensuring an accurate and complete medical record and cost effective information processing.</p>	<p data-bbox="808 300 1412 359"><b>Major in Health Information Management</b></p> <p data-bbox="808 359 1412 401"><b>Reference Number:</b> 529P (seeking admission) 529 (officially admitted)</p> <p data-bbox="808 432 1412 737">The Health Information Management bachelor degree program is accredited by Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)*. Graduates of the program are eligible to take the American Health Information Management Association’s (AHIMA)** certification examination for the designation of Registered Health Information Administrator (RHIA).</p> <p data-bbox="808 810 1412 1419">The major in health information management is designed to prepare the graduate HIM professional with skills and competencies in health data management, <b>data analytics and informatics, information governance, privacy and security, compliance, clinical documentation improvement, revenue cycle management, medical coding, health information technology management</b> and administrative and clinical work flow. Students will focus on operations management essential to ensuring an accurate and complete medical record and cost effective information processing.</p> <p data-bbox="808 1461 1412 1896"><b>Enrollment in the program is limited. A student’s application to the baccalaureate degree program will be considered following successful completion of the introductory course, HIM 100: Health Data Content and Structure or following successful completion of an associate degree in HIM from a Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM*) accredited program or successful</b></p>

<p>This program requires a minimum of 120 hours and includes 54 hours for the HIM major; Colonnade courses must be completed in consultation with advisor. <del>Included in the 54 hours are HIM 230 and HIM 252. Completion of an associate degree from a Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM*) required prior to admission. Course selection dependent on requirements completed as part of associate degree. If not previously completed as part of an HIM associate degree required for program admission, students must complete HIM 230 and HIM 252 or provide evidence of mastery of course content through satisfactory completion of a departmental examination(s). Students not achieving a satisfactory score (70% or above) on the</del></p>	<p>completion of the HIM 100 departmental examination.</p> <p><b>Students are required to have professional liability insurance coverage prior to accessing health information and/or professional practice experience. In addition, students are required to submit a criminal background check, current immunization records and results of a current drug screen as part of the application process. Prior to participating in any professional practice experience (PPE) at selected health care institutions, there may be additional certifications, training seminars, or other requirements by the health care institution that a student must meet in order to be eligible for training at the chosen facility. It is the responsibility of the student to ensure that all institutional requirements are met prior to participation in the PPE. Students may be responsible in part or in full for any costs incurred to meet such requirements. Policies, standards and requirements should be obtained directly from the program office or at <a href="http://www.wku.edu/healthinformationmanagement">www.wku.edu/healthinformationmanagement</a>.</b></p> <p>This program requires a minimum of 120 hours and includes <b>79-82</b> hours for the HIM major; Colonnade courses must be completed in consultation with advisor. <b>HIM courses completed with a grade of “C” or higher for transfer students and graduates from CAHIIM Accredited programs will be accepted as substitutions for equivalent HIM courses. Transfer students and graduates from HIM programs in non-CAHIIM Accredited programs may provide evidence of mastery of course content through satisfactory completion of departmental examinations. Departmental examinations are available for the</b></p>
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department examination(s) must complete the corresponding course(s).

~~Enrollment in the program is limited; program admission information and policies should be obtained directly from the program office or the following website:~~

~~[www.wku.edu/healthinformationmanagement](http://www.wku.edu/healthinformationmanagement)~~

~~The following courses are required for the major: CIT 310, CIT 330, CIT 332, CIT 350, CIT 492, HCA 340, HCA 342, HCA 401 or HCA 445, HIM 230, HIM 252, HIM 350, HIM 351, HIM 422, HIM 450, HIM 495, and PH 383. In addition, students must select 8 hours of electives from the following courses: HIM 100, HIM 221, HIM 250, HIM 251.~~

~~Students may be required to provide evidence of mastery of content for competency courses HIM 230-Computer Systems & Applications in HIM and HIM 252-Healthcare Payment Systems; specialty certifications and/or training may be considered as meeting this requirement.~~

**following courses: HIM 100, HIM 230, HIM 250, HIM 251, HIM 252, AH 290/HIM 290, HIM 291, and HIM 292.** Students not achieving a satisfactory score (70% or above) on the department examination(s) must complete the corresponding course(s). **National specialty certifications and/or training may be considered as evidence of mastery of course content in specific courses.**

The following courses are required for the major:

**HIM 100, HIM 225, HIM 230, HIM 250, HIM 251, HIM 252, AH 290 or HIM 290, HIM 291, HIM 292, HIM 330, HIM 350, HIM 351, HIM 421, HIM 422, HIM 430, HIM 450, HIM 495, HCA 340, PH 383, CSCI 145C or CIS 141, CIS 243 or CSCI 157, CIT 350 or BDAN 330, and 12 credit hours selected from the following: CIT 310, CIT 330, CIT 332, CIT 492, **BDAN 310, BDAN 410, BDAN 420, BDAN 430.** BIOL 131 must be completed prior to full admission to the program.**

**A student who makes below "C" in any Health Information Management core course is required to repeat the course.**



Current Program	Proposed Program
	<b>AH 290 Medical Terminology (2) OR  HIM 290 Medical Terminology (2)  HIM 225 Legal Issues in HIM (2)  HIM 291 Advanced Medical Terminology (2)  HIM 292 Pharmacology and Laboratory Diagnostics (2)  HIM 330 Electronic Health Records (3)  HIM 421 Health Information Management and Leadership (3)  HIM 430 Health Data Management and Analytics (3)  CSCI 145C Introduction to Computing (3) OR CIS  141 Basic Computer Literacy (3)  CIS 243 Principles of MIS (3) OR CS 157 Information Security I (3)  BIOL 131 Human Anatomy &amp; Physiology (4)</b>
<del>HCA 342 Human Resources Management for Healthcare Managers (3)  HCA 401 Fundamentals of Health Care Financial Management (3) OR HCA 445 Health Care Finance (3)</del>	
HCA 340 Health Care Organization and Management (3) PH 383 Biostatistics in the Health Sciences (3) HIM 230 Computer Systems and Applications in HIM (3) HIM 252 Healthcare Payment Systems (3) HIM 350 Health Informatics Research (3) HIM 351 International Classification of Diseases (ICD-10) Coding (1) HIM 422 Clinical Evaluation and Outcomes (3) HIM 450 Application & Analysis of HIM Theory (3) HIM 495 Capstone Professional Practice Experience (3)	HCA 340 Health Care Organization and Management (3) PH 383 Biostatistics in the Health Sciences (3) HIM 230 Computer Systems and Applications in HIM (3) HIM 252 Healthcare Payment Systems (3) HIM 350 Health Informatics Research (3) HIM 351 International Classification of Diseases (ICD-10) Coding (1) HIM 422 Clinical Evaluation and Outcomes (3) HIM 450 Application & Analysis of HIM Theory (3) HIM 495 Capstone Professional Practice Experience (3-6)
<del>Restricted Electives: choose 8 hours from the following:</del> HIM 100 Health Data Content & Structure (4)	HIM 100 Health Data Content & Structure (4)

HIM 250 International Classification of Diseases (ICD) Coding (4) HIM 251 Healthcare Common Procedure Coding System/Current Procedural Terminology (HCPCS/CPT) Coding (4) <del>HIM 221 Health Information and Quality Management (4)</del>	HIM 250 International Classification of Diseases (ICD) Coding I (4) HIM 251 Healthcare Common Procedure Coding (4) System/Current Procedural Terminology (HCPCS/CPT) Coding (4)
CIT 350 Database Management (3)	CIT 350 Database Management (3) <b>OR</b> <b>BDAN 330 Structured Data Analysis (3)</b>
<del>Required courses:</del> CIT 310 Systems Architecture I (3) CIT 330 Systems Development I (3) CIT 332 Systems Development II (3) CIT 492 Technology Management (3)	Restricted Electives choose 12 hours from the following: CIT 310 Systems Architecture I (3) CIT 330 Systems Development I (3) CIT 332 Systems Development II (3) CIT 492 Technology Management (3) <b>BDAN 310 Business Data Analytics (3)</b> <b>BDAN 410 Decision Support Systems Analysis and Design (3)</b> <b>BDAN 420 Data Mining (3)</b> <b>BDAN 430 Data Visualization and Digital Dashboards (3)</b>
Total hours 54	Total hours 79-82

#### 4. Rationale for the proposed program change:

- Three new courses (HIM 330, HIM 421, and HIM 430) will be added to the program in order to meet the new HIM accrediting body (CAHIIM) curriculum requirements for Fall 2017 and allow for more in depth topics in the HIM field. Curriculum changes are in response to the healthcare industry needs for healthcare data analytics professionals. Healthcare is becoming increasingly data driven. Increased education will allow for more job opportunities for graduates.

In addition, currently an associate degree from a CAHIIM accredited program is required for admission to the baccalaureate program. Adding seven existing courses from the associate degree program to the baccalaureate program will allow students without a pre-existing HIM CAHIIM accredited associate degree to enter into the baccalaureate program. This will increase enrollment. (Currently only three KCTCS associate degree programs are CAHIIM accredited so most KCTCS graduates who want in the baccalaureate program cannot be admitted.)

- Two courses (HCA 342 and HCA 401) are being deleted from the program in order to fit in the newly developed course curriculum required for CAHIIM accreditation. This will allow total credit hours to be as close to 120 credit hours as possible. Necessary content from HCA 342 and HCA 401 for HIM BS students was added to the HIM 421 course.
- Proposed revisions in the program will:

- Allow more students to be eligible to apply to the HIM B.S. program by modifying admission requirements and increasing credit hours.
- Allow Program Description to be in line with the modified admission requirements.
- Allow students more options on course choices, which will help with scheduling and allow students to choose to take classes completely online or take some classes face-to-face.
- Provide the student the flexibility of taking computer information technology courses, business informatics/analytics courses, or a combination of the two depending on the interest of the student through adding course options under the restricted electives.
- Allow the program the ability to meet CAHIIM accreditation requirements for competency skills by moving HIM courses from electives to required courses.

**5. Proposed term for implementation:** Fall 2017

**6. Dates of prior committee approvals:**

Department Public Health	<u>12/01/2016</u>
CHHS Undergraduate Curriculum Committee	<u>1/27/2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

Proposal Date: September 16, 2016

**College of Health and Human Services  
Department of Family and Consumer Sciences  
Proposal to Revise A Program  
(Action Item)**

Contact Person: Kathy Croxall, [kathy.croxall@wku.edu](mailto:kathy.croxall@wku.edu) 270-745-3997 or Adam West, [adam.west@wku.edu](mailto:adam.west@wku.edu) 270-745-5138

**1. Identification of program:**

- 1.1 Current program reference number: 563
- 1.2 Current program title: [Family and Consumer Sciences](#)
- 1.3 Credit hours: FACS Education concentration: 82; Family Studies concentration: 51; Child Studies concentration: 51

**2. Identification of the proposed program changes:** Changes are proposed for all three concentrations in family and consumer sciences as outlined below.

**FACS Education:**

- Remove FACS 180, Foundations in FCS
- Remove FACS 492, Growth and Guidance of Children
- Remove SEC 352, Planning for Student Diversity
- Remove SEC 351 Teaching Strategies in the Secondary School
- Remove CIS 141 Basic Computer Literacy
- Add FACS 282, Introduction to Family and Consumer Sciences Education
- Add FACS 422, Adolescent Psychology
- Add FACS 312, Professional Ethics for Family Life
- Add two elective courses selected from an identified list of electives, with advisor approval.

**Family Studies:**

- Remove FACS 492 (Growth and Guidance of Children)
- Remove SOCL 300 (Using Statistics in Sociology)
- Remove PSYS 430 OR SOCL 355 OR SOCL 366
- Add FACS 422 (Adolescent Psychology)
- Add FACS 312 (Professional Ethics in Family & Consumer Sciences)
- Add approved 3-hour upper-level elective: FACS 395 Child and Family Stress; FACS 497 Family Home Visiting; PH 444 Death, Dying, and Bereavement; Elective approved by advisor

**Child Studies:**

- Remove FACS 492 (Growth and Guidance of Children)
- Remove SOCL 300 (Using Statistics in Sociology)
- Add FACS 312 (Professional Ethics for Family Life)
- Add FACS 393 (Play and Child Development) OR FACS 496 (Challenging Behaviors)
- Correction to iCAP report to match catalogue
- Add list of approved electives: FACS 391 (Risk and Reliance), FACS 395 (Child and Family Stress), FACS 410 (Internship), FACS 422 (Adolescent Psychology), FACS 495 (Family and Relationship Violence), FACS 497 (Family Home Visiting), Elective approved by academic advisor

### 3. Detailed program descriptions:

Current Program	Proposed Program
<p>This program offers three concentrations which lead to a Bachelor of Science degree: (1) Child Studies, which provides a program of study for those who wish to work in a child-focused environment but do not want teacher certification; (2) Family and Consumer Sciences Education, which leads to teacher certification; and (3) Family Studies, which provides a program of study for those who wish to work in a family-focused environment.</p> <p>The concentration in Child Studies requires a minimum of 51 hours in consumer and family sciences and related courses. A grade of “C” or above must be earned in the following courses required for this concentration: HMD 211, FACS 180, 191, 192, 292, 294, 299, 310, 311, 380, 399, 492, 493, 494, 499, a FACS upper-level elective, and <del>SOCL 300</del>. A minor or second major is required.</p> <p>The concentration in Family and Consumer Sciences Education requires a minimum of 51 hours in consumer and family sciences, and 31 hours in professional education for a total of 82 semester hours and leads to a Bachelor of Science degree. A grade of “C” or above must be earned in the following courses required for this major: HMD 111, 151, FACS <del>180</del>, 191, 281, 310, 311, 380, 381, 481, 492, 493, 494, IDFM 100, 131, 223, <del>CIS 141</del>. Professional education courses required are: EDU 489, SPED 330, <del>SEC 351, 352</del>, 490, MGE 275, 490, LTCY421, and PSY 310. No minor is required. Students majoring in FACS Education are required to meet with their advisor before enrolling for the upcoming semester. All requirements for admission to professional education must be met to fulfill the Kentucky standards for the designated teaching certificate. Current information on teacher education and certification are available on the website for the</p>	<p>This program offers three concentrations which lead to a Bachelor of Science degree: (1) Child Studies, which provides a program of study for those who wish to work in a child-focused environment but do not want teacher certification; (2) Family and Consumer Sciences Education, which leads to teacher certification; and (3) Family Studies, which provides a program of study for those who wish to work in a family-focused environment.</p> <p>The concentration in Child Studies requires a minimum of 51 hours in consumer and family sciences and related courses. A grade of “C” or above must be earned in the following courses required for this concentration: HMD 211, FACS 180, 191, 192, 292, 294, 299, 310, 311, <b>312</b>, 380, 399, 493, 494, 499, <b>FACS 393 or FACS 496</b>, and a FACS upper-level elective. A minor or second major is required.</p> <p>The concentration in Family and Consumer Sciences Education requires a minimum of 51 hours in consumer and family sciences, and 31 hours in professional education for a total of 82 semester hours and leads to a Bachelor of Science degree. A grade of “C” or above must be earned in the following courses required for this major: HMD 111, 151, FACS 191, 281, <b>282</b>, 310, 311, <b>312</b>, 380, 381, 481, <b>422</b>, 493, 494, IDFM 100, 131, 223, <b>and a minimum of six hours of electives from the following list: HMD 152 and 251, HMD 171, FACS 192, FACS 393, FACS 495, AGED 300, IDFM 132, IDFM 431, PH 365 or elective approved by advisor.</b> Professional education courses required are: EDU 489, SPED 330, SEC 490, MGE 275, 490, LTCY 421, and PSY 310. No minor is required. Students majoring in FACS Education are required to meet with their advisor before enrolling for the upcoming semester.</p>

<p>Office of Teacher Services:  <a href="http://www.wku.edu/ste/">http://www.wku.edu/ste/</a></p> <p>The concentration in Family Studies requires a minimum of 51 hours in consumer and family sciences and related courses. A grade of “C” or above must be earned in the following courses required for this major:  HMD 211, FACS 180, 191, 310, 311, 380, 399, 410, <del>492</del>, 493, 494, 495 499, <del>SOCL 300</del>, PSYS 423 OR SOCL 342, <del>PSYS 430 OR SOCL 355 OR SOCL 366</del>, and PH 365 OR SOCL 359. A minor or second major is required.</p>	<p>All requirements for admission to professional education must be met to fulfill the Kentucky standards for the designated teaching certificate. Current information on teacher education and certification is available on the website for the Office of Teacher Services:  <a href="http://www.wku.edu/ste/">http://www.wku.edu/ste/</a></p> <p>The concentration in Family Studies requires a minimum of 51 hours in consumer and family sciences and related courses. A grade of “C” or above must be earned in the following courses required for this major:  HMD 211, FACS 180, 191, 310, 311, <b>312</b>, 380, 399, <b>422</b>, 493, 494, 495, 499, PSYS 423 OR SOCL 342, <b>approved upper-level elective</b>, and PH 365 OR SOCL 359. A minor or second major is required.</p>
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**FACS Education Concentration:**

Current Program		Proposed Program	
IDFM 100 intro to Housing/Interior Design	3	IDFM 100 intro to Housing/Interior Design	3
FACS 281 Design Foundations for FCS Ed	3	FACS 281 Design Foundations for FCS Ed	3
IDFM 131 Basic Apparel Construction	3	IDFM 131 Basic Apparel Construction	3
IDFM 223 Textiles	3	IDFM 223 Textiles	3
HMD 151 Food Sciences	3	HMD 151 Food Sciences	3
HMD 211 Human Nutrition	3	HMD 211 Human Nutrition	3
<del>FACS 180 Found. in Family &amp; Consumer Sci</del>	<del>3</del>	<b>FACS 282 Introduction to FCS Education</b>	<b>3</b>
FACS 191 Child Development	3	FACS 191 Child Development	3
FACS 310 Management of Family Resources	3	FACS 310 Management of Family Resources	3
FACS 311 Family Relations	3	FACS 311 Family Relations	3
FACS 380 Prof. Presentation Techniques in	3	FACS 380 Prof. Presentation Techniques in	3
FACS 381 Methods and Materials in FCS	3	FACS 381 Methods and Materials in FCS	3
FACS 481 Advanced Methods	3	FACS 481 Advanced Methods	3
<del>FACS 492 Growth &amp; Guidance of Children</del>	<del>3</del>	<b>FACS 422 Adolescent Psychology</b>	<b>3</b>
FACS 493 Family Life Education	3	FACS 493 Family Life Education	3
FACS 494 Parenting Strategies	3	FACS 494 Parenting Strategies	3
<del>CIS 141 Basic Computer Literacy</del>	<del>3</del>		
SPED 330 Introduction to Exceptional Education: Diversity in Learning	3	SPED 330 Introduction to Exceptional Education: Diversity in Learning	3
LTCY 421 Content Area Reading in Middle, Secondary Grades	3	LTCY 421 Content Area Reading in Middle, Secondary Grades	3
MGE 275 Foundations of Middle Grades Instruction	3	MGE 275 Foundations of Middle Grades Instruction	3
MGE 490 Student Teaching	5	MGE 490 Student Teaching	5

PSY 310 Educational Psychology: Development and Learning Applied Ed.	3	PSY 310 Educational Psychology: Development and Learning Applied Ed.	3
SEC 351 Teaching Strategies in the Secondary School	3		
SEC 352 Planning for Student Diversity	3	<b>FACS 312 Professional Ethics for Family</b>	3
SEC 490 Student Teaching	5	SEC 490 Student Teaching	5
EDU 489 Student Teaching Seminar	3	EDU 489 Student Teaching Seminar	3
		<b>2 Approved Electives from the following list:</b>	<b>6</b>
		<ul style="list-style-type: none"> <li>• HMD 152 Food Service Sanitation and HMD 251 Commercial Food Preparation</li> <li>• HMD 171 Introduction to Management in the Hospitality Industry</li> <li>• FACS 192 Working With Young Children and Families</li> <li>• FACS 393 Role of Play in Child Development</li> <li>• FACS 495 Family and Relationship Violence</li> <li>• AGED 300 Youth Development for Agricultural Educators</li> <li>• IDFM 132 Perspectives of Dress</li> <li>• IDFM 431 Clothing and Human Behavior</li> <li>• PH 365 Human Sexuality</li> <li>• Other elective with approval of advisor</li> </ul>	
Total	82	Total	82

**Family Studies Concentration:**

Current Program		Proposed Program	
HMD 211 Human Nutrition	3	HMD 211 Human Nutrition	3
FACS 180 Found. in Family & Consumer Sci	3	FACS 180 Found. in Family & Consumer Sci	3
FACS 191 Child Development	3	FACS 191 Child Development	3
FACS 310 Management of Family Resources	3	FACS 310 Management of Family Resources	3
FACS 311 Family Relations	3	FACS 311 Family Relations	3
FACS 380 Prof. Presentation Techniques in	3	FACS 380 Prof. Presentation Techniques in	3
FACS 399 Implications of Research in FCS	3	FACS 399 Implications of Research in FCS	3
FACS 410 Internship	3	FACS 410 Internship	3
<del>FACS 492 Growth &amp; Guidance of Children</del>	<del>3</del>	<b>FACS 422 Adolescent Psychology</b>	<b>3</b>
FACS 493 Family Life Education	3	FACS 493 Family Life Education	3
FACS 494 Parenting Strategies	3	FACS 494 Parenting Strategies	3
FACS 495 Family and Relationship Violence	3	FACS 495 Family and Relationship Violence	3
FACS 499 Family Policy Analysis	3	FACS 499 Family Policy Analysis	3
<del>SOCL 300 Using Statistics in Sociology</del>	<del>3</del>	<b>FACS 312 Ethics for Family Life</b>	<b>3</b>
PSYS 423 Psychology of Adult Life and Aging	3	PSYS 423 Psychology of Adult Life and Aging	3
OR SOC 342 Aging in Society		OR SOC 342 Aging in Society	

PSY 430 Psychology of Women OR SOC 466 Gender, Family, and Society OR SOC 355 Sociology of Gender	3	<b>Approved Upper-Level Elective:</b> • FACS 395 Child and Family Stress • FACS 497 Family Home Visiting • PH 444 Death, Dying, and Bereavement • Elective Approved by Academic Advisor	3
PH 365 OR SOCL 359	3	PH 365 OR SOCL 359	3
Total	51	Total	51

**Child Studies Concentration:**

Current Program		Proposed Program	
HMD 211 Human Nutrition	3	HMD 211 Human Nutrition	3
FACS 180 Found. in Family & Consumer Sci	3	FACS 180 Found. in Family & Consumer Sci	3
FACS 191 Child Development	3	FACS 191 Child Development	3
FACS 192 Working w/Young Children & Fam	3	FACS 192 Working w/Young Children & Fam	3
FACS 292 Diversity in Early Child Programs	3	FACS 292 Diversity in Early Child Programs	3
FACS 294 Assessment of Young Children	3	FACS 294 Assessment of Young Children	3
FACS 299 Admin of Early Childhood	3	FACS 299 Admin of Early Childhood	3
FACS 310 Management of Family Resources	3	FACS 310 Management of Family Resources	3
FACS 311 Family Relations	3	FACS 311 Family Relations	3
FACS 380 Prof. Presentation Techniques in	3	FACS 380 Prof. Presentation Techniques in	3
FACS 399 Implications of Research in FCS	3	FACS 399 Implications of Research in FCS	3
FACS 492 Growth & Guidance of Children	3	<b>FACS 393 Play and Child Development OR FACS 496 Challenging Behaviors</b>	<b>3</b>
FACS 493 Family Life Education	3	FACS 493 Family Life Education	3
FACS 494 Parenting Strategies	3	FACS 494 Parenting Strategies	3
FACS 499 Family Policy Analysis	3	FACS 499 Family Policy Analysis	3
SOCL 300 Using Statistics in Sociology	3	<b>FACS 312 Ethics for Family Life</b>	<b>3</b>
FACS Upper-Level Elective	3	FACS Upper-Level Elective chosen from approved list: <b>FACS 391 Risk and Resilience FACS 395 Child and Family Stress FACS 410 Internship FACS 422 Adolescent Psychology FACS 495 Family and Relationship Violence FACS 497 Family Home Visiting</b>	<b>3</b>
PSY 100 Introduction to Psychology	3	<b>Remove from iCAP report, due to not being in catalogue</b>	
Total	51	Total	51

**4. Rationale for the proposed program change:**

The program is being updated in the following ways for the following reasons:



### **FACS Education Concentration:**

- The FACS Education advisory board that met July 2016 reviewed the current program and identified a major weakness in the program as limited depth in content which makes it difficult for students to be completely comfortable with content when they start their teaching career. FACS Education is a comprehensive degree and students do not know during their pre-service preparation what subjects they might teach when they are first hired, much less later in their career; students must prepare to teach content in a wide variety of subject matters. They may be asked to teach any of 35 different courses at either the middle school or high school level; most will teach a combination of different courses each semester. The advisory board was unanimous in their recommendation that place be found in the curriculum for additional electives to allow students to have more depth in at least one or more content areas. This change will allow students to select two electives from an identified list, allowing them more depth in the fields of culinary, child development, hospitality, youth organizations and leadership, apparel and textiles, and sexuality (a major component of some courses).
- A survey was sent to all program graduates since 2010 that are currently teaching family and consumer sciences in either Kentucky or Tennessee. It was also administered to students in the FACS 481 class (capstone course) and the student that is currently student teaching. There was a 73% return rate on the surveys. All indicated a need for an increased content knowledge base prior to graduation and indicated that the areas they most needed more depth in were child development and culinary, specifically having the ServSafe certification since these are currently the most popular pathways in Kentucky. More recent graduates and current seniors all indicated a preference for dropping CIS 141, SEC 351, and SEC 352.
- SEC 351 and 352 will be dropped. The School of Teacher Education has recently changed the way the SEC 351 and 352 courses are taught and anticipates making additional changes to those courses, only offering them once per year and during the same semester. This will be difficult for the FACS Education students, necessitating 88 hours of observation during one semester in addition to requirements in other classes. Since the School of Teacher Education has changed the focus of how the SEC 351 and 352 courses are taught, there has been a great deal of inconsistency in the teaching of these two classes. Few other programs preparing either K-12 or 5-12 teachers at WKU require students to complete these courses. Recent graduates indicated that the content from these courses could either be eliminated or included in other courses to better meet their needs. The observation hours (at total of 88) will be distributed between the FACS 282, 381, and 481 classes.
- CIS 141 will be dropped. While earlier graduates felt they benefitted from this course, more recent graduates indicated that they already had the majority of the skills and knowledge presented in the class. Students come to college more computer literate than when this course was first added to the program. Both the advisory committee and current/recent graduates indicated it should be dropped. Few, if any, other programs preparing either K-12 or 5-12 teachers at WKU require students to complete this course.
- FACS 180, an introduction to all family and consumer sciences careers, is being replaced with FACS 282. This will better meet the needs of students as it will start them with observation opportunities, lesson planning and presentation, and resource development toward future teaching experiences. Students will be required to take the Praxis Core

Academic Skills for Educators at least once during this course to help ensure their timely completion of this requirement for admission to teacher education. Making this change will also benefit students who change their major later in their university experience as it will better serve the needs of this population than the FACS 180 currently does.

- FACS 492 is not currently being taught. It was a second course in child development. FACS 422 will expand child and human development to the adolescent age group, which is more appropriate for those students that will be teaching in middle grades and high school. This will assist future teachers as they develop lesson plans and activities geared to adolescents and strive to understand the developmental processes these students are working through.
- FACS 312 will replace the SEC 352 course. SEC 352 focused on diversity. This, based on student feedback, generally dealt with special needs students and several expressed the opinion that since SPED 330 was added to the program, there was some duplication. A major factor when dealing with diverse students of all types is doing so in an ethical manner. The addition of the ethics course will help future teachers more firmly grasp the varied responsibilities of ethical professionalism, including the code of ethics they must agree to as future FCS teachers in Kentucky.
- CIS 141 and SEC 351 will be replaced by two electives selected by the student in consultation with their advisor. The electives students may choose from include HMD 151 and 251 (taken concurrently), HMD 171, FACS 192, FACS 495, AGED 300, IDFM 132, IDFM 431, and PH 365. Students may select other electives after consultation and with approval of their advisor.

### **Family Studies Concentration:**

- After a thorough review of the curriculum, it was determined that the majority of the content of FACS 492 was duplicated in numerous courses throughout the major, many of which are taken in sequence before FACS 492. Instead, students will now take FACS 422 (Adolescent Psychology) to fill a gap in the human development portion of the curriculum. The content of FACS 422 is important for students who may end up in career positions working with adolescents and their families.
- SOCL 300 has been used as a prerequisite for FACS 399 (Implications of Research in FCS). A review of the curriculum revealed that the content in SOCL 300 needed to be successful in FACS 399 was also being taught during the early portions of the FACS 399 course. Students will now take FACS 312 as a required major course. The review of program curriculum indicated the need for a course based on ethics and professionalism specific to the family life professions. FACS 312 will also allow students to better prepare to become Certified Family Life Educators, should they choose to do so.
- The content of PSYS 430 OR SOCL 355 OR SOCL 366 are now incorporated into a variety of courses that FACS students currently take (e.g., FACS 191, FACS 310, FACS 311, FACS 494, FACS 495). When the family studies major concentration was originally created, this portion of the curriculum was designed to focus on gender in the context of families. As the family studies curriculum evolved, the topic of gender and families has been incorporated into a number of required major courses. Instead, students will now have an option to choose an approved upper-division elective, allowing them some flexibility in their major concentration.

- The family studies major concentration includes the choice of a FACS upper-level elective. The only courses that are accepted as electives are FACS 395, FACS 497, and PH 444. An academic advisor may also approve an elective, but this should only happen in rare situations.

**Child Studies Concentration:**

- After a thorough review of the curriculum, it was determined that the majority of the content of FACS 492 was duplicated in numerous courses throughout the major, many of which are taken in sequence before FACS 492. Instead, students can now take either FACS 393 or FACS 496, either of which will enhance student’s learning about child development and working with children.
- SOCL 300 has been used as a prerequisite for FACS 399 (Implications of Research in FCS). A review of the curriculum revealed that the content in SOCL 300 needed to be successful in FACS 399 was also being taught during the early portions of the FACS 399 course. Students will now take FACS 312 as a required major course. The review of program curriculum indicated the need for a course based on ethics and professionalism specific to the family life professions. FACS 312 will also allow students to better prepare to become Certified Family Life Educators, should they choose to do so.
- The child studies major concentration includes the choice of a FACS upper-level elective. Previously, no list of approved electives was approved through the curriculum process. Subsequently, unapproved courses are displayed on students’ iCAP audit reports. To correct students from completing unapproved electives, the only courses that are accepted as electives are FACS 391, FACS 395, FACS 410, FACS 422, FACS 495, and FACS 497. An academic advisor may also approve an elective, but this should only happen in rare situations.

**5. Proposed term for implementation:** Fall 2017

**6. Dates of prior committee approvals:**

Family and Consumer Sciences Department	<u>November 2, 2016</u>
CHHS Undergraduate Curriculum Committee	<u>November 18, 2016</u>
Professional Education Council	<u>February 8, 2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____