

Addition to January 27, 2017 agenda:

Academic Policy Subcommittee: Anne Heintzman

General Education Transfer Policy

Reverse Transfer Policy

General Education Policy Proposal for Closed Institutions

**Proposal to Revise Academic Policy
(Action Item)**

Contact Person: Dr. Anne Heintzman, anne.heintzman@wku.edu, 745-2966

Identification of proposed policy revision:

1. Catalog statement of existing policy:

(Page 53 of the 2016-2017 Undergraduate Catalog)

General Education Transfer Policy from States other than Kentucky

Students who complete an associate degree containing 30 unduplicated semester credit hours of General Education (typically an Associate of Arts [AA] or an Associate of Science [AS] from a regionally accredited institution outside Kentucky are considered to have fulfilled all WKU Colonnade General Education requirements.

2. Catalog statement of proposed policy:

General Education Transfer Policy from States other than Kentucky

Students who complete an associate degree containing 30 unduplicated semester credit hours of General Education (typically an Associate of Arts [AA] or an Associate of Science [AS]) from a regionally accredited institution outside Kentucky are considered to have fulfilled all WKU Colonnade General Education requirements. **These credit hours are to be drawn from and include at least one course from each of the following areas: humanities/fine arts, social/behavioral sciences, and natural science/mathematics.**

3. Rationale for proposed policy revision: Addition of this sentence brings the policy into SACSCOC compliance.

4. Impact of proposed policy revision on existing academic or non-academic policies:

- 4.1 Impact on policies: No other policies are affected
- 4.2 Impact on populations that may be affected: None

5. Proposed term for implementation: Spring 2017

6. Dates of prior committee approvals:

UCC Academic Policy Subcommittee (if applicable)

Undergraduate Curriculum Committee

University Senate

College Name
Department Name
Proposal to Revise an Academic Policy regarding Residence
(Action Item)

Contact Person: Anne Heintzman, anne.heintzman@wku.edu, 270-745-2966

Identification of proposed policy revision:

1. Catalog statement of existing policy:

(Page 37-38 of the 2016-2017 Undergraduate Catalog)

Residence Requirements—The minimum residence requirement for the bachelor’s degree is 25% of the minimum number of semester hours required in the student’s degree program through instruction at WKU. The minimum residence requirement for an associate degree is 25% of the minimum number of semester hours required in the student’s degree program through instruction at WKU. One-third of the hours in the specialty must be earned at WKU. **With the exception of military personnel pursuing the Associate of Interdisciplinary Studies degree, twelve semester hours used toward the associate degree must be taken at WKU during the last half of the student’s program.** A student is permitted to transfer a maximum of six semester hours toward a certificate program.

2. Catalog statement of proposed policy:

Residence Requirements—The minimum residence requirement for the bachelor’s degree is 25% of the minimum number of semester hours required in the student’s degree program through instruction at WKU. The minimum residence requirement for an associate degree is 25% of the minimum number of semester hours required in the student’s degree program through instruction at WKU. One-third of the hours in the specialty must be earned at WKU. A student is permitted to transfer a maximum of six semester hours toward a certificate program.

3. Rationale for proposed policy revision: Propose to eliminate the highlighted information in the existing policy to align the Associate Degree residence requirement with the Baccalaureate requirements already approved through the WKU curriculum process.

4. Impact of proposed policy revision on existing academic or non-academic policies:

4.1 Impact on policies: No other policies are affected

4.2 Impact on populations that may be affected: Associate’s Degree is brought into compliance with Bachelor’s Degrees.

5. Proposed term for implementation: Spring 2017

6. Dates of prior committee approvals:

UCC Academic Policy Subcommittee (if applicable)

Oct. 4, 2016

Undergraduate Curriculum Committee

University Senate

Proposal to Create a New Academic Policy (Action Item)

Contact Person: Dennis George dennis.george@wku.edu, 745-3570

1. Identification of proposed policy: Creation of a policy that would extend the “Fully Certified” category of the Kentucky General Education Transfer Policy to students transferring to WKU after completing the General Education requirements for a bachelor’s degree at a regionally-accredited institution that is closing or has closed.

2. Catalog statement of proposed policy:

2.1 Proposed catalog policy:

General Education Transfer Policy for Institutions That Close

Students who complete all General Education requirements containing 30 unduplicated semester credit hours toward a Bachelor’s degree from a regionally accredited institution that is closing or has closed are considered to have fulfilled all WKU Colonnade General Education requirements. These credit hours are to be drawn from and include at least one course from each of the following area: humanities/fine arts, social/behavioral sciences, and natural science/mathematics.

2.2 Proposed catalog section:

It is proposed that this policy appear in the “**Transfer of Credits**” section immediately following the “**General Education Transfer Policy from States other than Kentucky.**”

3. Rationale for proposed policy:

Over the last two years WKU has seen five institutions of higher education close within the region. While we have tried to recruit these students to finish their degrees at WKU, many would have had to complete a large number of credit hours to fulfill Colonnade requirements, and those who already had completed general education at their previous institution were understandably reluctant to come to WKU and have to take different General Education requirements. The purpose of this policy is to extend the “Fully Certified” classification to students who have completed a qualifying general education program at an institution that is closing or has closed.

This policy is consistent with the WKU Challenging the Spirit Action Plan (2012-13 to 2017-18), which lists as one of its strategies to “Continue involvement and leadership in statewide initiatives to make transfer more seamless.” The proposed policy provides a more seamless transfer pathway for students that are impacted by the closing of a regionally-accredited institution and have already completed a bachelor’s general education program. This policy will also facilitate WKU’s efforts to increase its non-traditional student population. Finally, this policy will make WKU a preferred transfer destination for students affected by the closing of an institution of higher education.

4. Impact of proposed policy on existing academic or non-academic policies:

4.1 Impact on policies:

The proposed policy only extends to regionally-accredited institutions that close. This policy does not affect other policies.

4.2 Impact on populations that may be affected:
This policy affects only those transfer students that have completed a general education Program for a bachelor's degree at a regionally-accredited institution that is closing or has closed.

5. **Proposed term for implementation:** Spring 2017

6. **Dates of prior committee approvals:**

UCC Academic Policy Subcommittee (if applicable)

Nov. 1, 2016;

Undergraduate Curriculum Committee

University Senate