

**University Curriculum Committee
December 5, 2017**

- I. Call to Order – Meeting: 3:45 pm, WAB 227**
- II. Approval of November 14, 2017 Minutes**
- III. Old Business:**
- IV. New Business:**
- V. Curriculum Agenda:**

Potter College of Arts & Letters	
Type of Action	Description of Item and Contact Information
Consent	Proposal to Revise Course Prerequisites Item: FREN 102 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Proposal to Revise Course Prerequisites Item: FREN 201 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Proposal to Revise Course Prerequisites Item: FREN 202 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Proposal to Revise Course Prerequisites Item: FREN 210 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Proposal to Revise Course Prerequisites Item: FREN 211 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Proposal to Revise Course Prerequisites Item: FREN 306 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905

Consent	Proposal to Revise Course Prerequisites Item: FREN 314 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Proposal to Revise Course Prerequisites Item: FREN 320 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 321 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 322 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 323 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 325 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 326 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 328 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 331 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905

Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 389 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 420 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 421 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 426 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 427 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 445 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 450 Contact: Karin Egloff Email: karin.egloff@wku.edu Phone: (270) 745-5905
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 102 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 201 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401

Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 202 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 210 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401
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Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 314 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401
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Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 331 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 332 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 333 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401

Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 335 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 389 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 430 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 435 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 455 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 499 Contact: Laura McGee Email: laura.mcgee@wku.edu Phone: (270) 745-2401
Consent	Action: Proposal to Revise Course Prerequisites Item: MUS 327 Music History II Contact: Mary Wolinski Email: mary.wolinski@wku.edu Phone: 5-5059
Action	Action: Proposal to Make Multiple Revisions to a Course Item: MUS 345 Contact person: Scott Harris Email: scott.harris@wku.edu Phone: 5-3751
Action	Action: Proposal to Create a New Course Item: MUS 325 Contact person: Scott Harris Email: scott.harris@wku.edu Phone: 5-3751

Action	Action: Proposal to Create a New Course Item: MUS 377 Contact person: Scott Harris Email: scott.harris@wku.edu Phone: 5-3751
Action	Action: Proposal to Create a New Course Item: MUS 378 Contact person: Scott Harris Email: scott.harris@wku.edu Phone: 5-3751
Action	Action: Proposal to Create a New Course Item: PS 340 – Principles of Public Administration Contact Person: Daniel Boden Email: daniel.boden@wku.edu Phone: 5-6357
Action	Action: Proposal to Revise a Program Item: BFA in Visual Art, Studio and Graphic Design Concentrations Contact: Brent Oglesbee Email: brent.oglesbee@wku.edu Phone: 270-745-6566

College of Health and Human Services	
Type of Item	Description
Consent	Revise Course Prerequisites and Corequisites HMD 410 Internship in Hospitality Management Julie Lee julie.lee@wku.edu 207-745-3990 Karen Mason Karen.mason@wku.edu 270-745-3462 Heather Payne-Emerson heather.payne-emerson@wku.edu 270-745-6356
Action	Multiple Revisions to a course HMD 354 Cost Control and Financial Analysis in the Hospitality Industry Julie Lee julie.lee@wku.edu 207-745-3990 Karen Mason Karen.mason@wku.edu 270-745-3462 Heather Payne-Emerson heather.payne-emerson@wku.edu 207-745-6356
Action	Create a New Course HMD 201 Introduction to Dietetics Contact: Dr. Karen Mason, Karen.mason@wku.edu , 270-745-3462
Action	Create a New Course HMD 340 Nutrition Assessment Contact: Heather Payne-Emerson, heather.payne-emerson@wku.edu , 270-745-6356

Action	Revise a Program 594 Bachelor of Social Work Contact: Dana Sullivan, dana.sullivan@wku.edu , 270-745-5313
Action	Revise a Program 707 Hospitality Management and Dietetics Contact: Julie K. Lee, julie.lee@wku.edu , 745-3990 Karen Mason karen.mason@wku.edu 745-3462 Heather Payne-Emerson heather.payne-emerson@wku.edu 745-6356

Ogden College of Science and Engineering	
Type of item	Description of Item & Contact Information
Consent	Proposal to Revise Course Prerequisites/Corequisites GEOG 300, Writing in the Geosciences Contact: Pat Kambesis, pat.kambesis@wku.edu , x55984
Consent	Proposal to Revise a Course Listing CS 382, Programming Languages Contact: Huanjing Wang, Huanjing.wang@wku.edu , x52672
Action	Proposal to Revise a Program Ref. 205, Associate Degree in Agriculture Technology & Mgt., General Agriculture Option Contact: Todd Willian, todd.willian@wku.edu , x55969
Action	Proposal to Revise a Program Ref. 205, Associate Degree in Agriculture Technology & Mgt., Turf & Gulf Course Management Option Contact: Todd Willian, todd.willian@wku.edu , x55969
Action	Proposal to Revise a Program Ref. 508, Major in Agriculture – Agribusiness Concentration Contact: Dominique Gumirakiza, Dominique.gumirakiza@wku.edu , x55959
Action	Proposal to Revise a Program Ref. 508, Major in Agriculture, Agronomy-Plant Science Concentration Contact: Todd Willian, todd.willian@wku.edu , x55969
Action	Proposal to Make Multiple Revisions to a Course CS 339, Computer Science III Contact: Huanjing Wang, Huanjing.wang@wku.edu , x52672
Action	Proposal to Revise a Program Ref. 343, Minor in Construction Management Contact: Bryan Reaka, bryan.reaka@wku.edu , x57032
Action	Proposal to Revise a Program Ref. 575, Technology Management Contact: Daniel Jackson, Daniel.jackson@wku.edu , x55955

Proposal Date: April 13, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

1. Identification of course:

- 1.1 Course prefix (subject area) and number: FREN 102
- 1.2 Course title: Elementary French II

2. Current prerequisites:

FREN 101

3. Proposed prerequisites:

FREN 101 or demonstrated proficiency of Novice Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

Proposal Date: April 13, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: FREN 201
 - 1.2 Course title: Intermediate French I
- 2. Current prerequisites:**

FREN 102
- 3. Proposed prerequisites:**

FREN 102 or demonstrated proficiency of Novice High
- 4. Rationale for the revision of prerequisites:**

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Summer 2018
- 7. Dates of prior committee approvals:**

Department of Modern Languages

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**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

1. Identification of course:

- 1.1 Course prefix (subject area) and number: FREN 202
- 1.2 Course title: Intermediate French II

2. Current prerequisites:

FREN 201

3. Proposed prerequisites:

FREN 201 or demonstrated proficiency of Intermediate Low

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

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Department of Modern Languages
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(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: FREN 210
 - 1.2 Course title: Intermediate French Conversation Abroad
- 2. Current prerequisites:**

FREN 102 or equivalent
- 3. Proposed prerequisites:**

FREN 102 or demonstrated proficiency of Novice High
- 4. Rationale for the revision of prerequisites:**

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Summer 2018
- 7. Dates of prior committee approvals:**

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Department of Modern Languages
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(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: FREN 211
 - 1.2 Course title: French Culture Abroad
- 2. Current prerequisites:**

FREN 102 or equivalent
- 3. Proposed prerequisites:**

FREN 102 or demonstrated proficiency of Novice High
- 4. Rationale for the revision of prerequisites:**

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Summer 2018
- 7. Dates of prior committee approvals:**

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(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: FREN 306
 - 1.2 Course title: Experiencing French Abroad
- 2. Current prerequisites:**

FREN 202 or equivalent and permission of instructor
- 3. Proposed prerequisites:**

FREN 202 or demonstrated proficiency of Intermediate Mid
- 4. Rationale for the revision of prerequisites:**

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Summer 2018
- 7. Dates of prior committee approvals:**

Department of Modern Languages

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**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

1. Identification of course:

- 1.1 Course prefix (subject area) and number: FREN 314
- 1.2 Course title: Introduction to French Literature

2. Current prerequisites:

FREN 202

3. Proposed prerequisites:

FREN 202 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

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Department of Modern Languages
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(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

1. Identification of course:

- 1.1 Course prefix (subject area) and number: FREN 320
- 1.2 Course title: French Grammar and Composition

2. Current prerequisites:

FREN 202

3. Proposed prerequisites:

FREN 202 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

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Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: FREN 321
 - 1.2 Course title: French Conversation
- 2. Current prerequisites:**
FREN 202
- 3. Proposed prerequisites:**
FREN 202 or demonstrated proficiency of Intermediate Mid
- 4. Rationale for the revision of prerequisites:**
The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Summer 2018
- 7. Dates of prior committee approvals:**

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**Potter College of Arts & Letters
Department of Modern Languages
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Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: FREN 322
 - 1.2 Course title: Translation
- 2. Current prerequisites:**

FREN 202
- 3. Proposed prerequisites:**

FREN 202 or demonstrated proficiency of Intermediate Mid
- 4. Rationale for the revision of prerequisites:**

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Summer 2018
- 7. Dates of prior committee approvals:**

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**Potter College of Arts & Letters
Department of Modern Languages
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Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

1. Identification of course:

- 1.1 Course prefix (subject area) and number: FREN 323
- 1.2 Course title: French Civilization and Culture

2. Current prerequisites:

FREN 202

3. Proposed prerequisites:

FREN 202 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

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Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: FREN 325
 - 1.2 Course title: Survey of French Literature I
- 2. Current prerequisites:**

FREN 314 or equivalent
- 3. Proposed prerequisites:**

FREN 202 or demonstrated proficiency of Intermediate Mid
- 4. Rationale for the revision of prerequisites:**

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Summer 2018
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Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

1. Identification of course:

- 1.1 Course prefix (subject area) and number: FREN 326
- 1.2 Course title: Survey of French Literature II

2. Current prerequisites:

FREN 314 or equivalent

3. Proposed prerequisites:

FREN 202 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results. The 300-level prerequisite is being removed because the faculty have determined that students who have a 202 course are adequately prepared.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

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Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

1. Identification of course:

1.1 Course prefix (subject area) and number: FREN 328

1.2 Course title: French Diction and Pronunciation

2. Current prerequisites:

FREN 202 or equivalent

3. Proposed prerequisites:

FREN 202 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

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Department of Modern Languages
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Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: FREN 331
 - 1.2 Course title: Business French
- 2. Current prerequisites:**

FREN 202 or equivalent
- 3. Proposed prerequisites:**

FREN 202 or demonstrated proficiency of Intermediate Mid
- 4. Rationale for the revision of prerequisites:**

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.
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Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

1. Identification of course:

- 1.1 Course prefix (subject area) and number: FREN 389
- 1.2 Course title: Internship in French

2. Current prerequisites:

One 300-level French course or the equivalent, and permission of instructor

3. Proposed prerequisites:

FREN 202 or demonstrated proficiency of Intermediate Mid.

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results. The 300-level prerequisite is being removed because the faculty have determined that students who have completed a 202 course are adequately prepared.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

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Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

1. Identification of course:

- 1.1 Course prefix (subject area) and number: FREN 420
- 1.2 Course title: Advanced French Composition and Stylistics

2. Current prerequisites:

French 202

3. Proposed prerequisites:

FREN 202 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

Proposal Date: April 13, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

1. Identification of course:

- 1.1 Course prefix (subject area) and number: FREN 421
- 1.2 Course title: Advanced French Conversation

2. Current prerequisites:

French 202

3. Proposed prerequisites:

FREN 202 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

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University Senate

Proposal Date: April 13, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: FREN 426
 - 1.2 Course title: French Literature of the Twentieth Century
- 2. Current prerequisites:**

One 300-level French literature course
- 3. Proposed prerequisites:**

FREN 314 or FREN 325 or FREN 326
- 4. Rationale for the revision of prerequisites:**

A literature survey course will provide a foundation for success in FREN 426.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Summer 2018
- 7. Dates of prior committee approvals:**

Department of Modern Languages	<u>April 19, 2016</u>
Potter College Curriculum Committee	<u>7 Sept 2017</u>
Professional Education Council (if applicable)	<u>8 Nov. 2017</u>
General Education Committee (if applicable)	_____
Undergraduate Curriculum Committee	_____
University Senate	_____

Proposal Date: April 13, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

1. Identification of course:

- 1.1 Course prefix (subject area) and number: FREN 427
- 1.2 Course title: Francophone Culture

2. Current prerequisites:

French 323

3. Proposed prerequisites:

FREN 314 or higher or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results. Successful completion of any course number 314 or above demonstrates that the student has the language skills to succeed in FREN 327.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

Proposal Date: April 13, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

1. Identification of course:

- 1.1 Course prefix (subject area) and number: FREN 445
- 1.2 Course title: French Canadian Literature

2. Current prerequisites:

French 314, 321, or 326, or instructor's permission

3. Proposed prerequisites:

FREN 314 or FREN 321 or FREN 325 or FREN 326 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results. FREN 325, which is a survey course like FREN 326, is being added as a prerequisite option.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

Proposal Date: April 13, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Karin Egloff Karin.Egloff@wku.edu 745-5905

1. Identification of course:

- 1.1 Course prefix (subject area) and number: FREN 450
- 1.2 Course title: Topics in Francophone Cinema

2. Current prerequisites:

FREN 320 and 321 or permission of instructor

3. Proposed prerequisites:

FREN 314 or higher or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results. The French faculty have determined that FREN 320 and 321 are not required for success in 450. Successful completion of any course number 314 or above demonstrates that the student has the language skills to succeed in FREN 450.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

Proposal Date: April 14, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

1. Identification of course:

- 1.1 Course prefix (subject area) and number: GERM 102
- 1.2 Course title: Elementary German II

2. Current prerequisites:

German 101 or Novice Mid Proficiency

3. Proposed prerequisites:

GERM 101 or demonstrated proficiency of Novice Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

Proposal Date: April 14, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: GERM 201
 - 1.2 Course title: Intermediate German I
- 2. Current prerequisites:**

GERM 102 or Novice High Proficiency
- 3. Proposed prerequisites:**

GERM 102 or demonstrated proficiency of Novice High
- 4. Rationale for the revision of prerequisites:**

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Summer 2018
- 7. Dates of prior committee approvals:**

Department of Modern Languages	<u>April 19, 2016</u>
Potter College Curriculum Committee	<u>7 Sept 2017</u>
Professional Education Council (if applicable)	<u>8 Nov. 2017</u>
General Education Committee (if applicable)	_____
Undergraduate Curriculum Committee	_____
University Senate	_____

Proposal Date: April 14, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: GERM 202
 - 1.2 Course title: Intermediate German II
- 2. Current prerequisites:**

GERM 201 or Intermediate Low Proficiency
- 3. Proposed prerequisites:**

GERM 201 or demonstrated proficiency of Intermediate Low
- 4. Rationale for the revision of prerequisites:**

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Summer 2018
- 7. Dates of prior committee approvals:**

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: GERM 210
 - 1.2 Course title: Intermediate German Conversation Abroad

- 2. Current prerequisites:**
GERM 102 or equivalent

- 3. Proposed prerequisites:**
GERM 102 or demonstrated proficiency of Novice High

- 4. Rationale for the revision of prerequisites:**
The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

- 5. Effect on completion of major/minor sequence:** None

- 6. Proposed term for implementation:** Summer 2018

- 7. Dates of prior committee approvals:**

Department of Modern Languages	<u>April 19, 2016</u>
Potter College Curriculum Committee	<u>7 Sept 2017</u>
Professional Education Council (if applicable)	<u>8 Nov. 2017</u>
General Education Committee (if applicable)	_____
Undergraduate Curriculum Committee	_____
University Senate	_____

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: GERM 211
 - 1.2 Course title: Intermediate German Culture Abroad

- 2. Current prerequisites:**
GERM 102 or equivalent

- 3. Proposed prerequisites:**
GERM 102 or demonstrated proficiency of Novice High

- 4. Rationale for the revision of prerequisites:**
The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

- 5. Effect on completion of major/minor sequence:** None

- 6. Proposed term for implementation:** Summer 2018

- 7. Dates of prior committee approvals:**

Department of Modern Languages	<u>April 19, 2016</u>
Potter College Curriculum Committee	<u>7 Sept 2017</u>
Professional Education Council (if applicable)	<u>8 Nov. 2017</u>
General Education Committee (if applicable)	_____
Undergraduate Curriculum Committee	_____
University Senate	_____

Proposal Date: April 14, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

1. Identification of course:

- 1.1 Course prefix (subject area) and number: GERM 306
- 1.2 Course title: Experiencing German Abroad

2. Current prerequisites:

GERM 202 or equivalent and permission of instructor

3. Proposed prerequisites:

GERM 202 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: GERM 314
 - 1.2 Course title: Introduction to German Literature

- 2. Current prerequisites:**
GERM 202

- 3. Proposed prerequisites:**
GERM 202 or demonstrated proficiency of Intermediate Mid

- 4. Rationale for the revision of prerequisites:**
The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

- 5. Effect on completion of major/minor sequence:** None

- 6. Proposed term for implementation:** Summer 2018

- 7. Dates of prior committee approvals:**

Department of Modern Languages	<u>April 19, 2016</u>
Potter College Curriculum Committee	<u>7 Sept 2017</u>
Professional Education Council (if applicable)	<u>8 Nov. 2017</u>
General Education Committee (if applicable)	_____
Undergraduate Curriculum Committee	_____
University Senate	_____

Proposal Date: April 14, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

1. Identification of course:

- 1.1 Course prefix (subject area) and number: GERM 330
- 1.2 Course title: German Composition and Conversation

2. Current prerequisites:

GERM 202

3. Proposed prerequisites:

GERM 202 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

Proposal Date: April 14, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

1. Identification of course:

- 1.1 Course prefix (subject area) and number: GERM 331
- 1.2 Course title: Business German

2. Current prerequisites:

GERM 202 or equivalent

3. Proposed prerequisites:

GERM 202 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

Proposal Date: April 14, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

1. Identification of course:

- 1.1 Course prefix (subject area) and number: GERM 332
- 1.2 Course title: Advanced German Translation

2. Current prerequisites:

GERM 202 or permission of instructor

3. Proposed prerequisites:

GERM 202 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: GERM 333
 - 1.2 Course title: Germanic Civilization and Culture
- 2. Current prerequisites:**
GERM 202
- 3. Proposed prerequisites:**
GERM 202 or demonstrated proficiency of Intermediate Mid
- 4. Rationale for the revision of prerequisites:**
The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Summer 2018
- 7. Dates of prior committee approvals:**

Department of Modern Languages	<u>April 19, 2016</u>
Potter College Curriculum Committee	<u>7 Sept 2017</u>
Professional Education Council (if applicable)	<u>8 Nov. 2017</u>
General Education Committee (if applicable)	_____
Undergraduate Curriculum Committee	_____
University Senate	_____

Proposal Date: April 14, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

1. Identification of course:

- 1.1 Course prefix (subject area) and number: GERM 335
- 1.2 Course title: Contemporary Culture and Civilization

2. Current prerequisites:

GERM 202 or equivalent

3. Proposed prerequisites:

GERM 202 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

Proposal Date: April 14, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: GERM 389
 - 1.2 Course title: Internship in German

- 2. Current prerequisites:**

One 300-level German course or the equivalent, and permission of the instructor

- 3. Proposed prerequisites:**

GERM 202 or demonstrated proficiency of Intermediate Mid

- 4. Rationale for the revision of prerequisites:**

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results. The 300-level prerequisite is being removed because the faculty have determined that students who have completed a 202 course are adequately prepared.

- 5. Effect on completion of major/minor sequence:** None

- 6. Proposed term for implementation:** Summer 2018

- 7. Dates of prior committee approvals:**

Department of Modern Languages	<u>April 19, 2016</u>
Potter College Curriculum Committee	<u>7 Sept 2017</u>
Professional Education Council (if applicable)	<u>8 Nov. 2017</u>
General Education Committee (if applicable)	_____
Undergraduate Curriculum Committee	_____
University Senate	_____

Proposal Date: April 14, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

1. Identification of course:

- 1.1 Course prefix (subject area) and number: GERM 430
- 1.2 Course title: Advanced German Stylistics

2. Current prerequisites:

GERM 330 or permission of instructor

3. Proposed prerequisites:

GERM 330 or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

Proposal Date: April 14, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

1. Identification of course:

- 1.1 Course prefix (subject area) and number: GERM 435
- 1.2 Course title: German Literature of the 19th and 20th Centuries

2. Current prerequisites:

GERM 314 or permission of instructor

3. Proposed prerequisites:

GERM 314 or higher or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results. Successful completion of any course number 314 or above demonstrates that the student has the language skills to succeed in GERM 435.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

Proposal Date: April 14, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: GERM 455
 - 1.2 Course title: Topics in Germanic Literary and Cultural Studies
- 2. Current prerequisites:**

GERM 314 or permission of instructor
- 3. Proposed prerequisites:**

GERM 314 or higher or demonstrated proficiency of Intermediate Mid
- 4. Rationale for the revision of prerequisites:**

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results. Successful completion of any course number 314 or above demonstrates that the student has the language skills to succeed in GERM 455.
- 5. Effect on completion of major/minor sequence:** None
- 6. Proposed term for implementation:** Summer 2018
- 7. Dates of prior committee approvals:**

Department of Modern Languages	<u>April 19, 2016</u>
Potter College Curriculum Committee	<u>7 Sept 2017</u>
Professional Education Council (if applicable)	<u>8 Nov. 2017</u>
General Education Committee (if applicable)	_____
Undergraduate Curriculum Committee	_____
University Senate	_____

Proposal Date: April 14, 2016

**Potter College of Arts & Letters
Department of Modern Languages
Proposal to Revise Course Prerequisites
(Consent Item)**

Contact Person: Laura McGee Laura.McGee@wku.edu 745-2401

1. Identification of course:

- 1.1 Course prefix (subject area) and number: GERM 499
- 1.2 Course title: Advanced Studies in German

2. Current prerequisites:

Junior or senior standing and permission of instructor

3. Proposed prerequisites:

GERM 314 or higher or demonstrated proficiency of Intermediate Mid

4. Rationale for the revision of prerequisites:

The prerequisites are being revised to include proficiency levels. This is being done so that incoming students with a background in the language can be placed properly based on placement test results. Successful completion of any course number 314 or above demonstrates that the student has the language skills to succeed in GERM 499.

5. Effect on completion of major/minor sequence: None

6. Proposed term for implementation: Summer 2018

7. Dates of prior committee approvals:

Department of Modern Languages

April 19, 2016

Potter College Curriculum Committee

7 Sept 2017

Professional Education Council (if applicable)

8 Nov. 2017

General Education Committee (if applicable)

Undergraduate Curriculum Committee

University Senate

**Potter College of Arts and Letters
Department of Music
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)**

Contact Person: Name, email, phone: Mary Wolinski, mary.wolinski@wku.edu, 745-5059

- 1. Identification of course:**
 - 1.1 Course prefix (subject area) and number: MUS 327
 - 1.2 Course title: Music History II
- 2. Current prerequisites/corequisites/special requirements:** none
- 3. Proposed prerequisites/corequisites/special requirements:** Prerequisite: MUS 120 or instructor permission required
- 4. Rationale for the revision of prerequisites/corequisites/special requirements:** MUS 327 is a Colonnade Connections course that looks in depth at music of the eighteenth through twentieth centuries and presupposes a basic familiarity with classical music. The course has been offered as a Connections Course, without any prerequisites, since spring 2015 and the department has found that students who do not have a foundational background in music and music history are not as successful in the course. MUS 120, which is a Colonnade Explorations course, introduces general students to classical music through a survey of music from early to modern times, active listening development, concert etiquette, and event reviews. Therefore, MUS 120 provides the foundation for successfully completing MUS 327.
- 5. Effect on completion of major/minor sequence:** not applicable
- 6. Proposed term for implementation:** First Available
- 7. Dates of prior committee approvals:**

Department/ Unit	<u>March 31, 2017</u>
College Curriculum Committee	<u>7 Sept 2017</u>
Professional Education Council (if applicable)	<u>8 Nov. 2017</u>
General Education Committee (if applicable)	_____
Undergraduate Curriculum Committee	_____
University Senate	_____

**Potter College of Arts & Letters
Department of Music
Proposal to Make Multiple Revisions to a Course
(Action Item)**

Contact Person: Scott Harris, scott.harris@wku.edu, 270-745-3751

- 1. Identification of course:**
 - 1.1 Current course prefix (subject area) and number: MUS 345
 - 1.2 Course title: Chamber Singers

- 2. Revise course title:**
 - 2.1 Current course title: Chamber Singers
 - 2.2 Proposed course title: Chamber Choir
 - 2.3 Proposed abbreviated title: Chamber Choir
 - 2.4 Rationale for revision of course title: Better reflects current ensemble titles and functions

- 3. Revise course number:**
 - 3.1 Current course number: MUS 345
 - 3.2 Proposed course number: MUS 370
 - 3.3 Rationale for revision of course number: To separate non-degree required courses from degree required major ensembles (which are now all numbered in the 340's).

- 4. Revise course prerequisites/corequisites/special requirements: n/a**

- 5. Revise course catalog listing: n/a**

- 6. Revise course credit hours: n/a**

- 7. Revise grade type: n/a**

- 8. Proposed term for implementation: Fall 2018**

- 9. Dates of prior committee approvals:**

Department/ Unit: Music	<u>10/13/2017</u>
Potter College of Arts & Letters Curriculum Committee	_____
Undergraduate Curriculum Committee	_____
University Senate	_____

(Action Item)
Proposal to Create a New Course: MUS 325 Music Entrepreneurism
Potter College of Arts & Letters
Department/Unit: Music

Section 1: Proponent Contact Information

- 1.1 Name/Title: Dr. Ching-Yi Lin, Associate Professor
- 1.2 Email address: ching-yi.lin@wku.edu
- 1.3 Phone #: 5-5939

Section 2: Course Catalog Information

- 2.1 Course prefix (subject area) and number: MUS 325
- 2.2 Course title: Music Entrepreneurism
- 2.3 Abbreviated course title: Music Entrepreneurism
- 2.4 Credit hours/Variable credit: 3
- 2.5 Repeatability: N/A
- 2.6 Course Catalog Description: The practical skills necessary for successfully navigating the business aspects of a professional musician in the 21st-century. Topics range from creating résumés and cover letters to establishing a private teaching studio and booking concerts.
- 2.7 Prerequisite courses: MUS 201
 - 2.7a) Are any of these proposed prerequisites/corequisites offered by a unit other than the one indicated in this proposed course prefix? NO
- 2.8 Additional Enrollment Requirements: N/A
- 2.9 Other Special Course Requirements: N/A

Section 3: Description of proposed course

3.1 Course Content Summary: In addition to the course description, this class will be broken into four large sections:

- I. Defining individual music entrepreneurship
 - a. Teaching or business portfolio
 - b. CV reviews
- II. Online Presence and building a brand
 - a. Website
 - b. Image branding and promotional material
 - c. Networking
- III. Business structures and finances
 - a. Private studio
 - b. Freelancing

c. Finance structure
IV. Transition into the professional world

- 3.2 Learning Outcomes:** Upon successful completion of this course, students should be able to demonstrate...
- the necessary practical skills to expand potential career options in the 21st-century musical marketplace
 - and reflect on their individual musical aspirations and work towards finding a niche or specific career interest
 - how to recognize new and innovative opportunities in the arts
 - how to communicate successfully through different types of social media platforms
 - how to work on interpersonal and networking skills
 - how to create a website and compile a teaching or business portfolio
- 3.3 Assessment/Evaluation:** Students will be expected to attend class regularly and participate in classroom discussions. Individual projects will be determined in part by each individual student's interests potentially including website design, marketing and advertising materials, and/or a teaching or business portfolio. Grading will be based on content as well as presentation.

Section 4: Rationale

- 4.1 Reason for developing this proposed course:** The business of music has undergone significant changes in the past 25 years, forcing musicians to be increasingly self-sufficient in the 21st-century musical marketplace. In addition to being able to teach and perform at a professional level, musicians must also possess a wide and diverse skill set to be self-employed in today's working environment. Musicians are often required to be their own business manager, marketer, social media expert, financial advisor, and career counselor. While these obstacles can seem overwhelming, with the proper tools and resources students can turn these looming challenges into creative opportunities. This course will not only require students to develop practical skills such as building a website and putting together a CV, but will also encourage them to reflect on their musical interests, find their own artistic identities, and build interpersonal skills that will help them achieve their career goals. The department of music currently does not offer a course that addresses all of these topics.
- 4.2 Relationship to similar courses offered by other WKU departments/units:** This course addresses the specific needs for musicians in becoming 21st-century entrepreneurs.
- 4.2a) Are there other courses listed in the WKU Undergraduate catalog that present and/or explore content similar to that of this proposed course? If so, please list them here:
Entrepreneurial classes are offered in the WKU business school (ENT 312 Entrepreneurship, FIN 441 Entrepreneurial Finance, MKT 427 Entrepreneurial Marketing, and ENT 380 New Venture Business Planning). In addition the Advertising Department offers AD 330 Branding and AD 240 Advertising in the Digital World, which specifically address advertising.

- 4.2b) Explain how this proposed course is unique in its presentation/exploration of the content it shares with the courses you listed above. What sets this proposal apart from courses already offered at WKU is that this course will deal specifically with the needs of musicians. Specific topics such as building a private music studio/program, recordings and music copyright issues, advocating for contemporary/new music, music management, concert bookings, and freelance opportunities will be discussed in addition to finances, business structures, and taxation issues for musicians.
- 4.2c) Have the units offering these courses been consulted regarding this proposal?

YES

Section 5: Projected Enrollments/Resources

5.1 Enrollments: Students per section? 10-15

5.2 Enrollments: Sections per academic year? 1 every two years

5.3 Enrollments: Students per academic year? 10-15 every two years

5.4 Supporting evidence/data for these projection: Based on current enrollment in the BA Music Degree Program and BM in Music Performance. The course would be an elective option for both of those programs.

5.5 Proposed method of staffing: Will additional staff be required in order to offer this course according to the enrollment projections indicated in item 5.1-3? NO

5.6 Instructional technology resources: Are the unit's current instructional technology resources sufficient to support this course? YES

5.7 Library resources: Will this proposed course require the use of library resources (books, journals, reference materials, audio-visual materials, electronic databases, etc.)? NO

Section 6: Proposed term for implementation: next available spring semester

Section 7: Approval Flow Dates:

Proposing department/unit: Music 10/13/2017

Potter College Curriculum Committee:

Undergraduate Curriculum Committee:

University Senate:

(Action Item)
Proposal to Create a New Course: MUS 377 Pep Band
Potter College of Arts & Letters
Department/Unit: Music

Section 1: Proponent Contact Information

- 1.1 Name/Title: Scott Harris, Head
- 1.2 Email address: scott.harris@wku.edu
- 1.3 Phone #: 270-745-3751

Section 2: Course Catalog Information

- 2.1 Course prefix (subject area) and number: MUS 377
- 2.2 Course title: Pep Band
- 2.3 Abbreviated course title: Pep Band
- 2.4 Credit hours/Variable credit: 1
- 2.5 Repeatability: Yes, repeatable throughout a student's college career
- 2.6 Course Catalog Description: Performing ensembles are open to the entire campus community. Most ensembles require an audition prior to membership, and there are varying levels of performance difficulty. Some of these ensembles are required for music degrees.
- 2.7 Prerequisite/Corequisite courses: n/a
- 2.8 Additional Enrollment Requirements: n/a
- 2.9 Other Special Course Requirements: n/a

Section 3: Description of proposed course

- 3.1 Course Content Summary: Students enrolled will rehearse as an ensemble once each week and perform regularly at men's and women's basketball games during the spring semester. Repertoire will be chosen by the instructor in consideration of musical artistry, student ability and development, stylistic diversity, as well as appropriateness for athletic events.
- 3.2 Learning Outcomes:
 - Upon successful completion of this course, students should be able to demonstrate satisfactory performance of the selected repertoire.
 - Upon successful completion of this course, students should be able to demonstrate the ability to communicate musically and work together with and without a conductor in both rehearsal and performance.
- 3.3 Assessment/Evaluation: Successful performance(s) of the selected repertoire.

Section 4: Rationale

- 4.1** Reason for developing this proposed course: Pep Band has existed at WKU for many years as a section of “MUS 348 Band”. The department is currently reconfiguring the ensemble course numbers to better reflect and align degree required verses non-degree required performance ensembles. The Pep Band is a non-degree required ensemble that also engages many non-music major students. A specific course number for this ensemble aligns it with other non-degree required performance ensembles (jazz ensemble, chamber music, chamber choirs) as well as our other offerings in the band area.
- 4.2** Relationship to similar courses offered by other WKU departments/units:
- 4.2a) Are there other courses listed in the WKU Undergraduate catalog that present and/or explore content similar to that of this proposed course? Other music non-degree required performance ensembles include MUS 371 Jazz Ensemble and MUS 374 Opera Theatre. However, these other courses/ensembles perform significantly different repertoire and musical styles.
- 4.2b) Explain how this proposed course is unique in its presentation/exploration of the content it shares with the courses you listed above. Pep Band is specific for the service/performance needs associated with men’s and women’s basketball. The repertoire is appropriate for those venues/functions where it is generally not appropriate for the other courses noted above.
- 4.2c) Have the units offering these courses been consulted regarding this proposal? YES

Section 5: Projected Enrollments/Resources

5.1 Enrollments: Students per section? 45-65

5.2 Enrollments: Sections per academic year? 1

5.3 Enrollments: Students per academic year? 45-65

5.4 Supporting evidence/data for these projection: Pep Band enrollment:

Spring 2016 – 45; Spring 2017 – 62

5.5 Proposed method of staffing: Will additional staff be required in order to offer this course according to the enrollment projections indicated in item 5.1-3? NO

5.6 Instructional technology resources: Are the unit’s current instructional technology resources sufficient to support this course? YES

5.7 Library resources: Will this proposed course require the use of library resources (books, journals, reference materials, audio-visual materials, electronic databases, etc.)? NO

Section 6: Proposed term for implementation: Fall 2018

Section 7: Approval Flow Dates:

Proposing department/unit: Music 10/13/2017

Potter College Curriculum Committee:

Undergraduate Curriculum Committee:

University Senate:

(Action Item)
Proposal to Create a New Course: MUS 378 Campus Community Band
Potter College of Arts & Letters
Department/Unit: Music

Section 1: Proponent Contact Information

- 1.1 Name/Title: Scott Harris, Head
- 1.2 Email address: scott.harris@wku.edu
- 1.3 Phone #: 270-745-3751

Section 2: Course Catalog Information

- 2.1 Course prefix (subject area) and number: MUS 378
- 2.2 Course title: Campus Community Band
- 2.3 Abbreviated course title: Campus Community Band
- 2.4 Credit hours/Variable credit: 1
- 2.5 Repeatability: Yes, repeatable throughout a student's college career
- 2.6 Course Catalog Description: Performing ensembles are open to the entire campus community. Most ensembles require an audition prior to membership, and there are varying levels of performance difficulty. Some of these ensembles are required for music degrees.
- 2.7 Prerequisite/Corequisite courses: n/a
- 2.8 Additional Enrollment Requirements: n/a
- 2.9 Other Special Course Requirements: n/a

Section 3: Description of proposed course

- 3.1 Course Content Summary: Students enrolled will rehearse as an ensemble once each week and perform at least one concert in the spring semester. Repertoire will be chosen by the instructor in consideration of musical artistry, student ability and development, as well as stylistic diversity. This ensemble will specifically fill an instrumental need for music majors on secondary instruments, non-music majors across campus, and members of the local community.
- 3.2 Learning Outcomes:
 - Upon successful completion of this course, students should be able to demonstrate satisfactory performance of the selected repertoire.
 - Upon successful completion of this course, students should be able to demonstrate the ability to communicate musically and work together with a conductor in both rehearsal and performance.

3.3 Assessment/Evaluation: Successful performance(s) of the selected repertoire.

Section 4: Rationale

- 4.1** Reason for developing this proposed course: The Campus Community Band has existed at WKU for two years as a section of “MUS 348 Band”. The department is currently reconfiguring the ensemble course numbers to better reflect and align degree required verses non-degree required performance ensembles. The Campus Band is a non-degree required ensemble that also engages many non-music major students. A specific course number for this ensemble aligns it with other non-degree required performance ensembles (jazz ensemble, chamber music, chamber choirs) as well as our other offerings in the band area.
- 4.2** Relationship to similar courses offered by other WKU departments/units:
- 4.2a) Are there other courses listed in the WKU Undergraduate catalog that present and/or explore content similar to that of this proposed course? Other music non-degree required performance ensembles include MUS 371 Jazz Ensemble and MUS 374 Opera Theatre. However, these other courses/ensembles perform significantly different repertoire and musical styles.
- 4.2b) Explain how this proposed course is unique in its presentation/exploration of the content it shares with the courses you listed above. The Campus Band is a concert wind and percussion ensemble (band) that requires specific repertoire not associated with the other courses noted above. It will also serve as a vehicle for student conductors where the other ensembles do not generally use a conductor.
- 4.2c) Have the units offering these courses been consulted regarding this proposal? YES

Section 5: Projected Enrollments/Resources

5.1 Enrollments: Students per section? 25-40

5.2 Enrollments: Sections per academic year? 1

5.3 Enrollments: Students per academic year? 25-40

5.4 Supporting evidence/data for these projection: Campus Band enrollment:

Spring 2016 – 32; Spring 2017 – 28

5.5 Proposed method of staffing: Will additional staff be required in order to offer this course according to the enrollment projections indicated in item 5.1-3? NO

5.6 Instructional technology resources: Are the unit’s current instructional technology resources sufficient to support this course? YES

5.7 Library resources: Will this proposed course require the use of library resources (books, journals, reference materials, audio-visual materials, electronic databases, etc.)? NO

Section 6: Proposed term for implementation: Fall 2018

Section 7: Approval Flow Dates:

Proposing department/unit: Music 10/13/2017

Potter College Curriculum Committee:

Undergraduate Curriculum Committee:

University Senate:

(Action Item)

Proposal to Create a New Course: PS 340: Principles of Public Administration
Potter College of Arts & Letters
Department/Unit: Political Science

Section 1: Proponent Contact Information

1.1 Name/Title: Daniel Boden/Assistant Professor of Political Science

1.2 Email address: daniel.boden@wku.edu

1.3 Phone #: 270-745-6357

Section 2: Course Catalog Information

2.10 Course prefix (subject area) and number: PS 340

2.11 Course title: Principles of Public Administration

2.12 Abbreviated course title: Principles of Public Admin.

2.13 Credit hours/Variable credit: 3

2.14 Repeatability: N/A

2.15 Course Catalog Description: An exploration of theoretical and practical issues related to the administration of public programs, policies and organizations.

2.16 Prerequisite/Corequisite courses: N/A

2.5a) Are any of these proposed prerequisites/corequisites offered by a unit other than the one indicated in this proposed course prefix?

YES NO

2.5b) If not, proceed to item 2.6. If so, has the department head of that unit been consulted?

YES NO

2.17 Additional Enrollment Requirements: N/A

2.18 Other Special Course Requirements: N/A

Section 3: Description of proposed course

3.1 Course Content Summary:

This course is organized around the notion that to understand the systems in which administrators work and to apply the skills of public administration, it is essential to comprehend the dynamics and the context of public administration in a constitutional democracy. As implementers of public policy, public administrators play an important role in maintaining the relationship between citizens and the state.

The fit between public administration and democracy has never been comfortable. The quest for efficient and effective administration of public programs takes place in an environment characterized by lively deliberations over policy objectives, clashing philosophies, citizen participation, the role of equity, and demands for accountability. This course provides an overview of the approaches to public administration that have developed over roughly the last century in the United States. As efforts to reconcile public administration with democratic processes have evolved, so too have the skills of administrators and the systems within which they work.

3.2 Learning Outcomes: “Upon successful completion of this course, students should be able to:”

- Identify and explain the theoretical foundations of the field of public administration.
- Describe and explain the nature and development of public administration as an academic discipline and field of practice in the United States.
- Analyze competing conceptual frames of public service in the United States.

3.3 Assessment/Evaluation:

We will examine the changing approaches to administration and the implications for practice through course readings, writing assignments, case analysis, in-class exercises and discussions, and examinations.

Section 4: Rationale

4.1 Reason for developing this proposed course:

Public Administration is a multidisciplinary field that explores such areas as organizational structures, personnel and financial management, control and accountability, and ethical issues. This course will serve as a survey of the field for students interested in exploring the theoretical and practical issues related to the administration of public programs, policies, and organizations. The course will expose students to many of the challenges and opportunities of public sector careers as well as help identify students who may be interested in the recently created JUMP MPA program.

4.2 Relationship to similar courses offered by other WKU departments/units:

- 4.2a) Are there other courses listed in the WKU Undergraduate catalog that present and/or explore content similar to that of this proposed course? If so, please list them here,

and complete items 4.2b and 4.2c below. If not, simply indicate so with N/A proceed to item 5: *Projected Enrollments/Resources*

- PS 304: State Government
- PS 311: Public Policy
- PS 338: Government and Ethics

4.2b) Explain how this proposed course is unique in its presentation/exploration of the content it shares with the courses you listed above.

The courses listed above explore specific subjects within the broader field of public administration. None of these courses offers a survey of different topics within the field of public administration no do they specifically address administration's role in governance.

4.2c) Have the units offering these courses been consulted regarding this proposal?

YES

Section 5: Projected Enrollments/Resources

5.1 Enrollments: 20-30

5.2 Enrollments: Sections per academic year? 1

5.3 Enrollments: Students per academic year? 20-30

5.4 Supporting evidence/data for these projection:

Similar courses offered in the department regularly enroll between 20-30 students per year. There is no reason to expect different enrollment numbers for this course.

5.5 Proposed method of staffing: Will additional staff be required in order to offer this course according to the enrollment projections indicated in item 5.1-3?

NO

If YES, what actions are being undertaken to secure the necessary additional personnel?
If current staffing is sufficient, explain any adjustments to current staffing patterns/teaching loads –if any- needed to accommodate this new course.

5.8 Instructional technology resources: Are the unit's current instructional technology resources sufficient to support this course?

YES

If NO, what additional resources are needed, and what actions are being undertaken to upgrade those resources?

5.9 Library resources: Will this proposed course require the use of library resources (books, journals, reference materials, audio-visual materials, electronic databases, etc.)?

YES

If YES, is a completed [Library Resources Form](#) appended to this proposal?

YES

Section 6: Proposed term for implementation: As soon as possible

Section 7: Approval Flow Dates:

Proposing department/unit: February 27, 2017

Potter College Curriculum Committee:

Undergraduate Curriculum Committee:

University Senate:

8. Supplemental documentation: (Check if appended, delete if not required.)

Course Inventory Form (Required) X

Library Resource Form (If applicable) X

**Potter College of Arts and Humanities
Department of Art
Proposal to Revise A Program
(Action Item)**

Contact Person: Brent Oglesbee brent.oglesbee@wku.edu 5-6566

1. Identification of program:

- 1.3 Current program reference number: 514
- 1.4 Current program title: BFA in Visual Arts
- 1.5 Credit hours: 82

2. Identification of the proposed program changes:

- Reduce the total number of hours required for BFA, Studio concentration, from 82 to 73
- Reduce the total number of hours required for BFA, Graphic Design concentration from 82 to 79
- Delete ART 440 Drawing from Studio and Graphic Design concentrations
- Provide ART 431 Illustration as an alternative to ART 341 Drawing for Graphic Design majors
- Reduce semester hours required in the upper level studio courses from nine to seven in the Studio concentration
- Allow the Studio concentration more than one medium in upper level study
- Add Art 317-Art and Power, and ART 318-Art and Landscape to the menu of upper level Art History electives for Studio and Graphic Design concentrations
- Initiate a shift to the BA studio program by the department, for students whose portfolios are reviewed and deemed not appropriate for regular BFA status.

3. Detailed Program description

Current	Proposed
BFA Visual Arts Studio concentration hr.	BFA Visual Arts Studio concentration hr.
ART 130 Design 3	ART 130 Design 3
ART 131 3-D Design 3	ART 131 3-D Design 3
ART 140 Drawing 3	ART 140 Drawing 3
ART 240 Drawing 3	ART 240 Drawing 3
ART 340 Drawing 3	ART 340 Drawing 3
ART 341 Drawing 3	ART 341 Drawing 3

ART 440 Drawing 3		ART 440 Drawing 3	
ART 105 History of Art to 1300	3	ART 105 History of Art to 1300	3
ART 106 History of Art since 1300	3	ART 106 History of Art since 1300	3
Basic Studios, choose four	12hrs.	Basic Studios, choose four	12hrs.
ART 220 Ceramics		ART 220 Ceramics	
ART 231 Graphic Design		ART 231 Graphic Design	
ART 243 Digital Media		ART 243 Digital Media	
ART 250 Printmaking		ART 250 Printmaking	
ART 260 Painting		ART 260 Painting	
ART 270 Sculpture		ART 270 Sculpture	
ART 280 Weaving		ART 280 Weaving	
2 upper-level elective art history courses selected from the following menu: ART 305, ART 312, ART 313, ART 314, ART 315, ART 316, ART 325, ART 334, ART 390, ART 401, ART 403, ART 405, ART 407, ART 408, ART 409, ART 410, ART 445, ART 494, PHIL 305	6	2 upper-level elective art history courses selected from the following menu: ART 305, ART 312, ART 313, ART 314, ART 315, ART 316, ART 317, ART 318, ART 325, ART 334, ART 390, ART 401, ART 403, ART 405, ART 407, ART 408, ART 409, ART 410, ART 445, ART 494, PHIL 305	6
2 upper-level elective studio courses	6	2 upper-level elective studio courses	6
9 upper-level studio courses in one area	27	7 upper-level studio courses (may include up to two mediums)	21
ART 432 Portfolio 3		ART 432 Portfolio 3	
ART 434 Capstone Seminar	1	ART 434 Capstone Seminar	1
Total semester hours	82	Total semester hours	73
Entry into the BFA in Visual Art program, (514) may be accomplished in one of two ways: have a minimum overall GPA of 3.0 in art and art history courses to include: ART 105 or ART 106, ART 130, ART 131, ART 140, a basic studio course at the 200 level and an upper level 300 studio course, OR have a minimum GPA of 2.5 for these same courses and pass a department portfolio review conducted by a faculty committee. Transfer students will be required to meet the second of these two options. Any student denied entrance in their initial portfolio review and having less than 36 hours in art and art history, while maintaining a 2.5 GPA in their continuing art courses, may reapply once.		Prior to meeting the standards stated below, students pursuing the BFA will be designated as reference # 514P. Entry into the BFA in Visual Art program, (514) may be accomplished in one of two ways: have a minimum overall GPA of 3.0 in art and art history courses to include: ART 105 or ART 106, ART 130, ART 131, ART 140, a basic studio course at the 200 level and an upper level 300 studio course, OR have a minimum GPA of 2.5 for these same courses and pass a department portfolio review conducted by a faculty committee. Transfer students will be required to meet the second of these two options. Any student denied entrance in their initial portfolio review and having less than 36 hours in art and art history, while maintaining a minimum of 2.5	

Prior to meeting these standards, students pursuing the BFA will be designated as reference # 514P.	GPA in their continuing art courses will be placed in the BA Studio program by the department. Students with better than a 2.5 GPA may reapply for BFA status once more after their initial portfolio review.
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Current	Proposed
BFA Visual Arts Graphic Design concentration hours	BFA Visual Arts Graphic Design concentration hours
ART 130 Design 3	ART 130 Design 3
ART 131 3-D Design 3	ART 131 3-D Design 3
ART 140 Drawing 3	ART 140 Drawing 3
ART 240 Drawing 3	ART 240 Drawing 3
ART 340 Drawing 3	ART 340 Drawing 3
ART 341 Drawing 3	ART 341 Drawing or Art 431 Illustration 3
ART 440 Drawing or ART 431 Illustration 3	ART 440 Drawing or ART 431 Illustration 3
ART 105 History of Art to 1300 3	ART 105 History of Art to 1300 3
ART 106 History of Art since 1300 3	ART 106 History of Art since 1300 3
2 upper-level elective art history courses selected from the following menu: ART 305, ART 312, ART 313, ART 314, ART 315, ART 316, ART 325, ART 390, ART 401, ART 403, ART 405, ART 407, ART 408, ART 409, ART 410, ART 445, ART 494, PHIL 305 6	2 upper-level elective art history courses selected from the following menu: ART 305, ART 312, ART 313, ART 314, ART 315, ART 316, ART 317, ART 318 , ART 325, ART 390, ART 401, ART 403, ART 405, ART 407, ART 408, ART 409, ART 410, ART 445, ART 494, PHIL 305 6
Any three of the following basic studios ART 220 Ceramics ART 250 Printmaking ART 260 Painting ART 270 Sculpture ART 280 Weaving 9	Any three of the following basic studios ART 220 Ceramics ART 250 Printmaking ART 260 Painting ART 270 Sculpture ART 280 Weaving 9
2 upper-level elective studio courses 6	2 upper-level elective studio courses 6

<p>Prior to meeting these standards, students pursuing the BFA will be designated as reference # 514P.</p>	<p>art history, while maintaining a minimum of 2.5 GPA in their continuing art courses will be placed in the BA Studio program by the department. Students with better than a 2.5 GPA may reapply for BFA status once more after their initial portfolio review.</p>

4. Rationale

- Reducing required hours in the studio and graphic design concentrations aids in timely matriculation through the program, in line with current Commonwealth and University goals, and better matches our benchmark and regional competitor institutions, thus increasing attractiveness of our program to students.
- The department emphasizes drawing more than most programs, therefore editing ART 440 Drawing is not detrimental to our majors.
- A reduction of upper level hours within the BFA studio emphasis will increase the efficacy of our program by cleaning up structural duplication and clarifying consistent expectations. Currently students typically “double-up” on upper level courses three times within the program (taken simultaneously), making the perceived objective about numbers over experience. Shifting to doubling-up only once, in their final semester as they near graduation and their thesis exhibitions, will emphasize and maximize student focus. Overall, this reduction in course hours will improve the quality of our program and enhance our primary objective – to guide students toward the development of their individual, professional studio practices.
- The Studio program’s current emphasis on studies in a single medium is overly restrictive. Providing students an ability to merge studio interests in more than one medium acknowledges current practices in the contemporary field of visual arts, where hybrid use of mediums is commonplace.
- Adding two newer art history courses to the menu of upper level art history is an overdue housekeeping gesture.

5. Proposed term for implementation and special provision (if applicable): Fall 2018

6. Dates of Prior committee approvals:

Art Department	9-29-2017
Potter College Curriculum Committee	_____
Undergraduate Curriculum Committee	_____
University Senate	_____

Proposal Date: October 20, 2017

**College of Health and Human Services
Department of Applied Human Sciences
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)**

Contact Person:

Julie Lee julie.lee@wku.edu 745-3990

Karen Mason Karen.mason@wku.edu 745-3462

Heather Payne-Emerson heather.payne-emerson@wku.edu 745-6356

1. Identification of course:

1.1 Course prefix and number: HMD 410

1.2 Course title: Internship in Hospitality Management

2. Current prerequisites/corequisites/special requirements:

Prerequisites: HMD 313 and junior standing

3. Proposed prerequisites/corequisites/special requirements:

Prerequisites: Junior standing or permission of the instructor.

4. Rationale for the revision of prerequisites/corequisites/special requirements:

HMD 313 is being dropped from the Hotel, Restaurant, Tourism Management concentration, as it was a duplicate internship/practicum experience.

5. Effect on completion of major/minor sequence: None.

6. Proposed term for implementation: Fall 2018

7. Dates of prior committee approvals:

Department of Applied Human Sciences

10/20/2017

CHHS Undergraduate Curriculum Committee

11/10/17

Undergraduate Curriculum Committee

University Senate

**College of Health and Human Services
Department of Applied Human Sciences
Proposal to Make Multiple Revisions to a Course
(Action Item)**

Contact Person:

Julie Lee julie.lee@wku.edu 745-3990

Karen Mason Karen.mason@wku.edu 745-3462

Heather Payne-Emerson heather.payne-emerson@wku.edu 745-6356

1. Identification of course:

1.6 Current course prefix and number: HMD 354

1.7 Course title: Cost Control and Financial Analysis in the Hospitality Industry

2. Revise course title:

2.5 Current course title: Cost Control and Financial Analysis in the Hospitality Industry

2.6 Proposed course title: Cost Control in the Hospitality Industry

2.7 Proposed abbreviated title: Cost Control

2.8 Rationale for revision of course title: shorten the length in keeping with the primary focus of the course

3. Revise course number:

3.4 Current course number: n/a

3.5 Proposed course number: n/a

3.6 Rationale for revision of course number: n/a

4. Revise course prerequisites/corequisites/special requirements:

4.1 Current prerequisites/corequisites/special requirements: (indicate which)
Prerequisites: HMD 252 and ACCT 200.

4.2 Proposed prerequisites/corequisites/special requirements:
Prerequisites: HMD 252.

4.3 Rationale for revision of course prerequisites/corequisites/special requirements: HMD 252 is a hospitality computer course, with relevant content to prepare the student for successful completion of the HMD 354 Cost Control course which utilizes spreadsheets extensively. ACCT 200 is proposed to no longer be required in the Hotel, Restaurant and Tourism Management concentration of the Hospitality Management & Dietetics major, as this content was no longer deemed necessary to prepare students successfully for HMD 354.

4.4 Effect on completion of major/minor sequence:
None.

5. Revise course catalog listing:

5.1 Current course catalog listing: n/a

- 5.2 Proposed course catalog listing: n/a
- 5.3 Rationale for revision of course catalog listing:

6. Revise course credit hours:

- 6.1 Current course credit hours: n/a
- 6.2 Proposed course credit hours: n/a
- 6.3 Rationale for revision of course credit hours: n/a

7. Revise grade type:

- 7.1 Current grade type: n/a
- 7.2 Proposed grade type: n/a
- 7.3 Rationale for revision of grade type: n/a

8. Proposed term for implementation: Fall 2018

9. Dates of prior committee approvals:

Department of Applied Human Sciences
CHHS Undergraduate Curriculum Committee
Undergraduate Curriculum Committee
University Senate

10/20/2017

11/10/2017

(Action Item)

Proposal to Create a New Course: HMD 201 Introduction to Dietetics

College: Health and Human Services

Department: Applied Human Sciences

Section 1: Proponent Contact Information

1.1 Name/Title: Dr. Karen Mason, Associate Professor

1.2 Email address: karen.mason@wku.edu

1.3 Phone #: 270-745-3462

Section 2: Course Catalog Information

2.19 Course prefix and number: HMD 201

2.20 Course title: Introduction to Dietetics

2.21 Abbreviated course title: Intro to Dietetics

2.22 Credit hours/Variable credit: 1 hour

2.23 Repeatability: N/A

2.24 Course Catalog Description: Introduction to dietetics including academic and professional preparation.

2.25 Prerequisite/Corequisite courses: None

2.26 Additional Enrollment Requirements: N/A

2.27 Other Special Course Requirements: N/A

Section 3: Description of proposed course

3.1 Course Content Summary: The subject matter for this course will include:

- Introduction to the Nutrition & Dietetics program (lecture and introduction of faculty)
- Exploration of careers in dietetics (lecture, guest speaker, shadowing hours, and discussion)
- Dietetic internships (lecture, guest speaker, online review of available internships)
- Resume writing (lecture, complete/submit a resume)
- Professionalism and communication in dietetics (lecture, guest speaker)
- Ethics in dietetics (lecture and case studies)
- Career leadership for dietetics professionals (lecture, discussion)

3.2 Learning Outcomes: Upon successful completion of this course, students will be able to:

1. Describe the process of earning and maintaining the RDN credential
2. Explore career opportunities in the dietetics profession
3. Prepare a professional resume
4. Demonstrate professionalism in communication and social networking
5. Identify leadership opportunities in dietetics

3.3 Assessment/Evaluation:

Learning objective	Assessment/Evaluation
Describe the process of earning and maintaining the RDN credential	Assignment
Explore career opportunities in the dietetics profession	Shadowing/volunteer hours
Prepare a professional resume	Resume
Demonstrate professionalism in communication and social networking	Digital portfolio
Identify leadership opportunities in dietetics	Assignment

Section 4: Rationale

- 4.1 Reason for developing this proposed course:** The addition of this course would enable students considering dietetics as a career to make an informed decision early in their academic endeavors. Currently, academic and professional preparation for students contemplating dietetics occurs during advising sessions and through introductory group advising sessions offered every semester by Nutrition & Dietetics faculty. In addition, offering an introductory dietetics course is common practice among universities with Dietetics programs. For example, 13 of WKU's benchmark institutions have dietetics programs, and eight of those programs have an introduction to dietetics course. Three Kentucky universities have dietetics programs (Murray, UK, and ECU) and all three have an introduction to dietetics course.
- 4.2 Relationship to similar courses offered by other WKU departments/units:** It is common to have an introductory level course for majors, especially in the College of Health & Human Services. In fact, the following introductory courses are offered in CHHS: DH 100 Intro to Dental Hygiene, CD 280 Intro to CSD, EXS 223 Intro to Exercise Science, HMD 171 Intro to Management in the Hospitality Industry, REC 200 Intro to Recreation, NURS 102 Intro to Professional Nursing, and SWRK 205 Intro to Social Work. The course proposed would prepare students for admission/completion of the accredited Nutrition & Dietetics program and professional preparation, and no other course at WKU specifically addresses that.

Section 5: Projected Enrollments/Resources

5.1 Enrollments: Students per section? 35 students/section (see 5.4 for rationale)

5.2 Enrollments: Sections per academic year? One section/year

5.3 Enrollments: Students per academic year? 35 students/year (see 5.4 for rationale)

5.4 Supporting evidence/data for these projection: The Nutrition & Dietetics program graduates approximately 20-25 students per year. However, more students typically start the program and decide to switch majors or do not meet the admission criteria for entrance into the Nutrition & Dietetics program. Thus, more students will likely take the introductory course without applying to the program. In addition, ECU offers a similar course and their course typically has 35-40 students per year, with approximately 30 students continuing into the major.

5.5 Proposed method of staffing: No additional staff will be required to offer this course. One of the HMD electives will be offered less often (only once per year) to accommodate the proposed course.

5.6 Instructional technology resources: Current instructional technology resources are sufficient to support this course.

5.10 Library resources: This course will not require the use of WKU's library resources.

Section 6: Proposed term for implementation: Fall 2018

Section 7: Approval Flow Dates:

HMD Unit: October 19, 2017

AHS Department: October 20, 2017

CHHS Curriculum Committee: 11/10/2017

Undergraduate Curriculum Committee:

University Senate:

(Action Item)

Proposal to Create a New Course: HMD 340 Nutrition Assessment

College: College of Health and Human Services

Department/Unit: Applied Human Sciences

Section 1: Proponent Contact Information

1.1 Name/Title: Heather Payne-Emerson, Assistant Professor

1.2 Email address: heather.payne-emerson@wku.edu

1.3 Phone #: 5-6356

Section 2: Course Catalog Information

2.1 Course prefix (subject area) and number: HMD 340

2.2 Course title: Nutrition Assessment

2.3 Abbreviated course title: Nutrition Assessment

2.4 Credit hours/Variable credit: 3

2.5 Repeatability: N/A

2.6 Course Catalog Description: Application of dietary, anthropometric and biochemical assessment methods for the determination of nutrition status. Includes utilization of the Nutrition Care Process.

2.7 Prerequisite/Corequisite courses: Co-requisite of HMD 361 Life Stage Nutrition

2.7a) Are any of these proposed prerequisites/corequisites offered by a unit other than the one indicated in this proposed course prefix? No

2.8 Additional Enrollment Requirements: N/A

2.9 Other Special Course Requirements: A portion of class time will be dedicated to hands-on application of assessment techniques. Nutrition assessment equipment will be utilized.

Section 3: Description of proposed course

3.1 Course Content Summary: The subject matter for this course will include:

- Nutrition Care Process (lecture, case studies)
- Nutrient needs assessment (lecture, case studies)
- Dietary assessment (lecture, simulations, role play)
- Biochemical assessment (lecture, case studies)

- Anthropometric assessment (lecture, hands-on application)
- Physical indicators of nutrition status (lecture, demonstration, simulations)

3.2 Learning Outcomes: Upon successful completion of this course, students should be able to

- Apply the Nutrition Care Process to case study patients.
- Write problem, etiology and signs/symptoms statements using the Electronic Nutrition Care Process and Terminology Manual.
- Use nutrition assessment equipment to determine anthropometric measurements and body composition.
- Calculate energy, protein and fluid needs.
- Explain and identify physical indicators of nutrition status.
- Analyze biochemical indicators reflective of disease states, hydration status, micronutrient deficiencies, malnutrition and inflammation.

3.3 Assessment/Evaluation: Achievement of the above learning outcomes will be evaluated by exams, case studies and hands-on in-class activities.

Section 4: Rationale

4.1 Reason for developing this proposed course: The Accreditation Council for Education in Nutrition & Dietetics requires the curriculum include principles of nutrition assessment. This content is currently integrated into another HMD course, however, in the most recent accreditation site visit, the reviewers strongly recommended developing a course focused on nutrition assessment.

4.2 Relationship to similar courses offered by other WKU departments/units:

4.2a) Are there other courses listed in the WKU Undergraduate catalog that present and/or explore content similar to that of this proposed course?

PH 390 Wellness and Fitness Assessment
NURS 335 Health Assessment

4.2b) Explain how this proposed course is unique in its presentation/exploration of the content it shares with the courses you listed above.

The above courses address content related to the proposed course, but none of them addresses assessment techniques specific to Dietetics, including physical and biochemical indicators of nutrition status; assessment of energy and protein requirements; assessment of food and nutrition-related history; and the Nutrition Care Process.

4.2c) Have the units offering these courses been consulted regarding this proposal?

Yes

Section 5: Projected Enrollments/Resources

5.1 Enrollments: Students per section? 20, See section 5.4 for rationale.

5.2 Enrollments: Sections per academic year? 1

5.3 Enrollments: Students per academic year? 20, See section 5.4 for rationale.

5.4 Supporting evidence/data for these projection: The projected enrollment is based on the average class size of upper division Nutrition & Dietetics courses over the last three years (18 students per course on average).

5.5 Proposed method of staffing: No additional staff will be required. Another HMD course will be offered less often (once per year) to accommodate the proposed course.

5.6 Instructional technology resources: Equipment for the performance of nutrition assessment will be required. The Department will cover the costs through Foundation funds.

5.11 Library resources: The proposed course will require the use of library resources. A completed [Library Resources Form](#) is appended to this proposal.

Section 6: Proposed term for implementation: Fall 2018

Section 7: Approval Flow Dates:

HMD Unit:	<u>October 19, 2017</u>
AHS Department:	<u>October 20, 2017</u>
CHHS Curriculum Committee:	<u>11/10/2017</u>
Undergraduate Curriculum Committee:	
University Senate:	

**College of Health and Human Services
Department of Social Work
Proposal to Revise A Program
(Action Item)**

Contact Person: Dana Sullivan, dana.sullivan@wku.edu, 270-745-5313

1. Identification of program:

- 1.1 Current program reference number: 594
- 1.2 Current program title: Bachelor of Social Work
- 1.3 Credit hours: 54

2. Identification of the proposed program changes:

Replacing SWRK 344 with SWRK 357 in the core SWRK offerings; changing the college algebra pre-requisite to a statistics pre-requisite (to be completed by the end of the first semester in the major); and adding AFAM 190 back to the listings of Advisor Consent Electives

3. Detailed program description:

Program Description	New Program Description
<p>The social work major consists of 54 semester hours, 45 hours in social work and 9 hours in supportive courses. It is not necessary to have a minor for graduation.</p> <p>Consistent with the program’s emphasis on a liberal arts foundation, during the freshman and sophomore years, students will take courses in English, political science, economics, math, biology, sociology, psychology, and also public speaking and history. These courses will also fulfill several of the Colonnade requirements. A list of the required liberal arts and sciences courses that must be taken as prerequisites for applying to the social work major is available on the departmental webpage or can be obtained from the department.</p> <p>Requirements for the social work major are: 45 semester hours in social work - SWRK 101, 205, 330, 331, 344, 345, 375, 378, 379, 381, 395, 480, 481, 482, 483, and a minimum of nine hours of electives approved by the advisor. Three hours of electives must be in social work. Social work elective options are SWRK 270, SWRK 300, SWRK 325, SWRK 326, SWRK 356, SWRK 357, SWRK 433, SWRK 436, SWRK 437, SWRK 450, SWRK 451, SWRK 485, SWRK 490, SWRK 495,</p>	<p>The social work major consists of 54 semester hours, 45 hours in social work and 9 hours in supportive courses. It is not necessary to have a minor for graduation.</p> <p>Consistent with the program’s emphasis on a liberal arts foundation, during the freshman and sophomore years, students will take courses in English, political science, economics, math, biology, sociology, psychology, and also public speaking and history. These courses will also fulfill several of the Colonnade requirements. A list of the required liberal arts and sciences courses that must be taken as prerequisites for applying to the social work major is available on the departmental webpage or can be obtained from the department.</p> <p>Requirements for the social work major are: 45 semester hours in social work - SWRK 101, 205, 330, 331, 345, 357, 375, 378, 379, 381, 395, 480, 481, 482, 483, and a minimum of nine hours of electives approved by the advisor. Three hours of electives must be in social work. Social work elective options are SWRK 270, SWRK 300, SWRK 325, SWRK 326, SWRK 356, SWRK 433, SWRK 436, SWRK 437, SWRK 450, SWRK 451, SWRK 485, SWRK 490, SWRK 495, SWRK 496. The</p>

<p>SWRK 496. The other six hours of electives should be chosen in consultation with advisor.</p> <p>Admission to the major: The academic advisor reviews the student's academic status. If necessary, students are advised to fulfill prerequisites for admission to the program. Upon completion of prerequisite courses, including SWRK 101 and 205, students must complete an application process for formal admission to the social work program. The BSW Admissions and Retention Committee reviews each application. Students must have attained a cumulative grade point average of 2.5 and sophomore status in order to be admitted. Guidelines for admission and retention are stated in the BSW Student Handbook, which is available in the departmental office or on the departmental webpage. The following 27 hours are required for admission: SWRK 101, SWRK 205, ENG 100, MATH 115 or higher except for MATH 183, PS 110, ECON 150 or ECON 202 or ECON 203, PSY/PSYS 100 or PSY/PSYS 220, SOCL 100 or AGRI 108, BIOL 113 or BIOL 120 or BIOL 131.</p>		<p>other six hours of electives should be chosen in consultation with advisor.</p> <p>Admission to the major: The academic advisor reviews the student's academic status. If necessary, students are advised to fulfill prerequisites for admission to the program. Upon completion of prerequisite courses, including SWRK 101 and 205, students must complete an application process for formal admission to the social work program. The BSW Admissions and Retention Committee reviews each application. Students must have attained a cumulative grade point average of 2.5 and sophomore status in order to be admitted. Guidelines for admission and retention are stated in the BSW Student Handbook, which is available in the departmental office or on the departmental webpage. The following 27 hours are required for admission: SWRK 101, SWRK 205, ENG 100, MATH 183 or SWRK 344 or SOCL 300 or PSY/PSYS 313 or PH 383, PS 110, ECON 150 or ECON 202 or ECON 203, PSY/PSYS 100 or PSY/PSYS 220, SOCL 100 or AGRI 108, BIOL 113 or BIOL 120 or BIOL 131.</p>	
SWRK 101 Foundations of Human Services	3	SWRK 101 Foundations of Human Services	3
SWRK 205 Introduction to Social Work	3	SWRK 205 Introduction to Social Work	3
SWRK 330 Human Behavior in the Social Environment I	3	SWRK 330 Human Behavior in the Social Environment I	3
SWRK 331 Human Behavior in the Social Environment II	3	SWRK 331 Human Behavior in the Social Environment II	3
SWRK 344 Social Work Statistics and Data Analysis	3	SWRK 357 Case Management	3
SWRK 345 Social Work Research Methods	3	SWRK 345 Social Work Research Methods	3
SWRK 375 Social Work Practice I	3	SWRK 375 Social Work Practice I	3
SWRK 378 Social Work Practice II	3	SWRK 378 Social Work Practice II	3
SWRK 379 Introduction to Social Work Communication Skills	3	SWRK 379 Introduction to Social Work Communication Skills	3
SWRK 381 Social Work Practice III	3	SWRK 381 Social Work Practice III	3
SWRK 395 Social Welfare Policy and Issues	3	SWRK 395 Social Welfare Policy and Issues	3
SWRK 480 Social Work Field Practicum I	3	SWRK 480 Social Work Field Practicum I	3
SWRK 481 Social Work Field Seminar I	3	SWRK 481 Social Work Field Seminar I	3

SWRK 482 Social Work Field Practicum II	3	SWRK 482 Social Work Field Practicum II	3
SWRK 483 Social Work Field Seminar II	3	SWRK 483 Social Work Field Seminar II	3
Total Hours Core Courses	45	Total Hours Core Courses	45
<u>SWRK Electives:</u> SWRK 270, 300, 325, 326, 356, 357, 433, 436, 437, SWRK 450, 451, 485, 490, 495, 496	3	<u>SWRK Electives:</u> SWRK 270, 300, 325, 326, 356, 433, 436, 437 SWRK 450, 451, 485, 490, 495, 496	3
<u>Advisor Consent Electives:</u> ACCT 420 ANTH 440 BIOL 344, CD 489 COMM 345,349,362 ENG 301,306, ENG 307,386 FACS 3**,4** FIN 161, FLK 280,3**,4** GERO 100 GEOG 350,352, GEOG 480 HIST 320,321,364 MGT 210,311, MGT 333 PH 3**,4** PHIL 201,315,320, PHIL 321,322,330,350,401,402,403, PHIL 425,426 PSY 3**,4** REC 220,302, REC 311 RELS 305,320,321 SOCL 309,3**, SOCL 4** SWRK 270,300,325,326,356,357, 433, SWRK 436,437,450,451,485 GWS 200,400	6	<u>Advisor Consent Electives:</u> AFAM 190 , ACCT 420 ANTH 440 BIOL 344, CD 489 COMM 345,349,362 ENG 301,306, ENG 307,386 FACS 3**,4** FIN 161, FLK 280,3**,4** GERO 100 GEOG 350,352, GEOG 480 HIST 320,321,364 MGT 210,311, MGT 333 PH 3**,4** PHIL 201,315,320, PHIL 321,322,330,350,401,402,403, PHIL 425,426 PSY 3**,4** REC 220,302, REC 311 RELS 305,320,321 SOCL 309,3**, SOCL 4** SWRK 270,300,325,326,356,357, 433, SWRK 436,437,450,451,485 GWS 200,400	6
Total Electives	9	Total Electives	9
Total Credit Hours for the major	54	Total Credit Hours for the major	54

4. Rationale for the proposed program change:

This change is being proposed to add SWRK 357 Case Management as a core required course in the BSW Program. It is currently offered as an elective. Many BSW graduates work in the field as case managers or service coordinators. This course has been approved and has been offered during Winter term sessions. The feedback from students has been very positive and many have stated they think this class has helped prepare them for practice and that every BSW student should take it. We will replace SWRK 344 with SWRK 357 in the core curriculum. However, a statistics class will still be required as an additional course required for the major. As a result, we are changing our pre-requisite from college algebra to one of the following statistics courses: SWRK 344 (which we will offer in the summer), SOCL 300, PYS/PSYS 313, PH 383, MATH 183, and STA 220 from KCTCS (to accommodate the regional campus students). This course must be completed by the end of the first semester in the major. We are also adding AFAM 190 as an Advisor Consent Elective. This course was previously approved but is no longer listed on ICAP.

5. Proposed term for implementation: Fall 2018

6. Dates of prior committee approvals:

BSW Program Faculty	<u>October 11, 2017</u>
Department of Social Work	<u>October 27, 2017</u>
CHHS Undergraduate Curriculum Committee	<u>11/10/2017</u>
Undergraduate Curriculum Committee	<u></u>
University Senate	<u></u>

**College of Health and Human Services
Department of Applied Human Sciences
Proposal to Revise A Program
(Action Item)**

Contact Person: Julie K. Lee, julie.lee@wku.edu, 745-3990
Karen Mason karen.mason@wku.edu 745-3462
Heather Payne-Emerson heather.payne-emerson@wku.edu 745-6356

1. Identification of program:

- 1.1 Current program reference number: 707
- 1.2 Current program title: Hospitality Management and Dietetics
- 1.3 Credit hours: 67- 68 hours

2. Identification of the proposed program changes:

- Changes to catalog description:
 - Registered Dietitian is now Registered Dietitian Nutritionist
 - Correction of the departmental web address
- Changes to the core courses for the Hospitality Management and Dietetics major:
 - Deletion of two required courses: the FACS 311 Family Relations and MGT 210 Introductory Management
 - Addition of an option to take an ethics course: either IDFM 321 Professional Ethics and Issues Seminar or FACS 312 Professional Ethics for Family Life
 - Deletion of the required course ACCT 200 from the major, with movement of this course to the Nutrition & Dietetics and Food, Nutrition & Wellness concentrations
 - Adjustment of the hours required in the core curriculum for the major
- Changes to the Hotel, Restaurant, & Tourism Management concentration:
 - Deletion of one required course: HMD 313 Practicum in Hospitality Management
 - Adjustment of the hours required in the concentration
- Changes to the Nutrition and Dietetics designated electives:
 - Deletion of two elective courses: HMD 170 International Cuisine and Culture and BIOL 344 Biology of Aging
 - Addition of three required courses HMD 201 Introduction to Dietetics and HMD 340 Nutrition Assessment and ACCT 200 Introductory Accounting
 - Change of the math course specified in the colonnade requirements
 - Adjustment of the hours required in the concentration
- Changes to the Food, Nutrition and Wellness concentration include:
 - Deletion of HMD 362 Medical Nutrition Therapy I and HMD 462 Medical Nutrition Therapy II, with HMD 362 Medical Nutrition Therapy I moving to the electives section
 - Movement of the required choice of either HMD 364 Sports Nutrition or HMD 368 Dietary and Herbal Supplements to the designated electives options

- Changes to the course catalog description to include the formal listing of the designated electives, of which students should choose two (previously one)
- Adjustment of the hours required in the concentration

3. Detailed program description:

Major in Hospitality Management and Dietetics: 67 —68 Hours	Major in Hospitality Management and Dietetics: 59 - 68 Hours
Current Program	Proposed Program
<p>The major in hospitality management and dietetics program offers three distinct concentrations: (1) hotel, restaurant, and tourism management, (2) nutrition and dietetics and (3) food, nutrition, and wellness. Common core courses for all concentrations include: HMD 211, HMD 151, HMD 152, HMD 251, HMD 252, HMD 351, HMD 353, HMD 354, HMD 452, HMD 459, FACS 311, ACCT 200, and MGT 210. A grade of “C” or above must be earned in all courses required for these majors. No minor or second major is required.</p>	<p>The major in Hospitality Management and Dietetics program offers three distinct concentrations: (1) Hotel, Restaurant, and Tourism Management, (2) Nutrition and Dietetics and (3) Food, Nutrition, and Wellness. Common core courses for all concentrations include: HMD 151, HMD 152, HMD 211, HMD 251, HMD 252, HMD 351, HMD 353, HMD 354, HMD 452, HMD 459, and either IDFM 321 or FACS 312. A grade of “C” or above must be earned in all courses required for these majors. No minor or second major is required.</p>
<p>The hotel, restaurant, and tourism management concentration requires 68 semester hours. This concentration helps prepare students for careers in hotel and resort management, restaurant management, hospital and school food service, meeting and convention planning, sales and marketing, business and industry food service, catering, and tourism. In addition to the common core courses indicated for the major, this concentration requires HMD 171, HMD 271, HMD 275, HMD 276, HMD 313, HMD 373, HMD 378, HMD 410, HMD 470, HMD 471, HMD 472.</p>	<p>The Hotel, Restaurant, and Tourism Management concentration requires 59 semester hours. This concentration helps prepare students for careers in hotel and resort management, restaurant management, hospital and school food service, meeting and convention planning, sales and marketing, business and industry food service, catering, and tourism. In addition to the common core courses indicated for the major, this concentration requires HMD 171, HMD 271, HMD 275, HMD 276, HMD 373, HMD 378, HMD 410, HMD 470, HMD 471, HMD 472.</p>

The nutrition and dietetics concentration requires ~~67~~ semester hours. This concentration meets requirements of the Academy of Nutrition and Dietetics' Accreditation Council for Education in Nutrition and Dietetics and fulfills one of the steps necessary to become a Registered Dietitian. A grade point average of 3.0 on at least 30 credit hours is required for admission to the nutrition and dietetics concentration; specific courses, including human nutrition (HMD 211) with a grade of B or better, chemistry (CHEM 105), biology (BIOL 131), and mathematics (~~MATH 116~~), require a minimum grade of "C" or higher and should be a part of these 30 credit hours. Students must have an ACT composite score of ≥ 20 or SAT (CR+M) of ≥ 950 . Additional information on the admission process and becoming a Registered Dietitian is available on the program website (www.wku.edu/faes/dietetics). This concentration helps prepare students for careers in medical nutrition therapy, sports nutrition and wellness, hospital and school food service, public health nutrition, extension services, research, pharmaceutical sales, and private practice. In addition to the common core courses indicated for the major, this concentration requires HMD 360, HMD 361, HMD 362, HMD 465, HMD 461, HMD 462, HMD 464, AH 290, CHEM 304, and one elective chosen from the following list: BIOL 113, BIOL 120, BIOL 231, ~~BIOL 344~~, ECON 206, EXS 311, FLK 462, HCA 340, HCA 347, HIM 291, HIM 292, ~~HMD 470~~, HMD 364, HMD 367, HMD 368, HMD 373, ~~MATH 183~~, MKT 220, PE 311, PH 383, PH 390, PH 402, PHIL 322, PSY 220 / PSYS 220, SOCL 342, SWRK 205, SWRK 326. Specific courses required for the concentration may count toward Colonnade Requirements are: ECON 150, PSY 100 / PSYS 100, ~~MATH 116~~, CHEM 105, CHEM 106, CHEM 107, CHEM 108, BIOL 131, BIOL 207 and BIOL 208.

The Nutrition and **D**ietetics concentration requires **68** semester hours. This concentration meets requirements of the Academy of Nutrition and Dietetics' Accreditation Council for Education in Nutrition and Dietetics and fulfills one of the steps necessary to become a Registered Dietitian **Nutritionist**. A grade point average of 3.0 on at least 30 credit hours is required for admission to the nutrition and dietetics concentration; specific courses, including human nutrition (HMD 211) with a grade of B or better, chemistry (CHEM 105), biology (BIOL 131), and mathematics (**MATH 183**), require a minimum grade of "C" or higher and should be a part of these 30 credit hours. Students must have an ACT composite score of ≥ 20 or SAT (CR+M) of ≥ 950 . Additional information on the admission process and becoming a Registered Dietitian **Nutritionist** is available on the program website (www.wku.edu/ahs/dietetics). This concentration helps prepare students for careers in medical nutrition therapy, sports nutrition and wellness, hospital and school food service, public health nutrition, extension services, research, pharmaceutical sales, and private practice. In addition to the common core courses indicated for the major, this concentration requires **HMD 201, HMD 340, HMD 360, HMD 361, HMD 362, HMD 461, HMD 462, HMD 464, HMD 465, ACCT 200, AH 290, CHEM 304**, and one elective chosen from the following list: BIOL 113, BIOL 120, BIOL 231, ECON 206, EXS 311, FLK 462, HCA 340, HCA 347, HIM 291, HIM 292, HMD 364, HMD 367, HMD 368, HMD 373, MKT 220, PE 311, PH 383, PH 390, PH 402, PHIL 322, PSY 220 / PSYS 220, SOCL 342, SWRK 205, SWRK 326 **or other advisor approved elective**. Specific courses required for the concentration may count toward Colonnade Requirements are: ECON 150, PSY 100 / PSYS 100, **MATH 183**, CHEM 105, CHEM 106, CHEM 107, CHEM 108, BIOL 131, BIOL 207 and BIOL 208.

<p>The food, nutrition and wellness concentration requires 67 semester hours. This concentration does not meet requirements of the American Dietetic Association leading to status as a registered dietitian. This concentration helps prepare students for careers in extension services, community food programs, food service management, wellness programs, pharmaceutical sales, and quality control or public relations for the food industry. In addition to the common core courses indicated for the major, this concentration requires HMD 360, HMD 361, HMD 362, HMD 364 or HMD 368, HMD 465, HMD 461, HMD 462, MKT 220, PE 311, and PH 390. Colonnade courses in support of this concentration include CHEM 109 and BIOL 131.</p>			<p>The Food, Nutrition, and Wellness concentration requires 59 semester hours. This concentration does not meet requirements of the Academy of Nutrition and Dietetics leading to status as a Registered Dietitian Nutritionist. This concentration helps prepare students for careers in extension services, community food programs, food service management, wellness programs, pharmaceutical sales, and quality control or public relations for the food industry. In addition to the common core courses indicated for the major, this concentration requires HMD 360, HMD 361, HMD 465, HMD 461, ACCT 200, MKT 220, PE 311, PH 390; and two designated electives selected with the advisor from the following list: COMM 240, COMM 345, COMM 346, COMM 362, ENT 312, HMD 362, HMD 364, HMD 367, HMD 368, HMD 471, MGT 333, MGT 365, MKT 323, MKT 325, MKT 328, MKT 331, MKT 427, PSYS 370 or PSY 370 or other advisor approved electives. Colonnade courses in support of this concentration include CHEM 109 and BIOL 131.</p>		
<p>Required Core Courses HMD Major:</p>			<p>Required Core Courses HMD Major:</p>		
Course #	Course Title	Hrs	Course #	Course Title	Hrs
HMD 151	Food Science	3	HMD 151	Food Science	3
HMD 152	Food Service Sanitation	1	HMD 152	Food Service Sanitation	1
HMD 211	Human Nutrition	3	HMD 211	Human Nutrition	3
HMD 251	Commercial Food Preparation	3	HMD 251	Commercial Food Preparation	3
HMD 252	Hospitality Information Technology	3	HMD 252	Hospitality Information Technology	3
FACS 311	Family Relations	3			
			IDFM 321	Professional Ethics and Issues Seminar	3
			OR		
			FACS 312	Professional Ethics for Family Life	or 3

HMD 351	Human Resource Management in the Hospitality Industry	3	HMD 351	Human Resource Management in the Hospitality Industry	3
HMD 353	Menu Planning and Purchasing	3	HMD 353	Menu Planning and Purchasing	3
HMD 354	Cost Control and Financial Analysis in the Hospitality Industry	3	HMD 354	Cost Control and Financial Analysis in the Hospitality Industry	3
HMD 452	Quality and Service Management	3	HMD 452	Quality and Service Management	3
HMD 459	Senior Seminar in Hospitality Management and Dietetics	1	HMD 459	Senior Seminar in Hospitality Management and Dietetics	1
ACCT 200	Introduction to Accounting	3			
MGT 210	Introductory Management	3			
Total Hours:		35	Total Hours:		29
Required Courses Hotel, Restaurant, Tourism Management Concentration:			Required Courses Hotel, Restaurant, Tourism Management Concentration:		
Course #	Course Title	Hrs	Course #	Course Title	Hrs
HMD 171	Introduction to Management in the Hospitality Industry	3	HMD 171	Introduction to Management in the Hospitality Industry	3
HMD 271	Tourism Planning and Development	3	HMD 271	Tourism Planning and Development	3
HMD 275	Restaurant Management	3	HMD 275	Restaurant Management	3
HMD 276	Lodging Operations	3	HMD 276	Lodging Operations	3
HMD 313	Practicum in Hospitality Management	3			
HMD 373	Hospitality and Tourism Marketing	3	HMD 373	Hospitality and Tourism Marketing	3
HMD 378	Legal Environment of Hospitality & Tourism	3	HMD 378	Legal Environment of Hospitality & Tourism	3
HMD 410	Internship in Hospitality Management	3	HMD 410	Internship in Hospitality Management	3
HMD 470	Advanced Lodging Management	3	HMD 470	Advanced Lodging Management	3

HMD 471	Foodservice Operations Management	3	HMD 471	Foodservice Operations Management	3
HMD 472	Strategic Management in the Hospitality Industry	3	HMD 472	Strategic Management in the Hospitality Industry	3
Total Hours:		33	Total Hours:		30
Required Courses Nutrition & Dietetics Concentration:			Required Courses Nutrition & Dietetics Concentration:		
Course #	Course Title	Hrs	Course #	Course Title	Hrs
			HMD 201	Introduction to Dietetics	1
			HMD 340	Nutrition Assessment	3
HMD 360	Advanced Nutrition	3	HMD 360	Advanced Nutrition	3
HMD 361	Life Stage Nutrition	3	HMD 361	Life Stage Nutrition	3
HMD 362	Medical Nutrition Therapy I	4	HMD 362	Medical Nutrition Therapy I	4
HMD 465	Community Nutrition	3	HMD 465	Community Nutrition	3
HMD 461	Application of Nutrition Theory and Research	3	HMD 461	Application of Nutrition Theory and Research	3
HMD 462	Medical Nutrition Therapy II	4	HMD 462	Medical Nutrition Therapy II	4
HMD 464	Practicum in Dietetics	3	HMD 464	Practicum in Dietetics	3
			ACCT 200	Introductory Accounting	3
AH 290	Medical Terminology	2	AH 290	Medical Terminology	2
CHEM 304	Biochemistry for the Health Sciences	4	CHEM 304	Biochemistry for the Health Sciences	4
	Designated Elective	3		Designated Elective	3
Total Hours:		32	Total Hours:		39
Nutrition & Dietetics Concentration, One Designated Elective from the following list:			Nutrition & Dietetics Concentration, One Designated Elective from the following list:		
BIOL 113	General Biology	3	BIOL 113	General Biology	3
BIOL 120	Biol Conc Cells Metab Genetics	3	BIOL 120	Biol Conc Cells Metab Genetics	3

BIOL 231	Adv Human Anatomy & Physiology	4	BIOL 231	Adv Human Anatomy & Physiology	4
BIOL 344	Biology of Aging	3			
ECON 206	Statistics	3	ECON 206	Statistics	3
EXS 311	Physiology of Exercise	3	EXS 311	Physiology of Exercise	3
FLK 462	Folklore in Medicine	3	FLK 462	Folklore in Medicine	3
HCA 340	Health Care Org/Mgt	3	HCA 340	Health Care Org/Mgt	3
HCA 347	International Health Care	3	HCA 347	International Health Care	3
HIM 291	Adv Med Terminology	2	HIM 291	Adv Med Terminology	2
HIM 292	Pharmacology & Lab Diagnostics	2	HIM 292	Pharmacology & Lab Diagnostics	2
HMD 170	International Cuisine and Culture	3			
HMD 364	Sports Nutrition	3	HMD 364	Sports Nutrition	3
HMD 367	Nutrition in Aging	3	HMD 367	Nutrition in Aging	3
HMD 368	Dietary and Herbal Supplements	3	HMD 368	Dietary and Herbal Supplements	3
HMD 373	Hospitality and Tourism Marketing	3	HMD 373	Hospitality and Tourism Marketing	3
Math 183	Statistics	3			
MKT 220	Introductory Marketing	3	MKT 220	Introductory Marketing	3
PE 311	Exercise Physiology	3	PE 311	Exercise Physiology	3
PH 383	Biostatistics/ Health Sciences	3	PH 383	Biostatistics/ Health Sciences	3
PH 390	Wellness/ Fitness Assessment	3	PH 390	Wellness/ Fitness Assessment	3
PH 402	Worksite Health Promotion	3	PH 402	Worksite Health Promotion	3
PHIL 322	Biomedical Ethics	3	PHIL 322	Biomedical Ethics	3
PYS 220/ PSYS 220	Developmental Psychology	3	PYS 220/ PSYS 220	Developmental Psychology	3

SOCL 342	Aging in Society	3	SOCL 342	Aging in Society	3
SWRK 205	Introduction to Social Work	3	SWRK 205	Introduction to Social Work	3
SWRK 326	Services for Older Americans	3	SWRK 326	Services for Older Americans	3
				or other advisor approved elective	
Required Courses Food, Nutrition, & Wellness Concentration:			Required Courses Food, Nutrition, & Wellness Concentration:		
Course #	Course Title	Hrs	Course #	Course Title	Hrs
HMD 360	Advanced Nutrition	3	HMD 360	Advanced Nutrition	3
HMD 361	Life Stage Nutrition	3	HMD 361	Life Stage Nutrition	3
HMD 362	Medical Nutrition Therapy I	4			
HMD 364	Sports Nutrition	3			
or HMD 368	Dietary and Herbal Supplements	or 3			
HMD 465	Community Nutrition	3	HMD 465	Community Nutrition	3
HMD 461	Application of Nutrition Theory and Research	3	HMD 461	Application of Nutrition Theory and Research	3
HMD 462	Medical Nutrition Therapy II	4			
			ACCT 200	Introductory Accounting	3
MKT 220	Basic Marketing Concepts	3	MKT 220	Basic Marketing Concepts	3
PE 311	Exercise Physiology	3	PE 311	Exercise Physiology	3
PH 390	Wellness and Fitness Assessment	3	PH 390	Wellness and Fitness Assessment	3
				Designated Electives	6
Total Hours:		32	Total Hours:		30
			Food, Nutrition, & Wellness Concentration. Two Designated Electives from the following list:		

			COMM 240	Critical Listening	3
			COMM 345	Advanced Public Speaking	3
			COMM 346	Persuasion	3
			COMM 362	Organizational Communication	3
			ENT 312	Entrepreneurship	3
			HMD 362	Medical Nutrition Therapy I	3
			HMD 364	Sports Nutrition	3
			HMD 367	Nutrition in Aging	3
			HMD 368	Dietary and Herbal Supplements	3
			HMD 471	Foodservice Operations Management	3
			MGT 333	Management of Nonprofit Organizations	3
			MKT 323	Services Marketing	3
			MKT 325	Personal Selling	3
			MKT 328	Digital Marketing	3
			MKT 331	Social Media Marketing	3
			MKT 427	Entrepreneurial Marketing	3
			PSYS 370	Industrial / Organizational Psychology	3
				or other advisor approved elective.	

4. Rationale for the proposed program change:

- Changes to catalog description:
 - Registered Dietitian is now Registered Dietitian Nutritionist, per national accreditation
 - Correction of the departmental web address, due to change of departmental name
- Changes to the core courses for the Hospitality Management and Dietetics major:

- Deletion of the FACS 311 Family Relations course, with the addition of an option to take an ethics course of either IDFM 321 Professional Ethics and Issues Seminar or FACS 312 Professional Ethics for Family Life. There was a demonstrated need for the students to have an ethics course in the curriculum, and this maintains a departmental core course.
- Deletion of MGT 210 Introductory Management, as the HMD 452 Quality Service Management includes basic management principles as in MGT 210, making it redundant.
- Deletion of ACCT 200 Introductory Accounting from the major, with movement to the Nutrition & Dietetics and Food, Nutrition & Wellness concentrations. The course is no longer deemed necessary for the successful completion of advanced hospitality courses.
- Adjustment of hours required in the core curriculum for the major from 35 to 32
- Changes to the catalog description to reflect these changes
- Changes to the Hotel, Restaurant, Tourism Management concentration:
 - Deletion of HMD 313 Practicum in Hospitality Management, as it is redundant in the major, as HMD 410 Internship in Hospitality Management is a second and longer required internship in the major.
 - Adjustment of hours required in the core curriculum for the concentration in the catalog description
- Changes to the catalog description for the Nutrition and Dietetics concentration includes:
 - Deletion of two designated electives from the list, since they are no longer offered. HMD 170 International Cuisine has been deleted effective Fall 2017, and BIOL 344 has not been offered since spring of 2009.
 - Change of the required math course from Math 116 to Math 183, as the new Accreditation Council for Education in Nutrition and Dietetics (ACEND) requirements specify a statistics content to maintain accreditation
 - Deletion of Math 183 from the designated electives
 - Movement of ACCT 200 from the general major core courses to this concentration specifically
 - Addition of two new courses to the major requirements: HMD 201 Introduction to Dietetics and HMD 340 Nutrition Assessment to provide additional and more detailed content in accordance with the requirements for the Accreditation Council for Education in Nutrition and Dietetics (ACEND) accreditation.
 - Adjustment of the hours required in the core curriculum for the concentration in the catalog description
- Changes to the Food, Nutrition and Wellness concentration include:
 - Deletion of HMD 462 Medical Nutrition Therapy II as this course contains advanced nutrition content more relevant for those pursuing the nutrition and dietetics concentration and subsequent career path to become a Registered Dietitian Nutritionist. A survey of graduates with the food, nutrition, and wellness concentration indicates they are not working in careers that utilize this information, and would benefit from a variety of designated electives instead.
 - Movement of ACCT 200 from the general major core courses to this concentration specifically

- Movement of HMD 362 Medical Nutrition Therapy I from required courses to the designated electives options.
- Movement of course choice of either HMD 364 Sports Nutrition or HMD 368 Dietary and Herbal Supplements from the required courses to the designated electives options.
- Formal listing of the designated electives to facilitate advising and coordination with the iCAP system.
- Increase in the number of designated electives from one to two, and formal listing of those designated electives to help students in preparing for their careers.
- Adjustment of the hours required in the core curriculum for the concentration in the catalog description.

5. Proposed term for implementation: Fall 2018

6. Dates of prior committee approvals:

Department Applied Human Sciences 10/20/2017

College of Health & Human Services Curriculum Committee 11/10/2017

Undergraduate Curriculum Committee _____

University Senate _____

Proposal Date: August 23, 2017

**Ogden College of Science and Engineering
Department of Geography and Geology
Proposal to Revise Course Prerequisites/Corequisites
(Consent Item)**

Contact Person: Pat Kambesis, pat.kambesis@wku.edu, 5-5984

- 1. Identification of course:**
 - 1.8 Course prefix (subject area) and number: GEOG 300
 - 1.9 Course title: Writing in the Geosciences

- 2. Current prerequisites:**

GEOG 103 OR GEOL 103 AND GEOG 110.

- 3. Proposed prerequisites/special requirements:**

GEOG 110 AND ENG 100 AND ONE OF THE FOLLOWING: GEOG 103, GEOL 103, **GEOL 111, OR METR 121.**

- 4. Rationale for the revision of prerequisites/corequisites/special requirements:** This course is required for all majors in the Department of Geography and Geology, so students should have adequate lower-division geoscience Colonnade course preparation before taking this upper-level course. Writing in the Geosciences requires a basic understanding of geoscience principles, in addition to the fundamentals of grammar and syntax taught in ENG 100.

- 5. Effect on completion of major/minor sequence:** No effect on the sequence, as these are all required courses in the majors anyway.

- 6. Proposed term for implementation:** 201830

- 7. Dates of prior committee approvals:**

Department of Geography and Geology
Ogden College Curriculum Committee
Colonnade Committee
Undergraduate Curriculum Committee
University Senate

October 13, 2017

November 2, 2017

Proposal Date: September 8, 2017

**Ogden College of Science and Engineering
School of Engineering and Applied Sciences
Proposal to Revise Course Catalog Listing
(Consent Item)**

Contact Person: Huanjing Wang, huanjing.wang@wku.edu, 745-2672

1. Identification of course:

- 1.1 Course prefix (subject area) and number: CS 382
- 1.2 Course title: Programming Languages

2. Current course catalog listing:

A study of principles and common features of imperative and functional programming languages. Topics include syntax, semantics, names, binding, type checking, scope, overloading, and data abstraction.

3. Proposed course catalog listing:

(aim for 25 words or less)

A study of principles and common features of programming languages. Topics include syntax, semantics, binding, scope, overloading, finite automata, formal languages, etc.

4. Rationale for revision of the course catalog listing:

Finite automata and formal languages are removed from CS 339. CS 382 is a better course to cover these topics since they tie in well with the overall topics of the course.

5. Proposed term for implementation:

Fall 2018

6. Dates of prior committee approvals:

School of Engineering and Applied Science	September 29, 2017
Ogden College Curriculum Committee	_____ November 2, 2017
Undergraduate Curriculum Committee	_____
University Senate	_____

**Ogden College of Science and Engineering
Department of Agriculture
Proposal to Revise a Program
(Action Item)**

Contact Person: Todd Willian, todd.willian@wku.edu, (270) 745-5969

1. Identification of program:

- 1.1 Current program reference number: 205
- 1.2 Current program title: Associate Degree in Agricultural Technology and Management – General Agriculture Option
- 1.3 Credit hours: 60

2. Identification of the proposed program changes:

- MATH 116 as a required support course will be changed to: MATH 115 or MATH 116

3. Detailed program description:

Current	Proposed
Required Agriculture Courses (28 hours): AGRO 110 (3) ANSC 140 (3) AGMC 170/171 (3) AGECE 360 (3) AGRI 397 (1) AGR0 350 (3) Additional 12 hours of electives in Agriculture selected by student and advisor. Electives can come from any of the following areas: Agriculture Economics, Agriculture, Horticulture, Agronomy, and/or Agriculture Mechanics.	Required Agriculture Courses (28 hours): AGRO 110 (3) ANSC 140 (3) AGMC 170/171 (3) AGECE 360 (3) AGRI 397 (1) AGR0 350 (3) Additional 12 hours of electives in Agriculture selected by student and advisor. Electives can come from any of the following areas: Agriculture Economics, Agriculture, Horticulture, Agronomy, and/or Agriculture Mechanics.
Required General Education Courses (23 hours): College Composition (WC) ENG 100 (3) COMM 145 (3) Arts & Humanities (AH) Arts/Humanities Course (3)	Required General Education Courses (23 hours): College Composition (WC) ENG 100 (3) COMM 145 (3) Arts & Humanities (AH) Arts/Humanities Course (3)

Quantitative Reasoning (QR) Natural & Physical Sciences MATH 116 (3) CHEM 105/106 (4) BIOL 120/121 (4)	Quantitative Reasoning (QR) Natural & Physical Sciences MATH 115 or MATH 116 (3) CHEM 105/106 (4) BIOL 120/121 (4)
Electives to complete the total of 60 hours required for the degree.	Electives to complete the total of 60 hours required for the degree.

4. **Rationale for the proposed program change:** Requisite mathematics skills necessary for this program are covered in either MATH 115 or MATH 116.
5. **Proposed term for implementation:** Fall 2018
6. **Dates of prior committee approvals:**

Department of Agriculture
Ogden College Curriculum Committee
Undergraduate Curriculum Committee
University Senate

October 26, 2017
November 2, 2017

**Ogden College of Science and Engineering
Department of Agriculture
Proposal to Revise a Program
(Action Item)**

Contact Person: Todd Willian, todd.willian@wku.edu, (270) 745-5969

- 1. Identification of program:**
 - 1.1 Current program reference number: 205
 - 1.2 Current program title: Associate Degree in Agricultural Technology and Management – Turf and Golf Course Management Option
 - 1.3 Credit hours: 60

- 2. Identification of the proposed program changes:** MATH 116 as a required support course will be changed to: MATH 115 or MATH 116

- 3. Detailed program description:**

Current	Proposed
<p>I. Required General Education Courses – 23 Hours</p> <p>College Composition (WC) ENG 100 (3) COMM 145 (3)</p> <p>Arts & Humanities (AH) AH course (3)</p> <p>Social & Behavioral Sciences (SB) SB course (3)</p> <p>Quantitative Reasoning (QR) Natural and Physical Sciences MATH 116 (3) CHEM 105/106 (4) BIOL 120/121 (4)</p> <p>II. Required Agriculture Courses – 27 Hours AGRO 110 (3) AGRO 350 (3) AGMC 170/171 (3) AGMC 172/173 (3) AGMC 270/271 (3) AGMC 272/273 (3) AGMC 371/372 (3) AGMC 392/393 (3)</p>	<p>I. Required General Education Courses – 23 Hours</p> <p>College Composition (WC) ENG 100 (3) COMM 145 (3)</p> <p>Arts & Humanities (AH) AH course (3)</p> <p>Social & Behavioral Sciences (SB) SB course (3)</p> <p>Quantitative Reasoning (QR) Natural and Physical Sciences MATH 115 or MATH 116 (3) CHEM 105/106 (4) BIOL 120/121 (4)</p> <p>II. Required Agriculture Courses – 27 Hours AGRO 110 (3) AGRO 350 (3) AGMC 170/171 (3) AGMC 172/173 (3) AGMC 270/271 (3) AGMC 272/273 (3) AGMC 371/372 (3) AGMC 392/393 (3)</p>

<p>III. HORT 313 (3) Agriculture Electives – 10 Hours Electives to complete 60 hours can come from any of the following areas: AGECE, AGRI, HORT, AGRO and/or AGMC</p>	<p>III. HORT 313 (3) Agriculture Electives – 10 Hours Electives to complete 60 hours can come from any of the following areas: AGECE, AGRI, HORT, AGRO and/or AGMC</p>
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4. Rationale for the proposed program change: Requisite mathematics skills necessary for this program are covered in either MATH 115 or MATH 116.

5. Proposed term for implementation: Fall 2018

6. Dates of prior committee approvals:

Department of Agriculture
Ogden College Curriculum Committee
Undergraduate Curriculum Committee
University Senate

October 26, 2017

November 2, 2017

**Ogden College of Science & Engineering
 Department of Agriculture
 Proposal to Revise a Program
 (Action Item)**

Contact Person: Dr. Dominique Gumirakiza, dominique.gumirakiza@wku.edu, (270) 745-5959

1. Identification of program:

- 1.1 Current program reference number: 508
- 1.2 Current program title: Major in Agriculture – Agribusiness concentration
- 1.3 Credit hours: 50

2. Identification of the proposed program changes:

- In subcategory 2, replace ACCT 200 with AGECE 261
- In subcategory 3, add AGECE 471, AGECE 391, and AGECE 475.

3. Detailed program description:

Old iCap	Revisions
1. Take the following required basic agriculture courses: Needs: 29.00 Hours Select from: AGRO 110 AGMC 170 AGMC 171 AGMC 176 AGRI 175 ANSC 140 AGECE 160 AGRI 291 or AGRI 491 AGRO 320 or ANSC 345 or AGECE 360 or AGMC 326 AGRO 350 AGRI 397 AGRI 398 AGRI 494	1. Take the following required agriculture courses: Select 29 hours from: AGRO 110 AGMC 170 AGMC 171 AGMC 176 AGRI 175 ANSC 140 AGECE 160 AGRI 291 or AGRI 491 AGRO 320 or ANSC 345 or AGECE 360 or AGMC 326 AGRO 350 AGRI 397 AGRI 398 AGRI 494

<p>2. Take the following courses for the Agri-Business concentration Needs: 18.00 Hours Select From: ACCT 200 MGT 210 MKT 220 AGEC 361 AGEC 362 AGEC 463</p>	<p>2. The following courses (18 hours) are required: AGEC 261 MGT 210 MKT 220 AGEC 361 AGEC 362 AGEC 463</p>
<p>3. Choose one of the following courses: Needs: 3.00 Hours Select from: AGEC 366 AGRI 369 AGEC 460 AGEC 461 AGEC 468</p>	<p>3. Select one of the following courses (3 hours): AGEC 366 AGRI 369 AGEC 460 AGEC 461 AGEC 468 AGEC 471 AGEC 391 AGEC 475</p>

4. Rationale for the proposed program change:

- AGEC 261 (Agricultural Accounting) is taught following the Financial Guidelines for Agricultural Producers. The Farm Financial Standards Council developed these guidelines specifically for agricultural producers. Students in AGEC 261 learn accounting techniques to analyze farm/ranch transactions and accounts, make journal entries, posting, and make financial statements that better reflect farm/ranch financial transactions. Therefore, it is a better fit for agriculture students than is ACCT 200.
- AGEC 471 (Agribusiness Entrepreneurial System) was recently created to give students an opportunity to enhance their entrepreneurship skills in the agriculture industry. Two other appropriate courses, AGEC 391 (Survey of Commodities Futures and Options) and AGEC 475 (Special Topics in Agriculture Economics) are in the catalogue of courses, but not currently listed in the iCap system.

5. Proposed term for implementation and special provisions (if applicable): Fall 2018

6. Dates of prior committee approvals:

Department of Agriculture	<u>October 26, 2017</u>
Ogden College Curriculum Committee	<u>November 2, 2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

**Ogden College of Science and Engineering
Department of Agriculture
Proposal to Revise a Program
(Action Item)**

Contact Person: Todd Willian, todd.willian@wku.edu, 745-5969

- 1. Identification of program:**
 - 1.1 Current program reference number: 508
 - 1.2 Current program title: Major in Agriculture, Agronomy-Plant Science Concentration
 - 1.3 Credit hours: 52

- 2. Identification of the proposed program changes:**
 - deletion of AGEC 391 from subcategory 2
 - addition of AGRI 355 to subcategory 2

- 3. Detailed program description:**

Current	Proposed
1. Take the following required basic agriculture courses: Select From: AGRO 110 ANSC 140 AGEC 160 AGMC 170/171 AGRI 175 AGMC 176 AGRI 291 or AGRI 491 AGRO 320 or AGRO 350 or ANSC 345 or AGMC 326 AGRI 397 AGRI 398 AGRI 494 Needs: 29 hours	1. Take the following required basic agriculture courses: Select From: AGRO 110 (3 credit hours) ANSC 140 (3) AGEC 160 (3) AGMC 170/171 (3) AGRI 175 (1) AGMC 176 (2) AGRI 291 or AGRI 491(3) AGRO 320 or AGRO 350 or ANSC 345 or AGMC 326 (3) AGRI 397 (1) AGRI 398 (1) AGRI 494 (3) Needs: 29 hours
2. Select 18 credit hours from the following courses for the Agronomy- Plant Science concentration: AGRO 310 AGRO 352 AGEC 361 AGEC 391 AGRO 409/410	2. Select 18 credit hours from the following courses for the Agronomy- Plant Science concentration: AGRO 310 (3) AGRO 352 (3) AGEC 361 (3) AGRI 355 (3) AGRO 409/410 (3)

AGRO 414 AGRO 418 AGRO 420/421 AGRO 422	AGRO 414 (3) AGRO 418 (3) AGRO 420/421 (3) AGRO 422 (3)
3. Take 3 credit hours from the following courses. AGRI 315 AGRO 452 AGRO 454 AGRO 457/458 AGRI 493	3. Select 3 credit hours from the following courses: AGRI 315 (3) AGRO 452 (3) AGRO 454 (3) AGRO 457/458 (3) AGRI 493 (3)
4. Take the following required laboratory courses: AGRO 111 AGRO 351	4. Take the following required laboratory courses: AGRO 111 (1) AGRO 351 (1)

4. Rationale for the proposed program change:

- AGECE 391 has not been offered since 2012 and probably will not be offered by current agriculture faculty.
- AGRI 355 is a new course offering providing timely and pertinent information about Agriculture Biotechnology, much of which is focused in crop sciences.

5. Proposed term for implementation and special provisions (if applicable): Fall 2018.

6. Dates of prior committee approvals:

Department of Agriculture	<u>October 26, 2017</u>
Ogden College Curriculum Committee	<u>November 2, 2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

**Ogden College of Science and Engineering
School of Engineering and Applied Sciences
Proposal to Make Multiple Revisions to a Course
(Action Item)**

Contact Person: Huanjing Wang, huanjing.wang@wku.edu, 745-2672

1. Identification of course:

- 1.1 Current course prefix (subject area) and number: CS 339
- 1.2 Course title: Computer Science III

2. Revise course title: NA

- 2.9 Current course title:
- 2.10 Proposed course title:
- 2.11 Proposed abbreviated title:
- 2.12 Rationale for revision of course title:

3. Revise course number: NA

- 3.7 Current course number:
- 3.8 Proposed course number:
- 3.9 Rationale for revision of course number:

4. Revise course prerequisites:

- 4.1 Current prerequisites:
A grade of "C" or better in CS 221, PHIL 215, and MATH 136
- 4.2 Proposed prerequisites:
Grades of "C" or better in both CS 221 and MATH 136
- 4.3 Rationale for revision of course prerequisites:
A small percentage of the topics in PHIL 215 is needed as prerequisite of CS 339. These topics will be covered in CS 339 in the future, due to an internal restructuring to focus on theoretical support for computer science.
- 4.4 Effect on completion of major/minor sequence:
No

5. Revise course catalog listing:

- 5.4 Current course catalog listing:
Finite and discrete structures, including basic proof techniques, algorithm analysis, graph concepts and algorithms, and introductions to finite state machine and formal languages, with their applications in computer science.
- 5.5 Proposed course catalog listing:

Finite and discrete structures, including basic proof techniques, algorithm analysis, graph concepts and algorithms, with their applications in computer science.

- 5.6 Rationale for revision of course catalog listing:
Due to internal rearrangement of course content, more time is needed for basic proof techniques in CS 339. Finite state machine and formal languages will be covered in CS 382.

6. Revise course credit hours: NA

- 6.4 Current course credit hours:
- 6.5 Proposed course credit hours:
- 6.6 Rationale for revision of course credit hours:

7. Revise grade type: NA

- 7.1 Current grade type:
- 7.2 Proposed grade type:
- 7.3 Rationale for revision of grade type:

8. Proposed term for implementation:

Fall 2018

9. Dates of prior committee approvals:

School of Engineering and Applied Sciences	September 29, 2017
Ogden College Curriculum Committee	<hr/> November 2, 2017
Undergraduate Curriculum Committee	<hr/>
University Senate	<hr/>

**Ogden College of Science and Engineering
School of Engineering and Applied Sciences
Proposal to Revise a Program- Minor in Construction Management
(Action Item)**

Contact Person: Bryan Reaka, bryan.reaka@wku.edu, 270-745-7032

1. Identification of program:

- 1.1 Current program reference number: 343
- 1.2 Current program title: Minor in Construction Management
- 1.3 Credit hours: 21/24

2. Identification of the proposed Minor changes:

Changes to Minor in Construction Management Minor

- Add CM 250 to the minor
- Remove CE 360/ 361
- Instead of Technical Electives options (choosing 7 hours from) AMS 390, CM 426, have options of Technical Selective from AMS 163 or AMS 251 or AMS 305 or AMS 325 or AMS 390 or AMS 394 or AMS 430 or MGT 301 or MGT 314 or MGT 333 or CM 400C or CE 316 or CE 370/371 or ENGR 400
- Decrease number of hours from 21/24 to 20/21

3. Detailed program description:

MINOR IN CONSTRUCTION MANAGEMENT (OLD)		21/24		MINOR IN CONSTRUCTION MANAGEMENT (New)		20 / 21
AMS 261	Construction Methods & Materials	3		AMS 261	Construction Methods & Materials	3
AMS 262	Construction Laboratory	1		AMS 262	Construction Laboratory	1
CE 303	Construction Management	3		CE 303	Construction Management	3
CE 304	Construction Management Lab	1		CE 304	Construction Management Lab	1
				CM 250	Contract Documents	3
CM 363 or CE 360/361	Construction Estimating & Bidding or Estimating Scheduling and Bidding/Estimating Lab	3/6		CM 363	Construction Estimating & Bidding	3
CM 462	Construction Scheduling	3		CM 462	Construction Scheduling	3
	Technical Electives				Technical Selective	
Choose from AMS 390, CE 370/371, CM 400, CM 426	Project Management, Construction Materials, Construction Materials Lab, Construction Administration, Construction Law	7		AMS 163 or AMS 251 or AMS 305 or AMS 325 or AMS 390 or AMS 394 or AMS 430 or MGT 301 or MGT 314 or MGT 333 or CM 400 or CE 316 or or CE 370/ 371 or ENGR 400	Architectural Drafting or Introduction to BIM or Building Codes or Survey of Building Systems or Project Management or Lean Systems or Tech Mgt/ Supervision or Business Law or Operations Management or MGMT of Nonprofit or Construction Administration or Equipment & Methods or Construction Materials and Lab or Princ. of Systems Engineering	3 / 4

4. Rationale for the proposed program change:

Changes to Construction Management Minor

- Add CM 250 to the minor. This is a foundational course in understanding the Construction Management industry and required prerequisite for other CM courses in the minor.
- Remove CE 360/361. This course is no longer offered.
- Instead of Technical Electives options (choosing 7 hours from) AMS 390, CE 370, 371, CM 400, CM 426, have options of Technical Selective from AMS 163 or AMS 251 or AMS 305 or AMS 325 or AMS 390 or AMS 394 or AMS 430 or MGT 301 or MGT 314 or MGT 333 or CM 400C or CE 316 or CE 370/371 or ENGR 400. The course CM 426 that was listed in Technical Electives is no longer offered. The addition of the Technical Selective course will allow the student to better focus on an area that may interest the individual student.
- Decrease number of hours from 21/24 to 20/21. Decrease reflects the removal of prescribed course in the minor.

5. Effective Catalog Year: 2018-2019

6. Dates of prior committee approvals:

School of Engineering and Applied Sciences	<u>9-15-2017</u>
Ogden College Curriculum Committee	<u>11-02-2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

**Ogden College of Science and Engineering
Architectural and Manufacturing Sciences
Proposal to Revise A Program
(Action Item)**

Contact Person: Dr. Daniel Jackson, dan.jackson@wku.edu, 270 754-5955

1. Identification of program:

- 1.1 Current program reference number: 575
- 1.2 Current program title: Technology Management
- 1.3 Credit hours: 63

2. Identification of the proposed program changes:

- Reduce number of hours under Adviser approved Upper Division Electives in the major from 12 hours to 9 hours.
- Include AMS 342 in the major requirements.

3. Detailed program description:

OLD (63 hours) Note: includes 24 hours of technical transfer credit.	NEW (63 hours) Note: includes 24 hours of technical transfer credit.
AMS 271	AMS 271
AMS 310	AMS 310
	AMS 342
AMS 356	AMS 356
AMS 371	AMS 371
AMS 390	AMS 390
AMS 394	AMS 394
AMS 396	AMS 396
AMS 430	AMS 430
AMS 490F	AMS 490F
Adviser approved Upper Division Electives 12 hours	Adviser approved Upper Division Electives 9 hours

4. Rationale for the proposed program change:

- Reduce number of hours under Adviser approved Upper Division Electives in the major from 12 hours to 9 hours. This is due to the addition of AMS 342 to the required curriculum for the Technology Management program. To accommodate AMS 342,

faculty determined a reduction in electives would be preferable to increasing total major hours

- Include AMS 342 in the major requirements. Faculty agree many students are leaving the Technology Management program unfamiliar with manufacturing processes. AMS 342 familiarizes students with these topics and provides for a more thorough and well rounded education in Technology Management.

5. Proposed term for implementation and special provisions (if applicable):
2018-2019

6. Dates of prior committee approvals:

Architectural and Manufacturing Sciences	<u>3-3-2017</u>
Ogden College Curriculum Committee	<u>11-02-2017</u>
Undergraduate Curriculum Committee	<u></u>
University Senate	<u></u>

- VI. Academic Policy Subcommittee Report**
 - a. Action Item Add Certificate**
 - b. Action Item Certificate & Minor Statement**

- VII. Steering Committee Proposal Revision**
 - a. New Course Proposal Form**

- VIII. Announcements**

- IX. Adjourn**

**Proposal to Revise an Academic Policy regarding Major description
(Action Item)**

Contact Person: Gordon C Baylis gordon.baylis@wku.edu 745-4901

Identification of proposed policy revision:

1. Catalog statement of existing policy:

WKU Undergraduate Catalog 2017-18 (page 57):

A baccalaureate degree requires a minimum of 120 unduplicated semester hours, according to one of the following options:

- Students with a major that is 48 hours or more are not required to declare a second major or minor, unless specified by the department.
- Students with a major below 48 hours, must select a second major or minor. Students who select a major and minor combination must have 54 hours total between the major and minor and 48 hours unduplicated.
- Students pursuing the Bachelor of Interdisciplinary Studies are required to select an emphasis of study and may also select a minor. No hours may be duplicated between the emphasis and minor.

WKU Undergraduate Catalog 2017-18 (page 57):

A baccalaureate degree requires a minimum of 120 unduplicated semester hours, according to one of the following options:

- Students with a major that is 48 hours or more are not required to declare a second major or minor, unless specified by the department.
- Students with a major below 48 hours, must select a second major or minor. Students who select a major and minor combination must have 54 hours total between the major and minor and 48 hours unduplicated.
- Students pursuing the Bachelor of Interdisciplinary Studies are required to select an emphasis of study and may also select a minor. No hours may be duplicated between the emphasis and minor.
- **A certificate of 12 or more semester credit hours may substitute for “minor” in all the above.**

2. Rationale for proposed policy revision:

For many reasons, including the policies of state government and demand from industry, certificates are becoming an increasingly popular way of aggregating classes; there is no bright line between “certificate” and “minor”. As a result, it was greed that the equivalency of the two should be recognized. On the other hand, there is some concern that the possibility of certificates comprising as few as 6 – or even 3 – credit hours, while applicable for some specialized skillsets, violates the spirit of a true area of concentration. As a result, the lower limit of 12 hours is proposed when a certificate substitutes for a minor.

3. Impact of proposed policy revision on existing academic or non-academic policies:

4.1 Impact on policies: none

4.2 Impact on populations that may be affected: none

4. Proposed term for implementation: Fall 2018

5. Dates of prior committee approvals:

Department/ Unit _____

College Curriculum Committee (if applicable) _____

UCC Academic Policy Subcommittee (if applicable) **November 15th, 2017**

Undergraduate Curriculum Committee _____

University Senate _____

**Proposal to Revise an Academic Policy
(Action Item)**

Contact Person: Gordon C Baylis gordon.baylis@wku.edu 745-4901

1. **Identification of proposed policy revision:** The lack of a normal minimum duration of a certificate, and a minor.

2. **Catalog statement of existing policy:**

Catalog, p. 57:

Approved majors and minors are listed on the following pages. Any specific admission or course requirements may be found in the college or departmental section of this catalog.

...

Certificate Programs-Western Kentucky University offers a variety of short-term programs that lead to a certificate in a specialty area. The list of certificate programs can be found near the end of the following chart.

3. **Catalog statement of proposed policy:**

A minor is a secondary course of study as defined by the CPE (previous page). The minimum duration of a minor varies, but may not be less than 18 semester credit hours. Approved majors and minors are listed on the following pages. Any specific admission or course requirements may be found in the college or departmental section of this catalog.

...

Certificate Programs-Western Kentucky University offers a variety of short-term programs that lead to a certificate in a specialty area. **Certificates comprise at least twelve semester credit hours. Exceptions to this minimum may be granted only where a circumscribed body of expertise with the potential to materially affect employability may be covered in less than 12 semester credit hours.** The list of certificate programs can be found near the end of the following chart.

4. **Rationale for proposed policy revision:**

Due to many factors, we expect a proliferation of certificate programs. Without a "normal lower limit" for the scope of a certificate, we believe that significant risk exists that "certificate" could become a meaningless concept.

5. **Impact of proposed policy revision on existing academic or non-academic policies:**

5.1 Impact on policies: None

5.2 Impact on populations that may be affected: None

6. **Proposed term for implementation: First available.**

7. **Dates of prior committee approvals:**

Department/ Unit _____	<u>n/a</u>
_____ College Curriculum Committee (if applicable)	<u>n/a</u>
UCC Academic Policy Subcommittee (if applicable)	<u>November 15th 2017</u>
Undergraduate Curriculum Committee	_____
University Senate	_____

Proposal to Create a New Course: Instructions

Standardized Font: use only 12 point, Times/Times-New Roman font.

Section 1: Proponent Contact Information

- 1.1 Name/Title:
- 1.2 Email address:
- 1.3 Phone #

Section 2: Course Catalog Information

- 2.1 **Course prefix (subject area) and number:** Course number/prefix combinations may be used only once, and *may not be recycled*; please check with the registrar's office to get a list of available, valid course numbers.
- 2.2 **Course title:** The title of the course as it will appear in the course catalog.
- 2.3 **Abbreviated Course title:** The title of the course *as it will appear on a student's transcript*. Limited to 30 characters including spaces and punctuation.
- 2.4 **Credit hours/Variable credit:** Indicate the total number of credit hours this course awards. If you're proposing a course with variable credit options, explain that here.
- 2.5 **Repeatability:** If the course is not repeatable for credit, simply indicate with N/A. If the course is meant to be repeatable, insert here this exact phrase, indicating the number of times a student can enroll for degree credit *beyond the first enrollment*, and the total maximum hours for which a student may receive degree credit for this course: *Repeatable ___ for a total of ___ credits*. For example, a proposal for a three credit course that a student could take three times would include the phrase *Repeatable twice for a total of 9 credits*.
- 2.6 **Course Catalog Description:** This is the brief, concise, general course description that will be published in the university course catalog and all its iterations; please refer to WKU course catalog for appropriate style and format examples.
- 2.7 **Prerequisite/Corequisite courses:** If none, simply indicate with N/A (Not Applicable). If prerequisite and/or corequisite courses are required:
 - Taking care to distinguish between prerequisites and corequisite courses, identify them by subject area prefix and course number only; *do not include course titles*.
 - List only *immediate* prerequisites. (Do not list prerequisites for other prerequisite courses.)
 - If you wish to propose prerequisite and/or corequisite courses offered by a department/unit other than the one identified in your proposed course prefix, the head of that other department/unit must be consulted.

2.8 Additional Enrollment Requirements: Additional Enrollment Requirements include such things as instructor permissions (required or optional) class standing, restrictions to certain majors and/or programs, prerequisite course grades etc. If this does not apply, simply indicate with N/A (Not Applicable).

2.9 Other Special Course Requirements: Things such as required specialized equipment and/or supplies, off-campus travel and extra-classtime activities should be noted here. If this does not apply, simply indicate with N/A (Not Applicable).

Section 3: Description of proposed course

3.1 Course Content Summary: Explain, briefly and succinctly, the subject matter of the course, and the approach/methodology that will be used to explore it.

3.2 Learning Outcomes: These should be stated in terms of what new knowledge and/or skills students should be able to *demonstrate* upon successfully completing this course. What will they know, and/or know how to do as a result of successfully completing this course? Present these learning outcomes as a bulleted list, or series of brief paragraphs, predicated with “Upon successful completion of this course, students should be able to...” (Please note that this item is concerned with *learning outcomes*, not *course content*, which should appropriately be explained in item 3.1, above.)

3.3 Assessment/Evaluation: Describe generally how student’s achievement of the learning goals described in section 3.2 (above) will be assessed and evaluated. This should not be a detailed list of every assessment planned in a given semester, but rather a concise, general explanation of the types of assessments that will be employed in the course.

Section 4: Rationale

4.1 Reason for developing this proposed course: Explain how and why this proposed course is desirable and/or necessary, and how it relates to departmental/college/university wide goals and standards. **Please note:** while references to course content may be included here for clarity’s sake, this section is primarily meant to explain **why** this course is needed/desirable, not **what** the course is about, which should have been explained thoroughly in section 3: *Description of Proposed Course*, above.

SPECIAL NOTE REGARDING NEW COLONNADE PROGRAM COURSES

To be included in the WKU Colonnade general education program, courses must meet criteria unique to that program, and as such, the Colonnade program has its own distinct course approval process: *new* courses being designed and proposed specifically for inclusion in WKU Colonnade program must include that information here, in item 4.1, and must be pre-approved by the Colonnade Committee as meeting their unique requirements *prior* to being acted on by the university’s Undergraduate Curriculum Committee. For information, proposal forms and instructions unique to the Colonnade approval process, please refer to the [Faculty Resources](#) page of the [WKU Colonnade Program Website](#).

4.2 Relationship to similar courses offered by other university departments/units:

Do any other courses already being offered by other university departments/units share content with this proposed course? If so, have those units been consulted in regards to this proposed course? Explain how this course is unique in its presentation/exploration of that shared content.

Section 5: Projected Enrollments/Resources

5.1 How many students per section are expected to enroll in this proposed course?

5.2 How many sections of this course per academic year will be offered?

5.3 How many students per academic year are expected to enroll?

5.4 How were these projections calculated? Explain any supporting evidence/data you have for arriving at these projections.

5.5 Proposed method of staffing: Will additional staff be required in order to offer this course according to the enrollment projections indicated in items 5.1-4? If so, what actions are being undertaken to secure the necessary additional personnel? If current staffing is sufficient, explain any adjustments necessary to current staffing patterns/teaching loads to accommodate this new course.

5.6 Instructional technology resources: Are the unit's current instructional technology resources sufficient to support this course? If not, what additional resources are needed, and what actions are being undertaken to upgrade those resources?

5.7 Library resources: Will this proposed course require the use of library resources (books, journals, reference materials, audio-visual materials, electronic databases, etc.)? If so, a completed [Library Resources Form](#) must accompany this proposal when submitted to the appropriate College Curriculum Committee. (In order to allow sufficient time for library review, this [Library Resources Form](#) must be submitted to the appropriate collection development librarian at least three working days prior to the College curriculum committee at which the proposal will be considered.)

Section 6: Proposed term for implementation: What semester/year will this course “come on line” and be available to students?

Section 7: Approval Flow Dates: The committee approvals needed for this proposal appear in hierarchical, chronologically required order, however... not all new course proposals require all of these committee approvals. Committee approvals needed by *all* new course proposals appear in boldface type on this form. Questions about other committee approvals should be directed to those committees. If this proposal does not require approval from one of the committees listed here, simply delete that approval date line.

Section 8: Supplemental Documentation

- **The appropriate [Course Inventory Form](#)** This form captures exactly the course information as needed by the Office of the Registrar, and must accompany all new course proposal forms submitted for consideration to their College Curriculum Committees.
- If this proposed new course requires the use of library resources such as books, journals, reference materials, audio-visual materials, electronic databases, etc. a completed [Library Resources Form](#) must be submitted with proposal when submitted for consideration to the appropriate College Curriculum Committee.

(Action Item)

Proposal to Create a New Course: *(Insert proposed course prefix, number and title here.)*

Xxxx College

Department/Unit:

Section 1: Proponent Contact Information

1.1 Name/Title:

1.2 Email address:

1.3 Phone #:

Section 2: Course Catalog Information

2.1 Course prefix (subject area) and number:

2.2 Course title:

2.3 Abbreviated course title:

2.4 Credit hours/Variable credit:

2.5 Repeatability:

2.6 Course Catalog Description:

2.7 Prerequisite/Corequisite courses:

2.5a) Are any of these proposed prerequisites/corequisites offered by a unit other than the one indicated in this proposed course prefix?

YES NO

2.5b) If not, proceed to item 2.6. If so, has the department head of that unit been consulted?

YES NO

2.8 Additional Enrollment Requirements:

2.9 Other Special Course Requirements:

Section 3: Description of proposed course

3.1 Course Content Summary:

3.2 Learning Outcomes: “Upon successful completion of this course, students should be able to demonstrate...”

3.3 Assessment/Evaluation:

Section 4: Rationale

4.1 Reason for developing this proposed course:

4.2 Relationship to similar courses offered by other WKU departments/units:

4.2a) Are there other courses listed in the WKU Undergraduate catalog that present and/or explore content similar to that of this proposed course? If so, please list them here, and complete items 4.2b and 4.2c below. If not, simply indicate so with N/A proceed to item 5: *Projected Enrollments/Resources*

4.2b) Explain how this proposed course is unique in its presentation/exploration of the content it shares with the courses you listed above.

4.2c) Have the units offering these courses been consulted regarding this proposal?

YES NO

Section 5: Projected Enrollments/Resources

5.1 **Enrollments:** Students per section?

5.2 **Enrollments:** Sections per academic year?

5.3 **Enrollments:** Students per academic year?

5.4 **Supporting evidence/data for these projection:**

5.5 **Proposed method of staffing:** Will additional staff be required in order to offer this course according to the enrollment projections indicated in item 5.1-3?

YES NO

If YES, what actions are being undertaken to secure the necessary additional personnel? If current staffing is sufficient, explain any adjustments to current staffing patterns/teaching loads –if any- needed to accommodate this new course.

5.6 **Instructional technology resources:** Are the unit's current instructional technology resources sufficient to support this course?

YES NO

If NO, what additional resources are needed, and what actions are being undertaken to upgrade those resources?

5.7 Library resources: Will this proposed course require the use of library resources (books, journals, reference materials, audio-visual materials, electronic databases, etc.)?

YES NO

If YES, is a completed [Library Resources Form](#) appended to this proposal?

YES NO

Section 6: Proposed term for implementation:

Section 7: Approval Flow Dates:

Proposing department/unit:

Collaborating Department/Unit:

Xxxx College Curriculum Committee:

Colonnade Committee:

Professional Education Council:

Undergraduate Curriculum Committee:

University Senate:

8. Supplemental documentation: (Check if appended, delete if not required.)

Course Inventory Form (Required) _____

Library Resource Form (If applicable) _____