

Minutes

Undergraduate Curriculum Committee
February 23, 2017

Call to Order: A call to order was made by chair Liz Sturgeon at 3:45 pm.

Voting Members Present: Pam Jukes, Liz Sturgeon, Ling Lo, Jeremy Maddox, Audrey Anton, Anne Heintzman, Beth Pyle, Leslie Plumlee, Tom Stewart, Shelia Fleener, Jean Snavelly, Scott Stroot, Alex Olson.

Advisory Members Present: Sylvia Gaiko, Tiffany Robinson, Andrew McMichael, Michelle Trawick, Ken Crawford, Merrall Price, Danita Kelly.

A call by chair Liz Sturgeon for revisions and or corrections to the January 26, 2017 meeting. Shelia Fleener moved for approval, Audrey Anton seconded the motion. The motion carried.

New Business:

University College

Type of Action	Description of Item and Contact Information
Consent	Proposal to Revise Course Catalog Listing IDST 369 Motion to approve IDST 369 made by Shelia Fleener seconded by Audrey Anton; having no discussion the motion carried.
Potter College of Arts & Humanities	
A motion made by Shelia Fleener seconded by Leslie Plumlee to move the consent items: PS 201-PS 435-PS 330-PS 301 and PS 260 to the action agenda for PCAL. Motion carried.	
A motion by Leslie Plumlee second by Scott Stroot to bundle and approve the remaining consent items from Potter College. Motion carried.	
Consent	Proposal to Revise Course Prerequisites/Corequisites BCOM 366—Video Editing, Aesthetics and Techniques
Consent	Proposal to Revise Course Prerequisites/Corequisites FILM 250—Screenwriting
Consent	Proposal to Revise Course Prerequisites/Corequisites FILM 377—Film Sound
Consent	Proposal to Revise Course Prerequisites/Corequisites FILM 378—Film Directing

Type of Action	Description of Item and Contact Information
Consent	Proposal to Revise Course Prerequisites/Corequisites FILM 379—Film Producing
Consent	Proposal to Revise Course Title FILM 382— Intermediate Film Production Workshop
Consent	Proposal to Revise Course Title FILM 482— Advanced Film Production Workshop
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 220 – Judicial Process
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 304 – State Government
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 310 – The American Presidency
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 311 – Public Policy
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 316 – The Legislative Process
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 326 – Constitutional Law
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 327 – Civil Liberties
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 328 – Criminal Justice Procedures
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 331 – Politics Outside the Box
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 350 – Political Terrorism
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 357 – U.S. Foreign Policy

Type of Action	Description of Item and Contact Information
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 361 – Government and Politics of Western Europe
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 363 – Politics of Developing Nations
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 365 – Government and Politics in the Middle East
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 366- Government and Politics in East Asia
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 367 – Government and Politics of Russia and Eastern Europe
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 370 – American Political Parties and Interest Groups
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 371 – Public Opinion and Electoral Behavior
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 372 – Politics and the Mass Media
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 373 – Minority Politics
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 374 – Women in Politics
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 375 – Fundamentals of Political Campaign Management
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 430 – Selected Topics in Political Theory
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 403 – Field Studies in Politics
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 407 – Directed Studies in Government

Type of Action	Description of Item and Contact Information
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 450 – Selected Topics in International Relations
Consent	Proposal to Revise Course Prerequisites/Corequisites PS 460 – Selected Topics in Comparative Politics
Consent	Proposal to Revise Course Grade Type PS 499 – Senior Seminar in Government
Consent	Proposal to Revise Course Prerequisites/Corequisites SOCL 210 - Interaction Self/Society
Consent	Proposal to Revise Course Prerequisites/Corequisites SOCL 342 - Aging in Society
<p>A motion by Scott Stroot with a second by Shelia Fleener to bundle and approve the items that were moved from the consent agenda to the action agenda PS 201-PS 435-PS330 and PS 260. Motion carried.</p>	
<p>During the discussion, concerns were voiced about removing all of the prerequisite course requirements for the Political Science program due to a requirement that requires a coherent course of study built on content. After discussion, PS 201 and PS 206 will remain as written. *PS 301-330 and 435 will be changed to read that a prerequisite of 3 credit hours of a political science course or permission of the instructor.</p>	
Action <i>Moved from consent.</i>	Proposal to Revise Course Prerequisites/Corequisites PS 201 – Concepts of Political Science
Action <i>Moved from consent</i>	Proposal to Revise Course Prerequisites/Corequisites PS 260 – Introduction to Comparative Politics
Action <i>Moved from consent</i>	Proposal to Revise Course Prerequisites/Corequisites *PS 301 – Research Methods in Political Behavior
Action <i>Moved from consent</i>	Proposal to Revise Course Prerequisites/Corequisites *PS 330 – Introduction to Political Theory
Action <i>Moved from consent</i>	Proposal to Revise Course Prerequisites/Corequisites *PS 435 – American Political Thought
Action	<p>Proposal to Make Multiple Revisions to a Course FILM 101—Basic Film Production</p> <p>Motion to approve made by Scott Stroot second by Shelia Fleener. After a friendly amendment, the implementation date was corrected to WTR 18 the motion carried.</p>

Type of Action	Description of Item and Contact Information
Action	<p>Proposal to Make Multiple Revisions to a Course FILM 282—Film Production Workshop I</p> <p>Motion to approve made by Scott Stroot second by Shelia Fleener. Motion carried. After a friendly amendment, the implementation date was corrected to WTR 18.</p>
Action	<p>Proposal to Make Multiple Revisions to a Course FILM 376—Cinematography</p> <p>Motion to approve made by Scott Stroot second by Audrey Anton. Motion carried. After a friendly amendment, the implementation date was corrected to WTR 18.</p>
Action	<p>Proposal to Create a New Course FILM 100—Film Industry and Aesthetics</p> <p>Motion to approve made by Scott Stroot second by Audrey Anton. Motion carried.</p>
Action	<p>Proposal to Revise a Program Major in Film #667</p> <p>Motion to approve made by Scott Stroot second by Shelia Fleener. After a friendly amendment made to clarify the description, the motion carried.</p>
Action	<p>Proposal to Revise a Program Major in Popular Culture Studies (ref #758)</p> <p>Motion to approve made by Scott Stroot second by Audrey Anton. Motion carried.</p>
Ogden College Of Science and Engineering	
Consent	<p>Proposal to Revise Course Catalog Listing CHEM 320, Principles of Inorganic Chemistry</p> <p>Shelia Fleener made a motion to bundle and approve all consent items from Ogden College except Chemistry 435 that was moved from consent to action agenda, seconded by Jeremy Maddox. Motion carried.</p>
Consent	<p>Proposal to Revise Course Catalog Listing CHEM 330, Quantitative Analysis</p>
Consent	<p>Proposal to Revise Course Prerequisites/Corequisites CHEM 420, Inorganic Chemistry</p>
Consent	<p>Proposal to Revise Course Prerequisites/Corequisites CHEM 450, Physical Chemistry I</p>

Type of Action	Description of Item and Contact Information
Consent	Proposal to Revise Course Prerequisites/Corequisites CHEM 452, Physical Chemistry II
Consent	Proposal to Revise Course Prerequisites/Corequisites EE 460, Continuous Control Systems
Consent	Proposal to Revise Course Prerequisites/Corequisites EE 461, Discrete Control Systems
Consent	Proposal to Revise Course Prerequisites/Corequisites EE 400, Principles of Systems Engineering
Consent	Proposal to Revise Course Prerequisites/Corequisites GISC 419, GIS Programming
Consent	Proposal to Revise Course Prerequisites/Corequisites PSYS 290, Supervised Study in Psychological Sciences
Action	Proposal to Create a New Course CHEM 436, Instrumental Analysis Laboratory Motion to approve made by Jeremy Maddox second by Shelia Fleener. Motion carried.
Action <i>Moved from Consent</i>	Proposal to Revise Course Prerequisites/Corequisites CHEM 435, Instrumental Analysis Motion to approve made by Jeremy Maddox second by Shelia Fleener. A friendly amendment to change the implementation date to Winter 2018. The motion carried.
Action	Proposal to Revise a Program Ref. 335, Minor in Chemistry Motion to approve made by Jeremy Maddox second by Shelia Fleener. Motion carried.
Action	Proposal to Revise a Program Ref. 623, Major in Chemistry Motion to approve made by Jeremy Maddox second by Shelia Fleener. Motion carried.
Action	Proposal to Create a New Course METR 335, Satellite/Radar Meteorology Motion to approve made by Jeremy Maddox second by Ann Heintzman. Motion carried.

Type of Action	Description of Item and Contact Information
Action	<p>Proposal to Revise a Program Ref. 434, Minor in Neuroscience</p> <p>Motion to approve made by Jeremy Maddox second by Shelia Fleener. Motion carried.</p>
Action	<p>Proposal to Revise a Program Ref. 440, Minor in Psychological Science</p> <p>Motion to approve made by Jeremy Maddox second by Anne Heintzman. Motion carried.</p>
Action	<p>Proposal to Revise a Program Ref. 747, Major in Psychological Science</p> <p>Motion to approve made by Jeremy Maddox second by Anne Heintzman. Motion carried.</p>
College of Education Behavioral Science	
Action	<p>Proposal to Revise a Program 5001, Major in Middle Level Education Social Studies and Language Arts</p> <p>Motion to approve made by Shelia Fleener second by Anne Heintzman. After a friendly amendment made to concentration number 3 to reflect the change that English 304 is now English 204, also it was pointed out that a typographical error was made. The proponent will send a corrected copy, the motion carried.</p>
Gordon Ford College of Business	
Consent	<p>Proposal to Revise Course Prerequisites/Corequisites FIN 331, Applied Investments</p> <p>Motion to approve made by Audrey Anton second by Shelia Fleener. Motion carried.</p>
Consent	<p>Proposal to Revise Course Prerequisites/Corequisites FIN 350, Risk Management and Insurance</p> <p>Motion to approve made by Audrey Anton second by Shelia Fleener. Motion carried.</p>
Action	<p>Proposal to Revise a Program Major in International Business, 569</p> <p>Motion to approve made by Scott Stroot second by Anne Heintzman. Motion carried after a friendly amendment to:</p> <ul style="list-style-type: none"> • Add CHNF 430 in the Cultural Component • Add CHNF 102, 201 in the language options

Type of Action	Description of Item and Contact Information
Action	<p>Proposal to Create a New Course FIN 300, Career Readiness in Finance</p> <p>Motion to approve made by Scott Stroot second by Ann Heintzman. Motion carried.</p>
Action	<p>Proposal to Create a New Course FIN 400, Personal Financial Planning Practice Management</p> <p>Motion to approve made by Scott Stroot second by Ann Heintzman. Motion carried.</p>
Action	<p>Proposal to Create a New Course FIN 401, Personal Financial Planning Practice Management Lab</p> <p>Motion to approve made by Scott Stroot second by Ann Heintzman. Motion carried.</p>
Action	<p>Proposal to Make Multiple Revisions to a Course FIN 499, Senior Assessment</p> <p>Motion to approve made by Scott Stroot second by Ann Heintzman. Motion carried with a friendly amendment to change the implementation date to Winter 2018.</p>
Action	<p>Proposal to Revise a Program Major in Finance – 664P and 664</p> <p>Motion to approve made by Scott Stroot second by Ann Heintzman. Motion carried.</p>
College of Health & Human Services	
Consent	<p>Proposal to Revise Course Prerequisites/Co-requisites HIM 230 Computer Systems and Applications in Health Information Management</p> <p>Motion to bundle and approve the consent items from CHHS was made by Scott Stroot second by Shelia Fleener. Motion carried.</p>
Consent	<p>Proposal to Revise Course Prerequisites/Co-requisites HIM 295 Seminar and Professional Practice Experience</p>
Consent	<p>Proposal to Revise Course Prerequisites/Co-requisites IDFM 201 Interior Design Studio I</p>

Type of Action	Description of Item and Contact Information
Consent	Proposal to Revise Course Prerequisites/Co-requisites IDFM 243 Materials & Finishes for Interior Design
Consent	Proposal to Revise Course Prerequisites/Co-requisites IDFM 344 Digital Rendering for Interiors
Consent	Proposal to Revise Course Prerequisites/Co-requisites IDFM 402 Senior Design Thesis
Consent	Proposal to Revise Course Prerequisites/Co-requisites IDFM 444 Environmental Product Design & Development
Consent	Proposal to Revise Course Pre/Co-Requisites NUR 157 Medical Surgical Nursing I Skills Lab
Consent	Proposal to Revise Course Pre/Co-Requisites NUR 208 Medical Surgical Nursing II
Consent	Proposal to Revise Course Pre/Co-Requisites NUR 209 Medical Surgical Nursing II Clinical
Consent	Proposal to Revise Course Pre/Co-Requisites NUR 254 Pediatric Nursing
Consent	Proposal to Revise Course Pre/Co-Requisites NUR 255 Medical Surgical Nursing III
Consent	Proposal to Revise Course Pre/Co-Requisites NUR 257 Nursing Seminar & Practicum
Action	Proposal to Revise Course Credit Hours NUR 105 Fundamentals of Nursing Motion to bundle and approve NUR 105 and NUR 106 made by Audrey Anton second by Shelia Fleener. Motion carried after a friendly amendment made to change the implementation date to Winter 2018.
Action	Proposal to Revise Course Credit Hours NUR 106 Fundamentals of Nursing Clinical

Action	<p>Proposal to Make Multiple Revisions to a Course NUR 155 Medical Surgical Nursing I</p> <p>Motion to bundle and approve all Nursing action items made by Scott Stroot second by Shelia Fleener. Motion carried with a friendly amendment made to change the implementation dates to Winter 2018.</p>
Action	<p>Proposal to Make Multiple Revisions to a Course NUR 156 Medical Surgical Nursing I Clinical</p>
Action	<p>Proposal to Make Multiple Revisions to a Course NUR 165 Mental Health Nursing</p>
Action	<p>Proposal to Make Multiple Revisions to a Course NUR 166 Mental Health Nursing Clinical</p>
Action	<p>Proposal to Make Multiple Revisions to a Course NUR 215 Maternal-Newborn Nursing</p>
Action	<p>Proposal to Make Multiple Revisions to a Course NUR 216 Maternal-Newborn Nursing Clinical</p>
Action	<p>Proposal to Revise a Program 273 Associate of Science in Nursing</p> <p>A motion to approve made by Scott Stroot second by Anne Heintzman. Motion carried.</p>
Action	<p>Proposal to Make Multiple Revisions to a Course HIM 495 Capstone Professional Practice Experience</p> <p>Motion to approve made by Anne Heintzman second by Shelia Fleener. Motion carried with a friendly amendment made to the implementation date to Winter 2018.</p>
Action	<p>Proposal to Create a New Course HIM 330 Electronic Health Record Systems</p> <p>A motion to approve made by Scott Stroot second by Anne Heintzman. Motion carried.</p>
Action	<p>Proposal to Create a New Course HIM 421 Health Information Leadership and Management</p> <p>A motion to approve made by Scott Stroot second by Anne Heintzman. Motion carried.</p>

Action	<p>Proposal to Create a New Course HIM 430 Health Data Management and Analytics</p> <p>A motion to approve made by Scott Stroot second by Anne Heintzman. Motion carried.</p>
Action	<p>Proposal to Revise a Program 243 Associate Degree in Health Information Management</p> <p>Motion to approve made by Shelia Fleener second by Audrey Anton. Motion carried.</p>
Action	<p>Proposal to Revise a Program 529 Major in Health Information Management</p> <p>Motion to approve made by Scott Stroot second by Anne Heintzman. Motion carried.</p>
Action	<p>Proposal to Revise a Program 563 Family and Consumer Sciences</p> <p>Motion to approve made by Scott Stroot second by Anne Heintzman. Motion carried.</p>

Academic Policy Subcommittee Reports:

- Anne Heintzman-No Report at this time but will bring forth in March,
- Scott Stroot-Is reviewing a draft of program revisions.

Announcements:

Andrew McMichael asked a question about the implementation dates since we spend so much time making corrections to the dates at the meetings. Could we not say the next available date on the proposal leaving it up to the Registrar to determine the implementation date? The registrar Tiffany Robinson agreed that is an acceptable option for her. Dr. Gaiko spoke about the new software program Leapfrog that will prevent the user from being able to enter an incorrect implementation date.

The next scheduled meeting will be on March 23, 2017; the deadline for proposals is March 9, 2017.

Adjournment: Scott Stroot made a motion to adjourn at 5:15.

Respectfully Submitted,
Shirley W. Jones