

Minutes

University Curriculum Committee December 5, 2017

Call to Order – Meeting: 3:45 pm, WAB 227

Voting Members Present: Janet Applin, Sheila Flener, Ron Rhoades, Joseph Shankweiler, Larry Hill, Jean-Luc Houle, Jenn Brinkley, Gordon Baylis, Kandy Smith, Matt Nee, Antonia Szymanski, Dawn Bolton, Andy Mienaltowski

Advisory Members Present: Rico Tyler, Tiffany Robinson, Danita Kelley, Ken Crawford, Merrall Price

Guests Present: Laura McGee, Scott Harris, Brent Oglesbee, Helen Sterk, Karen Mason, Julie Lee, Dana Sullivan, Todd Willian, Scott Lasley

Approval of November 14, 2017 Minutes – 1st Baylis / 2nd Nee – Vote: Approved

Old Business:

No old business

New Business:

Potter College of Arts & Letters	
Type of Action	Description of Item and Contact Information
Bundle all Consent Items throughout the entire agenda 1 st / 2 nd – Brinkley / Nee Discussion: All Implementation dates were changed to Fall 2018 Vote - Approved	
Consent	Proposal to Revise Course Prerequisites Item: FREN 102
Consent	Proposal to Revise Course Prerequisites Item: FREN 201
Consent	Proposal to Revise Course Prerequisites Item: FREN 202
Consent	Proposal to Revise Course Prerequisites Item: FREN 210
Consent	Proposal to Revise Course Prerequisites Item: FREN 211
Consent	Proposal to Revise Course Prerequisites Item: FREN 306

Consent	Proposal to Revise Course Prerequisites Item: FREN 314
Consent	Proposal to Revise Course Prerequisites Item: FREN 320
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 321
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 322
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 323
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 325
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 326
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 328
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 331
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 389
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 420
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 421
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 426
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 427
Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 445

Consent	Action: Proposal to Revise Course Prerequisites Item: FREN 450
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 102
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 201
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 202
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 210
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 211
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 306
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 314
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 330
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 331
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 332
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 333
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 335
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 389
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 430

Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 435
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 455
Consent	Action: Proposal to Revise Course Prerequisites Item: GERM 499
Consent	Action: Proposal to Revise Course Prerequisites Item: MUS 327 Music History II
Action 1st / 2nd Meinaltowski/Flener Vote: Approved	Action: Proposal to Make Multiple Revisions to a Course Item: MUS 345
Bundle the next 3 items 1st / 2nd Nee / Baylis Vote: Approved Discussion: Course catalog description, the last sentence is confusing and it should be removed – <i>Friendly Amendment – Remove the last sentence in the course description MUS 377 & MUS 378</i>	
Action	Action: Proposal to Create a New Course Item: MUS 325
Action	Action: Proposal to Create a New Course Item: MUS 377
Action	Action: Proposal to Create a New Course Item: MUS 378
Action 1st / 2nd Mienaltowski / Nee Vote: Approved	Action: Proposal to Create a New Course Item: PS 340 – Principles of Public Administration Discussion: Do you have revised course content – Which will be added to the proposals. <i>Friendly Amendment – remove YES and replace with NA (2.16; 2.5 A-B)</i>
Action 1st / 2nd Baylis / Flener Vote: Approved	Action: Proposal to Revise a Program Item: BFA in Visual Art, Studio and Graphic Design Concentrations Discussion: <i>Friendly Amendment – Students with a 2.5 or higher may reapply...pg 64 & 66</i>

College of Health and Human Services	
Type of Item	Description
Consent	Revise Course Prerequisites and Corequisites HMD 410 Internship in Hospitality Management
Action 1 st / 2 nd Flener / Nee Vote: Approved	Multiple Revisions to a course HMD 354 Cost Control and Financial Analysis in the Hospitality Industry Discussion: Removing ACCT 200 as a pre req but adding in elsewhere
Action 1 st / 2 nd Mienaltowski/Nee Vote: Approved	Create a New Course HMD 201 Introduction to Dietetics
Action 1 st / 2 nd Bolton / Flener Vote: Approved	Create a New Course HMD 340 Nutrition Assessment Discussion: Has HMD-361 has it gone through course revision and if not please bring forward.
Action 1 st / 2 nd Baylis / Flener Vote: Approved	Revise a Program 594 Bachelor of Social Work Discussion: PSY & PSYS pre-req of lab and students can be waived in that course.
Action 1 st / 2 nd Flener / Nee Vote: Approved	Revise a Program 707 Hospitality Management and Dietetics Discussion: <i>Friendly Amendment - ACCT 200 is intro to accounting – can we add the word “financial” (pg 85 & 87)</i> <i>Friendly Amendment - PSY 370 should be removed (pg 83) doesn’t exist.</i>

Ogden College of Science and Engineering	
Type of item	Description of Item & Contact Information
Consent	Proposal to Revise Course Prerequisites/Corequisites GEOG 300, Writing in the Geosciences
Consent	Proposal to Revise a Course Listing CS 382, Programming Languages

Bundle the next four action items 1st / 2nd Nee / Baylis Vote: Approved Discussion: None	
Action	Proposal to Revise a Program Ref. 205, Associate Degree in Agriculture Technology & Mgt., General Agriculture Option
Action	Proposal to Revise a Program Ref. 205, Associate Degree in Agriculture Technology & Mgt., Turf & Gulf Course Management Option
Action	Proposal to Revise a Program Ref. 508, Major in Agriculture – Agribusiness Concentration
Action	Proposal to Revise a Program Ref. 508, Major in Agriculture, Agronomy-Plant Science Concentration
Action 1st / 2nd Nee / Flener Vote: Approved	Proposal to Make Multiple Revisions to a Course CS 339, Computer Science III Discussion: None
Action PULLED	Proposal to Revise a Program Ref. 343, Minor in Construction Management
Action PULLED	Proposal to Revise a Program Ref. 575, Technology Management

I. Academic Policy Subcommittee Report

a. Action Item Add Certificate

1st – Baylis – **2nd** – Mienaltowski

Discussion – If a certificate program has more than 12 or more semester credit hours My substitute for Minor in all of the above.

Typo #2 Greed changed agreed – Another typo 3rd bullet – pursuing should be pursuing

Vote – Approved

b. Action Item Certificate & Minor Statement

1st - Baylis 2nd – Mienaltowski

Discussion:

The minimum duration of a minor varies, but may not be less than 18 semester credit hours. Strongly encourages 18 semester hours

Friendly Amendments –

Edits in #4 – There may be a proliferation of certificate programs & Without a “normal lower limit” for the scope of a certificate, there is significant risk that “certificate” could become a meaningless concept.

#3 seconded paragraph – bolded words changed to the following: Certificates typically comprise at least twelve semester credit hours. Exceptions to this minimum may be granted only where a circumscribed body of expertise with the potential to materially affect employability may be covered in fewer than 12 semester credit hours.

Extra tabs on #5-7

Vote: Approved

II. Steering Committee Proposal Revision

a. New Course Proposal Form

1st – Flener - 2nd – Nee

Discussion:

Wants the font changed to Arial or Times New Roman size 11 - ADA complaint (How do we make the proposal compliant?)

Numbering issues - Under 2.7 – should it say 2.7a and 2.7b

Are 2.5a 2.5b even needed?

Section 8 – no CIF needed

Schedule type needs to be added - Course minutes are no longer required

Perhaps add in rationale whether other institutions require/offer similar course

Ask Libraries to work with us about LRF

Missing grade type

Section 3 – should be statement that this is not rationale

Section 6 – Prop term for implementation first possible unless otherwise indicated

Vote: Motion to table – Baylis – 2nd Bolton

Approved

III. Adjourn at 5:10 pm – 1st Bolton / 2nd Price

Respectfully submitted
UCC Recorder
Jessica Steenbergen