

Proposal Date:

**College Name**  
**Department Name**  
**Proposal to Create a Temporary Course**  
**(Information Item for First Offering. Action Item for Second Offering)**

Contact Person: Pamela Petty, [Pamela.petty@wku.edu](mailto:Pamela.petty@wku.edu), 270-745-2922

**1. Identification of proposed course:**

- 1.1 Course prefix (subject area) and number: EDU 301
- 1.2 Course title: Service-Learning Through the \$100 Solution
- 1.3 Abbreviated course title: Serv Learn thru \$100 Solution  
(maximum of 30 characters or spaces)
- 1.4 Credit hours: 3
- 1.5 Schedule type: L
- 1.6 Prerequisites/corequisites: None
- 1.7 Grade type:   x   standard letter grade      pass/fail      in progress (IP)
- 1.8 Course description: The purpose of this course is to provide students with the theoretical and practical skills necessary for developing, implementing and evaluating service learning programs. Special emphasis will be placed on mentor/mentee training/relationships, reflective thinking and writing, team building, partnership formation, and community development.

**2. Rationale**

- 2.1 Reason for offering this course on a temporary basis: Pilot course to proceed development of a permanent course in response to providing students with training, practice, and application of mentor/mentee relationships and service learning extending from local (WKU), to community, to global.
- 2.2 Relationship of the proposed course to courses offered in other academic units: Several courses engage students in different types of service learning, but none with a specific focus on training for, practice in, and extension of becoming mentors and mentees for applications extending from local (WKU), to community, to global. This course would align with the most current literature, best practices as suggested by the Kentucky Council on Postsecondary Education, and with national trends. There is significant need for teacher preparation programs to provide schools/communities with new teachers entering the workforce with these skills/experiences. Additionally, other units offer the \$100 Solution as is the norm with this initiative. The courses are deliberately offered in different units so as to best supply students from a variety of majors/interests with opportunities to serve and to best meet needs of agencies in the community who present with needs in a huge variety of areas.

**3. Description of proposed course**

3.1 Course content outline

- Theoretical and practical skills for developing, implementing, and evaluating service learning programs.

- Utilizing the \$100 Solution tenants of partnership, reciprocity, sustainability, capacity building and reflection.
- Learning how to build mentor/mentee relationships including issues of:
  - o What are the qualities of a good mentor/mentee?
  - o What are the expectations for each role (mentor/mentee)?
  - o What are appropriate tasks and events that support the mentor/mentee relationships?
  - o How to maintain confidentiality
  - o How to utilize digital and social media in mentor/mentee relationships
  - o How to enhance communication skills that are essential in mentor/mentee relationships
  - o Understanding how diversity impacts the mentor/mentee relationships

3.2 Tentative text(s): English, A. (2014). Service learning through the \$100 solution. THDS Press. ISBN: 978-0-09911397-2-9

**4. Second offering of a temporary course (if applicable)**

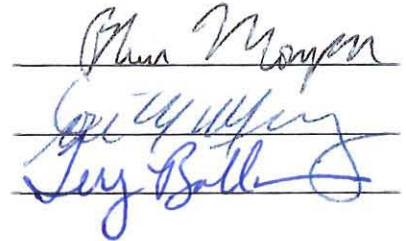
- 4.1 Reason for offering this course a second time on a temporary basis:
- 4.2 Term course was first offered:
- 4.3 Enrollment in first offering:

**5. Term of Implementation: Spring 2019**

**6. Dates of review/approvals:**

Department of School of Teacher Education  
 Dean, College of Education and Behavioral  
 Sciences

Office of the Provost



# Office of the Registrar

## COURSE INVENTORY FORM

Check One  Create New Course  
 Temporary Course Offering

1. Has this course previously been offered on a temporary basis?  Yes  No If yes, indicate the term offered

2. Subject Area: EDU Course Number: 300 Course Title (as it should appear on the transcript; maximum of 30 letters & spaces): Serv Learn thru \$100 Solution

3. Term for Implementation (e.g., Spring 2012=201210, Fall 2012=201230) 201910

4. Official Course Title Service-Learning Through the \$100 Solution

5. Offering Unit (See Table of Code Values.) College ED Department TCH

6. Credit Hours Fixed Credit Hours: 3.00 Variable Credit Hours

7. Repeat Limit (See instructions.) 0 Total Maximum Hours (See instructions.) 3

8. Grading (Check all that apply.)  Standard Letter Grading  Pass/Fail Only  No Grade  
 In Progress – IP (Course is intended to span more than one term.)

9. Schedule Type (See Table of Schedule Types.)

10. Corequisites (courses required to be taken concurrently with this course)

Subject Area	Course Number	Subject Area	Course Number	Subject Area	Course Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

11. Equivalent Courses (Include South Campus [C suffix] courses and other equivalent courses.)

Subject Area	Course Number	Subject Area	Course Number	Subject Area	Course Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

12. Prerequisites (See instructions.)

Subject Area	Course Number	Subject Area	Course Number	Subject Area	Course Number
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

13. Course Attribute  Other   Honors Course  Developmental Course

14. Course Restrictions  Include/ Exclude College  College  Major  Major  Classification

15. Course Description (Indicate exactly as it should appear in the University Catalog. Include pertinent special information, e.g., course fees, pass/fail grading, field trips, transportation requirements, etc.)

The purpose of this course is to provide students with the theoretical and practical skills necessary for developing, implementing and evaluating service learning programs. Special emphasis will be placed on mentor/mentee training/relationships, reflective thinking and writing, team building, partnership formation, and community development.

16. Approvals for Temporary Course Only:

Department Head		Date	1-22-19
College Dean		Date	1-22-19
Graduate Dean		Date	
Provost Office		Date	2/11/2019

Office of the Registrar Use			
UCC _____	University Senate _____	CIP _____	Course Desc _____
Graduate Council _____	Provost _____	Banner Data _____	Evaluate _____