

## Leadership Team Meeting

January 23, 2010

### AGENDA:

#### 1. **T eam membership**

--Janet Martin resigns

--Two missing years

--Recorder needed

--Site Map sub-committee changes

#### 2. **2009 Project highlights**

--Overall Activity Summary

-- 11 Program types: 7 **Administrators' Seminars**; 9 **Writing Assessment workshops**; 11 **Content Literacy workshops**; 2 **Creating Teacher Communities**; 3 **Classroom Environments**;

6 **New and Preservice Teachers**; 2 **Teacher Inquiry**; 13 **Teacher Leadership Opportunities**; 4 **Technology and Writing workshops**; **Summer Institute**; and 7 **Youth Writing Programs**

#### 3. **Looking Ahead 2010**

--Summer 2010 offerings

. Invitational Summer Institute (Funding allows 19 participants; 9 applications to date)

. Holocaust seminar

. Reading/Writing Project technology and literacy institute

. Writing retreat

--Continuity report: Denise Henry

--Inservice and Outreach report: Laura and Mollie

--Technology report: Terry Elliott

## **BREAK**

### **4. LONG TERM VISION--To aid new director Fall 2011**

(Suggested way of proceeding: Break into sub-committee groups to brainstorm direction(s) the Project should take and sample programs such a direction would allow. **Sub-committees aren't restricted to the sub-committee focus.** Chart paper used by each group and posted on wall for final share-out. Vision statement not needed until late fall 2010.)

## **MEMBERS PRESENT**

John Hagaman, Misti Logsdon, Cindy McIntyre, Bonnie Honaker, Judy Whitson, Patrice McCrary, Liz Jensen, Jamie Carnes, Sara Jennings, Ann Padilla, Denise Henry, Jennifer Montgomery, Terry Elliot, Byron Darnall, Mollie Wade, Linda Martin, Danielle Wolf, Laura Houchens, Michele McCloughan, Larissa Haynes

## **Team Membership**

New Chair – Sara Jennings (accepted by acclamation)

## **Project Highlights and Activity Reports**

69 Activities; 2134 participants; 1590 educators; 610 activity hours; and 11,520 contact hours. Sounds impressive, but this is a bit below the average for a Level III site (ours).

## **Looking Ahead**

Reading/Writing/Technology summer institute – Cooperative effort with the Reading Project

Reading like writers

Touchstone/mentor texts (both print and paperless)

Author study

Grant possibilities?

On site training

Smart phones

Neon

Should be driven by teacher/student needs

Go beyond training provided by tech company

Differentiation of instruction

Survey teachers/administrators to determine needs

Cost effective means of providing quality instruction, might mean more electronic means

#### Technology Report (Terry Elliott)

Terry proposes administering a survey to determine existing policies

No lack of interest, but teachers are impeded by acceptable use policy

Where are the school districts policy-wise in our service area and update those policies to reflect more realistic use

Might need to start with superintendents

Complete endorsement by team of Terry's ideas

#### Continuity Report (Denise Henry)

##### **Summer Writing Retreat**

Involve the Summer Institute

Give teachers a chance to work on their writing, maybe not focus so much on what teachers can take back to their classroom

Could they have the choice of spending the night?

Maybe participants need to put down a refundable deposit (\$50?) and/or pay a registration fee

Denise is negotiating for best financial deal

Complete endorsement by group

John and/or Denise will contact Jennifer Bradbury about her availability

**Continuity Survey** (see handout)

Maybe include technology

Add a deadline or time frame

Offer on Ning and WP site

### **Southern Kentucky Bookfest**

Jennifer is looking into authors who might lead a session for WP/RP

Last session for Summer Institute '09

### **Outreach Report**

Summer Conference

CCLD

SI Demonstration Workshops

College Writing Workshops

On Demand

New Teacher Workshop X 2

Cancelled Workshops – Quality offerings that had to be cancelled due to lack of participation

Need at the end of the year for folks who were hired late or didn't get PD for one reason or another

New legislation that will certainly encourage, and might require in-house PD

Electronic PD

Who oversees PD at the state level? Amy Humphrey?

A real problem seems to be that people don't want to grow in their profession.

Who is our audience?

Are we really addressing literacy issues in a concrete way? Teachers demonstrating and showing students who are successful and those who are not.

PD providers like GRREC put trainers in classrooms who watch, model, then watch again.

Could our TC's visit and model or create videos to show other teachers?

Should we advertise to get "experts" to make videos?

Jason Dodson, Monroe County, has videos already, might could use his as model.

Could we offer these online?

Release forms from students should be in the general acceptable use policy.

Could we go into schools, provide the PD that schools need, and follow up?

Administrators may be our target audience. They see the big picture.

## **Long Term Vision**

### **Information Generated in Break-out Sessions**

## **Outreach (Houchens, Wade, Wolf, Hannaker, McCloughan)**

Do we have an image/PR problem? Consensus of group, No

What do schools need?

Integration with what is required (i.e. faculty meetings)

Push is not Writing, but reading, math, and RTI

Literacy training that emphasizes all five strands (reading writing, speaking, listening, observing)

Maybe shy away from the term “Professional Development” because if teachers have all required credits, they tend to ignore

Ask administrators, “How can we support your in-house efforts?”

How can we get Project fellows more proactive in promoting WP?

Should Outreach meet individually with superintendents and ask them what they need instead of telling them what we have?

Are there people who need to be added to Leadership Team (i.e. Kathy Goff)

## **Continuity (Henry, Whitson, Logsdon, Padilla, Jensen)**

- Summer Retreat

Feedback for future retreats

Working fellows

Scheduled time and place to meet

Friend feedback

Writing Partners (Following Summer Retreat)

Retired fellows RAP – way to involve retired alumni

Survey results

## **Technology (Darnall, Martin, Carnes, Elliott)**

### **Twitter Account**

Create one for Wp

Schools could have teachers tweet about lessons

### **Facebook Account**

A section with tips for emerging technology

**Creating/Encouraging New Forms of Technology**

**Advocating an Appreciation for Digital Citizenship**